

**Regular Meeting #9 - 2016
Fairfield County Commissioners' Office
February 23, 2016**

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Scott Zody, Tony Vogel, Ray Stemen, Rick Szabrak, Jim Bahnsen, Michael Kaper, Chief Perrigo, Jeff Porter, Aunie Cordle, Mary Beth Lane, David Miller, Mayor Drobina, AJ Lacefield, Dennis Keller, Todd McCullough, Spencer Remoquillo, and Jonathan Ferbrache.

- Legal Update

Mr. Dolin stated that there were no updates.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions proposed for approval.

The Soil and Water Conservation District on behalf of the Commissioners proposed approval of the Local Clean Ohio Agricultural Easement Purchase Program, and Jonathan Ferbreche was to provide an update during the regular review process.

The Utilities Department proposed acceptance of two items relating to public improvements for Pickerington Road sanitary sewer extensions. There are two resolutions for the two specific developments.

After the period of "clearance" for input and feedback, the annual approval of the employee personnel manual was proposed for approval.

JFS proposed the approval of two contracts for CPS placements.

There were multiple financial resolutions to approve, such as:

- JFS reimbursements to the Public Assistance Fund from CPS and WWK;
- An allocation for multi-system youth, transferring \$100,000 from unanticipated emergencies, as well;
- EMA grant accounting, an advance, and appropriations from unappropriated funds;
- Approval of compliance of a grant agreement for the Major Crimes Unit (the Commissioners are the subgrantee);

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- Appropriations from unappropriated funds for the special revenue fund of the Engineer; and
- The traditional bill list and "then and now" related approvals.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

The next quarterly update for the budget is April 12th. We will begin preparing the schedule for the budgeting cycle for 2016 in preparation of 2017's budget.

In 2016, we do expect additional expenditures and revenues relating to WIOA, as the department transfers to Economic Development. We will first see the appropriations from unappropriated money for the expenditures and will later see the revenues as the memos of understanding are developed.

With Board of Elections needs, there is a possibility of appropriations from unappropriated based on planning for a generator.

The multi-system youth resolution today moves \$100,000 for placement of children with multi-system needs. This is in addition to the \$45,000 that was originally planned for the next allocation.

In addition, we received the permissive sales and use tax report from the County Auditor. Looking at the two month total for 2016, there is an increase of over 3% over the prior year in this revenue category. The casino revenues are on track with the \$1.75 million estimate for the year.

c. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and Granger continues to progress very well. We continue to monitor the project. There are no problems to report with the project. The auger cast pilings were completed last week ahead of schedule.

The jail population is now 203.

Mr. Levacy added that the city of Lancaster had posted both the County and City's expert reports on their websites. The city report states there are no problems with the site.

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Mr. Keller agreed and added that all questions should be directed to the city's website when it comes to any questions about the city's water system. He stated the information was all very well organized.

The website can be found here:

<https://www.ci.lancaster.oh.us/CivicAlerts.aspx?AID=60>

d. Upcoming Training/HR Survey

HR will be hosting teambuilding training. Members of the Prosecutor's Office are expected to attend. In addition, we have space for some other employees to attend and HR will invite the appropriate employees. The training will be expenditure within the HR budget.

HR will also be conducting a general survey about insurance benefits. Look for this survey to come by survey monkey.

Mr. Porter reminded everyone that open enrollment would be ending at the end of the week. Please let the HR office know if you have questions.

e. Bravos

- Thank you to the Facilities team for clearing the walkways and parking lots during inclement weather. Thank you to Rod Barker and Melvin Shook for quickly clearing ice at the Administrative Courthouse building on February 18. Thank you also to Randy Carter, Staci Knisley, and Julie Noyes for helping to secure the area while it was being cleared.
- Bravo to Rick Szabrak and AJ Lacefield for their work on the Business in Focus article, featured later today under new business.
- Mr. Kiger complimented Mr. McCullough for having all dogs that could be adopted now adopted. Mr. McCullough noted that while they do not have any dogs eligible for adoption they do currently have a few dogs they have to hold for investigations that are not adoptable.
- Old Business
 - a. Buckeye Lake State Park Dam

Mr. Levacy reported that drilling has started with one machine on each end of the dam. This is a slower process but they hope to be done by June 1. Once this phase is completed, and assuming it is safe to do so, they may be able to

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raise the water level to one foot below summer pool. Mr. Levacy commended ODNR for their work.

Mr. Zody added that the Auditor's Office reached out to the Buckeye Lake Beacon regarding the change in tax bills (generally due to the DD levy and Walnut Schools levy). They ran a very detailed article explaining the changes. Mr. Zody believes this article has attributed to a decrease in calls regarding questions on the tax bills relating to this area. He also encouraged anyone to call the County Auditor's Office if he or she has questions.

Mr. Bahnsen added his office has received calls with questions, and once they explain the two levies (DD and Walnut Schools), the constituents understand their bills better.

In addition, Ms. Brown pointed out that owners of property in the Buckeye Lake State Park area will have received information regarding surveys from Gannett Fleming.

- New Business

- a. Economic Development Update

Rick Szabrak presented the article below.

http://www.businessinfocusmagazine.com/e_mag/BIFNAFeb2016/#?page=108

Mr. Szabrak stated this publication has 363,000 subscribers in North America. The article mentions that Fairfield County is the 4th fastest growing county in the 7th largest state in the country. They detail how Fairfield County is different from other counties and include that they have two shovel ready sites (the only county in the state to have this). The target industries are listed as food processing, biomedical, and advance technology.

Mr. Szabrak thanked Mr. Lacefield for all of his work on the article and mentioned Ms. Bitler from the 33 Alliance contributed as well.

Also, we received from ETNA Township (Licking County) two JEDD agreements to be approved by the Fairfield County Commission, given a portion of Reynoldsburg is in Fairfield County. These resolutions are under review for adoption at the next meeting.

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- General Correspondence Received

- a. Leach Xpress Update from Columbia Pipeline Group

Mr. Davis stated the project is a few months behind schedule due to permitting (now expect to receive permits in September). He anticipates construction to start in early 2017 with line usage by the end of the same year.

- b. 2015 Probate Court Fees Report

By comparison, the fees increased about \$10,000 over last year's fee collections.

- c. Thank you from Fairfield Area Humane Society

- d. CFLP Agenda for Friday, February 26th Meeting

- Calendar Review/Invitations Received (none)

- FYI

- a. Pickerington Senior Center March Newsletter

- b. SWCD February Newsletter

- Issues Bin (none)

- Open Items (none)

Soil and Water Conservation Update/Farmland Preservation

The Commissioners met at 9:23 a.m. for an update from Jonathan Ferbrache relating to Farmland Preservation. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Scott Zody, Tony Vogel, Ray Stemen, Rick Szabrak, Jim Bahnsen, Michael Kaper, Chief Perrigo, Jeff Porter, Aunie Cordle, Mary Beth Lane, David Miller, Mayor Drobina, AJ Lacefield, Dennis Keller, Todd McCullough, Spencer Remoquillo, and Jonathan Ferbrache.

Mr. Ferbrache provided some information on the resolution the Commissioners would be considering at their Regular Meeting. This is for the same number of acres as last

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year (fewer farms, but more acreage per farm). These farms are all within the farmland preservation areas. The program is expected to receive around \$500,000 this year. They are working with the auditor on property values and expect three of the farms to be eligible for funding this year. Additionally, they are still processing four properties from last year.

Mr. Levacy asked how they determine utility easements.

Mr. Ferbrache replied that they look at the county land use plans and respect the boundaries that have been established.

Mr. Levacy noted there used to be a point of contention with the ODOT right of ways.

Mr. Ferbrache replied that that was correct and that those areas are in agriculture security areas which are not permanent like the easements the Commissioners would be considering later in the morning with the preservation program.

Commissioner Levacy stated at 9:29 a.m. the Commission would be in recess until the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 23, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Staci Knisley, Branden Meyer, Jason Dolin, Spencer Remoquillo, Scott Zody, Dennis Keller, Todd McCullough, Jon Kochis, Jeff Porter, Aundrea Cordle, Mary Beth Lane, Rick Szabrak, Christina Foster, and Jim Bahnsen.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

Ms. Elsea stated a resolution from Major Crimes had been added and everyone should have the updated agendas.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

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Approval of Minutes for Tuesday, February 16, 2016 Regular Meeting

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, February 9, 2016 and Tuesday, February 11, 2016 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners resolutions:

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|--------------|---|
| 2016-02.23.a | A resolution authorizing a fund to fund transfer & Account to Account transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee –2nd payment for the 2016 Allocation & Additional funding - Fairfield County Commissioners [Commissioners] |
| 2016-02.23.b | A resolution in support of property for the Clean Ohio Local Agricultural Easement Purchase Program. [Commissioners] |

Discussion: Mr. Levacy thanked Mr. Ferbreche for the update earlier in the morning.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency's Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

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|--------------|---|
| 2016-02.23.c | A resolution to approve fund balance and cash adjustment for expenses made in 2015 from fund 2090 – EMA General Fund [EMA] |
| 2016-02.23.d | A resolution to request for appropriations for receipts for EMA fund 2091 (subfund 8098) PUCO Hazmat Training Grant 2015 [EMA] |
| 2016-02.23.e | A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2091 (subfund 8098) PUCO Hazmat Training Grant 2015 [EMA] |

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Engineer's Office resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for unemployment; see resolution 2016-02.23.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Human Resources Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Human Resources resolution to approve the 2016 Personnel Policy Manual for Fairfield County employees; see resolution 2016-02.23.g.

Discussion: Mr. Davis thanked Mr. Porter for his work. Mr. Porter thanked Commissioner Davis and noted the changes being made in the manual were discussed in February. No additional feedback had been received and no additional changes were being made. Mr. Levacy thanked Mr. Porter and stated he has heard several positive comments about the changes. Mr. Kiger stated that recognizing military service for vacation accrual was great.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Job and Family Services Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job and Family Services resolutions:

2016-02.23.h A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

2016-02.23.i A resolution regarding Network Placement and Related Services Agreement between United Methodist Children's Home and Job and Family Services, Child Protective Services Department [JFS]

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- 2016-02.23.j A resolution regarding a Purchase of Service Agreement between Job & Family Services, Community Services Department and Mid-Ohio Psychological Services Inc. [JFS]
- 2016-02.23.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Utilities Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

- 2016-02.23.l A resolution to approve Acceptance of the sanitary sewer infrastructure for Pickerington Road sanitary sewer extension [Utilities]
- 2016-02.23.m A resolution to approve Acceptance of the sanitary sewer infrastructure for Pickerington Road South sanitary sewer extension [Utilities]

Discussion: Mr. Vogel stated that this was typically run through Regional Planning but was being handled by Utilities as it is within the Pickerington city limits.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-02.23.n A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]
- 2016-02.23.o A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

