

Regular Meeting #6 - 2016
Fairfield County Commissioners' Office
February 9, 2016

Review

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Spencer Remoquillo, Staci Knisley, Jeff Porter, Corey Clark, Chief Perrigo, Branden Meyer, Michael Kaper, Jim Bahnsen, Mayor Tammy Drobina, Dennis Keller, Rick Szabrak, David Miller, Jon Kochis, and Tony Vogel.

- Legal Update

Mr. Dolin stated he would need a short executive session regarding pending litigation.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

EMA proposed the approval of the Emergency Operations Plan and the promulgation statement. This follows a period of time (six months or more) where EMA has sought input and feedback from stakeholders. The Fairfield County Office of Emergency Management and Homeland Security has developed a plan that is in accordance with Chapter 5502 of the Ohio Revised Code, the Robert T. Stafford Act, and 44 Code of Federal Regulations. After all stakeholders have approved the plan, it goes before the Board of Commissioners for final approval.

There was a resolution proposing the designation of the lead agency responsible for administering the Comprehensive Case Management and Employment Program. The lead agency proposed was Job and Family Services given our county structure. The designation is a required part of the most recent budget bill.

The County Engineer proposed advertisement for a bridge replacement in Amanda and proposed the annual township trustee meeting schedule.

There were multiple financial resolutions to approve, such as:

- Processing administrative fees for health insurance processes;
- An account to account transfer of appropriations for the Clerk of Courts to properly classify expenditures;

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- EMA accounting for the repayment of an advance and appropriations for a special revenue grant fund;
- Appropriations for the County Engineer, DR Court (Safe Havens), the Major Crime Unit, AIMS (Local Government Innovation Fund), and CFLP related adjustments for special revenue funds;
- Financial transactions relating to social security reimbursement for child protective services of JFS;
- The traditional bill list and/or "then and now" related approvals.

b. Administrative Approvals & Budget Update

The review packet will contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

c. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and Granger continues to progress very well. We continue to monitor the project. As of Monday night the jail population was 215.

Mr. Keller reported that of the 489 pilings there were on 78 to go. They will be done by the end of February at the latest. The foundation in "Area D" is completely poured (which is 25% of the total project).

Mr. Levacy thanked Mr. Keller for the work.

d. Roundtable – February 11th

The Board of County Commissioners is hosting a quarterly roundtable for elected officials and department heads on February 11, beginning at 8:30 a.m. During the Roundtable, Jon Kochis will announce the tornado drills. There will be opportunities for departmental updates. The draft agenda has been emailed to all.

e. State of the County Address

The state of the county address is scheduled April 5. The theme is "Safe and Secure Fairfield County" which mirrors the NACO theme for County Awareness Month in April. As the details unfold, we will share them.

f. Bravos

Bravo to James Mako and Jon Kochis for organizing a potential proposal regarding a CDBG project.

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Bravo to Rachel Elsea for participating in a radio interview with 90.9.

A letter was received from Dr. Amy Kable thanking Mr. McCullough and Mr. Uhl for their work.

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Levacy reported that two machines were recently brought in for drilling. This will put in a seepage barrier that will be a cutoff between the existing dam. Once this is done they will be able to bring the water level up to just a foot below full pool. The projected completion for this phase is June 1st and the goal is to complete 300 feet per day.

- New Business (none)

- General Correspondence Received

- a. Sheriff's 2015 Law Enforcement Trust Fund Report

- b. CFLP 4th Quarter Recycling Drop-Off Contract Financial Statement

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, February 18th at 11:30 a.m.
 - 1. Commissioner Kiger will attend

- b. Celebration of Possibilities Dinner – Thursday, March 31st – 6:00 p.m.
Dinner, 7:00 p.m. program at Crossroads on West Fair.
 - 1. Commissioner Levacy will attend.

- c. Ms. Brown noted that she would not be able to attend the MCJDC meeting on Friday and has let Ms. Moore know of this.

- FYI

- a. Violet Township Variance Application (sent to RPC)

- b. Farmers Market request use of GSB lot – Ms. Elsea will email approval to the Farmers Market

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- c. Requested Transportation of Prisoner account info to be submitted monthly
- We will file this administratively.
 - d. HR Policy Manual resolution anticipated for February 23rd
 - e. IT is working with BOE to acquire appropriate Internet access for them. It is possible that additional appropriations could be needed for this access.
 - f. Pickerington Senior Center February Newsletter
- Issues (none)
 - Open Items (none)

Executive Session to discuss Pending Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Pending Litigation at 9:17 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, and Jason Dolin.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 9:23 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Review Continued

The Commissioners met at 9:23 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were: Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

Executive Session to discuss Imminent Litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss Imminent Litigation at 9:24 a.m.

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Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 9:31 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

Review Continued

The Commissioners met at 9:31 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, and Jeff Porter.

At 9:31 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 9, 2016 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Spencer Remoquillo, Rick Szabrak, Jeff Porter, Mayor Tammy Drobina, Jeff Camechis, Tony Vogel, Jon Kochis, Christy Noland, Corey Clark, Chriss Manning, Jim Bahnsen, and Branden Meyer.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements. There were no announcements.

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Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. There were no public comments.

Approval of Minutes for Tuesday, February 2, 2016

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, February 2, 2016 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Auditor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Auditor's Office resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance program, Fund # 7671 to General #1001 – Fairfield County Auditor; see resolution 2016-02.09.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Clerk of Courts – Title Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Clerk of Courts – Title Office resolution approving an account to account transfer in a major expense category – Clerk of Courts Title Division; see resolution 2016-02.09.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners' Office resolution to appropriate from unappropriated into a major expense category for fund # 2736, subfund # 8118 CFLP FY2016 grant; see resolution 2016-02.09.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2016-02.09.d A resolution designating the lead agency responsible for administering the Comprehensive Case Management and Employment Program [Commissioners]
- 2016-02.09.e A resolution to amend the certificate, conversion of prior year 2015 encumbrance to current year appropriation, appropriate from unappropriated for the LGIF/AIMS Grant Fund# 3815 [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Domestic Relations Court Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution to appropriate from unappropriated into a major expense category for Fund #2797; see resolution 2016-02.09.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency's Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2016-02.09.g A resolution to appropriate from unappropriated in a major expenditure object category EMA 2090 (Subfund 8053) EMA General Fund Siren Expense [EMA]
- 2016-02.09.h A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2735 (subfund 8072) State Homeland Security Grant Program Fund FY14 [EMA]
- 2016-02.09.i A resolution approving the Fairfield County Emergency Operations Plan and signing of the Promulgation Statement [EMA]

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Discussion: Mr. Kochis thanked his staff, Christy and Chriss, for their work on the EOP. Mr. Davis thanked everyone for their efforts. Mr. Levacy congratulated them on their hard work and for moving the county forward.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2016-02.09.j A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for travel and expense reimbursements [Engineer]

2016-02.09.k A Resolution to Schedule Annual Township Trustee Meetings [Engineer]

2016-02.09.l A Resolution to Approve Advertising for the AMA-11, FAI-CR16-2.878 Amanda-Northern Road over Muddy Praire Run Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the JFS Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

2016-02.09.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

2016-02.09.n A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

2016-02.09.o A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

2016-02.09.p A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Major Crime's Unit Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Major Crimes Unit Resolutions:

- 2016-02.09.q A resolution authorizing a fund to fund transfer. [Prosecutor- Major Crimes Unit]
- 2016-02.09.r A resolution complying with the 2015 JAG Grant Award Agreement for the Fairfield-Hocking Major Crimes Unit [Prosecutor- Major Crimes Unit]
- 2016-02.09.s A resolution authorizing a fund to fund transfer for the Fairfield-Hocking Major Crimes Unit. [Prosecutor- Major Crimes Unit]
- 2016-02.09.t A resolution authorizing a fund to fund transfer [Prosecutor- Major Crimes Unit]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-02.09.u. A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-02.09.w A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Thursday, February 11, 2016, at 10:00 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:06 a.m.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Thursday, February 11, 2016, at 10:00 a.m.

Motion by: *Dave Levacy* Seconded by: *Mike Kiger*

that the February 9, 2016, minutes were approved by the following vote:

YEAS: *Levacy, Kiger, Davis* NAYS: None

ABSTENTIONS: None

*Approved on February 16, 2016



Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk