

**Regular Meeting #3 - 2018**  
**Fairfield County Commissioners' Office**  
**January 16, 2018**

**Review**

The Commissioners met at 9:03 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Jeff Porter, Chief Lape, Amy Brown-Thompson, Joshua Horacek, Loudan Klein, Todd McCullough, Ray Stemen, Jonathan Ferbrache, Aunie Cordle, Tony Vogel, Jon Slater, and Branden Meyer.

- Legal Update

Mr. Horacek provided the Commissioners' Office with an opinion on the number of votes required to pass a resolution with the absence of one commissioner.

Mr. Davis summarized that two affirmative votes were needed to pass a resolution and thanked Mr. Horacek for the work.

- Administration and Budget Update/Carri's List

- a. Announcements

The next elected official and department head roundtable is February 8.

- b. Highlights of Resolutions

Ms. Brown provided highlights of the proposed resolutions. We proposed the approval of the vacation of a road (Walnut Alley in Amanda Township) as discussed in the public hearing on January 9<sup>th</sup>.

The County Engineer proposed the approval of a change in bridge load ratings.

JFS proposed the approval of an amendment to the transportation contract with the Center for disAbilities.

There were financial resolutions to approve, such as:

- An account to account transfer of appropriations to properly classify expenditures for IT;
- Interest credits for December 2017 for the Board of Health and for the Parks District;
- New fund accounting for debt service and capital project funds for the new building bond;
- Reimbursement of a share of indirect costs by the County Utilities;
- Appropriations from unappropriated funds for special revenue funds of FCFACF and the Sheriff (two resolutions for the Sheriff); and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

Next week, we will see a resolution from the Sheriff who will propose the approval of a contract for services to house inmates for the City of Canal Winchester. There was a short meeting scheduled during review to discuss this contract.

- c. Administrative and Budget Update

Ms. Brown reported that administrative approvals for the week were included the review packet. There were no questions for regarding the approvals.

As previously reported, for 2017, sales tax revenues came in above estimates (about \$300,000 more for the period than estimated), and we did have very conservative estimates based on the MCO issue. The 2018 estimate for sales tax is

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\$22.17 M, about 1.6% above the 2017 actual collections. January 2018 collections are below January 2017 collections; the twelve-month rolling percentage change is now 2.3% of an increase. We will continue to monitor sales tax and other revenue sources. Conveyance fees and casino revenues also ended the year above estimates.

Mr. Davis stated there were individuals concerned with the tail end of last month's sales tax reports. The Commission will monitor and adjust estimates as needed.

d. Roundtable – February 8, 2018

There is a Commissioners' roundtable meeting with elected officials and department heads on Thursday, February 8<sup>th</sup> at 8:30 a.m. Email was sent to all participants seeking agenda topics. An agenda was in the review packet and will be emailed to all in advance of the meeting. There is a placeholder for a regular Commissioners' meeting at 10:00 a.m. following the roundtable meeting.

Mr. Davis asked Mr. Horacek and Ms. Brown-Thompson should he or Mr. Levacy not be able to attend a meeting due to weather, health, or business, if that meeting could still be held as a work session.

Mr. Horacek replied that so long as there is no formal action the meeting can continue.

Mr. Davis asked the Prosecutor's Office to look at the powers authorized to the County Administrator to see if there are any gaps between what the Commission authorized and what Ms. Brown can do according to the Ohio Revised Code. They are thinking about the question if there are any powers needed to be expanded due to the current circumstances. The goal is to keep things moving as efficiently as possible.

e. BRAVOs

Thank you to Jeremiah Upp, County Engineer, and Jonathan Ferbrache, Soil and Water Conservation District officer, for continuing to work on a ditch petition issue surrounding Buckeye Lake at Ballard Lane. This issue is very complex, and we are appreciative of their subject matter expertise.

Bravo to Todd McCullough, Dog Warden, and his staff for helping Athens County with a major seizure of dogs.

Mr. Davis stated he appreciated the Dog Shelter's assistance provided to Athens County.

- Old Business

- a. Buckeye Lake State Park Dam Project

Mr. Levacy stated that the drainage would be an ongoing issue. They continue to work with ODNR and will have a high-level meeting next week where these issues will be discussed in an effort to see how ODNR can be helpful with these issues they have created.

- New Business

- General Correspondence Received

- Calendar Review/Invitations Received

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- a. 10<sup>th</sup> Annual Celebration of Possibilities Awards and Dinner – Thursday, March 15<sup>th</sup> at 6:00 p.m. at Crossroads
  1. Commissioner Levacy will attend.
- FYI
  - a. The jail population is 307.
  - b. Sheriff's Office 2017 Furtherance of Justice (FOJ) Report
  - c. Notice from Ohio Dept. of Ag re: Gypsy Moth trapping program
  - d. The Women's Fund of Central Ohio – Statehouse Day – March 1, 2018
- Issues Bin (none)
- Open Items

Mr. Davis stated that he had visited Mr. Kiger on Sunday.

**Meeting re: Sheriff's Contract with Canal Winchester to Lease Jail Bed Space**

The Commissioners met at 9:16 a.m. to the contract with Canal Winchester to lease jail bed space. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Jeff Porter, Chief Lape, Amy Brown-Thompson, Joshua Horacek, Loudan Klein, Todd McCullough, Ray Stemen, Jonathan Ferbrache, Aunie Cordle, Tony Vogel, Jon Slater, and Branden Meyer.

Mr. Davis asked Chief Lape to review the contract that will be presented next week.

Chief Lape stated he started discussions with Canal Winchester in the fall of 2017. They had been sending inmates to Franklin County, but the per diem rate was increased to \$82 per day which is too expensive for Canal Winchester. Chief Lape conducted an analysis of other facilities within an hour of Canal Winchester and found the average daily per diem was \$65, which is what they suggest as the charge for Canal Winchester. Canal Winchester will be responsible for any medical expenses as well as the transportation of their inmates. The Sheriff's Office already has other contracts with Canal Winchester for various services.

Mr. Davis stated he viewed many expenditures associated with the jail as fixed costs (including standard staffing). He understands that there are some variable costs for each inmate (such as supplies, water usage, and food). He asked if there was any sense as to what that variable cost was per inmate.

Chief Lape replied that the total cost is around \$55 per day, but they do not yet have a breakdown of the variable costs. They will have a better idea of variable costs as the year progresses and they spend more time in the new facility and have a chance to review this analysis.

Chief Lape added that they expect 10-20 inmates from Canal Winchester and noted that the City is very judicious about keeping their numbers low.

Mr. Davis stated that the Commission will continue the discussions about the potential to expand the facility as designed based on costs and potential revenue generate. He added that he appreciated Chief looking into the variables. This contract is a good idea and will be a small test run for leasing bed space and the Sheriff's Office administration's ability to manage.

Ms. Brown added that she expected food and water to be variable costs, and she wanted to confirm there was no need to add new staff or deputies based on the contract for services.

Chief Lape replied that was correct, there would be no additional request for the salary line.

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Commissioner Davis stated at 9:24 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 16, 2018 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Amy Brown-Thompson, Joshua Horacek, Rick Szabrak, Jeff Porter, Aunie Cordle, Jon Slater, Jeff Barron, Todd McCullough, Ray Stemen, Loudan Klein, Chief Lape, Patrick O'Malia, Jonathan Ferbrache, Branden Meyer, and Eric McCrady. .

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked if there were any announcements.

There were no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 244 West Point Road in Lancaster stated he had a small understanding of how Commissioner Kiger feels as he was hospitalized with double pneumonia over Christmas.

**Approval of Minutes for Tuesday, January 9, 2018**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, January 9, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Auditor's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Auditor's Office resolutions:

2018-01.16.a            A resolution approving an account to account transfer into a major expenditure object category. IT [Auditor- Admin]

2018-01.16.b            A Resolution to approve to rescind Resolution # 2018-01.09.t, A resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Healthier Buckeye Council [Auditor- Finance]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Commissioners Resolutions**

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On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

- 2018-01.16.c            A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2018-01.16.d            A resolution to authorize the establishment of a new debt service & capital project fund for the renovation and improvement of county buildings and related facilities - Fairfield County Commissioners [Commissioners]
- 2018-01.16.e            A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2018-01.16.f            A resolution to appropriate from unappropriated funds in a major expense category for contractual services for the Airport Authority Board – Fund# 2800 – Fairfield County Commissioners [Commissioners]
- 2018-01.16.g            A resolution approving a partial vacation request to vacate a part of a public road, Walnut Alley in Amanda Township. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Emergency Management Agency Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Emergency Management Agency resolution to appropriate from unappropriated in a major expenditure object category Special Operations Team Fund 2093; see resolution 2018-01.16.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Engineer's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2018-01.16.i            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for 2017 audit of MVL registrations and IRP truck registrations [Engineer]
- 2018-01.16.j            A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2050 for West Slate Ridge [Engineer]
- 2018-01.16.k            A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for purchasing employees county issued jackets [Engineer]
- 2018-01.16.l            A resolution to change bridge load ratings. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

**Approval of the Family, Adult, and Children First Council Resolutions**

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On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council Office resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Healthier Buckeye Council; see resolution 2018-01.16.m

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of the JFS Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the JFS resolution regarding a Contract Amendment between Job & Family Services and Fairfield Center for DisAbilities & Cerebral Palsy, Inc.; see resolution 2018-01.16.n.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of Sheriff's Office Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2018-01.16.o            A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 2711 Continuous Professional Training [Sheriff]
- 2018-01.16.p            A resolution to approve the purchasing of a gun by a retiring officer [Sheriff]
- 2018-01.16.q            A resolution to appropriate from unappropriated in a major expenditure object category Sheriff's Office Fund 1025 FOJ Sheriff Allowance [Sheriff]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of Utilities Resolution**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Utilities resolution to approve a reimbursement for share of cost as a memo expenditure for fund #5044 & 5046

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy and Steve Davis  
Absent: Mike Kiger

**Approval of Payment of Bills Resolutions**

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2018-01.16.s            A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

