

Regular Meeting #10 - 2016
Fairfield County Commissioners' Office
March 1, 2016

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Mary Beth Lane, Branden Meyer, Jeff Porter, Todd McCullough, Jon Kochis, Rick Szabrak, Tony Vogel, Scott Zody, Michael Kaper, Ron Osgood, Chief Perrigo, Ann Hammond, Dennis Keller, Holly Mattei, Mayor Drobina, David Uhl, and Jeremiah Upp.

- Legal Update

Mr. Dolin stated that there were no updates.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There was a proclamation for the awareness activities for Development Disabilities Month. Dr. David Uhl was available for the voting meeting to provide details of activities for the month.

The County Engineer proposed the approval of the sale of scrap aluminum, with the bid awarded to Schlezinger, Inc. The County Engineer proposed advertising for the Hocking bridge replacement and the award of the Milner project, following the sealed bid process. There was also the proposal to set the public hearings for the Marcy Road project.

The two resolutions for the JEDDs (discussed last week, relating to Reynoldsburg and Etna Township) were proposed for approval.

Regional Planning proposed the approval of the CDBG partnership agreement relating to the Amanda project, previously discussed.

After a bidding process and research and evaluation, the Sheriff proposed the purchase of six vehicles from the state purchasing program and the purchase of a transport van from Bob Boyd Ford.

JFS proposed the approval of two network placement contracts for child protective services.

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The Utilities Department proposed a contract with Workman Industrial Services, Inc., relating to the Lakeside water reclamation facility improvements.

There was also a resolution approving an addendum to the Baldwin Drive agreement.

There were multiple financial resolutions to approve, such as:

- Appropriations from unappropriated funds and an account to account transfer of appropriations for the Family, Adult, and Children First Council;
- A request for a payment and the status report for CDBG;
- An advance for CDBG and a repayment of an advance for Safe Havens;
- An allocation for the 2% fee for processing insurance for March 2016;
- The assessment and placement on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of November 15, 2015 through December 15, 2015;
- Appropriations from unappropriated funds for Juvenile/Probate Court, Utilities, and for the Engineer (in separate special revenue funds); and
- The traditional bill list and/or "then and now" related approvals.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

A budget update is planned for April 12. An overview with Rockmill Financial is planned for March 15.

We have met with Rockmill Financial to update and evaluate economic indicators. By the end of 2017, 85% of our bonds issued in 2014 will need to be spent, and there are no problems with that. In addition, all of what was presented to our bond rating agency was accurate. We have indication, too, that we need to stay with our communicated parameters.

Those parameters include a 2% increase in salary and holding other general fund expenditures flat. The budget cycle will be communicated on Wednesday of this week. The review packet contained a draft timeline. The parameters will be discussed and communicated early in April.

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Ms. Brown reported there will likely be appropriations from unappropriated proposed next week to meet IT needs relating to timekeeping for employees.

Finally, the conveyance fees continue to be strong although a relatively small percentage of the general fund revenues. Mr. Zody noted that there were four commercial property transfers in February.

c. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and Granger continues to progress very well. We continue to monitor the project. There are no problems to report with the project.

The jail population is now 208.

Mr. Keller stated they had started some masonry brick walls and concrete slabs were being poured in phase D. There are currently no hiccups in the project and they are an entire month ahead of schedule. All changes have been balanced out within the contingencies.

Mr. Davis stated they received the most recent results from the production wells (reading at 15), the intake (reading between 14-15), and the taps (reading below the limit of 3). This is further indication that individuals are just trying to play games and cause panic with incorrect information.

d. HR Survey and Update

An electronic survey will be conducted with employees to determine what they value within the health insurance plan.

Mr. Porter stated open enrollment had concluded and all but one employee completed the necessary documentation. There will be a premium holiday on March 18th which will result in an increase in employee's take home pay as there will be no health insurance withheld.

e. Bravos

Thank you to Dennis Keller and the Facilities Operations Management Team and to Jon Kochis and the security workgroup for their work and evaluation for the new bannister/ covering of the stairs that are at the Administrative Courthouse Building. This looks nice and is a good safety feature.

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Bravo to Rachel Elsea for sharing the details of the County Resolution Management System with Butler County.

Bravo to Christy Barker for helping with the mail later this week and thank you to Branden Meyer for allowing her to do so.

Mr. Kiger added that the new stair covering looking great.

Mr. Levacy stated it could save someone else from injury on the stairs.

- Old Business

- a. Buckeye Lake State Park Dam

- Mr. Levacy stated that the seepage barrier installation is continuing slowly. This is not moving as quickly as they said it would and the North Bank side has not even started yet. This must be completed by June 1st.

- New Business

- a. Meals on Wheels

- We received the annual levy budget from Meals on Wheels. Meals on Wheels changed some of the forms for efficiency. The changes to the forms still appear to be within the ballot language intentions. The review packet contained the information received.

- Having Meals on Wheels come in for a presentation regarding their budget would make sense. Once the 2015 annual report is available, the county should receive a copy.

- Ms. Elsea will reach out to Meals on Wheels to schedule a time for them to present their 2016 levy budget.

- General Correspondence Received

- a. Letter from OU-L Introducing Laurie Sheridan Lach as Director of Development

- b. Regional Planning Commission Packet (in your boxes)

- Calendar Review/Invitations Received

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- a. Quarterly Township Trustees Association Meeting – Saturday, March 19th
at 6 p.m. at the Amanda Firehouse
 1. Mr. Kiger will attend.
- b. Port Columbus Terminal Completion Celebration – Wednesday, March 23rd
– 8:00 a.m. – 10:00 a.m.
- c. Veterans Service Stand Down for Veterans Event and Donations Collection
– May 25th

Mr. Levacy asked how the VSC move was going.

Mr. Keller replied they were still working on the phone issue with AT&T.

- FYI

- a. Annexation Petition Received Feb 23, 2016 – 17.19 acres from Bloom to Lithopolis
- b. Budget Hearing Schedule – Invites have been sent
- c. 2016 CCAO Membership
- d. OU-L Featured Arts & Cultural Events – Spring 2016
- e. Commissioners Office is beginning to organized records for new records center
- f. Enterprise Routine Internal Inspection
- g. Central Ohio Labor Council Meetings – Thursday, April 14th.
- h. The Engineer is compiling a list of viewings and hearings to be held on a single day this coming fall. We still expect a few viewings and hearings to take place prior to that date.
- i. Congratulations to Judy Root who was named Rotarian of the Year.

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j. Mr. William Huffman, a contracted Humane Officer and partner with the Dog Shelter, passed away over the weekend. The Commissioners send their condolences to the family.

- Issues Bin
- Open Items

Meeting with Developmental Disabilities

The Commissioners met at 9:23 a.m. with Developmental Disabilities to discuss DD Awareness Month. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Spencer Remoquillo, Mary Beth Lane, Branden Meyer, Jeff porter, Todd McCullough, Jon Kochis, Rick Szabrak, Tony Vogel, Scott Zody, Michael Kaper, Ron Osgood, Chief Perrigo, Ann Hammond, Dennis Keller, Holly Mattei, Mayor Drobin, David Uhl, and Jeremiah Upp.

Dr. Uhl thanked the Commissioners for the opportunity. March is Developmental Disabilities Awareness Month. He thanked the Commissioners for their continued support and partnership to employ Josh Stage as the courthouse greeter. He also thanked them for their support on the successful ballot initiative last fall. DD serves 1,200 individuals in the county. They are holding 50 events over the next months in an effort to increase DD awareness. They will kick off the month with a facilities bus tour on Friday and an art gallery opening Friday night at Art and Clay. Additionally there will be a Walk Around the Mall event on March 12 and a screening of Where Hope Grows at OU-L on March 24th. They will cap off the month with their 8th annual Celebration of Possibilities dinner on Thursday, March 31st. Tickets are limited and \$25 each.

Mr. Davis thanked Dr. Uhl for the report and noted there are several exciting things happening with DD.

Commissioner Levacy stated at 9:29 a.m. the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 1, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, David Uhl, Todd McCullough, Tony Vogel, Holly Mattei, Jeremiah Upp, Dennis Keller, Fran Miller, Rick Szabrak, Chief Perrigo, Debbie Hoiser, Jonathan LeMay, Jon Slater, Scott Zody, and Jon Kochis.

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Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Announcement One – Presentation of Certificate to Ms. Fran Miller

Commissioner Levacy asked if there were any announcements.

Mr. Brown presented Ms. Miller with a certificate recognizing her as the Fairfield County Realtor of the Year. She stated that Ms. Miller is a great personal and professional role model and thanked her for her continued service to the community.

Ms. Miller thanked the Commissioners for the certificate.

Mr. Levacy stated that Ms. Miller is always worried about others and trying to help out whatever way possible.

Announcement Two – Additional Resolution Proposed

Ms. Elsea stated that an additional facilities resolution has been added.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, February 23, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, February 23, 2016.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund# 7671 TO GENERAL #1001 – Fairfield County Auditor; see resolution 2016-03.01.a.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2016-03.01.b A resolution authorizing the approval of an advance from the General Fund to the FY2015 CDBG Allocation Fund # 2788, Subfund# 8112 – Fairfield County Commissioners [Commissioners]
- 2016-03.01.c A resolution authorizing the approval of a request for payment and status of funds report for the FY2015 CDBG Allocation - \$ 13,103 [Commissioners]
- 2016-03.01.d A resolution authorizing the approval of a proclamation recognizing March as Developmental Disabilities Awareness Month. [Commissioners]
- 2016-03.01.e A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of November 15, 2015 through December 15, 2015 [Commissioners]
- 2016-03.01.f A resolution approving the creation of the Etna-Reynoldsburg JEDD
1. Commissioners]
- 2016-03.01.g A resolution approving the creation of the Etna-Reynoldsburg JEDD
2. [Commissioners]

Discussion: Mr. Levacy presented Dr. Uhl with a proclamation recognizing March as DD Awareness Month in Fairfield County. He added that DD is very proactive in serving the community. He congratulated Dr. Uhl. Dr. Uhl thanked the Commissioners for the opportunity and for their support as DD serves 1,200 people and families in Fairfield County.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Domestic Relations Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution authorizing the approval of repayment of an advance to the General Fund – Fund #2797 Safe

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Havens: Supervised Visitation and Safe Exchange Grant Program; see resolution 2016-03.01.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-03.01.i A Resolution to set a Commissioner's viewing date of March 22, 2016 at 9:00 a.m. and a final hearing date of March 22, 2016 at 11:00 a.m. to determine the necessity for establishing, altering, and widening of Marcy Road, Bloom Township, Fairfield County, Ohio. [Engineer]
- 2016-03.01.j A Resolution to Approve the Contract Bid Award for the FAI-CR22-1.997 Milnor Road Culvert Replacement Project. [Engineer]
- 2016-03.01.k A Resolution to Approve the Contract Bid Award for the Sale of Scrap Metal & Aluminum. [Engineer]
- 2016-03.01.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment and vehicle damages [Engineer]
- 2016-03.01.m A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for rental equipment [Engineer]
- 2016-03.01.n A Resolution to Approve Advertising for the HOC-28, FAI-TR160-2.302 Duncan Road Bridge Replacement Project. [Engineer]

Discussion: Mr. Upp commented that the Engineer's Office continues to compile viewings and hearings for a single date this fall but will have a few that need completed prior to then.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Family, Adult, and Children First Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2016-03.01.o A resolution approving an account to account transfer for Family, Adult & Children First Council. [Family, Adult and Children First Council]
- 2016-03.01.p A resolution to request for appropriations for additional unanticipated receipts for Fund # 7521 Family, Adult & Children First Council. [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Job and Family Services Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

- 2016-03.01.q 'A resolution regarding Network Placement and Related Services Agreement between Mohican Youth Academy, Child Protective Services Department [JFS]
- 2016-03.01.r A resolution regarding Network Placement and Related Services Agreement between Specialized Alternatives for Families and Youth of Ohio, Inc., and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Juvenile/Probate Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund # 2481 Juvenile Recovery Fund; see resolution 2016-03.01.s.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Regional Planning Commission Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to approve a Partnership Agreement between the Fairfield County Board of Commissioners and the Village of Amanda for the FY 2015 CDBG Allocation Program of Fairfield County B-F-15-1AV-1; see resolution 2016-03.01.t.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2016-03.01.u A resolution authorizing the purchase of a cargo van from Bob Boyd Ford, following a competitive invitation to bid process [Sheriff]
- 2016-03.01.v A resolution authorizing the purchase of six (6) Dodge Chargers from Greve Chrysler Jeep Dodge, following a competitive invitation to bid process [Sheriff]

Discussion: Chief Perrigo stated the van would be used for inmate transport and the six dodge chargers were for annual fleet management. Mr. Kiger thanked the sheriff for using a local vendor. Chief Perrigo indicated that the vendor for the van was a local vendor that prevailed in the competitive process.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Utilities Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

- 2016-03.01.w A resolution to appropriate from unappropriated into a major expenditure object category Utilities Fund #5820 Sewer Improvements, Sub Fund #8079,Lakeside Water Project [Utilities]
- 2016-03.01.x A resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5046 Water [Utilities]
- 2016-03.01.y A resolution to appropriate from unappropriated in an expenditure object category Utilities Fund 5044 Sewer [Utilities]

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2016-03.01.z A resolution to approve the contract award for the Lakeside WRF Improvements; Utilities Fund 8079 Sewer [Utilities]

Discussion: Mr. Vogel stated the first resolutions were for the funding structure and the final resolution was for a contract for a sanitary sewer north of Lancaster.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2016-03.01.aa. A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

2016-03.01.bb A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Facilities Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Facilities resolution to approve contract addendum No. 5 for the purchase of property at 240 Baldwin Drive; see resolution 2016-03.01.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, March 8, 2016, at 10:00 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:14 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy.

