

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

**Review Meeting**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Jeff Fix, Steve Davis, and Dave Levacy. Also present: Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Carri Brown, Tony Vogel, Bart Hampson, Dennis Keller, Dan Neeley, Jon Kochis, Joshua Horacek, Branden Meyer, Rick Szabrak, Chris Schmelzer, Ray Stemen, Judy Stemen, Corey Clark, Traci Bakenhaster, Karie Stone, Steven Spangler, Jarrod Tudor, Amanda Lemke, Sean Terrell, Angel Conrad, Adam Sedlacko, Vince Carpico, and Jennifer Sturgeon.

Attending virtually: Cassie Strickler, Lynette Barnhart, Marcy Fields, James Bahnsen, Jeff Barron, Lisa McKenzie, Tom Lininger, Tony Howard, Ashley Arter, Britney Lee, Jeff Camechis, Lisa McKenzie, Mary Rawlins.

**Welcome**

Commissioner Fix welcomed everyone to the meeting, both those attending in person and those online.

**Listen & Learn - Workforce Center Update**

Rick Szabrak, Director of Economic Development brought a panel of educational and workforce professionals to present and answer questions, and a power point presentation was provided.

The panel, consisting of Traci Bakenhaster, Karie Stone, Steven Spangler, Jarrod Tudor, Amanda Lemke, Sean Terrell, Angel Conrad, Adam Sedlacko, Vince Carpico, and Jennifer Sturgeon, opened by stating that the Workforce Center has students working with Hocking and Ohio University Lancaster, and that there are 18 students in programs, 29 in workplace readiness; and students who did not want to attend school show up to the Workforce Center every day.

Traci Bakenhaster, with the Fairfield Educational Service Center, added the students can receive 12 college credits and that there are also adults in programs.

Rick Szabrak stated that the pre-apprenticeship program leads to 4-year apprentice programs, and that the great thing about apprenticeship programs is that at the end of the four years the students do not have a lot of college debt and have made money while apprenticing.

Members of the panel spoke about the importance of the program, not only to the students, but to economic growth, the future workforce, and the community. A need for additional instructors and programs, especially in the medical field, were discussed.

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

The Commissioners stated the importance of skilled laborers with the rapidly changing ecosystem in Fairfield County and pointed to how the Workforce Center could meet those accelerated needs.

**Public Comments**

Ray and Judy Stemen of Lancaster spoke about their desire to have prayer at the beginning of the public meeting. Judy brought an autoharp and played for the Board of Commissioners. She also sang. Ray provided a short summary of how Judy played as a volunteer at the hospital.

**Legal Update**

Nothing was presented.

**County Administration Update**

**Questions During the Meeting**

County Administrator, Aundrea Cordle stated that anyone can send an email to her at [Aundrea.Cordle@fairfieldcountyoio.gov](mailto:Aundrea.Cordle@fairfieldcountyoio.gov)

County Administrator Cordle then reviewed the following items from the "Week in Review" through the "Correspondence" received.

**Week in Review**

*COVID-19 Update*

Aundrea Cordle shared that Health Commissioner, Joe Ebel, reported that Fairfield County's COVID-19 case numbers decreased by 50% over the past week. From 01/28/2021 through 2/3/2022 we have had 802 new COVID-19 cases reported, for a rate of 509.0 cases per week per 100,000 population (High Transmission).

Forty-seven new hospitalizations were reported in the past week and 26 COVID-19 related deaths. Across the central Ohio region, more ICU and hospital beds are available this week than in the past few weeks. Overall, we appear to be trending down, although we are still running 5 times the CDC high transmission threshold.

*ADAMH Board Vacancy – Commission Appointed*

The county received notice of an ADAMH Board vacancy for a Commission appointed position. For the most recent appointment process, there were two very good candidates and therefore, we will be reaching out to the previous candidates to determine if they are still interested in being appointed.

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

*ARP Update*

There are multiple projects under review.

From the \$15,303,451.00 received as the first tranche of fiscal recovery funds. \$9.2M has been appropriated, \$2.7M expended, \$4.2M encumbered or obligated.

*Personnel Policy Manual Changes*

Upon the recommendation of the recruitment and retention committee, Deputy County Administrator, Jeff Porter, is requesting that two changes be made to the Personnel Policy Manual. The first change would be to include a reimbursement option for graduate programs under the tuition reimbursement policy. This would allow employees who have completed their probationary period to request reimbursement of 75% of their graduate degree courses with a cap of \$7,500 per year. The second change would allow employees who begin their initial probationary period after July 1, to be eligible for a merit increase at the successful completion of their probationary period.

*Hotel/Motel Lodging Tax Amendment Fact Sheet*

Auditor, Dr. Brown, shared a fact sheet that will be provided on the website for the Auditor's office as well as communicated directly with lodging establishments. The fact sheet found in the review packet will have some minor adjustments to the language regarding notification to establishment owners prior to being posted online and shared on social media.

*Northwest Government Services Center*

Administratively approved the purchase agreement with the Department of Administrative Services for the Ohio University Pickerington location. This will become the site of the County's Northwest Government Services Center and will include a substation for the Sheriff's office and Clerk of Courts title operations. Lease agreements are also being negotiated to allow for use of the space as soon as possible to meet the needs for the Sheriff's Office and to allow for planning for the Clerk of Courts. The lease agreements will allow for the rent paid to be rebated off of the purchase price of the location.

**Highlights of Resolutions**

*Administrative Approvals*

The review packet contains a list of administrative approvals

*Resolution Review*

There are 9 resolutions for the voting meeting.

Resolutions of note:

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

- Change in Commission Meeting Schedule
- Agreement with the City of Logan for housing prisoners
- Establishing a fund related to a grant agreement with airport and FAA for \$32,000
- Appointment of Sonja Simpson to Transportation Improvement District Board replacing Kelvyn Moyer.

**Budget Review**

- Bart Hampson and County Administrator, Cordle are meeting on Friday to discuss the reports that has developed for forecasting and as well as real time decision making.

**Recognition**

- Dr. Carri Brown, recognized Jennifer Harmon and Angel Horn. Each showed great customer service by answering questions very quickly – questions that were unusual and involved other departments.
- Dr. Brown thanked, Lori Kidder, for her exceptional customer service in so quickly helping a resident understand the process in changing her name on a deed. Her friendliness and accuracy are so appreciated.
- Jeff Porter thanked Erin Frost and the team at the Dog Shelter for their work in getting the dog license renewals out to customers as the request of the Auditor's office. Erin was also thanked for her dedication to the dogs at the shelter, as she stayed at the shelter through the snow and ice storms to take care of the dogs.
- Great job to the Facilities team for their work in keeping the lots and sidewalks cleared during the snow and ice storms.
- Thank you to everyone who helped with the closure of County offices. It was truly a team effort to notify everyone and make sure we had accounted for everything.

**Calendar Review/Invitations Received**

- Fairhope Celebrates Life, April 28, 2022, Virtual, Time TBD
- 2022 State of the City Address, Lancaster, Thursday, February 24, 2022, 7:30 a.m.
- Elder Abuse Commission Meetings, Large Boardroom at the State Library of Ohio, Monday, April 25, 2022, 10:00 a.m.
- CFLP Board of Directors Meeting, 20 S. 2nd St., Newark, Friday, February 25, 2022, June 24, 2022, October 28, 2022, 9:00 a.m.

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

**Correspondence**

*Informational Items*

- ADAMH Board Offers Free Prevention Training Series
- Fairfield Community Connection News, February 2022

*Jail Population*

- February 1 was 261 with 25 of those being contracted placements
- February 8 is 259 with 27 of those being contracted placements

**Old Business**

There was no old business.

**New Business**

Dr. Brown stated that the Budget Commission approved waiving the Tax Budget Hearings for Fairfield County entities. In lieu of the hearings, Fairfield County will accept electronic reports.

**Regular (Voting) Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 8, 2022, with the following Commissioners present: Jeff Fix, Steve Davis, and Dave Levacy. Also present were Aundrea Cordle, Jeff Porter, Rochelle Menningen, Bennett Niceswanger, Carri Brown, Tony Vogel, Bart Hampson, Dennis Keller, Dan Neeley, Jon Kochis, Joshua Horacek, Branden Meyer, Rick Szabrak, Chris Schmelzer, Ray Stemen, Judy Stemen, Corey Clark, Traci Bakenhaster, Karie Stone, Steven Spangler, Jarrod Tudor, Amanda Lemke, Sean Terrell, Angel Conrad, Adam Sedlacko, Vince Carpico, and Jennifer Sturgeon.

Attending virtually: Cassie Strickler, Lynette Barnhart, Marcy Fields, James Bahnsen, Jeff Barron, Lisa McKenzie, Tom Lininger, Tony Howard, Ashley Arter, Britney Lee, Jeff Camechis, Lisa McKenzie, Mary Rawlins.

**Pledge of Allegiance**

Commissioner Fix asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner asked if there were any announcements.

There were no announcements.

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

**Approval of Minutes for Tuesday, February 1, 2022**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, February 1, 2022, Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of Resolutions from the Board of Commissioners**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2022-02.08.a      A resolution to approve a memo expense for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, #7308, & #7865, – Fairfield County Commissioners [Commissioners]
  
- 2022-02.08.b      A resolution to authorize the establishment of a new agency fund for the Federal Aviation Administration (FAA) Airport Rescue Grant for the Fairfield County Airport Authority [Commissioners]
  
- 2022-02.08.c      A resolution amending the approval of establishment of Commissioners' Review Session and Regular and Special Meeting Dates [Commissioners]
  
- 2022-02.08.d      A resolution approving the appointment of Ms. Sonja Simpson to the Fairfield County Transportation Improvement District Board [Commissioners]

Commissioner Davis thanked Sonja for attending the February 1, 2022, meeting to discuss the Transportation Improvement District (TID) Board.

Commissioner Levacy stated he had worked with Ms. Simpson when she was at ODOT District 5 and was excited to have her as a part of the TID.

Roll call vote of the motion resulted as follows:

Regular Meeting #5 - 2022 – February 8, 2022

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of Resolutions from the County Engineer**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions: 2022-02.08.e A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for subdivision inspections of various subdivisions [Engineer]

Commissioner Davis stated that he would like to see more reports on the Engineer's Office needs for storms, such as salt and manpower.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of Resolutions from Fairfield County Family Adult and Children First Council**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2022-02.08.f      A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7521, sub fund #8232 – Family Adult Children First [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of Resolutions from the Fairfield County Recorder**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2022-02.08.g      A resolution granting Fairfield County Recorder Lisa McKenzie permission to attend during 2022 [Recorder]

Roll call vote of the motion resulted as follows:

**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Approval of the Fairfield County Sheriff**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2022-02.08.h      A resolution authorizing the approval of a contract with the Fairfield County Board of Commissioners (Fairfield BCC), the Fairfield County Sheriff's Office (Fairfield Sheriff) and the City of Logan and the Logan Police Department for housing prisoners in the Fairfield County Jail [Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis and Jeff Fix

**Approval of the Payment of Bills**

On the motion of Steve Davis and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2022-02.08.i      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Jeff Fix

**Adjournment**

With no further business, on the motion of Steve Davis and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 10:35 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

The next Regular Meeting is scheduled for Tuesday, February 15, 2022, at 9:00 a.m.



**Regular Meeting #5 - 2022  
Fairfield County Commissioners' Office  
February 8, 2022**

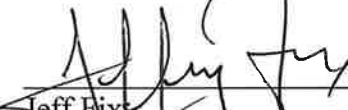
Motion by: Steve Davis                      Seconded by: Dave Levacy  
that the February 1, 2022, minutes were approved by the following vote:


YEAS: Steve Davis, Dave Levaey, and Jeff Fix  
ABSTENTIONS: None


\*Approved on February 8, 2022

YEAS: Steve Davis, Dave Levacy, and Jeff Fix      NAYS: None  
ABSTENTIONS: None

\*Approved on February 8, 2022

 Jeff Fix  
Commissioner

 Dave Levacy  
Commissioner

 Steven A. Davis  
Commissioner

Rochelle M. Menningen  
Rochelle M. Menningen, Clerk