

**Regular Meeting #5 - 2018**  
**Fairfield County Commissioners' Office**  
**January 30, 2018**

**Review**

The Commissioners met at 9:01 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Mary Beth lane, Dennis Keller, Jon Kochis, Jeff Porter, Tony Vogel, Todd McCullough, Loudan Klein, Chief Lape, Michael Kaper, Ann Hammond, Ray Stemen, Aunie Cordle, Rick Szabrak, David Miller, and Branden Meyer.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The next elected official and department head roundtable is February 8.

The offices will be closed on February 19 for President's Day.

There were a lot of positive comments about the lunch -n- learn session for HR.

The next lunch -n- learn session is with the Major Crimes Unit on March 13.

- b. Highlights of Resolutions

Ms. Brown provided highlights of resolutions.

JFS proposed the approval of a network placement contract and the approval of two IV-D contracts with the Sheriff for process services and for security.

RPC proposed the approval of the Heron Crossing Section 2 Final Plat and Section 1 conditional acceptance.

The County Engineer proposed the reappointment of the Jeremiah Upp and Eric McCrady to the OPWC Integrated Committee. The County Engineer proposed the approval of project drawings for a Clearcreek bridge, Amanda bridge, and Lake culvert. The County Engineer proposed the approval of advertising for the sale of scrap metal and aluminum. The County Engineer also proposed weight reductions for Snyder Church Road.

Continuing with their updates, EMA proposed the approval of the Emergency Operations Plan and rescission of the DWART (which existence had been repealed within the ORC).

There were financial resolutions to approve, such as:

- Account to account transfers of appropriations for the Auditor and the Sheriff to properly classify expenditures;
- Placing tax delinquencies on the tax duplicate for Buckeye Lake Sewer System for October 15, 2017 – November 15, 2017;
- Reimbursements relating to WIOA;
- Budgeting transactions for new debt and the Local Government Innovation Fund debt transfer;
- Appropriations and memo expenditures for the payment of telephone service for the County Engineer and payments from the County Engineer for a share of debt;
- An account to account transfer and memo transactions to manage final grant accounting for the HOPE grant;

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- Grant accounting transactions for EMA (including a fund to fund transfer relating to a grant match);
- Application for an EPA recycling grant (in conjunction with Community Action);
- Two approvals to extend an advance for special revenue funds for the Sheriff;
- Reductions in appropriations for special revenue funds of the Sheriff; and
- The payment of bills, as needed.

Next week, there will be a resolution to provide an allocation for FCFACF for 2018 to accommodate expenses primarily relating to the retirement of the interim director and the overlapping time of the new director and the interim director. This is not an allocation

expected to continue over time; it does however bridge a gap and allow for flexibility for FCFACF. The amount of the allocation is expected to be \$50,750.

In the future, there will be a proposed resolution for budget changes for Meals On Wheels to accommodate a purchase of a "hot shot" delivery vehicle (they will need to purchase this asset in 2018 as opposed to their earlier plan to purchase it in 2017).

c. Administrative Approvals & Budget Update

Administrative approvals for the week were included the review packet. There were no questions posed.

We held the first environmental stewardship work group meeting. We will be focusing on improving opportunities for employees and educational aspects (for early 2019 lunch n learn sessions involving Soil and Water Conservation, Community Action, the Board of Health, and the Sheriff's Office, too).

We have not yet received the second installment of the MCO transition funding. We are monitoring that and will report on that matter soon.

The review packet will contain a letter of support for a youth employment partnership.

d. Roundtable – February 8, 2018

There is a Commissioners' roundtable meeting with elected officials and department heads on Thursday, February 8<sup>th</sup> at 8:30 a.m. Email was sent to all participants seeking agenda topics. There is a placeholder for a regular Commissioners' meeting at 10:00 a.m. following the roundtable meeting.

e. BRAVOs

Congratulations to Johanna Pearce of Fairfield County JFS for earning the Mary Good humanitarian award.

Thanks to everyone who is working hard on the single ditch petition project relating to Buckeye Lake.

From Shar Bails and Staci Knisley: Bravo to Tony Vogel, Sophia Boyer, and all of the Utilities team who worked on the improvement of the billing process for the Liberty Center related Utility billing.

There have been multiple reports in the media about the effectiveness of on-site or near-site wellness clinics for improving employee health and reducing costs. We are appreciative of the collective efforts in making the Fairfield County wellness clinic a reality.

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Thanks to all county employees participating in the United Way campaign.

- Old Business

- a. Amended Ditch Petition Received for Buckeye Lake Dam

We received application for a change to a single ditch petition (Ballard Lane) and sent notice to all parties benefited by the proposal. Now, the County Engineer will prepare final cost estimates prior to a time when the Commissioners are able to set the final hearing date and time.

Mr. Levacy thanked everyone for the good work. Residents of the area are counting on the county for help as they received a notice from ASI that all overflow allowed into Buckeye Lake will be cut off by April 1<sup>st</sup>.

- New Business

- General Correspondence Received

- a. CFLP 2017 4<sup>th</sup> Quarter Education & Outreach Report

- Calendar Review/Invitations Received

- a. CFLP Board of Directions and Police Committee Meeting – Friday, February 23<sup>rd</sup> at 9:00 a.m.

- 1. Both Commissioners plan on attending.

- b. Lancaster's State of the City Address – Wednesday, February 28<sup>th</sup> at 7:30 a.m. at Olivedale

- 1. Commissioner Levacy will attend.

- FYI

- a. The jail population is 268, down 29 from last week.

- b. Notice from NHP Foundation re: Lancaster Club Apartments

- c. Notice of Construction of Columbia Gas Transmission B-System Project

- d. Notice re: City of Lancaster Zoning Board of Appeals Public Hearing – Tuesday, February 6<sup>th</sup> at 7:00 p.m.

- e. Pickerington Senior Center February 2018 Newsletter

- Issues Bin (none)

- Open Items

Commissioner Davis stated at 9:14 a.m. that the Commission would be in recess until the 9:30 presentation from the Visitors and Convention Bureau.

**Visitors and Convention Bureau Update**

The Commissioners met at 9:30 a.m. for an update from the Visitors & Convention Bureau. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Aunie Cordle, Mary Beth Lane, Dennis Keller, Tony Vogel, Ann Hammond, Todd McCullough, David Miller, Joshua Horacek, Amy Brown-Thompson, Jeff Porter, Chief Lape, Ray Stemen, Rick Szabrak, Dee Mowry, Travis Markwood, Kate Smiley, Jonett Haberfield, Jeff Barron, Ira Weiss, Jon Slater, and Fran Tiburzio.

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Mr. Davis thanked everyone for coming and expressed his appreciation to Mr. Mowry for his many years of service to the VCB.

Mr. Weiss stated that Mr. Mowry had served longer than anyone could remember. He was a fantastic chairman and asset to the community. He thanked Mr. Mowry for all the knowledge and added he was sad to see him go.

Mr. Levacy presented Mr. Mowry with a certificate of appreciation.

Mr. Mowry thanked the Commissioners for their support over the years.

Ms. Haberfield, Executive Director, presented an update on the Visitors and Convention Bureau.

New items of interest include a new name of "Visit Fairfield County," a new logo, new marketing stands, updated websites ([www.visitfairfieldcounty.org](http://www.visitfairfieldcounty.org) and [www.escapetobuckeyelake.com](http://www.escapetobuckeyelake.com)); e-newsletters, a food guide, social media accounts, partnerships with tourism businesses, annual visitors guide, and experiential tourism.

Plans for 2018 include a covered bridge trail; wine, brew, and ale trail; antique trail; artisan trail; and themed getaway packages.

Mr. Davis thanked Ms. Haberfield for the visit and update. He noted this was the freshest presentation the Commissioners have ever had from VCB.

Mr. Levacy stated he was very excited about the direction of the VCB. The Circle Mounds will be named as a World Heritage site which will draw hundreds of thousands of visitors a year and could bring attention and interest in mounds in general, such as Cross Mound in Fairfield County.

Mr. Stemen suggested the VCB get in touch with Dale Ferbrache who would be doing a study of Zane's Trail.

Mr. Mowry stated that Fairfield County is one of the best kept secrets, and he's glad to see the direction it's going.

Commissioner Davis stated at 9:56 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 30, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Joshua Horacek, Amy Brown-Thompson, Aunie Cordle, Dennis Keller, Jon Kochis, Todd McCullough, Tony Vogel, Ray Stemen, Rick Szabrak, Chad Reed, Jeff Barron, Loudan Klein, Jeff Camechis, David Miller, Jon Slater, Chief Lape, and Ed Laramee.

### **Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

### **Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

### **Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

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There were no public comments.

**Approval of Minutes for Tuesday, January 23, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, January 23, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Auditor's Office Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Auditor's Office resolution approving an account to account transfer; see resolution 2018-01.30.a

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Commissioners Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- |              |   |
|--------------|---|
| 2018-01.30.b | A resolution authorizing fund to fund transfer from the General Fund # 1001 to Fund# 4832 LGIF debt – Fairfield County Commissioners [Commissioners]  |
| 2018-01.30.c | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of October 15, 2017 through November 15, 2017 [Commissioners] |
| 2018-01.30.d | A resolution to appropriate from unappropriated in a major expenditure object category for Fund# 4851 – County Building/Facility Improvement Bond Fund – Fairfield County Commissioners [Commissioners]                     |

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Commissioners & Community Action Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners & Community Action resolution to approve applying to the Ohio EPA Division for a 2018 Community Grant for Lancaster-Fairfield Community Action Recycling; see resolution 2018-01.30.e.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Economic Development Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Economic Development resolution to approve the reimbursement of expenses incurred by Board of County Commissioners Economic Development Department, the

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administrative and fiscal agent for the Workforce Innovation and Opportunity Act Area 20/21 for administering the program as a memo expenditure for fund 7831 Workforce Innovation OPP Act 20/21; see resolution 2018-01.30.f.

Roll call vote of the motion resulted as follows:  
 Voting aye thereon: Dave Levacy and Steve Davis  
 Absent: Mike Kiger

**Approval of the Emergency Management Agency Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- |              |   |
|--------------|---|
| 2018-01.30.g | A resolution to rescind Resolution # 2016-05.10.f., Approving the Membership of the Dangerous and Wild Animal Response Team [EMA] |
| 2018-01.30.h | A resolution authorizing a fund to fund transfer. [EMA] [EMA]   |
| 2018-01.30.i | A resolution approving the Fairfield County Emergency Operations Plan and signing of the Promulgation Statement [EMA]             |

Discussion: Mr. Kochis stated resolution "i" was for the approval of the Emergency Operations Plan which had only minor changes.

Roll call vote of the motion resulted as follows:  
 Voting aye thereon: Dave Levacy and Steve Davis  
 Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- |              |  |
|--------------|--|
| 2018-01.30.j | A resolution to allow a weight reduction on Snyder Church Road (CR42). [Engineer]  |
| 2018-01.30.k | A resolution to authorize Jeremiah D. Upp and Eric McCrady to be reappointed to the OPWC Integrating Committee. [Engineer]   |
| 2018-01.30.l | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs to weights and measure scales [Engineer] |
| 2018-01.30.m | A resolution authorizing a fund to fund transfer. [Engineer]   |
| 2018-01.30.n | A Resolution to Approve Advertising by the County Engineer to Sell Scrap Metal and Aluminum. [Engineer]  |
| 2018-01.30.o | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for towing services [Engineer]                       |
| 2018-01.30.p | A resolution to approve a reimbursement for share of costs for CBTS annual costs 2015-2019 as a memo expenditure for fund 2024 – Motor Vehicle [Engineer]                      |
| 2018-01.30.q | A Resolution to Approve the Construction Drawings for the CLE-27, FAI-CR75-2.204 Oakland-Stoutsville Road over Salt Creek Bridge Replacement Project. [Engineer]               |

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- 2018-01.30.r      A Resolution to Approve the Construction Drawings for the FAI-CR60-5.223 Lake Road over a Tributary to Raccoon Run Culvert Replacement Project. [Engineer]
- 2018-01.30.s      A Resolution to Approve the Construction Drawings for the AMA-22, FAI-CR4-5.086 Fosnaugh School Road over a Tributary to Turkey Run Bridge Replacement Project. [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the JFS Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

- 2018-01.30.t      A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]
- 2018-01.30.u      A resolution regarding Network Placement and Related Services Agreement between A New Leaf and Job and Family Services, Child Protective Services Department [JFS]
- 2018-01.30.v      A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS]

Discussion: Ms. Cordle thanked the Sheriff's Office for their cooperation with the contracts, especially Chief Lape with the security contract.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the Regional Planning Commission Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2018-01.30.w      A resolution to approve Conditional Acceptance of the Heron Crossing Section 1 Subdivision [Regional Planning] [Regional Planning Commission]
- 2018-01.30.x      A resolution to approve the Heron Crossing Section 2 Final Plat [Regional Planning] [Regional Planning Commission]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of Sheriff's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2018-01.30.y      A resolution authorizing the reduction in major expenditure object category appropriations for Fund 2503 Police Revolving. [Sheriff]
- 2018-01.30.z      A resolution authorizing the approval to extend the repayment date of an

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- advance of funds – Fund #2503 Police Revolving [Sheriff]
- 2018-01.30.aa      A resolution authorizing the approval to extend the repayment date of an advance of funds – Fund #2812 14- Hope Grant [Sheriff]
- 2018-01.30.bb      A resolution approving an account to account transfer Fund 1001 [Sheriff]
- 2018-01.30.cc      A resolution to approve a memo receipt and expenditure for Fairfield County Sheriff's Office General Fund and HOPE Grant [Sheriff]
- 2018-01.30.dd      A resolution authorizing the reduction in major expenditure object category appropriations for Fund 2394 CFLP Litter Enforcement Grant. [Sheriff]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2018-01.30.ee      A resolution to approve the payment of the vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2018-01.30.ff      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:07 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

The next Regular Meeting is scheduled for February 6, 2018 at 10:00 a.m.


Motion by:

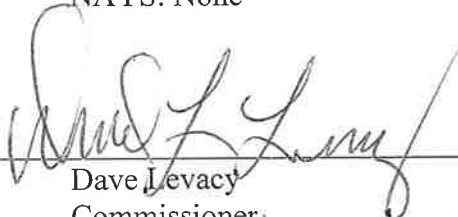
Seconded by:

that the January 30, 2018, minutes were approved by the following vote:

YEAS:  
ABSTENTIONS: None  
\*Approved on February 6, 2018

NAYS: None

  
Steven A. Davis  
Commissioner

  
Dave Levacy  
Commissioner

  
Mike Kiger  
Commissioner

  
Rachel A. Elsea, Clerk