

**Regular Meeting #8 - 2018**  
**Fairfield County Commissioners' Office**  
**February 13, 2018**

**Review**

The Commissioners met at 9:02 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Chief Lape, Jon Kochis, Jim Bahnsen, Tony Vogel, Loudan Klein, Jeff Barron, Jeff Porter, David Miller, Dennis Keller, Michael Kaper, Branden Meyer, Aunie Cordle, and Jon Slater.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The offices will be closed on February 19 for President's Day.

The next lunch -n- learn session is with the Major Crimes Unit on March 13.

Employees can participate in the election process as poll workers. That program has been helpful in the past.

- b. Highlights of Resolutions

Ms. Brown provided highlights of the proposed resolutions.

We propose the approval of an addendum to the contract with UHC relating to the flexible spending accounts program (as discussed previously).

JFS proposed five child protective services placement contracts.

There were financial resolutions to approve, such as:

- Appropriations from unappropriated funds for the County Engineer (two resolutions) and FCFACF Council; and
- An account to account transfer of appropriations to properly classify expenditures for FCFACF Council (two resolutions).

At the next meeting, we will have a proposed resolution for the Board of Commissioners to continue as the administrative agent for the FCFACF Council, until revoked. We also believe the 911 Coordinator will propose the contract for ID Networks.

- c. Administrative Approvals & Budget Update

Ms. Brown highlighted the administrative approvals for the week, and a summary was in the review packet. There were no questions posed.

Ms. Brown also reported the MCO transition funding from the state for 2018 had been received. We received the same amount as we did in 2017 (that 2017 amount was used for the new radios for law enforcement). At present, we have \$434,295.50 in the agency fund. It has not been moved to the general fund.

Ms. Brown went on to report that the Sheriff is exploring the potential of renting excess capacity bed space at the new jail to Ross County for a defined period (April – August) for 20 males and 10 females. Chief Lape is doing a great job keeping the Sheriff updated, and we may see such a proposed contract for services in the future. We have suggested a process for a lump sum payment (potentially at

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a discount of a \$75 per diem rate) for this limited time contract for services. The details are being addressed, and we will report again soon.

As an "fyi", the energy aggregation related "refreshing of bids" for the county buildings will be conducted on Wednesday.

Casino revenues and conveyance fee revenues were reviewed. Casino revenues at the end of the year were slightly above estimates; for the month of January 2018, they are slightly below. We will monitor. Conveyance fees for the month of January 2018 are ahead of last year at this same time by 8.3%. Overall, no changes to the estimates are necessary. The sales tax revenues will be a category to watch closely.

Mr. Davis stated that he understood the sales tax revenues thus far were a very small sample size, but they will need to monitor this very closely to decide if adjustments are needed.

d. Roundtable – February 8, 2018 - Debriefing

There was a Commissioners' roundtable meeting with elected officials and department heads on Thursday, February 8<sup>th</sup> at 8:30 a.m. Everyone enjoyed the announcements and the packet that was prepared to share with staff. The OSU Extension Office followed up on some ideas for financial management training for staff, and HR will be sharing that information as it fits best.

e. BRAVOs

Thanks to everyone working so hard on the Ballard Lane ditch petition project. This is a complex project with multiple perspectives to address.

Bravo to Shar Bails and Christina Foster for attending public records training on Friday, February 9<sup>th</sup>.

- Old Business

- a. Update on Commissioner Kiger

Mr. Davis and Mr. Levacy each recently visited Mr. Kiger. He is doing well and looking better. We all continue to keep him in our thoughts and prayers.

- b. Conference Call with Department of Commerce

Mr. Levacy participated in the conference call on Monday with the Federal Department of Commerce. He said it was very interesting to learn what they do. They are focusing on increasing funding for local infrastructure. He believes this is an ongoing process from the White House to reach down to counties for input.

- New Business (none)

- General Correspondence Received

- a. Liquor Permit Request for Village Food & Spirits

The Sheriff's Office has no concerns.

- Calendar Review/Invitations Received (none)

- FYI

- a. The jail population is 276. This number includes inmates from Canal Winchester.

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- b. Notice from TransCanada re: Notification for Right of Entry – B-Systems Replacement
- c. Lancaster City Law Director 2017 Annual Report
- d. Heart to Heart Seminar re: heart related issues – Thursday, February 15<sup>th</sup> at 6:30 p.m. at Amber Park Assisted Living in Pickerington
- e. Fairfield DD January 2018 Newsletter
- f. Notice from Lancaster Board of Zoning Appeals re: Public Hearing – Tuesday, February 20<sup>th</sup>

Mr. Bahnsen stated this was rescheduled from February 6<sup>th</sup> due to a failure to meet quorum.

- Issues Bin (none)
- Open Items

- a. Request for artist rendering of Main Street Jail

A request was received to see if the Commission has commissioned an artist's rendering of the Main Street Jail prior to demolition. Since the building is scheduled to be demolished in the very near future (with work starting today), Mr. Keller will take 360° photos of the building to have available should someone want to use them for a rendering.

Mr. Davis stated that the Commission has no problem with someone doing so and reminded everyone that the demolition of the building has been discussed for a long time with the opportunity for individuals to voice their thoughts and concerns.

- b. Painting Available for Donation

Mr. Brian Mason has a painting of Rising Park he would like to donate to an agency or entity that can meet his requirements for display. Ms. Brown has reached out to several entities and has yet to find one that can meet his requirements. She will continue to review, and she left a voice mail message for Mr. Mason yesterday.

- c. 108 N. High Update

Ms. Brown reminded everyone that the purpose of the renovations of 108 North High was to enhance customer service and have better access for the public.

Mr. Davis asked if the Historic District Commission was included in the expansion and preservation.

Mr. Keller and Mr. Slater replied that they were and that DLZ had already been in contact with them about renderings. The need is to have a functional building, and we believe that need will be met.

Mr. Horacek added that while it is great to participate in the Historic District Commission's process, he does not believe the county is obligated to comply with their requirements.

Commissioner Davis stated at 9:22 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

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**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 13, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jeremiah Upp, Tony Vogel, Dennis Keller, Eric McCrady, Aunie Cordle, Ed Laramée, Branden Meyer, Chief Lape, Amy Brown-Thompson, Jim Bahnsen, Jeff Barron, David Miller, Jeff Porter, Jon Kochis, and Rick Szabrak.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Chief Lape stated that as of yesterday the Sheriff's Office began implementing the new radio system. This should be live by the end of the month. He thanked the Commissioners again for the new radios.

**Motion to Leave the Regular Meeting Public Comments**

On the motion of Steve Davis and the second of Dave Levacy the Board of Commissioners voted to leave the Regular Meeting Public Comments.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis and Dave Levacy  
Absent: Mike Kiger

Mr. Davis asked what the implementation of the radios meant.

Chief Lape replied that they are now bringing the communications center online and will then disseminate the radios. After everyone has the radios they will be able to "flip the switch".

**Motion to Return to the Regular Meeting Public Comments**

On the motion of Steve Davis and the second of Dave Levacy the Board of Commissioners voted to return to the Regular Meeting Public Comments.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis and Dave Levacy  
Absent: Mike Kiger

**Approval of Minutes for Tuesday, February 6, 2018 and Thursday, February 8, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, February 6, 2018 and Thursday, February 8, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

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**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2018-02.13.a            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs to vehicles [Engineer]
- 2018-02.13.b            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for GPS Mapping Services [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2018-02.13.c            A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]
- 2018-02.13.d            A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Help Me Grow Early Intervention Outreach [Family, Adult and Children First Council]
- 2018-02.13.e            A resolution approving an account to account transfer Fund 7521 Family Adult Children First Council. [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Human Resources Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Human Resources resolution authorizing the approval of an addendum to the service contract with United Healthcare Services, Inc. for the administration of the flexible spending account program for the Fairfield County Health Benefits Plan; see resolution 2018-02.13.f.

Discussion: Mr. Davis asked if there were any administrative rule changes because of the new handling of the flex spending (the ability to carry over balances or lose it by the end of the year). Ms. Brown stated that they will communication the details to all county employees as a refresher.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

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- 2018-02.13.g      A resolution regarding Network Placement and Related Services Agreement between Bellefaire Jewish Children's Bureau and Job and Family Services, Child Protective Services Department [JFS]
- 2018-02.13.h      A resolution regarding Network Placement and Related Services Agreement between House of New Hope, and the Child Protective Services Department [JFS]
- 2018-02.13.i      A resolution regarding Network Placement and Related Services Agreement between Caring for Kids, Inc., and the Child Protective Services Department [JFS]
- 2018-02.13.j      A resolution regarding Network Placement and Related Services Agreement between Youth Advocate Services and Child Protective Services Department [JFS]
- 2018-02.13.k      A resolution regarding Network Placement and Related Services Agreement between Buckeye Ranch Inc., and Job and Family Services, Child Protective Services Department [JFS]

Discussion: Ms. Cordle reported that these five contracts were just a small number of the forty they have for network placement. They continue to seek housing for children who do not have homes.

Roll call vote of the motion resulted as follows:  
 Voting aye thereon: Dave Levacy and Steve Davis  
 Absent: Mike Kiger

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:06 a.m.

Roll call vote of the motion resulted as follows:  
 Voting aye thereon: Dave Levacy and Steve Davis  
 Absent: Mike Kiger


The next Regular Meeting is scheduled for Tuesday, February 20, 2018 at 10:00 a.m.


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Motion by: Dave Levacy      Seconded by: Steve Davis

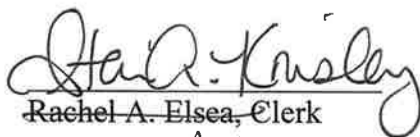
that the February 13, 2018, minutes were approved by the following vote:

YEAS: Levacy, Davis      NAYS: None  
 ABSTENTIONS: None  
 \*Approved on February 20, 2018

  
 Steven A. Davis  
 Commissioner

  
 Dave Levacy  
 Commissioner

  
 Mike Kiger  
 Commissioner

  
 Rachel A. Elsea, Clerk  
 Acting