

Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018

Review

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Staci Knisley, Ray Stemen, Josh Horacek, Amy Brown-Thompson, Tony Vogel, Todd McCullough, Mary Beth Lane, Jon Kochis, Jeff Barron, Jim Bahnsen, Dennis Keller, Chief Alex Lape, and Aundrea Cordle.

- Legal Update

Commissioner Davis stated he was aware of a letter drafted to the Attorney General requesting an Opinion on what constitutes official duties of the office of Commissioner, relative to Commissioner Kiger's expected absences. He asked when the letter to the Attorney General would be sent to the Attorney General.

Mr. Horacek replied that the request would be emailed today. He was told that the response would be returned to us quickly.

- Administration and Budget Update/Carri's List

- a. Announcements

Ms. Brown announced the following:

- February 20 is Mike Kiger's birthday.

Commissioner Davis reported that he spoke with Commissioner Kiger yesterday. He seemed to be doing very well. Staci Knisley delivered Commissioner Kiger's birthday card to him yesterday.

- Rachel and Charles Elsea welcomed Baby Declan John on February 14th.
 - Sunshine Week is March 11-17.
 - The next lunch -n- learn session is with the Major Crimes Unit on March 13.

- a. Highlights of Resolutions

Ms. Brown highlighted the resolutions proposed for the voting meeting.

The County Engineer proposed approval of the RUMA relating to the Columbia Gas B System Modernization and an extended liability agreement with Artek Oil relating to road closing and testing.

Thinking about the RUMA, Commissioner Davis stated he touched base with Tony Sala with Columbia Gas (TransCanada) and expects to receive further documentation soon about a matter relating to County Utilities. Commissioner Davis will forward the information to the County Prosecutor's Office.

Ms. Brown reported that the County Engineer also proposed setting a viewing and hearing date (March 13) for a Winchester Road Culvert improvement.

We proposed the completion of the process for satisfying a mortgage and claim relating to the Neighborhood Revitalization Program (through Community Action administration).

There were financial resolutions to approve, such as:

- Reimbursements by operation of law for Job and Family Services;
 - Appropriations from unappropriated funds for the County Prosecutor (for non-general fund activity, for the VOCA grant) and for the Airport; and

**Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018**

- The payment of bills (as needed).

Next week, the ID Networks contract (relating to 911) will be on the agenda. There will also be a financial resolution to continue the services of the Reentry Coalition. We are proposing to cover the program (which was formerly a grant funded program) for its potential to reduce recidivism and to continue the good work of the Coalition. Val Carpico previously provided a presentation to the Board of Commissioners, and we attended the statewide coalition meeting in December at Liberty Center.

(In addition, in the future, the Sheriff will need to move additional appropriations from contract services to employee salaries, probably, essentially based on the hiring of an employee, when the function was previously a contracted service with a temporary agency. This change does not need to happen right away, and the Sheriff's Office will monitor this.)

Also for next week will be the resolution to continue the administrative agent relationship of the Board of Commissioners for the FCFACF Council, among other financial resolutions being prepared.

b. Administrative Approvals & Budget Update

Ms. Brown highlighted the administrative approvals for the week, and a summary was in the review packet.

Ms. Brown also reported the total estimated annual cost savings compared to the current rates is \$34,762; the total estimated annual cost savings compared to average 2017 rates is \$30,903. The vendor selected is MidAmerican Energy, though May 2021.

Ms. Brown asked if there were any questions about the summary, and none were posed.

Ms. Brown requested the Board of Commissioners consider naming Staci Knisley, Budget Officer, as Acting Clerk to the Board of Commissioners, during the family leave of Ms. Elsea and at any other time the Clerk is unavailable. (The position description of Ms. Knisley includes this aspect already; the motion is to reflect the intention of the Board of Commissioners for signatory purposes.)

Motion to name Staci Knisley, Budget Officer, as Acting Clerk to the Board of Commissioners, during the absences of the Clerk, such as with the family leave of Ms. Elsea.

On motion of Steve Davis and second of Dave Levacy, the Fairfield County Board of Commissioners voted to name Staci Knisley, Budget Officer as Acting Clerk to the Board of Commissioners, during the absences of the Clerk, such as with the family leave of Ms. Elsea.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

d. BRAVOs

- Thank you to Staci Knisley for serving as interim clerk to the Board of Commissioners while Rachel Elsea is on family leave. Thanks to all administrative staff for adjusting so that we can manage the time without additional costs.
- Thank you to Amy Brown Thompson for collaborating on the energy contracts.
- Bravo to Chief Lape for his work with the Ross County Sheriff. There will be a contract proposed in the future for renting bed space in Fairfield County for Ross County from April – August 2018, while Ross County is remodeling their jail. Chief Lape will be sharing more details on February 27.

Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018

- Old Business

- a. Invitation to Bid for the Demolition of 221 E. Main Street (old Jail)

Dennis Keller reported that the advertisement for the bid will be on Thursday, February 22, 2018. The pre-bid conference for contractors will be on March 7, and the bid opening will be on March 16.

Commissioner Davis added that the asbestos abatement is going on right now.

Mr. Keller reported that he has been in touch with Cyndi Smith regarding the artist rendering for the jail. He has sent her pictures of the jail. She asked for the County's permission for the drawings, and Mr. Keller provided permission. There is no commitment for the Commissioners.

Mr. Keller also reported that management of "jail scraps" such as the steel bars will be included in the bid process. The contractor will take ownership of all scrap left behind. This aspect should be factored into bids.

Commissioner Levacy asked that Mr. Keller check on the ceiling to make sure it is secure without the roof shingles in case of rain.

Mr. Keller reported that there is nothing left that can be damaged. There is mostly concrete left. He added there will be a 3-foot grade to the alley side filled in. He will next submit plans to the city for the parking lot construction. The parking lot will gain around 40 spaces once completed. They will also continue the retaining wall and keep the Main Street façade in mind.

- New Business (none)

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Davis Auditorium Preservation Committee Celebrity Luncheon and Tour - Thursday, March 15, 2018 at 11:30 a.m. at the Lancaster Campground Cafeteria (RSVP by 2/28) – *no one is able to attend*

- FYI

Ms. Brown reported the following information.

- a. The jail population is now 286.
 - b. We received an amended FOJ report from the County Prosecutor.
 - c. With the news in the media about dog food recall notices, rest assured we at the Dog Adoption Center and Shelter are systematically going through all food storage to make sure none of the mentioned brands are in current inventory.

Todd McCullough reported that each staff member is circling the expiration date of the dog food received for assurance that no food has expired, as well.

- d. Ms. Brown, Commissioner Levacy, Rhonda Myers, Scott Duff, and Chief Lape attended a meeting with Tyler's Light representatives on February 15, 2018. There were jail operational items Chief Lape is following up on. Also, Rhonda Myers provided information about the March 16th strategic planning session for ADAMH, which the county representatives at the meeting will all attend.

**Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018**

- e. We received the CFLP Financial Report for 12.31.2107.
- f. We received the agenda for the CFLP joint session on 2.23.2017.
- Issues Bin (none)
- Open Items (none)

Commissioner Davis stated at 9:24 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 20, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Staci Knisley, Josh Horacek, Amy Brown-Thompson, Chief Alex Lape, Tony Vogel, Todd McCullough, Ray Stemen, Aundrea Cordle, Jon Kochis, Jeff Barron, Jim Bahnsen, Rick Szabrak, and Sharlene Bails.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements. Ms. Brown invited everyone to sign the card of congratulations for Ms. Elsea and her family, welcoming Baby Declan John.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Ray Stemen of 2444 West Pointe Road, Lancaster, Ohio, asked that citizens call their senators in Washington, D.C., to encourage building the border wall.

Approval of Minutes for Tuesday, February 13, 2018

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, February 13, 2018 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Commissioners' Office resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following resolution:

2018-02.20.a A resolution to appropriate from unappropriated in major expenditure object categories for the Fund# 2800 – Fairfield County Commissioners/Airport

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2018-02.20.b A Resolution to set a Commissioner's viewing date of March 13, 2018 at 8:30 a.m. and a final hearing date of March 13, 2018 at 11:00 a.m. to determine the necessity for establishing, altering, and widening of Winchester Road, Bloom Township, Fairfield County, Ohio. [Engineer]
- 2018-02.20.c A resolution to approve the Road Usage Agreement between Fairfield County and Columbia Gas Transmission, LLC [Engineer]
- 2018-02.20.d A resolution to approve an Extended Liability Agreement. [Engineer]]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2018-02.20.e A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]
- 2018-02.20.f A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2018-02.20.g A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Lancaster-Fairfield Community Action Agency Resolution- County Commissioners

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Lancaster-Fairfield Community Action Agency Resolution:

- 2018-02.20.h A resolution approving the satisfaction of mortgage for Ronnie and Amanda Jones – FY2008 Neighborhood Stabilization Program (NSP).

Discussion: Ms. Brown reported that the resolution was for the Board of County Commissioners, as Community Action serves as a partner with the Neighborhood Stabilization Program.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of Prosecutor Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Prosecutor resolution:

**Regular Meeting #9 - 2018
Fairfield County Commissioners' Office
February 20, 2018**

2018-02.20.i A resolution to appropriate from unappropriated in a major expenditure object category in Prosecutor Fund 2784 sub-fund 8102 Victims of Crime Act (VOCA) Grant Year 2016/2017[Prosecutor Victim Witness]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval for Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution:

2018-02.20.j A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:07 a.m.


Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, February 27, 2018 at 10:00 a.m.

Motion by: Dave Levacy Seconded by: Steve Davis

that the February 20, 2018, minutes were approved by the following vote:

YEAS: levacy, Davis NAYS: None
ABSTENTIONS: None
*Approved on February 27, 2018

 Steven A. Davis Commissioner	 Dave Levacy Commissioner	<p style="text-align: right;"><u>ABSENT</u></p>  Mike Kiger Commissioner
 Staci A. Knisley, Acting Clerk		