

Regular Meeting #11 - 2017
Fairfield County Commissioners' Office
March 7, 2017

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Mary Beth Lane, Jon Kochis, Dennis Keller, Rick Szabrak, Tony Vogel, Todd McCullough, Jim Bahnsen, Michael Kaper, Chief Perrigo, Jeff Porter, Spencer Remoquillo, and Ray Stemen.

- Legal Update

Mr. Horacek stated there were two resolutions the Commissioners would be considering regarding a Bloom Township Road, West Bowling Green Lane, culvert which was washed out. The road is closed until the culvert can be replaced. A township is authorized to spend emergency funding up to \$50,000, but the cost to repair is estimated at \$93,000. Since the Commissioners are authorized to spend emergency funding repairs up to \$100,000 there is an agreement proposed in which the Engineer would do the work and the township would pay back the county. There is also a resolution to declare the project an emergency which allows them to forgo competitive bidding (3 quotes are still needed). The Engineer will get the quotes and have the work completed as soon as possible so that the road can be reopened. The Prosecutor's Office is very comfortable with this decision as there are several AG opinions that support this method of addressing the situation. Bloom Township has been very appreciative through the process.

- Administration and Budget Update/Carri's List

- a. Announcements

March 12-18 is Sunshine Week. The Board of Commissioners is planning press releases, as well as a proclamation. Topics highlighted will be Sunshine Week, the jail and public safety facility, the state of the county address, STEM related tours of the jail, court collaboration, JFS events, and the Dog Adoption Center and Shelter. If there are other topics you would like to highlight, please notify Ms. Brown.

April 12th is Wear Blue Day for Child Abuse Prevention Month. April 20th is Circus Night and the Candlelight Walk.

The State of the County Address will be April 25. We will have the address at Crossroads on Fair Avenue. The theme for the address is Brilliant Ideas @ Work, which mirrors the National Association of Counties Theme for Awareness Month (also April).

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions as they were proposed.

March is Developmental Disabilities Awareness Month! A proclamation from the Board of Commissioners was ready for the voting agenda, and we received an update from DD Superintendent John Pekar (below).

RPC proposed the approval of a development agreement for the Heron Crossing Section 2 project. This agreement was previously approved by RPC.

The County Engineer proposed approval of advertising for crack sealing and the approval of a purchase of a truck in accordance with state competitive bidding.

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JFS proposed the approval of network placement services for child protective services.

We proposed approval of an agreement with Bloom Township pursuant to R.C. 307.15 to undertake emergency repair work for a culvert on West Bowling Green Lane. The county will be reimbursed by the Township. A second resolution formally declared the repair an emergency. There will be follow up administrative approval(s) for the actual contract(s) for services, up to \$100,000. (Thank you to all involved for making this process one that works for the public and the township. Everyone in the offices of the Prosecutor, Engineer, and Commissioners worked quickly to further the repairs.)

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for the County Engineer (two resolutions);
- Account to account transfers of appropriations for the Dog Adoption Center and Shelter;
- A CDBG draw and status report;
- Approval of pre-award conditions for the MCU grant; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications. There was a separate bill list for a payment to Wachtel and McAnally.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there questions, and there were none posed.

On March 2, IT and HR officials met with Ms. Brown to determine the next steps in providing training about cyber security measures for each employee who uses a computer on the county network. We will be sending email to inform all employees (with computer access) about the cyber security training requirement, which will be able to be accomplished in a convenient, on-line manner.

(JFS employees will likely be able to use the state required training to meet the county requirement.)

Training has been highlighted in the county personnel manual and was discussed at the recent elected official and department head roundtable.

Further, Ms. Brown called each appointing authority to discuss the training requirements. The training focus early in the year is with cyber security. There will be multiple opportunities for each of the training requirements: ethics, cybersecurity, and unlawful harassment.

Also, Ms. Brown reported she would be attending a webinar titled "Legislative Update on New Federal Initiatives Affecting Counties" on Mar. 8 at 9:30 a.m. Other officials are welcome to join me. This webinar will focus on: how the new makeup of Congress is impacting the political environment; the goals and priorities of Congressional leaders and President Trump; and the status on issues, such as regulations, health, infrastructure, and tax reform.

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Mr. Levacy asked if all employees would be required to complete the cyber security training.

Ms. Brown replied that the requirement was recently added to the Personnel Policy Manual and must be completed by everyone by June. Only those without computer access would be exempt.

d. Jail and Public Safety Facility Update

The most recent report on the jail population shows the population is 254.

The project is on time and under budget.

Reminder: The contract with Ohio DAS for the annex ends September 14, 2017, and this works well with the plan for the jail opening. We will no longer be paying \$120,000 annually for the annex.

Dennis Keller shared some pictures to share of the project progress including a photo of the LHS STEM tour and the IT room for the 911 center.

The 911 consoles have been ordered and are scheduled for delivery on June 6th. All trailers have been removed from the site, and final excavation is being started to complete the final touches of the site work.

Mr. Davis asked if there would be overlap 911 coverage during the switch.

Chief Perrigo replied that Pickerington would be taking calls for the estimated eight hours it will take to install the equipment. Pickerington has been very helpful in this regard. Currently, if a 911 center is at capacity, there are agreements between Lancaster, Pickerington, and Fairfield County to cover for each other. The new room will have five consoles installed with the ability to house 12 consoles total.

Mr. Davis addressed recent media articles regarding the county housing out of county prisoners. The jail was not overbuilt. The Commissioners used projections from multiple studies. Those projections ranged from 400-600 inmates. They took the largest number (600) and designed the site for maximum capacity. Then they look at what the county could afford (including the casino revenue stream and debt service capacity) which resulted in building the facility to have 384 beds with the potential to add on for a total of 600. Mr. Davis will meet with Perry County Commissioner O'Brian, and Sheriff Phalen plans tours for facility officials from other interested counties.

Mr. Levacy added that it is very common for entities to have mutual aid agreements for 911. He said that if they were using a VOIP system, the number of lines should not affect the capacity issue.

e. Bravos

Bravo to Aunie Cordle, Kristi Burre, Johanna Pearce, and Heather O'Keefe, as well as all of the Protective Services team, for their work in meeting federal regulations on multi-ethnic placement while meeting the needs of children and families. A recent review by ODJFS showed the agency was in compliance of federal regulations.

Bravo to Rick Szabrak for this presentation to the Governor's Faith Based and Community Initiatives Office this past week. Thank you for sharing information about the 33 Alliance and workforce/economic development.

• Old Business

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a. Meals on Wheels Budget and Program Information Received

Last week, we received budget documents and a program update from Meals on Wheels. Meals on Wheels officials have scheduled a meeting with the Board of Commissioners on March 21.

Meals on Wheels has made some adjustments and reclassifications to their 2017 levy budget. Ms. Brown reviewed the reclassifications and agreed with them in concept. For 2017, the budget adjustments result in a slight net reduction for the budget. None of the adjustments related to contractual services within MUNIS or on those county records.

Also, Meals on Wheels has prepared a 2018 levy budget. Notable increases are within raw food, fleet expense, insurance and salaries. A program summary for the year ended December 31, 2016, was also received.

- New Business

a. EMA Update

Jon Kochis, EMA Director, provided an update on experiences surrounding recent storms.

Mr. Kochis showed pictures of a barn on Old Millersport Road that was shifted off its foundation. The winds were estimated to have reached 90 mile per hour. Hundreds of trees were snapped near Route 664. The tornado warning was for the area of Amanda and approaching Lancaster. Other photos included the Tschopp Road private dam. An outflow pipe collapsed leading to a sinkhole. The dam is small enough that it is not regulated by a government agency. Ricketts Excavation dug an emergency spill way. This is a temporary measure, and EMA will continue to urge the homeowner to permanently fix the issue.

Mr. Davis asked what was at stake if the dam did fail.

Mr. Kochis replied if it collapsed and drained, the backwaters would've flooded out two homes. Loss of life was not a concern in the situation, but there was concern with property damage. There were no evacuations, but neighbors were notified. Ricketts did the work free of charge to the homeowner. Some quotes were as high as \$20,000.

Mr. Kochis went on to state EMA will host Weather Spotters training on March 23rd in Pickerington.

b. Utilities Update

Tony Vogel, Utilities Director, provided an update on his conversation with officials relating to the Southern Perry Water District. Perry County has constructed a water line and asked Bremen and Fairfield County if they had any interest in extending it into Fairfield County to serve eight homes in the area. Bremen stated they were not interested, and it is not a viable option for Fairfield County to serve those homes either. Mr. Vogel will let Perry County officials know that they are welcome to survey those homeowners and offer service if they'd like.

- General Correspondence Received

a. Liquor Permits – Circle K/Fast Max in Baltimore and Kwik Pak Carry Out in Pickerington

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• The Sheriff's Office does not have concerns with either location.

b. RPC Packets (in Commissioners boxes)

• Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, March 16th at 11:30 a.m.
- b. Weather Spotter Training- March 23rd at 6:30 p.m. at Lakeview Junior High In Pickerington
- c. Public Records Retention Basics hosted by RPC - Tuesday, April 4th at 6:00 p.m. in the Commissioners Hearing Room
- d. 4-H Older Youth Banquet - Tuesday, April 4th at 7:00 p.m. at Shalom United Methodist Church
 - 1. Commissioner Levacy will attend
- e. Child Abuse Prevention Kickoff Breakfast - April 12th at 8:00 a.m. in the EMA conference room
 - 1. Commissioner Levacy will attend.
- f. Red Cross Open House - April 17th from 4:30 p.m. - 6:30 p.m. at Red Cross Chapter House, 121 W. Main St., Lancaster
- g. 4-H Junior Achievement Banquet – Tuesday, May 2nd at 7:00 p.m. at Shalom United Methodist Church
 - 1. Commissioner Levacy will attend.

• FYI

- a. RPC Annual Report
- b. Sunshine Week (March 12-18)
- c. Notification about Sells Road Apartments
- d. March 18th Township Meeting at the Courthouse (following a tour of the jail)
- e. Lancaster Division of Water Consumer Confidence Report
- f. ODOT Public Involvement Meetings re: Statewide Transportation Improvement Plan – March 9th in Zanesville, April 4th in Jacksontown, April 5th in Newark
- g. CORE Coordinated Response Exercise for Pipeline Safety – April 11th in Circleville (many local law enforcement and public safety officials will attend)
- h. Mr. Davis added that he was asked by Dave Benson to speak to a group of individuals who meet quarterly to discuss OPERS concerns. He will meet with them on Friday.

• Issues Bin (none)

• Open Items

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Commissioner Davis stated at 9:41 a.m. that the Commission would take a five minute recess prior to meeting with Mr. Pekar.

Update from DD

The Commissioners met at 9:34 a.m. for an update on DD activities and events. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Jon Kochis, Jeff Porter, Dennis Keller, John Pekar, Ray Stemen, Todd McCullough, Rick Szabrak, Michael Kaper, Tony Vogel, Eric McCrady, Josh Horacek, Amy Brown-Thompson, Spencer Remoquillo, Jeff Barron, Ed Laramee, Patrick O'Malia, Jim Bahnsen, and Jon Slater.

Mr. Pekar stated that March is Developmental Disabilities Awareness Month. They unveiled new art last Friday at Art and Clay and had a walk on Saturday at River Valley Mall to recognize the 15 businesses there that partner with Job Fusion. There will be a free movie night on March 14th at OU-L. The film is an HBO film about a group with autism. The event starts at 6:00 p.m. The 9th annual Celebration of Possibilities dinner and awards will be held on Thursday, March 30th at Crossroads.

Mr. Pekar stated DD has had a phenomenal year. They received three-year accreditation certification from the State of Ohio and were told they would be used as the example for all other counties across the state. They also received two awards from Columbus Parent Magazine for Art & Clay and art construction. The most important aspect is that DD continues to serve over 1,200 individuals with disabilities and their families. They could not do this without many partnerships and Commissioners' support.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 7, 2017 beginning at 10:00 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Mary Beth Lane, Jon Kochis, Jeff Porter, Dennis Keller, John Pekar, Ray Stemen, Todd McCullough, Rick Szabrak, Michael Kaper, Tony Vogel, Eric McCrady, Josh Horacek, Amy Brown-Thompson, Spencer Remoquillo, Jeff Barron, Ed Laramee, Patrick O'Malia, Jim Bahnsen, and Jon Slater.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea announced that the meeting with OEPA (to present various programs available to local entities) was canceled at the OEPA request due to illness of the presenter.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

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Mr. Ray Stemen of 2444 West Point Road in Lancaster voiced his concerns about national health care and urged those in attendance to reach out to their federal representatives and recommend repealing Obamacare.

Approval of Minutes for Tuesday, February 27, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, February 27, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution authorizing the approval of a proclamation recognizing March as Developmental Disabilities Awareness Month; see resolution 2017-03.07.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2017-03.07.b | A resolution to approve an agreement with Bloom Township Trustees to facilitate the emergency repair of a culvert on West Bowling Green Lane [Commissioners] |
| 2017-03.07.c | A resolution to declare the West Bowling Green Lane culvert repair project to be a continuing real and present emergency and authorizing the County Engineer to Proceed Accordingly [Commissioners] |
| 2017-03.07.d | A resolution authorizing the approval of a request for payment and status of funds report, drawdown for \$6,323 for FY2016 CDBG Funds Fairfield County Commissioners [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Dog Shelter Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Dog Shelter resolution authorizing an account to account transfer into a major expense category; see resolution 2017-03.07.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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| 2017-03.07.f | A Resolution to Approve Advertising for the 2017 Crack Sealing Project. [Engineer] |
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- 2017-03.07.g A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for supplies for Stoney Hill Rd culvert replacement [Engineer]

- 2017-03.07.h A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for survey equipment repairs [Engineer]

- 2017-03.07.i A resolution to purchase a 2018 GMC Sierra 1500 4WD Crew Cab Pickup Truck. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the JFS Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the JFS resolution regarding Network Placement and Related Services Agreement between Bellefaire Jewish Children's Bureau and Job and Family Services, Child Protective Services Department; see resolution 2017-03.07.j.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution to authorize the Fairfield County Commissioners to sign the Fairfield-Hocking Athens Major Crimes Unit Pre-Award Conditions Forms; see resolution 2017-03.07.k.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Regional Planning Commission Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve a Development Agreement for the Heron Crossing Section 2 Subdivision; see resolution 2017-03.07.l.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-03.07.m A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

- 2017-03.07.n A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]

- 2017-03.07.n A resolution authorizing the approval of payment of invoices for

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departments that need Board of Commissioners' approval
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills – Wachtel & McAnally Resolution

On the motion of Mike Kiger and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills – Wachtel & McAnally resolution authorizing the approval of payment to Wachtel & McAnally for subcontracted HVAC services for the Fairfield County Jail project; see resolution 2017-03.07.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Steve Davis

Abstaining: Dave Levacy

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:09 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, March 14, 2017, at 10:00 a.m.

Motion by:

Seconded by:

that the March 7 2017, minutes were approved by the following vote:

YEAS:

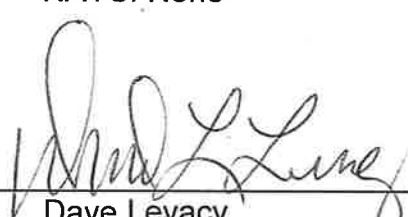
NAYS: None

ABSTENTIONS: None

*Approved on March 14, 2017



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk