

Regular Meeting #8 - 2019
Fairfield County Commissioners' Office
March 5, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Tony Vogel, Todd McCullough, Chief Lape, Mark Conrad, Dennis Keller, Jon Kochis, Jeff Porter, Ray Stemen, Dave Burgei, Jonathan Ferbrache, Jeff Barron, Branden Meyer, Kyle Witt, Jim Bahnsen, Sheriff Phalen, Erin Frost, Sara Johnson, Rick Szabrak, Jon Slater, and David Miller.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

We welcomed New Shelter Manager, Erin Frost, and New Office Manager, Sara Johnson, both new employees with the Dog Adoption Center and Shelter.

DD will provide an update and a lunch n learn session on March 12. March is DD Awareness Month.

March 26 – Time with the Commission; Mock Election

April 10 – Wear Blue for Child Protective Services Awareness

April 25 – Circus Night at JFS (date change)

April 19 – Good Friday, closing at noon

April 22 – Earth Day, with a proclamation expected on April 23

Save the Date: The State of the County Address is April 30 at the WigWam. The review and regular meeting will be held at the WigWam.

b. Highlights of Resolutions

Dr. Brown provided highlights of 20 resolutions for the voting agenda.

JFS proposed a contract for protective placement in network for child protective services.

We proposed a resolution following up on resolution 11.16.17.a (a resolution approving an authority to represent agreement and authorizing the filing of a civil complaint against manufacturers and distributors of prescription opiates) to authorize an amendment to the civil complaint (filed on behalf of the Board of County Commissioners) to add any and all defendants as recommended by counsel.

The County Engineer proposed two contracts for bridge projects, one in Madison Township and one in Violet Township.

We proposed disposing of obsolete vehicles and equipment by internet auction.

There were financial resolutions to approve, such as:

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- Receipt of a donation from Harcum House for the Sheriff's Office;
- Two resolutions to place on the tax duplicate delinquent amounts (or a correction) for the Licking County Buckeye Lake sewer system;
- A fund to fund transfer to appropriately account for flexible spending accounts;
- An account to account transfer of appropriations to properly classify EMA expenditures;
- Interest credits for the Board of Health and the Parks District;
- A CDBG draw;
- An advance of funds for the Major Crimes Unit; and
- Six resolutions for appropriations from unappropriated funds for FCFACF, JFS, and the County Engineer.

There were various other resolutions that are works in progress.

c. **Administrative Approvals & Budget Update**

Administrative Update

The review packet contained a list of administrative approvals.

The review packet also contained a summary of the current procedure for board appointments, with the most recent board vacancy noted as the first example. If there are any questions or suggestions, please contact Carri Brown.

On February 28, 2019, Dr. Brown conducted a presentation for the Meals on Wheels Board regarding the county budget relative to the Meals on Wheels levy. The MOW board members indicated all their questions were answered, and they were appreciative of the presentation. Copies of the presentation are available.

Further, Josh Horacek and Amy Brown-Thompson are legal counsel for the county as we continue to review the next contract for services relating to the MOW levy. We expect only minor changes for the contract; yet, we have offered a two-year term contract in case MOW would like to explore a different approach, perhaps after they have finished their capital project.

On March 1, 2019, we received the MOW budget projection for 2020. We will make sure this budget is submitted for inclusion in the tax budget and will proceed with reviews and approvals at the same time as approvals are conducted for others. We will also place an appointment on the calendar for a presentation and update form MOW.

The ADAMH Board has informally expressed interest in the Alternative School, remodeling it for crisis stabilization, where clients would stay in a residential setting for 10-14 days on a voluntary basis. Administratively, Dr. Brown suggested to ADAMH leadership for the use of the only county building that could possibly work for this purpose, the old alternative school. This space had previously been offered to the Education Service Center, and they declined. ADAMH, on the other hand, is liking the space (initially) and is going to keep thinking about its potential for renovation. Their grant and resources can be used to renovate the space for crisis stabilization. The ADAMH Board may own property separate from the County, so we could potentially provide the alternative school property to the ADAMH Board, adding an expectation that the property be used for mental health purposes. If it were not to be used for mental health purposes, it could revert to the County. This would be a way we could help the mental health resources go as far as possible. The space is next to the Sheriff's impound lot. There are a lot of details to examine, but in the meantime, we are preparing for this possibility.

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Budget Update

With the implementation of the 20 recommendations for recruitment and retention of employees, there is an opportunity for merit based increases. To participate in merit based increases, departments must use the county approved performance assessment tools and comply with the county compensation plan.

We reviewed the sales tax collections, which are about 3% over the previous year; we reviewed conveyance fees, which are above projections, increasing over 6% thus far; and we reviewed casino fees, which are budgeted at the same amount of \$1.75 M annually, and the initially month of collections are lower than expected, looking at the previous years. There are no recommendations for changes.

The County Commissioners' Association of Ohio legislative platform is consistent with ongoing discussions and analysis in Fairfield County. The platform is found here: <https://ccao.org/wp-content/uploads/2019-20-CCAO-Legislative-Platform-online.pdf>

Priorities include revenue stability (restoring the Medicaid MCO sales tax loss, restoring the local government funds, establishing a fund to support addiction crises, and assuming responsibility for indigent defense); economic development (helping set the agenda for JobsOhio, modernizing infrastructure, expanding broadband technology, and upholding local best practices in workforce development and access to child care); preservation of the sales tax base (not carving out exemptions); strengthening the county and state partnership and participating in reform efforts. Within the platform document, there is a wealth of information about agriculture, general government, human services, economic development, public safety, regional affairs, finance, and water quality efforts.

With respect to the state assuming responsibility for indigent defense, we are aware of recent communication about the budget priority is securing the state's commitment to fully reimburse the counties for their costs incurred in fulfilling the state's constitutional obligation to provide counsel to indigent defendants. CCAO met earlier this year with Gov. Mike DeWine and asked that he include full funding for reimbursement in his budget that he submits to the legislature.

Funding for full reimbursement is also supported by the Buckeye Institute, Americans for Prosperity-OH, Policy Matters Ohio, the Ohio State Bar Association, the Ohio Judicial Conference and the Ohio Prosecuting Attorneys Association.

d. BRAVOs

Thanks to HR and all departments for working hard to increase organizational knowledge on risk management topics. The county has earned a credit of \$17,962 this year.

BRAVO to multiple work group members who are furthering the ESS timekeeping project.

Thanks to Magistrate Jill Boone for bringing attorneys, law enforcement, and the judiciary together for a forum on sentencing law. On March 13th, from 12-1, stakeholders will come together in the Commissioners Hearing Room to learn about sentencing changes.

- **Old Business**

- a. MARCS Radio Tower**

Around July, we expect to receive information about contracting elements relating to the new radio tower in Walnut Township. Also, we plan to have county

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representatives in attendance at the March 5th Walnut Township Trustees meeting to offer information regarding the potential MARCS tower, of which we have laid the foundation for a \$250,000 contribution in partnership with the state.

b. Hunters Run Conservancy District

To be of support to the Common Pleas Court, we in the Commissioners' Office shared a press release and application to use for HRCD Board Appointments. Such documents were sent to the media and were distributed internally. (The items were in the review packet.) We have a follow up meeting to be of support to help the HRCD prepare to make its request for the county to be of additional support. Judge Trimmer is the appointing authority for the HRCD board.

(The procedures for board appointments discussed above came in handy to help another appointing official.)

c. MCJDC – Rightsizing Fairfield County's Contribution

Commissioner Davis met with MCJDC programming committee members on February 26th. Fairfield County has indicated a willingness to pay \$800,000 in 2020 and \$600,000 in 2019 to attempt to right-size the MCJDC situation; this funding level is indicative of a willingness to continue to be very supportive of the MCJDC. The current full contribution to the MCJDC is about \$949,000. Bed usage has greatly declined for the county over the past several years. The MCJDC programming committee will be inviting Juvenile Court Judges of the four counties to participate in conversation on March 26.

Mr. Davis added that Perry County is supportive of the proposed rightsizing; Hocking County's position was hard to determine; and Licking County knows they will need to revisit the matter out of their own interest in the near future as well. There had been trouble scheduling the meeting with the judges and a lack of faith that the MCJDC staff can get that meeting scheduled. Commissioner Davis asked for the Commissioners to consider making a recommendation to Judge Vandervoort for her to request withdrawal from the District. This would bring strong awareness to the importance of rightsizing. He stated the members of the judiciary will be a part of the programming committee meeting in March.

- New Business

- a. Fairfield 33 Alliance Career Readiness Expo

The Fairfield 33 Development Alliance, in partnership with Fairfield County School's Business Advisory Council, is hosting the first ever Career Readiness Expo on April 4, 2019. The event will be held from 4 p.m. to 7:30 p.m. at Fairfield Career Center, 3985 Coonpath Rd NW, Carroll, OH 43112. The event is open to all juniors and seniors in the county along with their parents. It will introduce local careers to these students, many of whom can begin working immediately after high school. Rick Szabrak stated his hope was that parents will also attend and look at these careers the same as parents look at colleges. They can help their children pick the right career and see that many local employers offer tuition reimbursement to help pay for college.

- General Correspondence Received

- a. RPC Packet

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, March 21st at 11:30 a.m.
 - 1. Commissioner Davis

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- b. Retirement Party for Pastor Tim and Kim Teague – Saturday, March 23rd from 1:00 p.m. – 3:30 p.m. at Connexion West

- FYI

- a. Jail Population is 307
- b. Public Notice – Berne Township Board of Zoning Appeals (forwarded to RPC)
- c. Public Notice – City of Canal Winchester Planning and Zoning Commissioners Public Hearing
- d. Decorative Arts Center Classes
- e. Fairfield County Park District Spring 2019 Events
- f. Fairfield Department of Health 2019 Annual Report
- g. Pickerington Senior Center March 2019 Newsletter (in newsletter folder)

- Open Items

Mr. Slater announced his formal swearing-in ceremony will be on Friday at 3:00 p.m. Everyone is welcome to attend.

Executive Session – Pending Litigation

On the motion of Jeff Fix and second of Steve Davis, the Board voted to enter into Executive Session to discuss pending litigation at 9:23 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, representatives from the Sheriff's Office, and representatives from Human Resources

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

On the motion of Steve Davis and second of Jeff Fix, the Board voted to exit Executive Session at 9:33 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Review (continued)

The Commissioners met at 9:33 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Sheriff Phalen, Chief Lape, Jon Kochis, Kyle Witt, and Amy Brown-Thompson.

Executive Session – Matters required to be kept confidential by federal law or regulations or state statute

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss matters required to be kept confidential by federal law or regulations or state statute at 9:34 a.m.

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Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, representatives from the Sheriff's Office, and Jon Kochis.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and second of Steve Davis the Board voted to exit Executive Session at 9:50 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Review (continued)

The Commissioners met at 9:50 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Chief Lape, Jon Kochis, and Amy Brown-Thompson.

Commissioner Levacy stated at 9:50 a.m. the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 5, 2019 beginning at 10:02 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Chief Lape, Ed Laramée, Jon Slater, David Miller, Jonathan Ferbrache, Jon Kochis, Tony Vogel, Todd McCullough, Erin Frost, Sara Johnson, Jim Bahnsen, Mark Conrad, Donna Fox-Moore, Ray Stemen, Rick Szabrak, Branden Meyer, Jeff Barron, Kyle Witt, Christy Noland, and Jeff Porter.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, February 26, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, February 26, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

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Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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|--------------|---|
| 2019-03.05.a | A resolution authorizing the approval of a request for payment and status of funds report for the FY2017 CDBG Critical Infrastructure Grant - \$ 11,626 [Commissioners] |
| 2019-03.05.b | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of October 15, 2018 through December 15, 2018 for 13473 King Road NE. [Commissioners] |
| 2019-03.05.c | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners] |
| 2019-03.05.d | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners] |
| 2019-03.05.e | A resolution to approve a fund to fund transfer from the General Fund #1001 to the Flexible Spending Account Fund # 7680 – Fairfield County Commissioners [Commissioners] |
| 2019-03.05.f | A resolution following up on resolution 11.16.17.a (a resolution approving an authority to represent agreement and authorizing the filing of a civil complaint against manufacturers and distributors of prescription opiates) to authorize an amendment to the civil complaint (filed on behalf of the Board of County Commissioners) to add any and all defendants as recommended by counsel. [Commissioners] |
| 2019-03.05.g | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of November 15, 2018 through December 15, 2018 [Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Emergency Management Agency Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution authorizing an account to account transfer for EMA Fund 2707 EMA Emergency Management Performance Grant (Subfund 8149); see resolution 2019-03.05.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- | | |
|--------------|--|
| 2019-03.05.i | A Resolution to Approve the Contract Bid Award for the VIO-35, FAI-CR9-1.983 W. Columbus Street over Sycamore Creek Bridge Replacement Project. [Engineer] |
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- 2019-03.05.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for GIS aerial services [Engineer]
- 2019-03.05.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for Views at Pine Hills S1 subdivision inspections [Engineer]
- 2019-03.05.l A Resolution to Approve the Contract Bid Award for the MAD-08, FAI-CR69-6.047 Clearcreek Road over a Tributary to Clear Creek Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Facilities Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution authorizing the disposal of vehicles and equipment by intent to auction with Gov Deals, Inc.; see resolution 2019-03.05.m

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Family, Adult, and Children First Council Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2019-03.05.n A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 7521, Family, Adult & Children First Council [Family, Adult and Children First Council]
- 2019-03.05.o A resolution to request for appropriations for additional unanticipated receipts for Fund 7251- Family, Adult & Children First Council [Family, Adult and Children First Council]
- 2019-03.05.p A resolution to request for appropriations for additional unanticipated receipts for Fund 7251- Family, Adult & Children First Council [Family, Adult and Children First Council]

Discussion: Ms. Fox-Moore provide a few details on each resolution. For the March event, Dr. Brown suggested Ms. Fox-Moore provide a news release for Sunshine Week.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Job & Family Services Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- 2019-03.05.q A resolution regarding Network Placement and Related Services Agreement between Caregiver's Helper Inc., Child Protective Services Department [JFS]
- 2019-03.05.r A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS]

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Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Major Crimes Unit Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Major Crimes Unit resolution authorizing the approval of an advance from the Fairfield County General Fund to COAP Grant 7858 – Major Crimes Unit -Project FORT; see resolution 2019-03.05.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Sheriff's Office Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Sheriff's Office resolution authorizing the approval of receiving a donation from Harcum House of a Universal Forensic Extraction Device (UFED); see resolution 2019-03.05.t.

Discussion: Dr. Brown stated the Commission appreciated the donation. She stated the resolution had no value placed on the donation, but she did not want to slow down the process. She requested the Sheriff's Office reach out to Harcum House for a value so that they can inform the Auditor's Office for their records.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Adjournment

With no further business, on the motion of Steve Davis and a second of Jeff Fix, the Board of Commissioners voted to adjourn at 10:08 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy


The next Regular Meeting is scheduled for Tuesday, March 12, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the March 5, 2019 minutes were approved by the following vote:

YEAS:
ABSTENTIONS: None
*Approved on March 12, 2019

NAYS: None

Approved on March 12, 2019



Steven A. Davis
Commissioner


Dave Levacy

Dave Levacy
Commissioner


Jeff Fix
Commissioner

Jeff Fix
Commissioner

Rachel A. Elsea
Rachel A. Elsea, Clerk

Rachel A. Elsea, Clerk

