

**Regular Meeting #5 - 2017**  
**Fairfield County Commissioners' Office**  
**January 31, 2017**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Spencer Remoquillo, Dennis Keller, Jon Kochis, Tony Vogel, Todd McCullough, Michael Kaper, Ray Stemen, Aunie Cordle, Chief Perrigo, Mary Beth Lane, Holly Matter, Branden Meyer, and Jon Slater.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

There were several board appointments to approve. For the Foundation Board, we proposed Mr. C. Woodford Winfree to serve as a Commissioners' appointee. RPC proposed the approval of the appointment of Jonathan Ferbrache to the County Sub-Committee of the CORPO to ensure our agricultural community has representation. RPC proposed the reappointments of Dean LaRue and Todd Edwards to the Regional Planning Commission.

RPC proposed a resolution to authorize the satisfaction of a mortgage held by the Fairfield County Commissioners as part of the Community Housing Improvement Program to undertake private rehabilitation of owner-occupied homes. This process is in accordance with the grant terms and conditions.

RPC also proposed the approval of Meadowmore Reserve Section 1, Phase 1 and Phase 2, development plans as previously discussed and approved by RPC.

The County Engineer proposed approval of professional services contracts for various projects. (Those contracts were with EP Ferris, Ribway Engineering, and Jobes Henderson.) The County Engineer proposed advertising to sell scrap metal and to implement two bridge projects, one on Westfall Road and one in Greenfield Township. The County Engineer also proposed a no parking zone on Horns Mills Road where a field investigation demonstrates parking contributes to hazardous conditions. Further, there were signatures needed for the 2016 certification of the miles of county roads. The county has 362.383 miles of county roads.

Job and Family Services proposed the approval of two CPS network placement contracts.

(Further, there are signatures needed for Title XX County Profiles, as noted within the new business section.)

There were financial resolutions to approve, such as:

- A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of October 15, 2016 through November 15, 2016;

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- Memo expenditures and appropriations for the County Engineer relating to projects;
- Account to account transfers of appropriations to properly classify expenditures for the general fund (settlement fees and taxes and Sheriff departmental expenditures for bullet proof vests) and special revenue funds for FCFACF Council and the Sheriff ;
- A CDBG advance, draw, and status report;
- An application for an Ohio EPA grant for recycling;
- Appropriations from unappropriated funds for the Commissioners and Sheriff (within non-general fund departments), and
- The payment of bills (and approval of then and now certifications) as needed.

Ms. Brown reported that in multiple meetings, we have discussed the Medicaid Managed Care Sales Tax concern. There was a resolution to document the Medicaid Managed Care Organization Sales Tax issue and to urge state legislators to take action to remedy sales tax losses, given the critical need for sales tax revenues in providing local county government services for our citizens.

Previously, we reported an expectation of the UHC contract in January. There are elements of the contract that are being finalized, and this is not uncommon for new contracts of this size. We expect the contract to be presented for approval in February, with a January 2017 effective date.

A work in progress was a contract for medical services provided at the jail in concert with the jail physician services. We received one response to the county request for proposals. The envisioned contract will bring additional services for compliance with state minimum jail standards.

Returning to the MCO issue, Mr. Davis stated that he received a highlight memo from CCAO regarding the state's biannual budget. The MCO portion of the summary from CCAO stated that counties would receive  $\frac{1}{4}$  of their annual sales tax with the last  $\frac{3}{4}$  determined based on need and whether or not the county was using their entire sales tax capacity. Since Fairfield County is not using its entire capacity it would not receive additional help, penalizing them for not taxing higher.

Mr. Levacy stated that one of the most frustrating sales tax issues was online sales taxes. While the state has addressed this to some degree, it continues to be unfair to brick and mortar stores.

Mr. Davis stated it would take quite some time to recover from the MCO sales tax.

**b. Administrative Approvals & Budget Update**

The review packet will contained a list of administrative approvals for the week. Ms. Brown asked if there were questions, and none were posed.

**c. Jail and Public Safety Facility Update**

The most recent report on the jail population showed the population is 221.

There is an administrative meeting scheduled Monday, February 13<sup>th</sup> to review and update FFE estimates. We will also discuss demonstration of efficiency and savings.

Dennis Keller will have some pictures to share of the project progress. The photos included the screens installed in the bunk rooms, the single cells,

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and the laundry facilities. Site work on Memorial Drive will start in the next month.

Mr. Davis stated that the exterior is looking very good. He asked Chief Perrigo if they have explored staffing needs should the county house inmates from neighboring counties as this may be part of the remedy to the MCO sales tax.

Chief Perrigo replied he had discussed this with Ms. Brown a few times.

Mr. Davis asked that the discussions continue and added that the Commissioners would be as helpful as necessary.

d. Roundtable – February 9<sup>th</sup> Agenda

An elected official and department head roundtable meeting is scheduled February 9<sup>th</sup>. All suggestions for agenda topics have been incorporated into a draft agenda, which was in the review packet last week and was sent to all elected officials and department heads.

During the roundtable, the draft policy changes for the County personnel manual will be reviewed. There will be a clearance period for comments and clarification.

Next week, there will be a time of review of the changes (which are vetted throughout the year) with the Board of Commissioners, as well.

Ms. Elsea reminded everyone that deadline to submit information for the packet is Wednesday, February 1<sup>st</sup>.

e. Bravos

Thank you to Rick Szabrak for his work in coordinating workforce development with economic development. There has been a lot of positive feedback about WIOA meetings for their productivity and clarity.

Bravo to Staci Knisley for her suggestions to help with efficiency in processing health benefit plan related invoices.

Susie Bloom with the Board of Elections sent a GEM to Dennis Keller and the facilities team for their work in making sure the Liberty Center was ready for elections.

**Meeting with Woody Winfree re: Fairfield Foundation Board**

The Commissioners met at 9:25 a.m. with Woody Winfree regarding the Fairfield Foundation Board. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Spencer Remoquillo, Dennis Keller, Jon Kochis, Tony Vogel, Todd McCullough, Michael Kaper, Ray Stemen, Aunie Cordle, Chief Perrigo, Mary Beth Lane, Holly Matter, Branden Meyer, Woody Winfree, and Jon Slater.

Mr. Davis thanked Mr. Winfree for coming and asked that he provide a brief bio.

Mr. Winfree stated he has been a resident of Pickerington since 1986. He is a CPA. Mr. Winfree is married with five kids and has been very involved in Pickerington. He attending the January Fairfield County Foundation Meeting and was attending a meeting on Thursday regarding their finances. He looks forward to learning more about the local community.

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Mr. Levacy thanked Mr. Winfree for his willingness to serve.

Mr. Davis added he was interested in having Mr. Winfree back in a few months to learn more about the Fairfield County Foundation.

Ms. Brown stated that Ms. Eyman is trying to have all areas of the county represented on the board. Mr. Winfree being from Pickerington, he would help to provide representation from the northern part of the county.

**Review (continued)**

The Commissioners met at 9:01 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Spencer Remoquillo, Dennis Keller, Jon Kochis, Tony Vogel, Todd McCullough, Michael Kaper, Ray Stemen, Aunie Cordle, Chief Perrigo, Mary Beth Lane, Holly Matter, Branden Meyer, and Jon Slater.

- Old Business
- New Business

a. County Profiles for Title XX

The Commissioners needed to sign the County Profiles for Title XX. Aunie Cordle, JFS Director, discussed the general process for documenting the County Profiles. The paperwork will then be submitted to the state and a public hearing will be held. The Title XX funds will be used for Protective Services and Information Referral. Ms. Cordle provided a description of how the opiate crisis has impacted the agency in terms of increased caseloads and costs, as well as increased complexity. (During the New Business section of the agenda, Mr. Kiger left the meeting.)

**Motion to authorize the Board President to sign the County Profiles for Title XX, 2017-2018 and 2018-2019 as presented.**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted authorize the Board President to sign the County Profiles to Title XX 2017-2018 and 2018-2019 as presented.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

- General Correspondence Received

a. Notice from Auditor Slater re: supplement to the County Policy Manual

We received the County Auditor supplement to the county policy manual. If there are other supplemental policies, we will review them to determine if those policies should prompt review or analysis of potential changes to the County policy manual.

Ms. Brown went on to report that Johanna Pearce and others at JFS have mentioned how appreciative they are of the three personal days within the County policy. This allows for flexibility for those who are newly hired to the County and will not have access to vacation for a year.

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(Mr. Kiger returned to the meeting as general correspondence was reviewed.)

- b. Notice of receipt of allocation from Humane Society
- c. CFLP Education and Outreach 4<sup>th</sup> Quarter Report
- Calendar Review/Invitations Received
  - a. CCAO Legislative Update – Friday, March 10<sup>th</sup> at 11:00 a.m. in Zanesville

Mr. Davis asked that the Commissioners be updated when a meeting was scheduled for Franklin County. Mr. Levacy stated he would try to attend the Zanesville meeting.

- FYI
  - a. Ohio Department of Taxation Notice re: Order to Initiate Reappraisal for Tax Year 2019
  - b. Pickerington Senior Center February 2017 Newsletter

- Issues Bin (none)
- Open Items

Mr. Slater stated that today was the deadline to apply for a dog tag.

At 9:40 a.m. Commissioner Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 31, 2017 beginning at 10:01 a.m., with the following Commissioners present: Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Mary Beth Lane, Spencer Remoquillo, Ed Laramée, Branden Meyer, Jon Kochis, Aunie Cordle, Holly Mattei, Chad Reed, Jeremiah Upp, Jon Slater, Dennis Keller, Jeff Porter, and Ray Stemen.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster shared his observations regarding state and national issues on the state and national political scenes.

**Approval of Minutes for Tuesday, January 24, 2017**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, January 24, 2017 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Mike Kiger  
Abstaining: Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

- 2017-01.31.a      A resolution to document the Medicaid Managed Care Organization Sales Tax issue and to urge state legislators to take action to remedy sales tax losses, given the critical need for sales tax revenues in providing local county government services. [Commissioners]
- 2017-01.31.b      A resolution approving the appointment of Mr. C Woodson "Woody" Winfree to the Fairfield County Foundation Board. [Commissioners]
- 2017-01.31.c      A resolution to approve the application for funding to Ohio EPA Division for a 2017 Community Grant for Lancaster-Fairfield Community Action Recycling. [Commissioners]
- 2017-01.31.d      A resolution authorizing the approval of a request for payment and status of funds report for the FY2016 CDBG Allocation - \$ 12,000 [Commissioners]
- 2017-01.31.e      A resolution approving an account to account transfer into a major expense category – Commissioners [Commissioners]
- 2017-01.31.f      A resolution to appropriate from unappropriated in major expenditure object category for capital outlay - Fairfield County Commissioners Fund # 2683 911 Wireless [Commissioners]
- 2017-01.31.g      A resolution authorizing the approval of an advance from the General Fund to the FY2016 CDBG Allocation Fund # 2788, Subfund# 8141 – Fairfield County Commissioners [Commissioners]
- 2017-01.31.h      A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of October 15, 2016 through November 15, 2016 [Commissioners]

Discussion: Mr. Davis stated that he spoke with State Senator Balderson during the recess. Senator Balderson had not yet received information on the biannual budget and stated it was not uncommon for CCAO to have the information before the legislators do. He asked Mr. Davis to keep him up to date and added he'd be as helpful as he could.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Engineer's Office Resolutions**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-01.31.i      A resolution to approve an agreement between Fairfield County and E.P. Ferris & Associates. [Engineer]
- 2017-01.31.j      A resolution to approve an agreement between Fairfield County and Ribway Engineering Group. [Engineer]
- 2017-01.31.k      A resolution to approve the Annual County Highway System Mileage Certification for 2016. [Engineer]
- 2017-01.31.l      A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions [Engineer]
- 2017-01.31.m      A resolution to approve an agreement between Fairfield County and Jobes Henderson & Associates. [Engineer]
- 2017-01.31.n      A Resolution to Approve Advertising for the AMA-07 Westfall Road Bridge Repair Project. [Engineer]
- 2017-01.31.o      A Resolution to Approve Advertising by the County Engineer to Sell Scrap Metal and Aluminum. [Engineer]
- 2017-01.31.p      A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-26 Bridge Replacement Project [Engineer]
- 2017-01.31.q      A Resolution to Approve Advertising for the GRE-27 Mt. Zion Road Bridge Repair Project. [Engineer]
- 2017-01.31.r      A resolution to establish a "NO PARKING ZONE" along Horns Mill Road (CR63). [Engineer]

Discussion: Mr. Upp stated that resolution "r" was a result of parking and trashcans blocking the necessary sight distances.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Job & Family Services Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job & Family Services resolutions:

- 2017-01.31.s      A resolution regarding Network Placement and Related Services Agreement between Keystone Richland Center, LLC, d.b.a. Foundations for Living and Job and Family Services, Child Protective Services Department [JFS]
- 2017-01.31.t      A resolution regarding Network Placement and Related Services Agreement between Hittle House, LLC and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Regional Planning Commission Resolutions**

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2017-01.31.u      A resolution to approve a Development Agreement for the Meadowmoore Reserve Section 1, Phase 2 Subdivision [Regional Planning] [Regional Planning Commission]
- 2017-01.31.v      A resolution to approve the reappointment of Dean LaRue to the Fairfield County Regional Planning Commission [Fairfield County Regional Planning Commission] [Regional Planning Commission]
- 2017-01.31.w      A resolution to approve the reappointment of Todd Edwards to the Fairfield County Regional Planning Commission [Fairfield County Regional Planning Commission] [Regional Planning Commission]
- 2017-01.31.x      A resolution to approve a Development Agreement for the Meadowmoore Reserve Section 1, Phase 1 Subdivision [Regional Planning] [Regional Planning Commission]
- 2017-01.31.y      A Resolution to Authorize the Satisfaction of A Mortgage Held by the Fairfield County Commissioners [Fairfield County Regional Planning Commission] [Regional Planning Commission]
- 2017-01.31.z      A resolution to update the appointments to the Central Ohio Rural Planning Organization (CORPO) and County Sub-Committee [Regional Planning] [Regional Planning Commission]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of the Sheriff's Office Resolution**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2017-01.31.aa      A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office 8142 Reentry Coalition [Sheriff]
- 2017-01.31.bb      A resolution approving an account to account transfer Fund 1001 Equipment [Sheriff]

Discussion: Ms. Browns stated that resolution "bb" was for the bulletproof vests and other capital outlay as discussed in review.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2017-01.31.cc      A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2017-01.31.dd      A resolution authorizing the approval of payment of invoices for



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departments that need Board of Commissioners' approval  
[Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:10 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, February 7, 2017, at 10:00 a.m.

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Motion by:

Seconded by:

that the January 31, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

\*Approved on February 7, 2017



Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner



Mike Kiger  
Commissioner



Rachel A. Elsea, Clerk