

Regular Meeting #7 - 2019
Fairfield County Commissioners' Office
February 26, 2019

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Dennis Keller, Jeremiah Upp, Tony Vogel. David Burgei, Jim Bahnsen, Jeff Barron, Jon Kochis, Belinda Nebbergall, Jeff Porter, Chief Lape, Aunie Cordle, Ray Stemen, Loudan Klein, David Miller, Todd McCullough, Branden Meyer, Jon Slater, Rick Szabrak, and Mark Conrad.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

Sunshine Week is March 10-16. Please let Carri Brown know if you have news releases for this week. We have two press releases already scheduled.

DD will provide an update and a lunch n learn session on March 12. March is DD Awareness Month.

On March 26, we will have a Time with the Commission meeting at Liberty Center, prior to the mock election. The regular and review meetings will be at Liberty on March 26.

April 10 – Wear Blue for Child Protective Services Awareness

April 18 – Circus Night at JFS

April 19 – Good Friday, closing at noon

April 22 – Earth Day, with a proclamation expected on April 23

Save the Date: The State of the County Address is April 30 at the WigWam. The review and regular meeting will be held at the WigWam.

b. Highlights of Resolutions

There were 24 resolutions for the voting meeting. Dr. Brown provided highlights of the resolutions.

We proposed the appointment of *Ms. Kari Aiken to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council* (based on the vacancy created by Ms. Burre's resignation).

There were four contracts for *protective placement in network for JFS* (CPS).

There were two resolutions for approval relating to the *purchase of vehicles for the Sheriff*, as previously discussed.

We proposed the contract for the *remodeling of 108 N. High Street*. The winning bidder is Gutknecht Construction of Columbus, Ohio, at \$2.048 M. Three bids ranged from \$2.048 M - \$2.120 M.

Mr. Davis asked what the next step was for the construction of the building on North High Street.

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Mr. Keller replied that once the contract was approved at the 10:00 a.m. meeting, there would be a Notice to Proceed issued. A preconstruction meeting will be held in the next week or two with the target for the project to be completed by December 2019. Twenty feet of the parking lot will be allotted for the contractors' work. All municipalities, associations, and committees are okay with the project. The city building permit should be issued shortly.

Mr. Slater added he has had many conversations with neighbors who are confident that the end results will fit well in the neighborhood. Mr. Slater is excited to get the construction started.

Dr. Brown stated they would be holding off on the parking lot project (at the site of the razed jail) until this project is completed in order to reserve parking spaces and to manage the use of heavy equipment at the sites.

There were *financial resolutions* to approve, such as:

- Three resolutions relating to JFS departmental reimbursements;
- Seven resolutions for appropriations from unappropriated funds for the Dog Shelter, Major Crimes Unit, Juvenile Court, 911 Wireless, and the Sheriff (of which the Sheriff's appropriations relate to general fund capital outlay of \$250,000 for a partnership for a tower for MARCS);
- Two resolutions for fund to fund transfers of appropriations for the Engineer;
- A new fund for the Major Crimes Unit;
- An account to account transfer of appropriations for DD; and
- The payment of bills (two resolutions).

There were various others contracts as works in progress.

Mr. Davis asked about the MARCS tower. He asked what gaps would still exist after the new tower was in use.

Mr. Kochis replied there were several gaps in the southern part of the county that would be nearly impossible to fix without the addition of several towers. The new tower in Walnut Township, the best site for such a tower, will fix mobile coverage (car radios). Fixing coverage in buildings is still several years down the road as many towers will be needed for that effort.

Chief Lape stated that deputies in buildings that do not receive coverage from the current towers can switch to a different channel and communicate with deputies who are close in proximity.

Dr. Brown reported we plan to have county representatives in attendance at the March 5th Walnut Township Trustees meeting to offer information regarding the potential MARCS tower, of which we plan to provide \$250,000 in partnership with the state (the financial resolution highlighted above).

c. Administrative Approvals & Budget Update

Administrative Update

The review packet contained a list of administrative approvals. No questions were posed.

As we prepare for the proclamation for Earth Day, we acknowledge our support of the Buckeye Lake Watershed Coordinator; support of the Clean Ohio Local Agricultural Easement Program; support of the Ohio EPA Municipal Separate Storm Sewer System protocols; and ongoing support of the Soil and Water Conservation District – for more than 75 years. We are also appreciative of

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Dennis Keller, Facilities Manager, for keeping the environmental stewardship program going.

On February 28, Dr. Brown will be conducting a presentation for Meals on Wheels about basic budgeting aspects. Judge Vandervoort will be providing information to Meals on Wheels about a proposed guardianship board.

Also on February 28, we will be advertising for the demolition of the old maintenance garage on Lincoln Avenue.

Based on the existence of the governmental aggregation program, households will experience a decrease in costs (of the generation portion of bills) of about \$40 annually, as compared to current rates. The new master agreement was approved administratively on February 25th. The Board of Fairfield County Commissioners on February 7th approved by motion in open session to authorize the County Administrator to work with Palmer Energy relating to the energy aggregation program in order to refresh fixed pricing from a recent RFP for a 24-month term with Constellation Energy and FirstEnergy Solutions and to authorize the County Administrator to sign all necessary contracts and documents for this process, with the County Administrator reporting back to the Board of Commissioners following the administrative approvals. Palmer Energy, the consultant in connection the CCAO related partnership for governmental aggregation programs led the process to refresh bids with current market information. The new Master Agreement was presented with a recommendation to contract with Dynegy for a 24-month period, beginning with the December 2019 meter read through the December 2021 meter read, based on the lowest price for the commodity. The Master Agreement relates to the governmental aggregation program including Pleasant Township, Richland Township, Walnut Township, Village of Baltimore, Village of Millersport, and Village of Rushville.

Budget Update

With the implementation of the 20 recommendations for recruitment and retention of employees, there is an opportunity for merit based increases. To participate in merit based increases, departments must use the county approved performance assessment tools and comply with the county compensation plan.

d. BRAVOs

Thank you to the CFLP Solid Waste District for their transfer of assets to the City of Lancaster for their use in a composting facility.

Thank you to Aunie Cordle, JFS Director, for agreeing to serve as a member of the Fairfield County Opiate Task Force.

During roundtable meetings and other meetings, we have been talking about the importance of cleaning up old records and appropriately destroying records that can be destroyed. Thanks to Suzie, Chris, Laura, and Krista at JFS for following up on their departmental strategies for clean-up.

Bravo to Chief Alex Lape for thinking about multiple financial management topics, including the use of commissary funds, to benefit public safety purposes, and the organization of accounting to track costs associated with the operations of the jail. Chief Lape's cooperation is greatly appreciated.

From Carri Brown, Chief Lape, and Jon Kochis, thank you to the Board of County Commissioners for their quick cooperation for the financial foundation to support a partnership with the state for a MARCS related tower.

- Old Business

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a. CFLP

Mr. Davis stated that while the Commission has been critical of board and organizations, CFLP is a board that has a lot of positive things going on. They have a very strong financial foundation. There is currently a situation regarding underreporting at a landfill in Perry County. A sizable sum will be necessary to compensate for that underreporting which will, at the end of the process, only make CFLP's financial status better. Additionally, a few years ago CFLP hired outside organizations for planning and they now do that in house, saving even more money.

Mr. Fix added that he appreciated the recycling discussion at the CFLP meeting on Friday.

- New Business (none)
- General Correspondence Received
 - a. Annexation Petition Received – Expedited Type II – 7.838 acres from Violet Township to Canal Winchester
 - b. Letter of Resignation from Sheri Perry – ADAMh Board Appointee
- Calendar Review/Invitations Received
 - a. Child Abuse and Neglect Kickoff Breakfast – Wednesday, April 10th at 8:00 a.m. at Life Church in Pleasantville
 - 1. Commissioners Fix and Levacy will attend.
 - b. FairHope Celebrates Life Event – Thursday, May 2nd from 5:30 p.m. to 8:30 p.m. at the Mill Event Center
- FYI
 - a. Jail Population is 297
 - b. Fairfield County TID Meeting – Thursday, February 28th at 9:00 a.m. at the Engineer's Office
 - c. DD February 2019 Newsletter
 - d. We received and reviewed talking points from Ohio Public Transit Association regarding the use of gas tax increases for public transit needs.
- Open Items (none)

Update from Utilities on the Seigel Presentation/Utilities Department

The Commissioners met at 9:33 a.m. for an update from Utilities on the Seigel Presentation. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Dennis Keller, Jeremiah Upp, Tony Vogel. David Burgei, Jim Bahnsen, Jeff Barron, Jon Kochis, Belinda Nebbergall, Jeff Porter, Chief Lape, Aunie Cordle, Ray Stemen, Loudan Klein, David Miller, Todd McCullough, Branden Meyer, Jon Slater, Rick Szabrak, and Mark Conrad.

Mr. Vogel (Fairfield County Utilities Director) and Ms. Drake (Soil and Water Conservation District Director) attended a presentation led by Seth Seigel in Franklin County. Former Franklin County Commissioner Paula Brooks invited Fairfield County officials to attend. The presentation centered on the importance of governmental planning and nurturing when dealing

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with the water supply. We are fortunate in Fairfield County with the natural resources. We are also working as efficiently as possible, evidenced in part by the acquisition of the Greenfield Water and Sewer District. Mr. Vogel provided his overview of the presentation and how it relates to the situation in Fairfield County.

Mr. Vogel also provided an update on the current Utilities projects.

Mr. Levacy asked how they are dealing with the closure of their access to 33.

Mr. Vogel replied that customers and employees are fine, but the semis take up all the space at the z-curve on Lockville Road.

Mr. Vogel and Mr. Fix had a brief discussion regarding reverse osmosis.

Executive Session – Imminent Court Action

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss imminent court action at 9:43 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, and representatives from Juvenile Court.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Steve Davis and second of Jeff Fix, the Board voted to exit Executive Session at 9:58 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Review (continued)

The Commissioners met at 9:58 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, and Amy Brown-Thompson.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 19, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Jeremiah Upp, Chief Lape, Branden Meyer, Ray Stemen, Dennis Keller, Aunie Cordle, David Miller, Jon Slater, Todd McCullough, Tony Vogel, Jon Kochis, Rick Szabrak, Jim Bahnsen, and Jeff Barron.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

There were no announcements.

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Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, February 19, 2019

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, February 19, 2019 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2019-02.26.a A resolution to appropriate from unappropriated in a major expenditure object category for capital outlay for the 911 Wireless Fund# 2683 - Fairfield County Commissioners [Commissioners]

2019-02.26.b A resolution approving the appointment of Ms. Kari Aken to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Board of Developmental Disabilities Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution approving an account to account transfer; see resolution 2019-02.26.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Dog Shelter Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Dog Shelter resolutions:

2019-02.26.d A resolution to appropriate from unappropriated in a major expenditure object category (DOG SHELTER) 2002 and Kennel Fund Dog Shelter [Dog Shelter]

2019-02.26.e A resolution to appropriate from unappropriated in a major expenditure object category (DOG SHELTER) 2002 and Kennel Fund Dog Shelter [Dog Shelter]

Discussion: Mr. Davis asked for an update on the problem at the intake center. Mr. McCullough replied that the reconstruction of the lower level should be done by the end of the day and they should be opening in the new week. He will verify this with the owner.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

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Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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| 2019-02.26.f | A resolution of increase appropriations, appropriate from inappropriate, account to account and fund to fund transfer for CLE-27 bridge replacement [Engineer] |
| 2019-02.26.g | A resolution of increase appropriations, appropriate from inappropriate, account to account and fund to fund transfer for WAL-24 bridge replacement [Engineer] |

Discussion: Mr. Upp stated these resolutions were for closeout and finalization of two bridge projects.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Facilities Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution authorizing the Approval of a Construction Agreement and Bid Award for the Auditor's Real Estate Department Project; see resolution 2019-02.26.h.

Discussion: Mr. Davis stated that while at first, he did not understand the concept for reutilizing the building, he now appreciates the idea. He asked whose idea it was to undertake this project in this manner. Dr. Brown stated it was Mr. Slater's idea, thinking about the resources available with the real estate assessment fund and the needs for the real estate offices and the public using those services. Mr. Slater replied the idea came to him after walking by the building when he walks to and from the office. He thanked Dennis, the architects, and his staff, especially Dave Burgei (who was not able to attend the meeting today) for their vision.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Job & Family Services Resolution

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

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|--------------|--|
| 2019-02.26.i | A resolution regarding Network Placement and Related Services Agreement between Adolescent Oasis, Inc., and Child Protective Services Department [JFS] |
| 2019-02.26.j | A resolution regarding Network Placement and Related Services Agreement between United Methodist Children's Home and Job and Family Services, Child Protective Services Department [JFS] |
| 2019-02.26.k | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS] |
| 2019-02.26.l | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS] |
| 2019-02.26.m | A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS] |
| 2019-02.26.n | A resolution regarding Network Placement and Related Services Agreement between Fox Run-The Center for Children & Adolescents, Child Protective Services Department [JFS] |

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2019-02.26.o A resolution regarding Network Placement and Related Services Agreement between Willow Branches of Healing and Job and Family Services, Child Protective Services Department [JFS]

Discussion: Ms. Cordle stated the contract related resolutions were a result of the ongoing search to find placement options for youth.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Juvenile/Probate Court Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2019-02.26.p A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court #2641 Title IV-E Fund [Juvenile/Probate Court]

2019-02.26.q A resolution to appropriate from unappropriated in a major expenditure object category - Juvenile Court - Fund #2036 Ohio Department of Youth Services Fund (reclaim) [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Major Crimes Unit Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

2019-02.26.r A resolution to appropriate from unappropriated in a major expenditure object category 2019 JAG Grant [Major Crimes Unit] [Sheriff - Major Crimes Unit]

2019-02.26.s A resolution to authorize the establishment of a new fund for Fairfield Hocking Athens Major Crimes Unit, Appropriate from unappropriated, Amend Certificate of Resources [Major Crimes Unit] [Sheriff - Major Crimes Unit]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

2019-02.26.t A resolution authorizing the purchase of six (6) Ford Interceptor Utility vehicles from Bob Boyd Ford, following a competitive invitation to bid process [Sheriff]

2019-02.26.u A resolution authorizing the purchase of two (2) Ford Interceptor Utility vehicles from Bob Boyd Ford, following a competitive invitation to bid process [Sheriff]

2019-02.26.v A resolution to appropriate from unappropriated funds in a major expenditure object category - Fairfield County Sheriff Fund# 1001 [Sheriff]

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Discussion: Mr. Davis asked Chief Lape if Bob Boyd was the successful bidder at the state level. Chief Lape replied they were – with a price roughly \$30 lower than the next lowest bidder. Mr. Davis remembered when they used to have to get vehicles from Van Wert because they would beat out Bob Boyd in the state bidding process.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2019-02.26.w A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

2019-02.26.x A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Executive Session – Imminent Court Action

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss imminent court action at 10:12 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, and representatives from Juvenile Court.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Steve Davis and second of Jeff Fix, the Board voted to exit Executive Session at 11:19 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

Review (continued)

The Commissioners met at 11:19 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, and Judge Vandervoort.

Adjournment

With no further business, on the motion of Steve Davis and a second of Jeff Fix, the Board of Commissioners voted to adjourn at 11:19 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

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The next Regular Meeting is scheduled for Tuesday, March 5, 2019 at 10:00 a.m.

Motion by: _____ Seconded by: _____
that the February 26, 2019 minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on March 5, 2019

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[Handwritten signature]

Steven A. Davis
Commissioner


Dave Levaey
Commissioner

Dave Levaey
Commissioner

Jeff Fix
Commissioner

Jeff Fix
Commissioner

Rahul Chauhan

Rachel A. Elsea, Clerk