

**Regular Meeting #2 - 2020**  
**Fairfield County Commissioners' Office**  
**January 21, 2020**

**Review**

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Jeff Porter, Jon Kochis, David Miller, Todd McCullough, Tony Vogel, Jim Bahnsen, Amy Brown-Thompson, Ton Lininger, Joshua Horacek, Lt. Marc Churchill, Mark Conrad, Clerk of Court's Title Staff, Branden Meyer, Dave Burgei, Michael Kaper, Jeff Barron, Ray Stemen, Aunie Cordle, Jon Slater, Eric Meister, Al Moyer, and Jake Tharp.

- Welcome
- Legal Update

Mr. Horacek reported it had been 30 days since the Commissioners approved the Timbertop Annexation. Since no appeal has been filed, Ms. Elsea will be sending the resolution and packet to the Lancaster City Auditor via certified mail.

- Administration and Budget Update/Carri's List

a. Announcements

The Commissioners reported on various meetings they have participated in during the preceding week.

Commissioner Davis shared his experience with the Pickerington Chamber meeting, while Commissioner Levacy spoke about the Buckeye Lake Region Corporation, and Commissioner Fix talked about CCAO meetings and connections.

Date reminders:

January 21 – 2 pm – Complete Count Workshop at the Library

February 6 – Time with the Commission, Baldwin Tours, Roundtable Meeting (See Review Packet)

February 17 – President's Day

February 25 – Time with the Commission, Engineer's Office

b. Highlights of Resolutions

Dr. Brown highlighted 18 resolutions for the voting meeting.

We proposed appointment of Tiffany Nash with the Board of Health to the Ohio Children Trust Fund committee, replacing the vacancy of the position held by Kim Devitt with Community Action. We thanked Kim for her service and acknowledged that Tiffany's experience would make her a good representative.

The County Engineer requested authorization to post weight reduction signs for the maximum allowable weight reduction of 50% weight limit, effective February 2, 2020, on the County Roads deemed necessary.

The County Engineer also requested authority to advertise for a guardrail project on Sugar Grove Road.

The Sheriff proposed an agreement with Violet Township for deputy coverage.

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Lt. Churchill stated the Sheriff's Office has a very positive relationship with Violet Township and hopes the agreement continues for many years to come.

We proposed an agreement with the Historical Aircraft Squadron, a lease in which the Airport Board was supportive.

Mr. Kochis introduced Mr. Eric Meister and Mr. Al Moyer, HAS board members.

Mr. Meister, HAS Board President, thanked the Commissioners for their support for the Airport and HAS. He invited everyone to tour HAS on Wednesday and Saturday mornings. There is no admission charge.

Mr. Meister also mentioned the anniversary celebration, which was very well attended in 2019.

There were *financial and grant related resolutions* to approve, such as:

- Reimbursement by operation of law for JFS (six resolutions).
- Fund to fund transfer of appropriations, appropriations from unappropriated funds and memo transactions for the County Engineer; and appropriations from unappropriated funds for the Common Pleas Court (TCAP funds) and grants for the FCFACF Council (six resolutions); and
- The payment of bills.

In queue for next week, there were financial resolutions, JFS related contracts (for a copier lease and substance abuse testing), two change orders for the construction project to renovate 108 N. High for Real Estate Assessment Offices, and a contract for GIS services with Woolpert.

c. Administrative Approvals, Program, & Budget Update

**Administrative & Programs Update**

The review packet contained a list of *administrative approvals*, and there were no questions about those approvals.

We reviewed a summary of *unique benefits* offered at Fairfield County for recruitment and retention efforts.

**Budget Update**

Last week, we highlighted the sales tax revenues for the county which were \$22.3 M in 2019, a 3.2% increase over the prior year.

For sales tax revenues, we have projected a 2.5% increase in 2020 for the planning tool. That is \$22.8 M.

This week, we reported interest income for the general fund as \$2.56 M in 2019, a 52.6% increase over the prior year. There are multiple factors connected with this increase, and we will discuss those in the Investment Advisory Committee meeting.

For interest income, we have projected \$1.9 M for 2020, based on evaluation of the interest income with the County Treasurer. We have used an average for the ensuing years for the planning tool.

d. Roundtable & Other Meetings – February 6<sup>th</sup>

The Commission will host tours, a roundtable and “time with the Commission” on February 6<sup>th</sup> at the Facilities and Emergency Management Complex on Baldwin Drive.

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From 8 am – 9 am, there will be a “time with the Commission” and tours. There will be a review session at 9 am and voting meeting at 10 am.

A roundtable meeting will be held at 10:30 a.m. During the roundtable, we will have an opportunity for a presentation about contracting and an opportunity for departmental updates.

There will be additional tours following the roundtable meeting.

e. BRAVOs

Congratulations to Branden Meyer, Clerk of Courts, and his team for excellence in U.S. Passport processing. Fairfield County was one of four counties in the state to earn 100% on their monitoring visits for processing U.S. Passports.

ODYS Monitoring Specialist Brittany Neal recognized Fairfield County as the leader in Ohio in juvenile justice practice and heaped great praise on Judge Vandervoort and court staff for the services, programming and opportunities we are offering the children and families in our community. In fact, Ms. Neal indicated that she refers counties throughout Ohio to visit Fairfield County to see juvenile justice “best practice” in action.

Thanks to Justin Grant, Human Resources Officer, and Branden Meyer, Clerk of Courts, for their leadership in applying for a BWC grant for a ladder lift at the Records Center. Fairfield County received that grant and will purchase the safety equipment.

- Old Business

- a. Attorney Reimbursement Fees

Mr. Davis reported that he had asked Dr. Brown to set meetings for himself, Mr. Elsea, Mr. Price, and Mr. Tawney to bring the attorney reimbursement rate discussions to a conclusion, targeting May for a resolution.

Mr. Fix stated at the CCAO meeting he attended, it was mentioned that the goal of the Ohio Public Defender’s office is to have each county at rates at least \$60/hr. for in and out of court costs.

Mr. Davis commented on how state communications about the fees have varied from the time the most recent legislation was proposed and now when counties were reviewing rates.

- New Business

- General Correspondence Received (none)

- Calendar Review/Invitations Received

- a. Community Action Meet & Greet – January 30<sup>th</sup> at the Ale House
    - 1. Commissioner Levacy will attend.

- b. MORPC State of the Region – April 30<sup>th</sup> at the Greater Columbus Convention Center

- 1. Commissioners Levacy and Fix will attend. Others plan to attend, and we will have a table reserved.

- FYI

- a. Jail Population - 308

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- b. DACO Exhibits – January 25<sup>th</sup> – April 26<sup>th</sup>
  - c. Probate Court Report of Fees Collected for 2019
  - d. Fairfield County capital budget grant submissions (\$650,000 for the Workforce Center and \$62,050 for DACO improvements) are progressing to legislative evaluation; there are limited state resources and Fairfield County is glad to participate in any way to further these two projects.
  - e. US Census boundary validation package received. Review will be completed formally before the March 1, 2020 deadline.
- Open Items – Rockmill Documentary

Mr. Bahnsen stated he had an opportunity to see the Lou Varga documentary regarding the Rockmill restoration. It was very informative and a great overview of the history of Fairfield County. The documentary was very well done and will be broadcast on WOSU in the near future.

**Executive Session – Employment of a Public Employee**

On the motion of Steve Davis and second of Jeff Fix, the Board voted to enter into Executive Session to discuss the employment of a public employee at 9:28 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, and Carri Brown.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Jeff Fix, and Dave Levacy

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 9:43 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Review (continued)**

The Commissioners met at 9:43 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present was Carri Brown.

At 9:43 a.m., Commissioner Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 21, 2020 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Aunie Cordle, Tiffany Nash, Jeff Porter, Dennis Keller, Tony Vogel, Todd McCullough, Joshua Horacek, Tom Lininger, Amy Brown-Thompson, Jeff Camechis, Jon Slater, David Miller, Jake Tharp, Jon Kochis, Jeff Barron, Ray Stemen, Mark Conrad, Ed Laramee, and Lt. Marc Churchill.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

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**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster spoke of issues relating to Virginia and national politics.

**Approval of Minutes for Tuesday, January 14, 2020**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, January 14, 2020 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Commissioners' Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2020-01.21.a            A resolution to approve the lease agreement with the Historical Aircraft Squadron (HAS) – Fairfield County Commissioners [Commissioners]

2020-01.21.b            A resolution approving the appointment of Ms. Tiffany Nash to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council. [Commissioners] [Commissioners]

Discussion: Dr. Brown stated the Commissioners had an opportunity to hear from HAS during review. She commented on how the county was appreciative of the HAS partnership. She also introduced Tiffany Nash and thanked her for her willingness to serve on the OCTF. Ms. Nash thanked the Commissioners for the appointment. The Commissioners thanked Ms. Nash for her willingness to serve.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Common Pleas Court Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Common Pleas Court resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas TCAP Grant 2852; see resolution 2020-01.21.c.

Discussion: Dr. Brown stated that Common Pleas Court is now the lead department for the TCAP grant and this resolution is putting the structure in place for 2020.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Engineer's Office Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2020-01.21.d A Resolution to Allow Weight Reductions on County and Township Roads for 2020. [Engineer]
- 2020-01.21.e A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3434 MAD-08 Bridge Replacement Project [Engineer]
- 2020-01.21.f A resolution authorizing a fund to fund transfer. [Engineer]
- 2020-01.21.g A resolution to request for appropriations for additional unanticipated receipts of memo receipts and memo expenses for fund 3445 HOC-43 bridge repair [Engineer]
- 2020-01.21.h A Resolution to Approve Advertising for the BER-34, FAI-CR154-0.687 Sugar Grove Road over the Hocking River Guardrail Improvement Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the Family, Adult, and Children First Council Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Family, Adult, and Children First Council resolutions:

- 2020-01.21.i A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7521, subfund# 8160 – Family Adult Children First [Family, Adult and Children First Council]
- 2020-01.21.j A resolution approving an account to account transfer in a major object expense category for Fund# 7521, Subfund# 8189 – Fairfield CDBG grant – Fairfield County Family Adult Children First [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

**Approval of the JFS Resolutions**

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

- 2020-01.21.k A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2015 reimbursing Fund 2018 [JFS]
- 2020-01.21.l A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8056 reimbursing Fund 2018 [JFS]
- 2020-01.21.m A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services [JFS]
- 2020-01.21.n A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Sub Fund 8182 reimbursing Fund 2018 [JFS]
- 2020-01.21.o A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018 [JFS]
- 2020-01.21.p A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2758 reimbursing Fund 2018 [JFS]



