

**Regular Meeting #4 - 2016**  
**Fairfield County Commissioners' Office**  
**January 26, 2016**

**Review**

The Commissioners met at 8:59 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Spencer Remoquillo, Todd McCullough, Rick Szabrak, Ray Stemen, Scott Zody, Mayor Tammy Drobina, Tony Vogel, Branden Meyer, Jim Bahnsen, Aunie Cordle, Dennis Keller, David Miller, Jon Kochis, Michael Kaper, Chief Perrigo, and David Uhl.

- Legal Update

Mr. Dolin stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Highlights of Resolutions

Ms. Brown provided highlights of the resolutions for the voting agenda.

The Economic Development department proposed the approval of a loan and disbursement of such loan for Ride the Bus; this action was previously approved by the revolving loan committee and was a resolution to be added to the agenda for the regular meeting.

Collectively, the Regional Planning Commission and the Board of County Commissioners proposed a resolution to approve the joining of a Central Ohio Rural Transportation Planning Organization. A fact sheet was in the review packet, and the concept was reviewed in several sessions previously. The Board of County Commissioners' representatives will be the Economic Development Director and the Commissioners' Clerk. The Regional Planning Commission Executive Director will be a member, and other members will be proposed. A memo of understanding (once approved by the Prosecutor) and another resolution will follow. ODOT and MORPC recommend this step. The strategies developed will inform the Land Use Plan for the County.

Job and Family Services proposed a contract amendment for the Integrated Services of Appalachian Ohio contract. The amendment was for continuation of child welfare mental health services through December 31, 2016, as opposed to December 31, 2015. In addition, Job and Family Services and Juvenile Court proposed the approval of the agreement relating to the Juvenile Court specialist.

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As reported in 2015, we are moving forward with the joint operating agreement between the Fairfield County Board of Developmental Disabilities, Fairfield Industries, Inc., and The Fairfield County Board of Commissioners for the provision and operations of a Greeter/Front Desk Clerical Services at the Fairfield County Administrative Courthouse. All parties wish to promote a variety of vocational training and employment options for eligible individuals in Fairfield County and desire to improve public services. The agreement was ready for approval, effective February 2016.

There was a resolution to place a drop off recycling trailer at the request of the Rushcreek Township trustees and to approve the agreement for host sites along with a grant application.

The Utilities Department proposed the commencement of the Tussing Road Water Reclamation Facility improvements project and authorization for the Utilities Director to sign the notice of commencement.

The County Prosecutor proposed a contract for approval. The contract was for Law Director services to be provided to Violet Township for \$15,000.

The County Engineer proposed the approval of weight reduction on the limits of Marcy Road.

There were multiple financial resolutions to approve, such as:

- The payment of indirect costs from Utilities, offset by a credit for the Tussing Road building;
- The repayment of an advance relating to an FAA grant –and- a closeout of an FAA grant;
- The 1st half allocation for the Airport;
- Appropriations from unappropriated funds from the general fund for municipal court costs relating to unanticipated increased costs of a visiting judge;
- The status fund report and draw for the Ohio Housing Trust Fund grant;
- Appropriations from unappropriated funds for special revenue funds of the County Engineer, Developmental Disabilities, Domestic Relations Court, Visitation Center, Sheriff, Economic Development, the County Prosecutor, and of Juvenile/Probate Court;
- A budget correction for the County Engineer (rescinding a previous resolution) –and- memo financial activity for a special revenue fund; and
- The traditional bill list and “then and now” related approvals.

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b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there questions, and there were none.

In monitoring casino revenues, the 2016 estimate is 1.75 million. In February, \$444,892.55 will be deposited as the first quarter of revenues, which is 25.42% of the annual estimate. We are right on track with this early indication of casino revenues, and we will continue to monitor all revenue sources.

In monitoring sales tax revenues, the first month of 2016 saw receipts 6% above the first month of 2015. It is too early to predict trends. We will continue to monitor the receipts.

As previously reported, we do expect to appropriate from unappropriated dollars within the general fund for Multi-System Youth following the meeting in February with that group.

Mr. Levacy added that the 6.1% increase of sales tax revenue for January was "on top of" the 7.4% increase for the same time the prior year, so the positive direction of sales tax revenue was noted.

c. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and there are no problems to report. Granger continues to progress very well, and we continue to monitor the project.

At the end of last week, the jail population was 215, and it was 236 last night.

Mr. Keller stated that the deep piling foundations were 60% complete and they are also working on underground plumbing and electric. He also explained how they prevent contamination during the piling and added that both Bennett & Williams as well and the City of Lancaster's environmental experts have signed off on the piling process.

d. Roundtable – February 11<sup>th</sup>

The Board of County Commissioners is hosting a quarterly roundtable for elected officials and department heads on February 11, beginning at 8:30 a.m. The roundtable will be held in the Board of Commissioners Hearing Room. There is a placeholder for a Board of Commissioners meeting scheduled at 10 am following the roundtable.

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Last week, we reviewed the draft agenda, and we are still accepting input for other agenda items.

The revised logo will not be ready until later in February; however, we will go over the Going the Extra Mile employee recognition program. These were two items expected as follow-up items of the leadership conference.

e. Bravos

Thank you to ***everyone who has sent Going the Extra Mile GEMs and received GEMs*** during this early testing period. At the end of the year, we will recognize those who have sent and received GEMs along with the BRAVO section.

- Old Business

- a. Buckeye Lake State Park Dam

Mr. Levacy stated he attended the meeting on Saturday hosted by the Urban Land Institute and led by the developer of Easton. They discussed the vision for the future, assets, liabilities, and the core purpose of the area. They also made recommendations regarding water quality, beautification, keeping local flavor while bringing jobs to the area, and villages creating and maintaining images. Roughly 250 people attend the meeting.

They continue to work on the berm and hope to have Phase 1 completed by June 1<sup>st</sup>.

Mr. Szabrak added that currently Buckeye Lake has the potential to be an economic drain or engine. He added the turnout for the meeting on Saturday was great. There was an understandable concern about change but that everyone recognized this was a big opportunity to make this a big tourist destination. Overall the meeting was very positive.

Mr. Levacy went on to say they will continue to work on the \$300,000 grant and put a request through for the capital bill. He also reviewed the projects associated with these funding sources.

- New Business

- a. HB 390

The review packet contained a summary of the fiscal impact of proposed legislation (HB 390) to exempt the sale of natural gas by a municipal gas

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company from the sales tax, including retroactive exemptions. The bill is co-sponsored by Representative Tim Schaffer. The bill is the subject of hearings in the House today. At present, the Commission has not taken a position on the proposed bill.

Mr. Davis stated that he understood CCAO was trying to gauge counties' position on this issue, and he agreed the Commission should not take a position. Failure of the bill would result in an essential tax increase, and with the exemption, the state of Ohio would be losing more revenue than the county.

Mr. Kiger added that he wanted to point out that there would be no reduction in the gas bills with the exemption because the sales tax had not been enforced.

b. New WIOA Board Member to be Proposed

Ms. Melony Rarick now serves on the WIOA Board. She works for Fairfield Medical Center, and her role is changing at the hospital. She proposes the appointment of Ms. Kim Kirchgessner, also from Fairfield Medical Center. Ms. Kirchgessner's short biography was in the review packet. We will set up a short interview with the Board of Commissioners and/or the County Administrator prior to proposing the resolution for the appointment to the WIOA Board.

Ms. Elsea will set up an interview with Ms. Kirchgessner.

- General Correspondence Received

- a. Sheriff's 2015 Furtherance of Justice Balance Report

- Calendar Review/Invitations Received

- a. Big Brothers Big Sisters Annual BIG Impact Awards – Tuesday, January 26<sup>th</sup> at 6:00 p.m. at the Liberty Center
    - 1. Commissioner Levacy will attend.
  - b. Pickerington Chamber of Commerce Annual Dinner & Awards – Thursday, February 4<sup>th</sup> at 5:30 p.m. at Timbers Banquet Center in Reynoldsburg
    - 1. Commissioner Levacy will attend
  - c. Pickerington Chamber 1<sup>st</sup> Annual Elected Officials Reception – Tuesday, March 29<sup>th</sup> at 5:00 p.m. at the DD Regional Office in Pickerington.
    - 1. Commissioner Levacy will attend.

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- FYI
  - a. Lancaster Antique Show – Friday, February 5<sup>th</sup> (6:00 p.m. – 8:00 p.m.) and Saturday, February 6<sup>th</sup> (9:00 a.m. – 3:00 p.m.) at the Fairgrounds
  - b. Ohio Department of Agriculture notice re: Gypsy Moth treatment
  - c. Walnut Township Board of Zoning Appeals Notice of Public Hearing (sent to RPC) – Thursday, February 4<sup>th</sup> at 7:00 p.m.
  - d. Free FAFSA Preparation by United Way
  - e. Meals on Wheels March of Meals Walk and 5K
  - f. DD Newsletter (in newsletter folder)
  - g. Thank you from JFS for holiday donations
  
- Issues (none)
  
- Open Items
  - a. Ray Stemen – 2444 West Point Road in Lancaster

Mr. Stemen stated he recently read of a small community near Chicago that received funding for development but was then claimed to be part of Chicago. He stated this was part of Agenda 21 and hopes that Buckeye Lake's redevelopment does not become a part of Agenda 21.
  - b. Scott Zody – Auditor

Mr. Zody thanked everyone at the Dog Shelter for their help on Monday after his dog escaped their electric fence at his home. He commended Todd, Kathleen, and Jeremy for their outstanding service. Commissioner Levacy commented this circumstance made sense for a "GEM".
  - c. Todd McCullough – Dog Shelter

Mr. McCullough provided a brief update on the 57 dogs that were rescued over the weekend. The Dog Shelter is housing some of the larger dogs while the rest remain at the Humane Society. The case is now in the prosecutor's hands.

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At 9:31 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 26, 2016 beginning at 10:03 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Spencer Remoquillo, Branden Meyer, Todd McCullough, Rick Szabrak, Ray Stemen, Mayor Tammy Drobina, Tony Vogel, Dennis Keller, David Miller, David Uhl, Jim Bahnsen, Aunie Cordle, Michael Kaper, Jeremiah Upp, Scott Zody, Chad Reed, Holly Mattei, and Jon Slater.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Levacy asked if there were any announcements. Ms. Elsea ensured everyone had the updated copies of the voting agenda.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments. No comments were offered.

**Approval of Minutes for Tuesday, January 19, 2016**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, January 19, 2016 Regular Meeting.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Commissioners' Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2016-01.26.a            A resolution authorizing the approval of an contract between Fairfield County Board of Developmental Disabilities; Fairfield

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Industries, Inc.; and the Fairfield County Commissioners.  
[Commissioners]

- 2016-01.26.b A resolution to appropriate from unappropriated in major expenditure object category for fund# 2716, Subfund# 8100 Fairfield County Commissioners [Commissioners]
- 2016-01.26.c A resolution to sign host site agreement for 2016, 2017, and 2018 required by CFLP Solid Waste district in order to continue trailer site locations and make host site payments for those hosting recycling trailer sites for use by Fairfield County residents. [Commissioners]
- 2016-01.26.d A resolution to appropriate from unappropriated into a major expense category for fund # 3011, subfund# 8031 & Fund to Fund transfer into the General Fund# 1001 - Fairfield County Commissioners [Commissioners]
- 2016-01.26.e A resolution to approve applying for funding to Ohio EPA Division for a 2016 Community Grant for Lancaster-Fairfield Community Action Recycling. [Commissioners]
- 2016-01.26.f A resolution authorizing the approval of repayment of an advance to the General Fund from the FAA FY2012 grant fund# 3011, sub fund# 8031 – Fairfield County Commissioners/Airport [Commissioners]
- 2016-01.26.g A resolution authorizing the approval of a request for payment and status of funds report–FY2014 OHTF Funds – Drawdown for \$9,766 [Commissioners]
- 2016-01.26.h A resolution authorizing a fund to fund transfer for the 1st half 2016 Allocation for the Fairfield County Airport - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Board of Developmental Disabilities Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Board of Developmental Disabilities resolution to appropriate from unappropriated in a major expenditure object category (Fairfield County Board of DD) (Fund 2060 FCBDD); see resolution 2016-01.26.i.



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Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Domestic Relations Court Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Domestic Relations Court resolution to appropriate from unappropriated in a major expenditure object category for Fund #2797 Safe Havens: Supervised Visitation and Safe Exchange Grant Program; see resolution 2016-01.26.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- |              |   |
|--------------|---|
| 2016-01.26.k | A resolution to allow a weight reduction on Marcy Road (CR41).<br>[Engineer]  |
| 2016-01.26.l | A Resolution to approve to rescind Resolution # 2015-12.15.y approval of a resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 2050 for drainage maintenance work completed in various subdivisions during 2015 [Engineer] |
| 2016-01.26.m | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2050-Drainage Maintenance District for Haaf Farms combined district fund<br>[Engineer]   |
| 2016-01.26.n | A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for drainage maintenance work completed in various subdivisions during 2015<br>[Engineer]   |
| 2016-01.26.o | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for plastic culvert pipe stock and 2016 sign purchasing [Engineer]  |

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2016-01.26.p      A resolution to approve a reimbursement for share of costs for CBTS annual costs 2015-2019 as a memo expenditure for fund 2024 – Motor Vehicle [Engineer]

2016-01.26.q      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for training reimbursement [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the JFS Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

2016-01.26.r      A resolution regarding a service agreement between Fairfield County Juvenile Court and Job and Family Services, Child Protective Services Department [JFS]

2016-01.26.s      A resolution regarding a Contract Amendment between Job & Family Services and Integrated Services of Appalachian Ohio [JFS]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Juvenile/Probate Court Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2016-01.26.t      A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2317 Juvenile Computer Fund [Juvenile/Probate Court]

2016-01.26.u      A resolution to appropriate from unappropriated in a major expenditure object category – Computer Fund #2316 Probate Court [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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**Approval of the Municipal Court Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Municipal Court resolution to appropriate from unappropriated in a major expenditure object category for fund # 1001 – Fairfield County Municipal Court; see resolution 2016-01.26.v.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Prosecutor's Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Prosecutor's Office resolutions:

- 2016-01.26.w      A resolution to appropriate from unappropriated in a major expenditure object category SVAA Fund 2785 Sub-Fund 8069 Grant Year 2014/2015 [Prosecutor]
- 2016-01.26.x      A resolution authorizing the approval of an Agreement by and between Fairfield County Prosecutor and the Township of Violet. [Prosecutor]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Regional Planning Commission Resolution**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Regional Planning Commission resolution to join the Central Ohio Rural Transportation Planning Organization (RPTO); see resolution 2016-01.26.y.

Discussion: Ms. Mattei stated that they would be proposing a resolution next week to appoint members to the committee. That committee would then create the actual transportation plan.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Utilities Office Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Utilities Office resolutions:

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- 2016-01.26.z      A resolution to approve a reimbursement for share of costs as a memo expenditure for fund# 5044 & 5046 – Utilities [Utilities]
- 2016-01.26.aa     A resolution authorizing the notice of commencement for the Tussing Road WRF screen system improvements Utilities Sewer Fund 5044. [Utilities]
- 2016-01.26.bb     A resolution for authorization for the director of Fairfield County Utilities to sign notice of commencement as county representative [Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of Payment of Bills Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-01.26.cc     A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-01.26.dd     A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

**Approval of the Economic Development Resolutions**

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Economic Development resolutions:

- 2016-01.26.ee     A resolution to approve the recommendation of the Fairfield County Revolving Loan Fund Loan Review Committee for a proposal to fund RIDETHEBUS LLC as an (RLF-EDA) Project. [Economic Development]
- 2016-01.26.ff     A resolution authorizing the disbursement of funds from the Fairfield County Economic Development Administration Revolving Loan Fund Program RLF/EDA [Economic Development]

Roll call vote of the motion resulted as follows:

