

**Regular Meeting #11 - 2016**  
**Fairfield County Commissioners' Office**  
**March 8, 2016**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Jeff Barron, Jim Bahnsen, Scott Zody, Tony Vogel, Michael Kaper, Chief Perrigo, Mike Miller, Todd McCullough, Jeff Porter, Jason Dolin, Branden Meyer, Rick Szabrack, Ray Stemen, Mayor Tammy Drobina, and Aunie Cordle.

- Legal Update

Mr. Dolin stated that there were no updates.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for approval.

We had a reappointment to approve for the Library Board member, Dr. Margaret Quamme.

An easement with AEP, approved by the Prosecutor, was proposed relating to land connected with the Dog Adoption Center and Shelter.

Economic Development proposed approval of the Revolving Loan Fund review committee recommendation relating to Frobartino Properties Project and a related disbursement.

EMA proposed the disposal of an obsolete truck as salvage. The proposal is to sell the truck on an internet auction.

The Engineer proposed advertising for the Winchester Road bridge replacement project.

JFS proposed the approval of a contract for security and process service relating to child support and the approval of two network placement contracts for child protective services.

The maintenance agreement with Trane was proposed, after a time of investigation and evaluation, relating to the equipment in the Administrative Courthouse.

There were financial resolutions to approve, such as:

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- An advance from the general fund for EMA;
- Appropriations from unappropriated funds for the County Engineer (in special revenue funds), Utilities (in enterprise funds) and the IT department (in the general fund, relating to the timekeeping project); and
- The traditional bill list and/or “then and now” related approvals.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

Last week we reported that a budget update is planned for April 12. An overview with Rockmill Financial is planned for March 15. We have met with Rockmill Financial to update and evaluate economic indicators. By the end of 2017, 85% of our bonds issued in 2014 will need to be spent, and there are no problems with that. In addition, all of what was presented to our bond rating agency was accurate. We have indication, too, that we need to stay with our communicated parameters. Those parameters include a 2% increase in salary and holding other general fund expenditures flat.

The key dates of the budget cycle were in the review packet.

This week, we proposed appropriations for IT to purchase software and related items for the timekeeping project.

The casino revenue is right on track with the budgeted amounts.

c. Jail and Public Safety facility Update

We reviewed a picture of the construction site from a drone. It is interesting to have this perspective. We have received a lot of comments about how clean the construction site is. Commissioner Levacy was able to tour the site last week.

Mr. Keller holds regular meetings with Granger, and Granger continues to progress very well. We continue to monitor the project. There are no problems to report with the project. The monitoring wells near the jail have the lowest level of arsenic of all monitoring wells and the most recent readings decreased.

The jail population is now 222.

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Mr. Keller stated they are paying special attention to keeping the streets clean by cleaning the trucks at the end of each day as well as the streets.

Mr. Dolin added that he received a call from the assistant prosecuting attorney in McLean County, Illinois asking for contracts from the jail project as they are in the process of starting a \$45 million expansion to their facility. They were surprised to hear Fairfield County's project is so inexpensive relatively speaking.

Mr. Keller added he has been speaking with Coshocton County, a smaller county, as well. Coshocton is planning on a \$15 million jail project.

d. Sunshine Week

Ms. Brown announced that Sunshine Week will be celebrated next week. Fairfield County commits, during Sunshine Week (commemorating the anniversary of James Madison's birth on March 16) and throughout the year, to work diligently to enhance the public's access to government records and information, to increase information provided electronically and online, and to ensure that all meetings of deliberative bodies under its jurisdiction are properly noticed and open to the public. We encourage members of the public to visit the county website at *co.fairfield.oh.us*. We will propose a proclamation for Sunshine Week next week and will issue press releases.

Mr. Levacy stated he was proud of the staff for their quick and timely responses to public records requests.

e. Bravos

Thank you to Staci Knisley for beginning the research to clean up old records stored.

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Levacy stated the installation of the seepage barrier continues to progress slower than expected. They had a meeting with Steiner and Associates on Saturday (60-70 people attended). At this meeting they looked at assets and liabilities and also created committees.

Mr. Szabrak stated he thought it was a great turnout, and the organic plan of involving residents and landowners as part of the meetings is great in his opinion.

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- New Business

Ms. Brown reported that Martin Barker will be reaching out to elected officials and department heads to help with the logo implementation once the logo is announced.

- General Correspondence Received

- a. Request for reappointment of Dr. Quamme to Library Board  
(The resolution was proposed today.)

- Calendar Review/Invitations Received

- a. Electronic Poll Pad Demonstration at Board of Elections – Wednesday, March 9<sup>th</sup> at 3:00 p.m.
- b. Pickerington Chamber Lunch – March 17<sup>th</sup> at 11:30 a.m.
  - i. Commissioner Levacy will attend.
- c. Columbia Gas B-System Project Open Houses – Tuesday, March 22 (Canal Winchester) and Wednesday, March 23 (Lancaster) – 6:00 p.m. – 8:00 p.m.
- d. County Prosecutor Zoning Training - Thursday, April 7<sup>th</sup> – 6:00 p.m. at Utilities Office on Lockville Road
- e. Coordinated Response Exercise for Pipelines – Tuesday, April 12<sup>th</sup> at 5:30 p.m. in Circleville

- FYI

- a. Thank you from Fran Miller
- b. County Engineer's Report
- c. Economic Development Announcement re: Workforce Innovation Opportunity Act

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Mr. Szabrak announced that Mike Miller would be joining the Economic Development Department as they take on Workforce Innovation and Opportunity Act (WIOA) responsibilities for Area 20.

Mr. Miller added he was happy to join the department.

Mr. Levacy welcomed Mr. Miller and added it made sense for him to switch departments. Commissioner Kiger agreed.

- d. OSU Extension Newsletter (in newsletter folder)
  - e. 4-H Newsletter (in newsletter folder)
  - f. Ms. Brown added a "Bravo" to James Mako for quickly answering questions Dr. Payne had regarding CDBG projects. The first hearing for FY2016 is at 10:30 a.m. today.
  - g. The JFS newsletter has been emailed to everyone. Please let Aunie Cordle know if you'd like added to the list.
- Issues Bin (none)
  - Open Items (none)

**Meeting with Zane Daniels**

The Commissioners met at 9:27 a.m. with Zane Daniels and Lindy Jackson. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Mary Beth Lane, Jeff Barron, Jim Bahnsen, Scott Zody, Tony Vogel, Michael Kaper, Chief Perrigo, Mike Miller, Todd McCullough, Jeff Porter, Jason Dolin, Branden Meyer, Rick Szabrack, Ray Stemen, Mayor Tammy Drobina, Zane Daniels, Lindy Jackson, and Aunie Cordle.

Mr. Daniels thanked the Commissioners for their time and introduced Lindy Jackson who will be the B-Line Project Manager. He provided a brief history of the line operations in the area. A program approved in 2012 allows for (Columbia Pipeline Group) to reinvest in their projects (this is the first program of its kind). CPG has identified several sections in Fairfield and Franklin Counties to update. The project will total between \$195 and \$200 million. This project will replace the B-111 line (17 miles in length) and will use a lift and lay method. The B-105 line (13 miles in length) will be retired. This line is from Sugar Grove to Allen Road and serves Lancaster, Canal

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Winchester and 20% of Columbus. A new K220 line (7 miles in length) will be installed as well. This is from the pleasant exchange to Allen Road. They will take "case" from the K-line to get to those who were serviced by the retired B line. This is a FERC regulated project, and they expect the pre-filing to be accepted in the next 3 to 4 days. Two open houses are scheduled for March 22 (in Canal Winchester) and March 23 (in Lancaster). They have met with State Representatives Shaffer and Hood as well as State Senator Balderson and have received letters of support from all three. This is simply a modernization project.

Mr. Jackson added that of the 62 customers who lost services on previously retired lines, they only have 10 left that they will have to convert to an alternate power source. They will work with those on the B105 line in the same manner.

Mr. Daniels stated that there would likely be an increase in local tax revenue, but they do not have firm numbers yet. He also asked if the Commissioners would consider a letter of support.

Mr. Levacy replied they would consider that.

Commissioner Levacy stated at 9:39 a.m. the Commission would be in recess until the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 8, 2016 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Rick Szabrak, Ray Stemen, Mary Beth Lane, Jon Kochis, Todd McCullough, Jim Bahnsen, Jeff Barron, Jeff Porter, Jason Dolin, Branden Meyer, Aunie Cordle, Mayor Tammy Drobina, Tony Vogel, Jon Slater, Scott Zody.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements.

Ms. Brown stated she received email indicating Anna Tobin from Meals on Wheels was appreciative of the JFS newsletter. Given we discussed the newsletters earlier, it was a good time to make this positive announcement.

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**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

**Approval of Minutes for Tuesday, March 1, 2016**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, March 1, 2016.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Commissioners Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2016-03.08.a        A resolution approving an easement and right of way with American Electric Power. [Commissioners]
- 2016-03.08.b        A resolution approving the reappointment of Dr. Margaret Quamme to the Fairfield County District Library Board. [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Economic Development Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Economic Development resolutions:

- 2016-03.08.c        A resolution to approve the recommendation of the Fairfield County Revolving Loan Fund Loan Review Committee for a proposal to fund Frobartino Properties as an (RLF-EDA) Project. [Economic Development]
- 2016-03.08.d        A resolution authorizing the disbursement of funds from the Fairfield County Economic Development Administration Revolving Loan Fund Program RLF/EDA [Economic Development]

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Discussion: Mr. Szabrak stated there was a new OBGYN on the corner of Wesley Way and Pleasantville. This will create at least six jobs and is a service that is much needed in the area.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Emergency Management Agency Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2016-03.08.e            A resolution authorizing the disposal of vehicle by internet auction with Gov Deals, Inc. – Fairfield County Emergency Management Agency (EMA) [EMA]
- 2016-03.08.f            A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2091 (subfund 8092/8093) Hazardous Materials Emergency Preparedness Grant [EMA]

Discussion: Mr. Kochis thanked the Commissioners for the advance for the training and exercise grant award. The exercise is scheduled for June 8<sup>th</sup>.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-03.08.g            A Resolution to Approve Advertising for the BLO-08, FAI-CR23-3.86 Winchester Road Bridge Replacement Project. [Engineer]
- 2016-03.08.h            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for road salt [Engineer]
- 2016-03.08.i            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for grit material [Engineer]



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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Facilities Resolution**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the Facilities resolution to approve a Service Agreement between Trane U.S. Inc., and the Fairfield County Commissioners for Boilers and HVAC at the Admin Courthouse; see resolutions 2016-03.08.j

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the IT Resolution**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the IT resolution to appropriate from unappropriated funds into a major object expense category; see resolutions 2016-03.08.k

Discussion: Ms. Brown stated that this resolution was the Commissioners showing support for the timekeeping initiative in order to make the project move forward as quickly as possible. Mr. Levacy added that the Health Department praised IT for their work at the DAC meeting last night.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Job and Family Services Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- |              |   |
|--------------|---|
| 2016-03.08.l | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS] |
| 2016-03.08.m | A resolution regarding Network Placement and Related Services Agreement between Family Based Services, Child Protective Services Department [JFS]   |

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2016-03.08.n      A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]

2016-03.08.o      A resolution regarding Network Placement and Related Services Agreement between The Bair Foundation, Child Protective Services Department [JFS]

Discussion: Ms. Cordle stated these resolutions were standard contract renewals.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of the Utilities Office Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Utilities Office resolution to appropriate from unappropriated in an expenditure object category Utilities Sewer Fund 5044; see resolution 2016.03.08.p.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2016-03.08.q      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

2016-03.08.r      A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, March 15, 2016, at 10:00 a.m.

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Commissioner Levacy stated at 10:07 a.m. that the Commission would be in recess until the 10:30 a.m. CDBG Public Hearing.

**CDBG Public Hearing**

The Commissioners met at 10:30 a.m. to hold the FY 2016 CDBG hearing. Commissioner Levacy called the meeting to order with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Holly Mattei, Diane Boso, Anna Tobin, Donna Fox-Moore, Mary Boring, Michael Kaper, Dennis Keller, Jon Kochis, Ann Hammond, Ray Stemen, Jack Widener, and Alan Brown.

Mr. Levacy opened the hearing and asked Mr. Mako to provide his presentation (attached). Mr. Mako reviewed the CDBG program and fair housing aspects.

Ms. Fox-Moore reviewed the Community Housing Impact and Preservation Program (see attached).

Commissioner Levacy closed the hearing at 11:00 a.m.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 11:00 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Dave Levacy  
Absent: Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, March 15, 2016, at 10:00 a.m.

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Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_

that the March 8, 2016, minutes were approved by the following vote:

YEAS: \_\_\_\_\_ NAYS: None

ABSTENTIONS: None

\*Approved on March 15, 2016

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*Abstained*

Steven A. Davis  
Commissioner

*[Signature]*  
Dave Levacy  
Commissioner

*[Signature]*  
Mike Kiger  
Commissioner

*[Signature]*  
Rachel A. Elsea, Clerk