

**Regular Meeting #10 - 2017**  
**Fairfield County Commissioners' Office**  
**February 28, 2017**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Tony Vogel, Jon Kochis, Todd McCullough, Jeff Porter, Sheriff Phalen, Chief Perrigo, Aunie Cordle, Ray Stemen, Spencer Remoquillo, Kyle Witt, Jim Bahnsen, Holly Mattei, Michael Kaper, Branden Meyer, and Rick Szabrak.

- Legal Update

Mr. Horacek stated she did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

ADAMH Training about Mental Health Awareness is March 9 in the County Commissioners Hearing Room.

Sunshine Week is March 12-18. We are seeking news to highlight during this time, and we already have a few great ideas.

April 12<sup>th</sup> is Wear Blue Day for Child Abuse Prevention Month. April 20<sup>th</sup> is Circus Night and the Candlelight Walk.

The State of the County Address will be April 25. We will have the address at Crossroads on Fair Avenue. The theme for the address is Brilliant Ideas @ Work, which mirrors the National Association of Counties Theme for Awareness Month (also April).

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for the voting agenda.

We proposed approval of medical services at the jail by contract with Premier Physician Services, Inc., an Ohio corporation and TeamHealth subsidiary. The contract is a result of a response to a request for proposals, a part of a competitive process. The contracted services include nursing services and training for Sheriff's Office staff, which will help ensure compliance with state minimum standards. We expect the nurses who are now employed with the Sheriff's Office will become employees of the independent contractor and will have the full infrastructure of the independent contractor to support them in their work. Team Health is providing similar services with success in multiple counties, including counties similar to Fairfield, such as Clark. In addition, if physician services are needed in the future (which are now contracted with Dr. Vajen), those services can be added, as can other types of services. This particular contract will increase training for staff, improve resources for nurses, and provide quality services for inmates. We have timed the change (from employee provision of services to the independent contractor provision of services) near the opening of the new jail, which allows for improvements in physical surroundings, including the medical facilities. With this approach, not only will there be improvement in facilities but also in services, training, and operations.

JFS proposed three network placement agreements for child protective services, of which all were approved to form and had proper encumbrances.

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Following a time of clearance, the annual update to the 2017 county personnel manual was on the voting agenda. We incorporated the feedback received. The County Prosecutor reviewed the manual, as well. A one-page summary will be provided to all (as a follow up to the elected official and department head roundtable meeting), and all employees will acknowledge receipt of the manual. We are working on that acknowledgement to be conducted electronically.

Given ODOT has constructed an interchange at U.S. Rt. 33 and the Village of Carroll and it is now necessary to name a new county road constructed as part of the new interchange, and given the Fairfield County Engineer, as set forth in 5543.04 ORC, shall name and number all new roads, there was a resolution proposed for the naming of the new road. The newly constructed road is to be named Carroll-Southern Road.

The County Engineer proposed approval of construction drawings for a resurfacing project (and advertising for an additional resurfacing project). The County Engineer proposed the purchase of a diesel truck and a tractor with the DAS related state purchasing program. The County Engineer proposed the approval of bid awards for the Mt. Zion Road bridge project, the sale of scrap metal and aluminum, and the Westfall Road bridge repair project.

RPC proposed the approval of two partnership agreements. One agreement was with Rushville, and the other was with West Rushville. Both were related to the CDBG allocation program.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for the County Engineer (relating to equipment purchase), the Commissioners (relating to CFLP unspent monies), and the Airport (for minor capital outlay);
- Account to account transfers for the Commissioners (relating to the jail medical services contract);
- An extension of the date to repay an advance and appropriations from unappropriated funds (two transactions for appropriations) for EMA, relating to grant funds;
- A fund to fund transfer for a grant match and an account to account transfer to classify a capital expenditure for DD; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications).

FYI: March is DD Awareness Month. A proclamation from the Board of Commissioners is ready for the first March meeting. In addition, we will receive an update from DD officials in March.

Mr. Davis stated the Commissioners attended the CFLP meeting last week. The funding/revenue has increased significantly in the last few years, putting the district in great financial shape.

**c. Administrative Approvals & Budget Update**

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

Ms. Brown reported that budget and finance officers have received communication about the budget cycle for calendar year 2018 budget. The letter about parameters is scheduled to be distributed in April 2017.

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Mr. Davis added that the Commissioners will remain engaged with legislators regarding the concerns with the proposed MCO solution as this is a significant revenue stream for many counties. This would be an impact of \$1.5 million annually for Fairfield County. While it looks like the state will do its best to reduce short term effects, the county expects they will be on their own for the long term.

d. Jail and Public Safety Facility Update

The most recent report on the jail population shows the population is 256.

The project is on time and under budget.

Dennis Keller provided by email some pictures to share.

Ms. Brown reported we received a letter from Sheriff Barker in Perry County. We are gathering information to respond to his request. In addition, Ms. Brown left a message for him so that we could talk in person, thinking about timing of a potential contract. We know that there may be several weeks in which Fairfield County will need to become acclimated to the new facility.

Sheriff Phalen stated the progress was outstanding. He will be meeting with Sheriffs from Perry, Pickaway, Athens, and Hocking counties regarding the possibility of housing inmates. These counties are not sure of their needs at this point. Sheriff Phalen would like them to see the facility before determining how their needs might be addressed contractually.

Mr. Davis stated that the Commission understands that it is critical to get the jail up and running with the Sheriff's own staff and inmates before housing inmates from other counties and will be sensitive to that. Perry County is currently in a contract through the end of the year, he believes. From a capacity stand point, the Commissioners won't do anything without first consulting the Sheriff. The potential capacity and a revenue stream could be married up. He welcomed the Sheriff to come to the Commissioners at any time with questions or comments.

Mr. Levacy invited the Sheriff to attend the tour of the facility with the Township Trustees on Saturday, March 18<sup>th</sup>. He also referenced recent articles in the Dispatch about the Franklin County Jail and the pod system and about state operations, too.

Ms. Szabrak stated the Lancaster High School STEM program would be touring the facility on Wednesday. This tour will focus on the architecture of the building.

Mr. Davis stated that the Commission will be gathering data about numbers of visits for inmates and how potential increased visits could affect downtown businesses.

e. Bravos

Bravo to the Prosecutor's Office, specifically Joshua Horacek and Amy Brown Thompson, for joining in on the Commissioners' training for the Commissioners' Resolution Management System. Thank you to Rachel Elsea for leading the training. Also, we have received positive feedback about the HR training for the employee health benefit plan and for Ethics Training. Thank you to everyone involved in both parts of that training.

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Thanks to Sharlene Bails for serving on the Board of Revision this past week.

Thanks to Staci Knisley for gathering grant records for a state review.

Bravo to Dennis Keller for obtaining state certification for pesticide application, just in case we need to apply pesticides on county owned grounds. This is a renewal of a certification for Dennis.

- Old Business (none)
- New Business (none)
- General Correspondence Received
  - a. Memo from Perry County Sheriff Barker re: Request for Jail Contract for Bed Space
  - b. Notice from Engineer's Office re: planned Junior High on Sheridan Drive
  - c. Thank you from JFS for Holiday Donation Drive donations
  - d. Lighthouse FY 2016 Annual Report
- Calendar Review/Invitations Received
  - a. Workforce Summit hosted at ESC – Monday, March 6<sup>th</sup> (Rick Szabrak will attend)
  - b. Township Trustees Quarterly Meeting – Saturday, March 18<sup>th</sup> at 4:00 p.m. (tour of the jail), 5:15 p.m. (Online Checkbook presentation from Treasurer Mandel's Office)
  - c. MORPC State of the Region – Thursday, April 20<sup>th</sup> at 11:00 a.m. at the Union Station Ballroom (Holly Mattei to attend)
  - d. JFS Circus Night & Candlelight Walk – Thursday, April 20<sup>th</sup> – Circus Night from 5:00 p.m. – 6:30 p.m. – Walk at 6:30 p.m.
- FYI
  - a. ADAMH Mental Health Awareness Training – March 9<sup>th</sup>
  - b. Wear Blue to Work Day to raise awareness about child abuse and neglect – April 12<sup>th</sup>
  - c. Upcoming Decorative Arts Center classes
  - d. DD Press Release – Events for National DD Awareness Month
  - e. Notice of Revised Scheduled for the Environmental Review of the B-System Project
  - f. Jeremiah Upp to attend joint address to Congress tonight with Congressman Steve Stivers
  - g. Pickerington Senior Center March 2017 Newsletter

- Issues Bin (none)

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- **Open Items**

Mr. Kiger stated that Commissioner Levacy was elected Chair of the CFLP Board last Friday.

Commissioner Davis stated at 9:24 a.m. that the Commission would take a five minute recess prior to the executive session.

**Review**

The Commissioners met at 9:34 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Amy Brown-Thompson, Kyle Witt, Jeff Porter, Marc Fishel, Aunie Cordle, Jon Kochis, Todd McCullough, Ray Stemen, Jim Bahnsen, and Spencer Remoquillo.

**Executive Session to discuss Pending Litigation**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss pending litigation at 9:34 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Josh Horacek, Amy Brown-Thompson, Kyle Witt, Jeff Porter, and Marc Fishel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

On the motion of Mike Kiger and second of Dave Levacy the Board voted to exit Executive Session at 10:07 a.m.

Roll call on the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis.

**Review**

The Commissioners met at 10:07 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Amy Brown-Thompson, Kyle Witt, Jeff Porter, and Marc Fishel.

At 10:07 a.m. Commissioner Davis stated the Commission would take a brief recess prior to the Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 28, 2017 beginning at 10:10 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Amy Brown-Thompson, Joshua Horacek, Kyle Witt, Jeff Porter, Aunie Cordle, Jeff Camechis, Jon Kochis, Mary Beth Lane, Ray Stemen, Todd McCullough, Jim Bahnsen, Tony Vogel, Rick Szabrak, and Marc Fishel.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

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**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 W. Point Rd, Lancaster urged everyone to watch the joint congressional address and spoke of other national political issues.

**Approval of Minutes for Tuesday, February 21, 2017**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, February 21, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- |              |  |
|--------------|--|
| 2017-02.28.a | A resolution authorizing the approval of a contract between Premier Physicians Services, Inc. and the Fairfield County Sheriff's Office.<br>[Commissioners]  |
| 2017-02.28.b | A resolution approving an account to account transfer into a major expense category for Jail expenses – Fairfield County Commissioners [Commissioners]   |
| 2017-02.28.c | A resolution to appropriate from unappropriated in a major expenditure object category for Fund# 2736, Subfund# 8118 - FY2016 CFLP Grant [Fairfield County Commissioners]<br>[Commissioners]         |
| 2017-02.28.d | A resolution to appropriate from unappropriated in major expenditure object category for the Fairfield County Airport, Fund# 3034, Subfund# 8096 – Fairfield County Commissioners<br>[Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Board of Developmental Disabilities Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Board of Developmental Disabilities resolutions:

- |              |   |
|--------------|---|
| 2017-02.28.e | A resolution authorizing a fund to fund transfer [Fairfield County Board of DD] [Board of Developmental Disabilities]       |
| 2017-02.28.f | A resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund |

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3698 FCBDD-Capital Improvements) [FCBDD] [Board of  
Developmental Disabilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Emergency Management Agency Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- |              |  |
|--------------|--|
| 2017-02.28.g | A resolution authorizing the approval to extend the due date for an advance repayments for EMA Fund 2707 Emergency Management Performance Grant (Subfund 8123) [EMA] [EMA] |
| 2017-02.28.h | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Grant Fund [EMA] [EMA]                    |
| 2017-02.28.i | A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 Emergency Management Agency Fund [EMA] [EMA]                               |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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|--------------|--|
| 2017-02.28.j | A Resolution to Approve the Construction Drawings for the FAI-CR22/38/55/69 Resurfacing Project. [Engineer]  |
| 2017-02.28.k | A resolution to purchase a 2018 Ford F550 4x4 Diesel Truck. [Engineer]   |
| 2017-02.28.l | A Resolution to Approve the Contract Bid Award for the GRE-27 Mt. Zion Road Bridge Repair Project. [Engineer]                                      |
| 2017-02.28.m | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for equipment [Engineer] |
| 2017-02.28.n | A Resolution to Approve the Contract Bid Award for the Sale of Scrap Metal & Aluminum. [Engineer]  |
| 2017-02.28.o | A Resolution to Approve the Contract Bid Award for the AMA-07 Westfall Road Bridge Repair Project. [Engineer]                                      |
| 2017-02.28.p | A resolution to approve the purchase of a John Deere Utility Tractor. [Engineer]   |
| 2017-02.28.q | A Resolution to Approve Advertising for the FAI-CR22/38/55/69 Resurfacing Project. [Engineer]  |
| 2017-02.28.r | A Resolution to name a new county road. [Engineer]   |

Discussion: Mr. Davis stated that it was pretty cool Mr. Upp was attending the joint congressional briefing later in the day. Mr. Levacy agreed.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Human Resources Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution to approve the 2017 Personnel Policy Manual for Fairfield County employees; see resolution 2017-02.28.s.

Discussion: Mr. Porter stated that the policy manual was presented at an earlier meeting. Feedback was received and in large part incorporated. He thanked the Commission for their support. Ms. Davis thanked Mr. Porter and Ms. Cordle for their work and constant monitoring of the policy manual.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- |              |  |
|--------------|--|
| 2017-02.28.t | A resolution regarding Network Placement and Related Services Agreement between Buckeye Ranch Inc., and Job and Family Services, Child Protective Services Department [JFS]                                |
| 2017-02.28.u | A resolution regarding Network Placement and Related Services Agreement between The Village Network, Child Protective Services Department [JFS]  |
| 2017-02.28.v | A resolution regarding Network Placement and Related Services Agreement between Sequel Pomegranate Health Systems of Central Ohio, and Job and Family Services, Child Protective Services Department [JFS] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Regional Planning Commission Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- |              |   |
|--------------|---|
| 2017-02.28.w | A resolution to approve a Partnership Agreement between the Fairfield County Board of Commissioners and the Village of Rushville for the FY 2016 CDBG Allocation Program of Fairfield County B-F-16-1AV-1 [Regional Planning] [Regional Planning Commission]      |
| 2017-02.28.x | A resolution to approve a Partnership Agreement between the Fairfield County Board of Commissioners and the Village of West Rushville for the FY 2016 CDBG Allocation Program of Fairfield County B-F-16-1AV-1 [Regional Planning] [Regional Planning Commission] |

Discussion: Mr. Kochis stated with these resolutions the county would be fully covered with warning sirens. The previous sirens in the area were outdated.

Roll call vote of the motion resulted as follows:



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Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- |               |  |
|---------------|--|
| 2017-02.28.y  | A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance] |
| 2017-02.28.z  | A resolution authorizing payment(s) to United Health Care for purposes of the Fairfield County Health Benefits Plan – Fairfield County Board of Commissioners [Commissioners]    |
| 2017-08.28.aa | A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]  |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Mr. Davis stated at 10:28 a.m. that the Commission would take a short recess prior to an executive session.

**Review**

The Commissioners met at 10:28 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Kyle Witt, Amy Brown-Thompson, Joshua Horacek, Jeff Porter, and Marc Fishel.

**Executive Session to discuss Imminent Litigation**

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to enter into Executive Session to discuss imminent litigation at 10:29 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Amy Brown-Thompson, Joshua Horacek, Kyle Witt, Jeff Porter, and Marc Fishel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy.

On the motion of Dave Levacy and second of Mike Kiger the Board voted to exit Executive Session at 10:59 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis.

**Review**

The Commissioners met at 10:59 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Kyle Witt, Amy Brown-Thompson, Joshua Horacek, Kyle Witt, Jeff Porter, and Marc Fishel.

**Adjournment**

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With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 10:07 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, March 7, 2017, at 10:00 a.m.

Motion by:

Seconded by:

that the February 28, 2017, minutes were approved by the following vote:

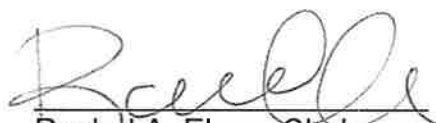
YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on March 7, 2017

 Steven A. Davis Commissioner	 Dave Levacy Commissioner	 Mike Kiger Commissioner
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 Rachel A. Elsea, Clerk