

Regular Meeting #2 - 2026
Fairfield County Commissioners' Office
January 13, 2026

Review Meeting

The Commissioners met at 9:00 a.m. in the Commissioners Hearing Room located at 210 E. Main St., Lancaster, OH. Commissioner Davis called the meeting to order, and the following Commissioners were present: Steve Davis, David Levacy and Jeff Fix. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle, Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Amy Brown-Thompson; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; Treasurer, Jim Bahnsen; Soil & Water Manager, Nikki Drake; Deputy JFS Director, Heather O'Keefe; FCFC Manager, Tiffany Wilson; Planner, Josh Hillberry; DD Superintendent, Dr. David Uhl; and Sheriff's Deputy, Kevin Romine. Also in attendance: State Senator Tim Schaffer, Ray Stemen, and Jerry Starnier.

Virtual attendees: Beth Cottrell, Ash Sark, Lori Lovas, Lori Hawk, Jessica Murphy, Deborah, Greg Forquer, Shannon Ward, Josh Horacek, Fred, Holly Lybrook, Ashley Arter, Leighann Adams, Jared Collins, Jeff Barron, Tony Vogel, Michael Kaper, Britney Lee, Shelby Hunt, Stacy Hicks, Andy Robberts, and Michelle Carper.

Welcome

Commissioner Davis opened the meeting by welcoming everyone in attendance and added that the Commission was honored to have a special guest and introduced Senator Tim Schaffer.

Presentation of Commendation by Senator Tim Schaffer

Senator Schaffer stated his appreciation for the great work that Fairfield County Elected Officials and Administration have been doing. He added that it was an honor to present a proclamation from the Ohio Senate in recognition of Commissioner Levacy for his many leadership and service roles.

Commissioner Levacy spoke about his desire to make life better for everyone and added that he does not feel recognition is necessary but that it is appreciated. He thanked the Senator, the Commissioners, the County Administrators, and county staff for everything they do to make Fairfield County the best place to live.

Commissioner Davis added that it is an honor to serve with Commissioner Levacy and that Commissioner Levacy deserves all accolades that come his way.

Public Comments

Ray Stemen of Lancaster spoke about Commissioner Levacy. He offered a prayer for continued direction and guidance for county leadership.

Legal Update

None.

County Administration Update

- *The County Administration Update was provided by County Administrator, Aundrea Cordle, unless otherwise indicated.*

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Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 56 resolutions on the agenda for the Regular voting meeting.

Resolutions of note:

- The Commissioners have five resolutions to make board reappointments. There is a resolution to reappoint Chief Deputies Scott Ervin and Jared Collins to the Volunteer Peace Officers Dependents Fund Board, a resolution to reappoint Jodie Phayer Beachy to the Fairfield Foundation, a resolution to reappoint Baylie Blevins to the ADAMH Board, a resolution to reappoint Vince Carpico to the Visitors and Convention Bureau Board, and a resolution to reappoint Mike Wolfe to the Regional Planning Commission.
- There are 33 financial resolutions on the agenda.
- The County Auditor and Clerk of Courts have Permission to Travel Resolutions.
- There is a resolution to approve the participation of the Violet Township and Canal Winchester JEDD and the Violet Township and Lancaster JEDD in the Fairfield County Records Commission
- The Engineer's Office has a resolution to approve the certification of the annual county mileage. The county was responsible for 360,756 miles of public road.
- The Engineer's Office also has a resolution to change or revise bridge load ratings.
- JFS has eight resolutions to approve service contract agreements.
- The Sheriff's Office has a resolution to enter into an Opioid Remediation Grant agreement with the Ohio Attorney General.
- Utilities has a resolution to approve the contract award to The Righter CO., Inc. for the Violet Regional Lift Station Project. Righter CO, Inc was the lowest bidder at \$5,319,000.00

Engineer Jeremiah Upp stated there have been changes to the load rating for multiple county bridges. Many of the bridges were built in the 1980's and require repairs or replacement. He added that the load rating signage was easier to understand and then spoke about the importance of the signs for emergency vehicles and semis.

Administrator Cordle asked about possible issues for emergency vehicles.

Engineer Upp explained the weight and vehicle configurations of many emergency vehicles. He added that vehicles with several axles may distribute the weight of the vehicle as they travel. bridges.

Tony Vogel thanked the Prosecutor's Office for reviewing the lengthy for the Violet Regional Lift Station Project. He added that the lift station will cover the last large service area in Violet Township.

Amy Brown-Thompson stated the Utilities office was instrumental in getting the contract on the agenda.

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Budget Review

No update

Calendar Review/Invitations Received

Informational Items

- Transportation Improvement District Meeting, January 13, 2026, 1:00 p.m., Fairfield County Records Center, 138 W. Chestnut St., Lancaster, 1:00 p.m.
- Governor's Executive Workforce Board, January 15, 2026, 1:15 p.m., Grange Insurance Companies, 671 S. High St., Columbus
- Family and Children First Full Council Meeting, January 16, 2026, 8:30 a.m., Fairfield County Agricultural Center, 831 College Ave., Lancaster
- Decorative Arts Center of Ohio (DACO), Heartland Exhibit Members' Reception, January 30, 2026, 5:30 p.m. – 8:00 p.m., DACO, 145 E. Main St., Lancaster

Correspondence

- Fairfield County Sheriff's 2025 Furtherance of Justice Annual Report, Dated December 31, 2025
- Fairfield County Prosecutor's 2025 Furtherance of Justice Annual Report, Dated January 5, 2025
- Lancaster-Fairfield Community Action Agency Email Regarding Response to Ohio Department of Development and 2025 CHIP Application, January 8, 2026
- TC Energy Letter Regarding Columbia Gas Transmission Regarding Surveying, January 5, 2026

Updates from Elected Officials and Department Heads

Treasurer Bahnsen stated property taxes are due February 19th.

Engineer Upp stated his office is prepared for snow and ice removal and the upcoming season of bids proposals and contracts.

Auditor Brown spoke about fact sheets regarding property tax reform and added her office is receiving calls from commercial property owners. Commercial properties may have additional items on their conveyance. The next change to commercial property taxes will be 2031 or 2032. She thanked her staff for continuing to improve year end processes and added that dog license renewal reminders had been mailed out.

Rick Szabrak spoke about schools and businesses from Licking County visiting the Workforce Center. He added that Fairfield County is in partnership with Franklin County for a grant which will help with training facility cohesion around the region. One local school district hired a workforce coordinator.

Commissioner Davis asked for additional information regarding the visits from Licking County schools and businesses

Rick Szabrak replied he believes the Business Advisory Council for Licking County is interested in replicating the Workforce Center.

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Commissioner Fix added that other counties know Fairfield County is leading with their workforce training and development.

Szabrak added that New Lexington and Highland County have looked at the Workforce Center and have started their own programs.

Jon Kochis reported that the drive-thru project is underway and should conclude in February. He added he is not certain it will be ready for tax collections.

Dan Neeley is meeting with a consultant for the February cyber security village training related to the State requirements for political subdivisions.

Corey Clark reported that JFS provided gifts for 20 elderly and 445 children during the holiday donation drive. He added that generosity is great in Fairfield County.

Jeff Porter stated the township training will also be for villages and will cover the cybersecurity requirements for local governments. He added the Dog Shelter currently has 36 dogs in their care, which is fewer than recent numbers.

Dr. David Uhl reported that the Board of Developmental Disabilities (DD) kicked the new year off with an all-staff meeting where they committed to the organization's mission, vision, and core values. DD wishes to build a community that values every member and has been working with JFS to pull together a group that talks about leadership and development and how the organizations can support each other. They also have a group of property tax-funded organizations discussing what they need to do to prepare for potential property tax reform.

Nikki Drake is working to confirm applications from farmers for the H2Ohio Program which helps address harmful algae blooms and phosphates in water bodies.

Tiffany Wilson reported that the full council will meet on Friday and will have a speaker from Steps of Hope which works with domestic violence survivors.

Josh Hillberry stated that RPC is preparing for the new round of CDBG grants and applications.

Old Business

Commissioner Levacy stated again that he missed attending some December meetings and is happy to be back.

New Business

Commissioner Levacy spoke about the Veterans Hall of Fame 2026 applications and banquet. He added he is looking forward to attending a state workforce meeting with the Lieutenant

Commissioner Fix stated he is unable to attend the January 27th meeting in person.

Commissioner Davis stated his enthusiasm for 2026 and asked people to consider supporting or continuing their support of the United Way.

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Regular (Voting) Meeting

The Commissioners continued to the Regular/Voting portion of the meeting, and the following Commissioners were present: Steve Davis, David Levacy and Jeff Fix. Also present: County Administrator, Aundrea Cordle; Deputy County Administrator, Jeff Porter; Commissioners' Clerk, Rochelle, Menningen; Communications and Information Coordinator, Bennett Niceswanger; Budget Director, Bart Hampson; JFS Director, Corey Clark; IT Director, Dan Neeley; EMA & Facilities Director, Jon Kochis; Economic & Workforce Development Director, Rick Szabrak; Utilities Director, Tony Vogel; Assistant Prosecuting Attorney, Amy Brown-Thompson; Auditor, Dr. Carri Brown; Recorder, Lisa McKenzie; Engineer, Jeremiah Upp; Treasurer, Jim Bahnsen; Soil & Water Manager, Nikki Drake; Deputy JFS Director, Heather O'Keefe; FCFC Manager, Tiffany Wilson; Planner, Josh Hillberry; DD Superintendent, Dr. David Uhl; and Sheriff's Deputy, Kevin Romine. Also in attendance: Ray Stemen and Jerry Starner.

Virtual attendees: Beth Cottrell, Ash Sark, Lori Lovas, Lori Hawk, Jessica Murphy, Deborah, Greg Forquer, Shannon Ward, Josh Horacek, Fred, Holly Lybrook, Ashley Arter, Leighann Adams, Jared Collins, Jeff Barron, Tony Vogel, Michael Kaper, Britney Lee, Shelby Hunt, Stacy Hicks, Andy Robberts, and Michelle Carper.

Pledge of Allegiance

Commissioner Davis asked those who were able to rise and led the Pledge of Allegiance.

Announcements

None.

Approval of Reorganization Meeting Minutes for January 6, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the Reorganization Meeting Minutes for the Tuesday, January 6, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Minutes for January 6, 2026

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the Minutes for the Tuesday, January 6, 2026, meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Board of Commissioners

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions:

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| 2026-01.13.a | A resolution approving the reappointment of Chief Deputy Scott Ervin and Chief Deputy Jared Collins to the Volunteer Peace Officers Dependents Fund Board. |
| 2026-01.13.b | A resolution approving the reappointment of Ms. Jodie Phayer Beachy to the Fairfield County Foundation Board. |

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2026-01.13.c A resolution approving the reappointment of Ms. Baylie Blevins to the Fairfield County ADAMH Board.

2026-01.13.d A resolution approving the reappointment of Mr. Vince Carpico to the Fairfield County Visitors and Convention Bureau Board.

2026-01.13.e A resolution approving the reappointment of Mr. Mike Wolfe to the Fairfield County Regional Planning Commission.

Commissioner Fix stated his appreciation for all the individuals who are continuing to serve on boards.

2026-01.13.f A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee, 1st payment for the 2026 Allocation

2026-01.13.g A resolution to appropriate from unappropriated in a major expenditure object category for CDBG project income Fund# 2675

2026-01.13.h A resolution authorizing the approval of repayment of an advance to the General Fund from the FAA FY2021 grant fund# 3011, sub fund# 8355.

2026-01.13.i A resolution authorizing 2026 Allocations for Fairfield Area Humane Society & Fairfield County Municipal Court.

2026-01.13.j A resolution authorizing fund-to-fund transfers for intergovernmental agencies for the 1st half 2026 Allocations.

2026-01.13.k A resolution authorizing fund to fund transfers for Fairfield County Job and Family Services (JFS), 1st Quarter 2026 Allocation.

2026-01.13.l A resolution authorizing fund to fund transfers for intergovernmental agencies for 2026 Allocations.

2026-01.13.m A resolution to approve to appropriate from unappropriated into a major expense category for Fund # 2731, sub fund# 8344, PY2023 CHIP/HOME grant

2026-01.13.n A resolution to approve a memo transaction for interest allocation reimbursements for Fairfield Department of Health, Fairfield County Parks, & Fairfield County Port Authority – Fund #7012, #7321, & #7308.

2026-01.13.o A resolution to approve to appropriate from unappropriated into a major expense category for Fund # 2788, FY2024 CDBG grant.

2026-01.13.p A resolution to approve to appropriate from unappropriated into a major expense category for Fund # 2730, sub fund# 8343, PY2023 CHIP/CDBG grant

2026-01.13.q A Resolution to Approve the Participation of the Violet Township and Canal Winchester Joint Economic and Development District (JEDD) and the Violet Township and Lancaster JEDD in the Fairfield County Records Commission

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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Auditor - Administration

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Auditor - Administration:

2026-01.13.r A resolution granting Dr. Carri L. Brown, County Auditor, and staff permission to attend (travel).

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Board of Developmental Disabilities

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Board of Developmental Disabilities:

2026-01.13.s A resolution to approve a memo exp./ memo receipt for the cost of transportation for individuals paid to Fairfield County Transit as a memo expenditure for fund# 2060 - Fairfield County Board of Developmental Disabilities

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Clerk of Courts – Legal Division

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Clerk of Courts – Legal Division:

2026-01.13.t A Resolution Granting Branden Meyer, Fairfield County Clerk of Courts, and Staff, Permission to Attend and/or Travel

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Court of Common Pleas

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Court of Common Pleas:

2026-01.13.u A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Common Pleas Court; Fund #2852, Targeted Community Alternatives to Prison

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Domestic Relations Court

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Domestic Relations Court:

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2026-01.13.v A resolution approving funding from – Domestic Relations Special Projects Fund # 2625 to Visitation Center Fund # 1001; appropriate from unappropriated Special Projects Fund

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Economic & Workforce Development

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Economic & Workforce Development:

2026-01.13.w A resolution authorizing the reduction appropriations in major expenditure object categories for Fund# 3897.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Emergency Management Agency

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Emergency Management Agency:

2026-01.13.x A Resolution to Approve Appropriations by Appropriating from Unappropriated into a Major Expense Object Category – 2090 Emergency Management Fund

2026-01.13.y A Resolution to Approve Appropriations by Appropriating from Unappropriated into a Major Expense Object Category – 2090 Emergency Management Fund

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Engineer

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Engineer:

2026-01.13.z A resolution to appropriate from unappropriated in a major expenditure object category SA-Ditch 2050 Subdivision for West Buckeye Lake/Ballard Lane expenses

2026-01.13.aa A resolution to approve the Annual County Highway System Mileage Certification for 2025.

2026-01.13.bb A resolution to change bridge load ratings.

2026-01.13.cc A resolution to revise posted bridge load ratings.

2026-01.13.dd A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services

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| 2026-01.13.ee | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services |
| 2026-01.13.ff | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for travel reimbursement |
| 2026-01.13.gg | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for contractual services |
| 2026-01.13.hh | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for repairs and maintenance |
| 2026-01.13.ii | A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for software |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Family and Children First Council

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Family and Children First Council:

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| 2026-01.13.jj | A resolution to request for appropriations for Fund #7521 Family and Children First Council (FCFC) |
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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from Fairfield County Job and Family Services

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from Fairfield County Job and Family Services:

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| 2026-01.13.kk | A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2599 Workforce Fund |
| 2026-01.13.ll | A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2018 Public Assistance Fund |
| 2026-01.13.mm | A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2599 Workforce Fund |
| 2026-01.13.nm | A resolution to approve a memo exp./ memo receipt for the costs of Transportation paid to Lancaster-Fairfield Public Transit as a memo expenditure for fund# 2018 Public Assistance Fund |

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| 2026-01.13.oo | A resolution regarding a Purchase of Service Contract between Avertest, LLC dba Averhealth and Job & Family Services |
| 2026-01.13.pp | A resolution regarding a Purchase of Service Contract between Forensic Fluids Laboratories, Inc. and Job & Family Services |
| 2026-01.13.qq | A resolution for the Provision of Service Agreement between Job & Family Services, Child Protective Services Department and Integrated Services for Behavioral Health. |
| 2026-01.13.rr | A resolution to approve a memo exp./ memo receipt for the costs of Birth Certificates paid to Fairfield County Health Departments as a memo expenditure for fund# 2072 Public Children's Services |
| 2026-01.13.ss | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and REM Ohio, INC. |
| 2026-01.13.tt | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Circle of Peace, LLC. |
| 2026-01.13.uu | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Specialized Alternatives for Families & Youth of Ohio, Inc. (SAFY). |
| 2026-01.13.vv | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Caregiver's Helpers, Inc. |
| 2026-01.13.ww | A resolution authorizing the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Buckeye Ranch, Inc. |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from the Fairfield County Juvenile & Probate Court

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from the Fairfield County Juvenile & Probate Court:

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| 2026-01.13.xx | A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Probate Court; Fund # 2316, Computer Fund |
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Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the Fairfield County Sheriff

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the Fairfield County Sheriff:

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2026-01.13.yy A Resolution to Appropriate from Unappropriated in a Major Expenditure Object Category for Sheriff's Office; Fund 1025, Furtherance of Justice

2026-01.13.zz A Resolution to enter into a grant agreement between the Fairfield County Sheriff and the Ohio Attorney General.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of Resolutions from the South Central Major Crimes Unit

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolutions from the South Central Major Crimes Unit:

2026-01.13.aaa A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Fund # 7858, COSSAP DOJ, COSSAP OCJS.

2026-01.13.bbb A Resolution Authorizing the Reduction in Major Expenditure Object Category Appropriations for Fund 7829, JAG 2024

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of a Resolution from Fairfield County Utilities

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution from Fairfield County Utilities:

2026-01.13.ccc A resolution to approve the contract award for the Violet Regional Lift Station Project; Sewer fund, #5044

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Approval of the Payment of Bills

On the motion of Jeff Fix and the second of David Levacy, the Board of Commissioners voted to approve the following resolution for the Payment of Bills:

2026-01.13.ddd A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jeff Fix, David Levacy and Steve Davis

Adjournment

Commissioner Davis stated he attended two Board of Revision meetings and was impressed by the procedures and professionalism of those meetings and the staff. He thanked Dr. Brown and her team for the work they have done to get the processes for BOR running so smoothly.

Auditor Brown stated W-2's are ready in record time and are available to employees.

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With no further business, on the motion of Jeff Fix, and the second of David Levacy, the Board of Commissioners voted to adjourn at 9:49 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: David Levacy, Jeff Fix and Steve Davis

The next Regular Meeting is scheduled for 9:00 a.m. on Tuesday, January 20, 2026, in the Commissioners' Hearing Room located at 210 E. Main St., Lancaster, OH.

Motion by: Jeff Fix

Seconded by: David Levacy


To approve the January 13, 2026, minutes by the following vote:

YEAS: Jeff Fix, David Levacy, and Steve Davis
ABSTENTIONS: None

NAYS: None

*Approved on January 20, 2026


Jeff Fix
Commissioner


Steve Davis
Commissioner


David Levacy
Commissioner


Rochelle Menningen, Clerk