

Regular Meeting #1 - 2020
Fairfield County Commissioners' Office
January 14, 2020

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Tom Lininger, Tony Vogel, Todd McCullough, Dennis Keller, Loudan Klein, David Miller, Mark Conrad, Lt. Hodder, Jeff Barron, Ray Stemen, Park Russell, John Pekar, Dave Burgei, Jay Mattlin, Aunie Cordle, Jon Kochis, Beth Siefert, Jon Slater, Michelle Wright, Jim Bahnsen, and Jennifer Dickerson.

- Welcome
- Legal Update

Mr. Davis stated he reviewed the MCJDC draft agreement and had two questions. The first question is how the look back would operate. Mr. Davis was thinking it would be a four-year lookback to set the next three to four years, not a four-year look back each year. In this way, the MCJDC would have consistency in planning.

Mr. Horacek replied he would change the draft to reflect that concept.

Mr. Davis also stated that in verbal discussions with the other counties he had mentioned Fairfield County would round up to the nearest \$100,000 as the host county. He would like this noted in the agreement as well. He mentioned some years this rounding would be more meaningful than in others.

Mr. Horacek stated he would have the changes made by the end of the week.

Dr. Brown added that other in-kind contributions as host county could be noted in the agreement, such as Auditor and IT services.

Mr. Davis thought it was a good idea to include in-kind contributions in the agreement, as well.

- Administration and Budget Update/Carri's List

a. Announcements

January 20 – MLK Day

January 21 – 2 pm – Complete County Workshop at the Library

February 6 – Time with the Commission, Baldwin Tours, Roundtable Meeting (drafts are in the review packet)

February 7 – Solar Program at CCAO – Commissioner Davis and Dennis Keller will be attending

February 12 – CCAO webinar for Economic Development – Rick Szabrak will attend

February 13 – MORPC Meeting

February 17 – President's Day

February 25 – Time with the Commission, Engineer's Office

Mr. Davis thanked Mr. Levacy for his leadership as President last year and reviewed the three issues he would like to see successfully concluded this year as President. He would like to conclude the Franklin County litigation, discussions with the Fairfield County Bar Association regarding court appointed attorney

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reimbursement rates, and the agreement with the other MCJDC counties. Wrapping up all three issues should result in positive outcomes for the general fund.

b. Highlights of Resolutions

Dr. Brown highlighted 54 resolutions for the voting meeting.

JFS proposed a transportation contract (for non-emergency medical appointments) and six IV-D contracts (for child support). JFS also proposed approval of state term contracting for furniture at the shared conference space, vacated by EMA. (eight resolutions)

The Treasurer proposed approval of a contract for services with Fairfield National Bank for deposits.

We had a resolution authorizing the release and satisfaction of mortgage on a FY 2002 Community Housing Improvement Program (CHIP) in accordance with grant terms and conditions.

The Major Crimes Unit proposed a lease for office space.

RPC proposed a change order for the Sugar Grove CDBG project.

We proposed approval of a contract for professional services with Woolpert for GIS, following administrative approval on December 31, 2019, in order to access savings of \$45,810.

We proposed an easement for South Central Power at Election House Road following review by Facilities, Utilities, the Airport Board, SWCD, the Engineer, and the Prosecutor. The purpose of the easement is to install a buried high voltage electric line as a secondary feed for the River Valley Highlands housing subdivisions. There will be a new junction box cabinet on the surface.

There were *financial and grant related resolutions* to approve, such as:

- Placing delinquencies on the tax duplicate for the Licking County Buckeye Lake Sewer system;
- Two resolutions relating to a Meals on Wheels proposal for appropriations and an additional grant for the Carroll Senior Center (\$250);
- Account to account transfers of appropriations for the Airport, JFS, Veteran Services, and Real Estate Assessment.
- Appropriations for the County Engineer, FCAFCF, JFS, Common Pleas Court, the "trust" fund, and the Records Center (16 resolutions).
- A fund to fund transfer of appropriations for residual equity (with a court order) and related appropriations.
- Fund to fund transfers and allocations as approved within the 2020 budget for Municipal Court, Lancaster Fairfield Public Transit, the LGIF payment, JFS, Humane Society, MSY, and MCJDC, as well as EMA, the Fairfield 33 Development Alliance, and Guardianship Service Board (seven resolutions).
- Reductions of appropriations for non-general fund corrections (seven resolutions).
- Repayment of an advance (Juvenile Court).
- Memo transactions for reimbursement of the cost of salt from the General Fund to the Motor Vehicle Fund; and
- The payment of bills.

In queue, we had the following resolutions: The Sheriff will propose an agreement with Violet Township for deputy coverage. JFS will propose a contract with

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American Court Services for substance abuse testing, and a lease for a copier. There are various financial resolutions in progress.

c. Administrative Approvals, Program, & Budget Update

Administrative Update

Administrative Approvals

The review packet contained a list of *administrative approvals*. Within this grouping of approvals was the agreement with the City of Lancaster for the light poles on Main Street. The work has been completed, and the invoice from the City has been approved. The City understands they have ownership and responsibility moving forward. The invoice was \$15,310.24, almost \$200 under the estimate.

Strategic Plan Summary – 2019 Year in Review

The complete Fairfield County Strategic Plan is on the county website:
<https://www.co.fairfield.oh.us/fc-sunshine-review-ten-point-checklist.html>
A one-page summary was in the review packet.

While we have discussed 2019 activities in review, the review packet included fact sheets, as well. The accomplishments noted were for multiple initiatives and programs, and we thanked everyone for their hard work. Much of this work will be highlighted at the State of the County Address, as it has been highlighted in public meetings.

State of the County Address

The State of the County Address is April 28 at the WigWam.

During the Address, Dr. Brown would like three minutes to introduce a couple of topics relating to the video (which is in progress based on the recent presentations about accomplishments). Then, each commissioner can speak from his heart for the remainder of the time. The national theme this year is “Counties Matter” to highlight the magnitude of services counties provide. With that theme, the topics can be quite broad – and timely. We will prepare packets for the tables.

Lancaster Heritage Tour

We have been invited to be a part of the Lancaster Heritage Tour with the Real Estate Offices at 108 N. High. The tour dates are June 27 & 28 from 11am-5pm. We have placed this on our special dates calendar and will seek volunteers as the time approaches.

Idea Box Update

Three electronic idea box suggestions from December are under review with Commission led departments. They are ideas number 17, 18, and 19.

Idea 17: A copy of the Emergency Response Flipbook for the Thomas J. Moyer Ohio Judicial Center was provided as an example of a flip book Fairfield County could create.

Response: EMA developed “cards” for emergency procedures in the past. Creating a flip book may be a way to have additional information in a convenient way. EMA will review this with the various security sub-committees at each building to obtain feedback about employee needs prior to creating such books. Thanks for sharing the idea! This might be a way to build some energy surrounding communications about emergency procedures.

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Idea 18: The idea was to have additional paid leave for maternity and paternity leave situations. The suggestion arose out of the experiences of employees who, upon returning to work after maternity (or paternity) leave, are struggling in that they have exhausted vacation, sick leave, and personal leave, making it challenging to manage medical appointments or other family emergencies. Additional maternity/paternity paid leave would be helpful for work-life balance. The employee also expressed gratitude for existing paid leave afforded to employees.

Response: Thank you for your idea box suggestion. The recruitment and retention committee has included the topic of additional paid leave on their schedule of policies to review and evaluate in 2020. The group will form a recommendation following their research. There are pilot programs in the City of Columbus that we in Fairfield County can research and evaluate. We are also going to evaluate practices in other counties. There was additional discussion about evaluating additional paid leave for other FMLA occurrences, such as caring for a loved one during an illness. Again, thank you for your idea. Also, thank you for sharing your expression of thanks for the other paid leave and benefit elements.

Idea 19: An employee commented that as it gets cold, it is hard to keep the hallway in the Administrative Courthouse warm. It makes it really difficult to keep things warm when people use the handicap assisted doors when they do have a need for the handicap assisted doors. The employee wondered if an air curtain could be added at the doorway.

Response: Thanks for your suggestion. Dennis Keller will send email globally to encourage employees and others to use the handicapped assisted doors only when necessary. The doors are programmed in accordance with ADA standards. As such, the doors will stay open a longer time than needed for most people.

In addition, Facilities Maintenance will ensure the heaters in the doorway are now working properly. It is uncertain if an air curtain is the right solution. For example, if the heaters are working properly and if the doors are not kept open (expect when necessary), then that should be sufficient for the areas. In addition, the high-power consumption and relatively short life of hot air curtains, based on resistance wire heaters, are other factors.

Facilities Management will send out communications, monitor the situation, conduct research, and also review the temperature logs within the building. Again, thank you for your suggestion.

Idea 20: An employee confirmed support of Idea 18.

Response: The employee was thanked for her comments. The topic of additional leave for maternity/paternity purposes (and other FMLA reasons) is under review.

In addition, the County Auditor is reviewing an idea from April in connection with Tyler Technology processes, and the Clerk of Courts is reviewing automated phone responses.

Equipment Use & Building Access Policies

Exercise Equipment Use

The Fairfield County policy for the use of exercise equipment was founded on how such equipment was purchased in connection with the Fairfield County wellness program and was generally limited to adult participants of the Fairfield County health benefits plan and county employees. County employees and departments participated in the purchase of the equipment as part of the self-funded insurance plan. The purpose of the equipment is to increase the wellness and health of Fairfield County employees, thereby keeping costs of the health benefits plan

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down. Equipment is placed in multiple county buildings, and the use of the equipment has been popular with many county employees. A waiver is required for the use of the equipment.

An employee of Municipal Court and a Municipal Court Judge requested ability to use the equipment located at the Records Center.

Administratively, there was an exception to the policy for the equipment to be limited to adult participants of the Fairfield County health benefits plan and county employees. The exception was extended as a de minimis use for any public employee, which would include Municipal Court employees, other public employees, and other elected officials. The thought was that the use would be de minimis and the public would indirectly benefit from wellness of public employees.

The exception was to allow the use while the buildings were open to the public and while county employees were available at the buildings. (We will still ask for waivers to be signed.)

Building Access Policy

The Fairfield County building access policy is that county owned building access is provided (typically by electronic means or sometimes with a key) to those with a business need and those who are covered with liability insurance (as all county employees are covered through CORSA).

The business need is the first question, and that is documented based on organizational need. Supervisors describe the business need in most circumstances, and the business needs is based on the job being performed.

The requirement for liability insurance comes into play when non-employees are provided access. For example, Service Master employees have limited access for a business need, but they are covered by liability insurance provided by Service Master contractually, as opposed to CORSA, as they are not county employees.

If there is no business need, typically we stop there with the analysis. This is based on best practices for risk management and security.

Municipal Court Judge Fields would like building access to the Records Center (to use the wellness equipment purchased through the county health benefits plan program).

Administratively, there was also the suggestion that the county could loan a piece of equipment to Municipal Court (the City) for a period of time.

Currently, we have made no exceptions to the building access policy based on best practices for risk management and security.

There are options:

1. Limit the use of the equipment to adult members of the health benefits plan or county employees, including elected officials treated as county employees for the purposes of the health benefits plan. This is the risk management recommended option. (It would overrule the de minimis exception made for public employees.)
2. Maintain the de minimis exception for public employees and continue to follow the building access policy, which would mean the non-county employee use would be limited to times when the building was open to the public.
3. Maintain the exception for public employees and make individual exceptions (by Board decision only) for building access variances.

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4. Make exceptions for equipment and building access on an individual basis.
5. Arrange a participation agreement with other public entities. This is *not favored* as we are not set up to run a health facility in this manner.
6. Loaning a piece of equipment to a public entity is an option in addition to the above options, and that option could answer the individual or individual department request.

Guidance about Exercise Equipment Use and Building Access

Mr. Davis commented he favored letting public employees use the exercise equipment while the building is staffed during business hours, but only on a trial basis as he worried there could be behavioral or safety issues or that county employees would not be able to use the equipment because others are using it.

Mr. Fix noted that there are options to join gyms for \$10 a month. He was okay with the trial of allowing the use of the exercise equipment during business hours with no exceptions being made for additional building access.

Mr. Levacy suggested a trial period of 90 days, and he noted the intention was for county employees to use the equipment.

Mr. Davis agreed to the trial period length.

Dr. Brown will report back in 90 days or sooner if necessary.

Budget Update

Actual general fund revenues for 2019 totaled \$47.5 M, while actual expenditures were \$45.9 M.

Unencumbered carry-over cash was \$14.8 M, supported by a 3.2% increase in sales tax revenues for 2019. For planning purposes, we are estimating a 2.5% increase in 2020 for sales tax revenues. The sales tax rate has not increased for more than 10 years in Fairfield County.

With the positive ending of the year, we are examining various projects, such as those related to technology.

Mr. Davis stated the carry-over balance is as high as it has been since he's been Commissioners. It is up by a significant margin, and it pretty incredible given the county's recent expenditures, especially related to facilities. The Commission will need to continue to monitor this for 5-year projections.

Mr. Davis asked that next email soliciting idea box submissions include language to encourage employees to submit ideas that would be financially beneficial to the county either from a revenues or expenditure standpoint.

Meeting with Perfection Group

The Perfection group designs, installs, and manages mechanical and environmental systems.

They guarantee savings to leverage for other projects, such as building projects.

Along with Commissioner Davis, Dennis Keller and Carri Brown met with representatives of this group and provided budget, expense, and building information. They want to begin a feasibility study from their perspective without charge to the county.

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We believe there are some savings to be found with telecommunications (we were beginning a work group to look at DAS options in 2020) and potentially with fuel or other areas, especially if there can be centralization. There may be other savings with centralization. For now, we are in early stages of evaluation, connected with energy savings.

The type of financing they propose for leverage of resources is the same that was used with the energy conservation project with Dynamix. We are reviewing the process and potential templates. We also understand RFQs and RFPs would be necessary for any significant project.

d. BRAVOs

Thanks to everyone for working so hard on new payroll procedures. Thanks to Christina Foster for helping ADAMH, as well. We had certificates of appreciation for Jay Mattlin, Michelle Wright, and Jen Dickerson for their work group leadership relating to Executime. We tweeted about their excellent work.

We received a very nice note of thanks from the Hunters Run Conservancy District, and we stand ready to be helpful to the District in an ongoing way.

We sent a note of thanks to Prosecutor Witt for his planning with the FOJ and how he did not expend \$22,869.79 which was afforded to him through the FOJ account.

Congratulations to JFS for the positive news story about a peer mentor program, with a feature of addiction recovery and JFS programs.

Bravo to Dennis Keller and team. The Main Street parking lot project at its completion has received a lot of positive feedback – and the project was under budget!

- Old Business

- a. Attorney Reimbursement Fees

Mr. Davis gave an overview of the reimbursement fee analysis. The Ohio Public Defender's Office is now projecting that the remaining reimbursement payments for State Fiscal Year 2020 (November 2019 – April 2020 submissions – which will be paid during January 2020 – June 2020) will be at a rate of 80%. This is above the previously projected 70%. The OPD also previously reported their 42% reimbursement rate, prior to the increase to the 70% target.

We continue to gather data. For ten months of 2019, we have received 56% reimbursements.

For the most recent month (October services), we received 80% reimbursement.

Commissioner Davis reached out to Attorney Elsea and Attorney Price to provide the latest information from the OPD.

Dr. Brown stated that the budget has not yet been adjusted and will be once things are firmed up more.

Mr. Davis stated that there is a chance the \$1,000,000 annual net cost for the county could be decreased to \$400,000 a year.

Mr. Fix stated that he would like three to four months of data before deciding with the Bar Association.

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Mr. Davis agreed and stated he was thinking late April to early May would be a good point in time to refresh on the decision. He commented how he appreciated the current dialogue he has going with the Bar Association.

Mr. Levacy stated that things can change with each new state administration and that the Commission needs to be cautious going forward.

Mr. Davis stated other counties are currently at battle with their bar associations with one having attorneys striking and leaving no court appointed attorneys.

Mr. Levacy stated he appreciates Mr. Davis' proactiveness.

Mr. Fix asked if Mr. Davis had looked at the numbers for in-house defense.

Mr. Davis replied that he and Dr. Brown had data from other counties, but under the current circumstances it would be exceedingly difficult to justify going that route.

b. Speed Mentoring Debriefing

We debriefed about the speed mentoring event held on January 13, 2020.

We previously provided certificates of participation to mentees and notes of thanks to mentors.

The speed mentoring program was designed to efficiently connect Fairfield County leaders with employees interested in exploring other county careers or growing in their current positions. The event included 14 mentors and 26 mentees. The concept of speed mentoring arose from practices found in federal agencies and universities. Speed mentoring is a riff on speed dating. It allows employees opportunity to meet multiple mentors in a short time. In just a few minutes, employees have a chance to obtain advice or conversation with an experienced leader outside their immediate circle of mentors.

Additional sessions are expected to be held to support employees in their career development.

Mr. Davis thanked Dr. Brown for her organization of the event. He was impressed by the number of individuals participating and the content of the conversations.

Mr. Fix was impressed with those he met. They have a passion for what they do and a desire to grow in their positions. He thinks Fairfield County is a great place with great employees.

Mr. Levacy agreed.

- **New Business**

- a. **Visitors and Convention Bureau**

We are aware the VCB is considering changes to their by-laws. The Commissioners discussed their desire to maintain appointees on the Visitors and Convention Bureau.

Mr. Davis asked Mr. Klein to express the Commissioners' serious concerns with the idea of a VCB becoming insularly as it was not consistent with their mission.

Mr. Fix added that the thought process in drafting new proposed bylaws (omitting Commission appointees) was offensive.

Mr. Klein assured the Commissioners he would relay their comments to the VCB.

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- General Correspondence Received (none)
- Calendar Review/Invitations Received
 - a. 4th Annual Economic Outlook – Thursday, January 23rd at 8:00 a.m. at DD Pickerington Offices
 - 1. Commissioner Levacy will attend.
 - b. Bremen Chamber Lunch – Thursday, January 23rd at 12:00 p.m. at the Bremen United Methodist Church
 - 1. Commissioner Davis will attend.
 - c. MORPC New Member Orientation Luncheon – Thursday, February 13th at 12:00 p.m. at MORPC
 - 1. Commissioner Fix will attend.
 - d. 2020 NACo Legislative Conference – February 29th through March 4th at the Washington Hilton in Washington DC
 - e. Save the Date – FairHoPE Celebrates Life Event – Thursday, April 30th at 5:30 p.m. at The Mill Event Center
- FYI
 - a. Jail Population - 300
 - b. News Release – Commissioner Fi to serve on the CCAO Board of Directors

Commissioner Davis congratulated Commissioner Fix on his meteoric rise in leadership as a Commissioner.
 - c. News Release – Election of Board of Commissioners Offices
 - d. CDBG Monitoring Visit
 - e. Sheriff's 2019 FOJ Report
 - f. Prosecutor 2019 FOJ Report
 - g. Letter from TC Energy – Columbus Gas Transmission project for 2020 cancelled
 - h. Newsletters in Folder – DD, SWCD, Pickerington Senior Center

- Open Items

At 9:59 a.m., Commissioner Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 14, 2020 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Dennis Keller, Jon Kochis, Todd McCullough, Tony Vogel, Ray Stemen, Tom Lininger, Joshua Horacek, Amy Brown-Thompson, Jon Slater, Lt. Hodder, David Miller, Aunie Cordle, Mark Conrad, Loudan Klein, Jeff Barron, Park Russell, Jeff Camechis, and Ed Laramie.

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Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, December 17, 2019 and Monday, January 13, 2020

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Tuesday, December 17, 2019 Regular Meeting and Monday, January 14, 2020 Reorg Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Auditor's Office resolution approving an account to account transfer – Auditor, Real Estate Department; see resolution 2020-01.14.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Commissioners' Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2020-01.14.b | A resolution authorizing the release and satisfaction of mortgage on a FY 2002 Community Housing Improvement Program (CHIP) for Frank and Ruth Ayres [Community Action] |
| 2020-01.14.c | A resolution authorizing fund to fund transfers for intergovernmental agencies for the 1st half 2020 Allocations - Fairfield County Commissioners [Commissioners] |
| 2020-01.14.d | A resolution authorizing fund to fund transfers for Fairfield County Job and Family Services (JFS) –1st Quarter 2020 Allocation - Fairfield County Commissioners [Commissioners] |
| 2020-01.14.e | A resolution authorizing a fund to fund transfer for the 1st Quarter 2020 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners] |
| 2020-01.14.f | A resolution to appropriate from unappropriated into a major expenditure object for fund# 4663 & a fund to fund transfer from Debt Service fund# 4663 to the General Fund# 1001 – Fairfield County Commissioners [Commissioners] |
| 2020-01.14.g | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for |

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the dates of September 15, 2019 through October 15, 2019
[Commissioners]

- 2020-01.14.h A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 1st payment for the 2020 Allocation - Fairfield County Commissioners [Commissioners]
- 2020-01.14.i A resolution authorizing fund to fund transfers from the General Fund # 1001 to Fund# #4714 - Debt Service Payments for 2020 [Commissioners]
- 2020-01.14.j A resolution authorizing fund to fund transfer from the General Fund # 1001 to Fund# 4832 LGIF debt – Fairfield County Commissioners [Commissioners]
- 2020-01.14.k A resolution authorizing fund to fund transfers for intergovernmental agencies for 2020 Allocations - Fairfield County Commissioners [Commissioners]
- 2020-01.14.l Approval of a contract with Woolpert, Inc. for the Fairfield County, OH Oblique Imagery Project, following administrative approval made on December 31, 2019, in order to access savings. [Commissioners]
- 2020-01.14.m A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 3827 – Fairfield Co Commissioners [Commissioners]
- 2020-01.14.n A resolution to approve a Memo Receipt & Expense for reimbursement for salt supplied to County Facilities from the County Engineer – Fairfield County Commissioners [Commissioners]
- 2020-01.14.o A resolution to approve to appropriate from unappropriated into a major expense category for the Fairfield County Foundation Grant, Fund# 7521, Subfund#8194 – Fairfield County Family Adult Children First [Commissioners]
- 2020-01.14.p A resolution authorizing the reduction appropriations in major expenditure object categories for fund# 2736 – Fairfield County Commissioners [Commissioners]
- 2020-01.14.q A resolution authorizing the reduction appropriations in major expenditure object categories for fund# 3034 – Fairfield County Commissioners [Commissioners]
- 2020-01.14.r A resolution authorizing 2020 Allocations - Fairfield County Commissioners [Commissioners]
- 2020-01.14.s A resolution approving an additional grant award for the Older Adult Services Levy. [Commissioners]
- 2020-01.14.t A resolution to appropriate from unappropriated funds in a major expenditure object category for Meals on Wheels-OAAFC, Inc. Fund# 2617 [Fairfield Co Meals on Wheels/Older Adult Agency]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Common Pleas Court Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Common Pleas Court resolutions:

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- 2020-01.14.u A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant 2839 [Common Pleas Court]
- 2020-01.14.v A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Recovery Court Grant 2839 [Common Pleas Court]
- 2020-01.14.w A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Adult Probation Fund 2689 [Common Pleas Court]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Engineer's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2020-01.14.x A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2580-Subdivisions for subdivision inspections of Chesapeake-Milnor Road, Heron Crossing Section 4 and Spring Creek Section 3 Phase 1 [Engineer]
- 2020-01.14.y A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for vacation payout [Engineer]
- 2020-01.14.z A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for membership fees [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Facilities Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Facilities resolutions:

- 2020-01.14.aa A Resolution Approving an Easement and right of way with South Central Power Company to upgrade underground electrical facilities at Election House Road [Facilities]
- 2020-01.14.bb A Resolution for Approval of Change Order No. 4 to the Contract between the Walsh Construction Group and the Fairfield County Commissioners [Facilities]

Discussion: Mr. Kochis stated the airport was supportive of the easement.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Family, Adult, and Children First Council Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Family, Adult, and Children First Council resolution to appropriate from unappropriated funds in a major category expense for fund #7521, subfund #8189; see resolution 2020-01-14.cc.

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the JFS Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following JFS resolutions:

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| 2020-01.14.dd | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Jeffrey Feyko [JFS] |
| 2020-01.14.ee | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS [JFS] |
| 2020-01.14.ff | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Sheriff Department [JFS] |
| 2020-01.14.gg | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS] |
| 2020-01.14.hh | A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Carealot, Inc., d.b.a. Carealot Transport [JFS] |
| 2020-01.14.ii | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Erin McLaughlin [JFS] |
| 2020-01.14.jj | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS] |
| 2020-01.14.kk | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency - Fairfield County JFS [JFS] |
| 2020-01.14.ll | A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS] |
| 2020-01.14.mm | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Subpoena Service Plus [JFS] |
| 2020-01.14.nn | A resolution approving an account to account transfer Fund 2843 Ohio Start, Fairfield County Job and Family Services [JFS] |
| 2020-01.14.oo | A Resolution Authorizing the Approval of a Purchase Agreement between the Fairfield County Job & Family Services and Continental Office [JFS] |
| 2020-01.14.pp | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Fairfield County Domestic Relations Court [JFS] |
| 2020-01.14.qq | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement |

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Agency and Fairfield Information Services & Associates, LLC, d.b.a.
American Court Services and Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Juvenile/Probate Court Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

- | | |
|---------------|---|
| 2020-01.14.rr | A resolution authorizing the approval of repayment of an advance to the General Fund from Fund #2856 Child Abuse & Neglect Discretionary Fund (QIC) [JUVENILE COURT] [Juvenile/Probate Court] |
| 2020-01.14.ss | A resolution authorizing the reduction in major expenditure object category appropriations for Juvenile Court Fund #2641 IV-E Fund [Juvenile/Probate Court] |
| 2020-01.14.tt | A resolution authorizing the reduction in major expenditure object category appropriations for Juvenile Court Fund 2856 Child Abuse & Neglect Discretionary Fund. [Juvenile/Probate Court] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Major Crimes Unit Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Major Crimes Unit resolutions:

- | | |
|---------------|--|
| 2020-01.14.uu | A resolution to reduce appropriations in OJCS DLEF 7830 sub-fund 8207 to that of the OCJS grant award [Sheriff - Major Crimes Unit] |
| 2020-01.14.vv | A resolution to reduce appropriations in OJCS DLEF 7830 sub-fund 8230 to that of the OCJS grant award [Sheriff - Major Crimes Unit] |
| 2020-01.14.ww | A resolution for the Fairfield Hocking Athens Major Crimes Unit and The Fairfield County Commissioners [MCU] [Sheriff - Major Crimes Unit] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Regional Planning Commission Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Regional Planning Commission resolution authorizing approval of Change Order #2 for the Fairfield County CDBG – the Village of Sugar Grove FY2018 CDBG Wastewater Treatment Plant Improvement Project; see resolution 2020-01.14.xx.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

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- 2020-01.14.yy A resolution authorizing the reduction in major expenditure object category appropriations for Fund 2394 CFLP Litter Enforcement Grant. [Sheriff]
- 2020-01.14.zz A resolution authorizing an account to account transfer Fund 2442 Commissary [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Treasurer's Office Resolutions

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the following Treasurer's Office resolutions:

- 2020-01.14.aaa A resolution to appropriate from unappropriated in a major expenditure object category (Treasurer) (1080 Trust, Unclaimed) [Treasurer]
- 2020-01.14.bbb A resolution to approve an Agreement for Deposit of Public Funds between Fairfield National Bank and the Fairfield County Treasurer [Treasurer]

Discussion: Mr. Bahnsen thanked Dr. Brown, Ms. Brown-Thompson, and Ms. Effinger for their help in getting this resolution ready as a few things had changed since the agreement was approved four years ago.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Approval of the Utilities Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Utilities resolution authorizing the reduction in major expenditure object category appropriations for Utilities fund 5562, Sewer Refunder Bond 2002; see resolution 2020-01.14.ccc.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, Steve Davis

Approval of the Veterans Service Commission Resolution

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Veterans Service Commission resolution approving an account to account transfer in a major object expense category – Fund #1001; see resolution 2020-01.14.ddd.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Dave Levacy, Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of Dave Levacy, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners approval; see resolution 2020-01.14.eee.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jeff Fix, Steve Davis, and Dave Levacy

Additional Review

Mr. Fix thanked Mr. Davis for the recognition of his appointment to the CCAO Board. He stated that last year he talked about the call to serve, and this year his message is that Fairfield County

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Matters which is why he sought to serve on the CCAO Board. He believes Fairfield County deserves a seat at every table and is appreciative of the opportunity to serve.

Commissioner Davis stated at 10:14 a.m. that the Commission would be in recess until the 10:30 a.m. Executive Session.

Executive Session – Employment of a Public Employee

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the employment of a public employee at 10:30 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, and Carri Brown.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 10:49 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Review (continued)

The Commissioners met at 10:49 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Tom Lininger, Joshua Horacek, and Amy Brown-Thompson.

Executive Session – Employment of a Public Employee

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss the employment of a public employee at 10:50 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, Carri Brown, Rachel Elsea, representatives from the Prosecutor's Office, representatives from Human Resources, and Aunie Cordle.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

On the motion of Jeff Fix and second of Dave Levacy, the Board voted to exit Executive Session at 11:08 a.m.

Roll call on the motion as follows:

Voting aye thereon: Jeff Fix, Dave Levacy, and Steve Davis

Review (continued)

The Commissioners met at 11:08 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Commissioner Fix and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Tom Lininger, and Amy Brown-Thompson.

Adjournment

With no further business, on the motion of Jeff Fix and a second of Dave Levacy, the Board of Commissioners voted to adjourn at 11:08 a.m.

