

**Regular Meeting #2 - 2019**  
**Fairfield County Commissioners' Office**  
**January 22, 2019**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Tony Vogel, Dave Burgei, Spencer Remoquillo, Dennis Keller, Michael Kaper, Aunie Cordle, Kyle Witt, David Miller, Chief Lape, Jon Kochis, Amber Kirkman, and Jon Slater.

- Welcome
- Legal Update

Mr. Horacek did not have a legal update.

- Administration and Budget Update/Carri's List

a. Announcements

The first "Time with the Commission" meeting is January 29<sup>th</sup>.

FYI: February 5<sup>th</sup> – Commissioner Levacy will be attending a panel discussion for the OHPELRA conference in Columbus upon invitation of Aunie Cordle, JFS Director.

There is a roundtable and regular meeting scheduled February 7<sup>th</sup> (See below.)

b. Highlights of Resolutions

Dr. Brown provided highlights of 14 resolutions for the voting meeting.

The County Engineer proposed a resolution to approve the Annual County Highway System Mileage Certification for 2018, for which there are 361.784 miles of county roads, unchanged from 2017.

JFS proposed a IV-D (child support) contract for an administrative hearing officer, as funded by federal dollars, which is where the IV-D is derived as that is the section of the social security act relating to child support.

There were financial resolutions to approve, such as:

- Appropriations and memo transactions for the County Engineer (including memo transactions), the Sheriff, and the County Auditor (discussed below), for a total of six resolutions, of which none relate to the general fund;
- Reductions of appropriations for the Common Pleas Court, based on grant accounting, as well as appropriations from unappropriated funds for the same department (for three resolutions for special revenue funds);
- Repayment of an advance and a fund to fund transfer for EMA (two resolutions); and
- The payment of bills.

There was a resolution in queue to reappoint Mr. Joe Sidon to the ADAMH Board, following the Board of Commissioners interview with Mr. Sidon on Tuesday, January 15, 2019. The resolution is in queue for the meeting of January 29, 2019.

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c. Administrative Approvals & Budget Update

**Administrative Update**

The review packet contained a list of administrative approvals. No questions were posed.

To follow up on the hearing room upgrades, we have paid and will have minor expenses relating to wiring, logo promotion, and décor. We are working within our normal procurement procedures.

Along with Magistrate Boone, Dr. Brown attended Targeting Community Alternatives to Prison courses at the jail. The courses focus on cognitive behavioral therapy and thinking errors. The course involved talking therapy to help inmates (most of whom have addictions) manage problems by changing the way they think and behave. We will be seeking a way for the instructor to make a presentation for employees so that we in multiple programs and service areas can hear about the experiences of the instructor and add that to our thinking about solutions to the addiction problems found in our community and in other communities around the nation.

Mr. Davis indicated he was interested in learning more about TCAP and asked if there were any measurables.

Dr. Brown replied they track attendance and behavioral incidents in the jail, but it is hard to track post release due to the lack of intensive post release case management. There is a portion of the jail population that does not participate.

Chief Lape added that the book logs show recidivism. They can pull these records to see if there is a drop off for TCAP participants.

Mr. Levacy asked how many have participated in the program.

Chief Lape replied that just over 100 inmates have completed the eight-week program.

Dr. Brown went on to state that she held an administrative meeting regarding the rebidding of the project for 108 N. High, the future Real Estate Assessment offices. We have increased the advertised estimate for the project to reflect market conditions (and a correction by DLZ, our architects), with the resulting estimate to be just over \$2M. We continue to believe the project is viable and less expensive than a new build for a similar building (8261 square feet \* \$290 {adjusted from \$330 of the jail construction} = about \$2.4M).

The new advertisement will be in media next Thursday. It will also be on the county website. The new bid opening date is February 15<sup>th</sup>.

In addition, we are keeping in mind that a new build would have several other aspects (potentially costly aspects) to address, such as approval of demolition; additional costs for city tap fees; and potential longer timeframes. Historical preservation is a tangential objective.

The project is primarily funded by the REA fund, given the purpose of the building. The REA fund supports the projected adjustments. The timeline will need to be adjusted given the second bidding and will further be adjusted once we are informed specifically by work plans of the selected contractor.

Once the construction plans are underway, we can work within a group to address operational and service issues which may arise from the change in location. For example, we may be able to set up kiosks or establish procedures to manage the number of times people will need to cross the street.

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Dr. Brown added that the original estimate was \$1.6 million with the bids ranging from \$1.9 million and \$2.2 million.

Mr. Keller identified three issues that caused the higher than anticipated bids including a lack of detail to the foundation needs, ever changing economic bid climate, and setting the estimate for the new building square footage cost the same as the renovation estimate.

**Budget Update**

Following the Investment Advisory Council meeting, we await information from Treasurer Bahnsen regarding interest income projections for purposes of planning.

d. Roundtable – February 7<sup>th</sup>

The first roundtable meeting of 2019 is February 7. A draft agenda was in the review packet.

We have added an agenda item regarding MUNIS changes and testing to come in February.

We also have an agenda item relating to Utilities Department construction projects, given new construction in the county, primarily in the northwestern portion of the county, is increasing. For TY 2018, the increase of new construction was 11.5% over the prior year.

There is a regular meeting scheduled at 10 am following the roundtable meeting, which is scheduled at 8:30 am.

Mr. Miller added that a comprehensive how-to and guidance checklist was created for the users who will be testing the new features within MUNIS.

e. BRAVOs

From Branden Meyer, thank you to Jon Kochis, EMA Director, for presenting at the Clerk of Courts association monthly meeting about COOP plans. Branden stated, "The presentation was wonderful. Everyone enjoyed it very much, and we all thought his information was very beneficial, especially for the counties that don't have anything in place."

Congratulations to multiple entities to receive grants for MARCS. (Please see the attachment.) Thanks to Jon Kochis, EMA Director for serving as a subject matter expert for the community on this topic.

Mr. Fix asked if there were any users in Fairfield County who would not be on the system.

Mr. Kochis replied that everyone is now on MARCS apart from the City of Lancaster as they recently purchased their own new digital system and can be patched in. The next step will be trying to get the state to pay for a tower upgrade using the user fees they collect from everyone in the county. Mr. Kochis believes the large increase in users justifies a new tower in the Millersport or Baltimore areas.

- Old Business (none)

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- New Business

Mr. Davis stated he would miss the Commissioners meetings on July 2<sup>nd</sup> and August 6<sup>th</sup>.

- General Correspondence Received (none)
- Calendar Review/Invitations Received (none)
- FYI
  - a. Jail Population is 328.
  - b. Notice from ODRC re: 2018 Annual Jail Inspection
  - c. TID Meeting – Thursday, January 24<sup>th</sup> at the Engineer's Office
  - d. The NACo County Awareness Month theme for 2019 is "Connecting the Unconnected"
- Open Items (none)

**Executive Session – Pending Litigation**

On the motion of Steve Davis and second of Jeff Fix the Board voted to enter into Executive Session to discuss pending litigation at 9:25 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, and representatives from Human Resources, and outside legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of David Levacy and second of Jeff Fix, the Board voted to exit Executive Session at 10:57 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Jeff Fix, and Steve Davis

**Review (continued)**

The Commissioners met at 9:57 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Kyle Witt, and Marc Fishel.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 22, 2019 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Josh Horacek, Amy Brown-Thompson, Kyle Witt, Dennis Keller, Aunie Cordle, Jon Kochis, Tony Vogel, Spencer Remoquillo, Dave Burgei, Rick Szabrak, Chief Lape, David Miller, and Jon Slater.

**Pledge of Allegiance**

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

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**Announcements**

Commissioner Levacy asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

**Approval of Minutes for Tuesday, January 15, 2019**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the minutes for the Tuesday, January 15, 2018, Reorganization Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the Auditor's Office Resolution**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the Auditor's Office resolution to appropriate from unappropriated in a major expenditure object category Auditor (REA) Fund 2022; see resolution 2019-01.22.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the Common Pleas Court Resolutions**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following Common Pleas Court resolutions:

2019-01.22.b            A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant 2839 [Common Pleas Court]

2019-01.22.c            A resolution authorizing the Reduction in a major expenditure object categories appropriation for Common Pleas Fund 2839 [Common Pleas Court]

2019-01.22.d            A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Recovery Court Grant 2839 [Common Pleas Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the Engineer's Office Resolutions**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2019-01.22.e            A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for annual inspections in Meadowmoore Reserve S1 P1&2 [Engineer]

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- 2019-01.22.f      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for county issued jackets [Engineer]
- 2019-01.22.g      A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for annual inspections in various subdivisions as of 1/17/19 [Engineer]
- 2019-01.22.h      A resolution to approve the Annual County Highway System Mileage Certification for 2018. [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the Emergency Management Agency Resolutions**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2019-01.22.i      A resolution authorizing a fund to fund transfer for EMA [EMA]
- 2019-01.22.j      A resolution authorizing the approval of repayment of an advance to the General Fund (2707 Subfund 8127 Emergency Management Performance Grant) [EMA]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the JFS Resolution**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the JFS resolution regarding a Purchase of a Title IV-D contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Jeffrey Feyko; see resolution 2019-01.22.k.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Approval of the Sheriff's Office Resolution**

On the motion of Steve Davis and the second of Jeff Fix, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2019-01.22.l      A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2593 Concealed Handgun License [Sheriff]
- 2019-01.22.m      A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2503 Police Revolving [Sheriff]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

**Payment of Bills**

On the motion of Jeff Fix and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2019-01.22.n.

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Commissioner Levacy stated at 10:04 a.m. that the Commission would be in recess until the 10:30 update with Major Crimes.

## Major Crimes Update

The Commissioners met at 10:30 a.m. for an update from Commander Dennis Lowe with Major Crimes. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Kyle Witt, Commander Dennis Lowe, Dennis Keller, Aunie Cordle, Jon Kochis, Tony Vogel, Chief Lape, Rick Szabrak, Spencer Remoquillo, Michael Kaper, and Jon Slater.

Commander Lowe presented the attached information reviewing the unit's history, 2018 accomplishments, financial status, and Project FORT. (The Power Point presentation is attached.)

Mr. Fix asked how the supply was affected when a supplier was removed.

Commander Lowe replied that in one of the more recent operations it took three months after the supplier was removed for the supply to pick back up to where it was prior to the bust.

Mr. Fix asked what happened to the users when the supply was removed.

Commander Lowe compared it to normal consumers preferring one store over another, but going to their second store of choice when their first is closed. The same is true for drug users. They have second or third options they will resort to. In the most recent case, most of the users went to Licking County. Commander Lowe went on to say that in Fairfield County they are seeing a sales shift from opiates to meth.

Mr. Levacy asked how the real-time overdose app was working.

Commander Lowe replied that it was going very well. There are a few instances where it takes someone a few hours to upload an overdose, but for the most part the uploads happen within minutes. They are trying to connect all 42 task forces in Ohio in the same way.

Ms. Cordle thanked Commander Lowe and his team for their partnership.

Mr. Fix thanked Commander Lowe for his work.

Dr. Brown thanked Commander Lowe and asked for a copy of the federal grant budget and narrative once it was approved by the federal government.

Commander Lowe thanked the Commissioners for their support.

**Adjournment**

With no further business, on the motion of Steve Davis and a second of Jeff Fix the Board of Commissioners voted to adjourn at 11:18 a.m.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

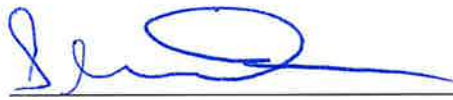
The next Regular Meeting is scheduled for Tuesday, January 29, 2019 at 10:00 a.m.

Motion by: \_\_\_\_\_ Seconded by: \_\_\_\_\_  
that the January 22, 2019 minutes were approved by the following vote:

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YEAS:  
ABSTENTIONS: None  
\*Approved on January 29, 2019

NAYS: None



Steven A. Davis  
Commissioner



Dave Levacy  
Commissioner



Jeff Fix  
Commissioner



Rachel A. Elsea, Clerk