

Regular Meeting #2 - 2016
Fairfield County Commissioners' Office
January 12, 2016

Review

The Commissioners met at 9:05 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Spencer Remoquillo, Todd McCullough, Dennis Keller, Scott Zody, Jim Bahnsen, Rick Szabrak, Tony Vogel, Jeff Porter, Chief Perrigo, Lisa Notestone, Mayor Tammy Drobina, Jon Kochis, Branden Meyer, Ray Stemen, Holley Mattei, Joshua Horacek, Aunie Cordle, Dennis Schwallie, and Jon Slater.

Mr. Levacy wished everyone a happy new year. He expressed his appreciation for being elected president and also thanked Mr. Davis for serving as president last year. He hopes to continue to lead the Commission in the right direction.

- Legal Update

Representatives of the Commissioners' Office offered assistance in furthering the process along for the Prosecutor to use the automated tool of the county resolution management system for the approval to form of contracts.

- Administration and Budget Update/Carri's List

- a. Welcome to Mr. Szabrak, Economic Development Director

Ms. Brown announced that Mr. Rick Szabrak, Economic Development Director, began his new position on January 4th and has hit the ground running. He is re-energizing the foundational work to organize strategic goals and is becoming familiar with county processes. Along with AJ Lacefield, he is gathering information about a planned article for the February edition of the *Business in Focus Magazine*. They are coordinating their efforts with economic development professionals and business leaders.

Further, Mr. Szabrak has visited the site for the construction of the jail and public safety facility and has met with several county leaders. Ms. Szabrak comes to the county with extensive experience in communications and business. He has strong connections with the business community and is passionate about Fairfield County and its development.

Welcome to Mr. Szabrak!

Mr. Szabrak stated he was very excited to join the office. Much ground work has been laid, and he looks to build on that foundation. He added that he is joining a great team.

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Mr. Levacy stated he appreciated Mr. Szabrack's willingness to serve and looked forward to working with him.

Mr. Kiger added that Mr. Szabrack was well received in Pickerington last week.

b. Highlights of Resolutions

Ms. Brown reported that from the January 11th reorganizational meeting, there were copies of a press release issued to document the officer elections, meeting times, and standard location of meetings.

There were several resolutions planned for the voting agenda. There was the renewal of the Airport note on the voting agenda. The County Treasurer was expected to renew a note of \$1.07 million at .70% interest. Dennis Schwallie, Bond Counsel, was available for guidance.

There was a resolution to reorganize the funds relating to the Haaf Farms ditch maintenance project. This resolution was recommended by the County Engineer and the County Auditor and was approved to form by the County Prosecutor. The resolution combined funds for efficiency and practicality. There will be more information to come relating to this project.

A resolution to affirm the activity of the tuition pilot program was proposed.

There was a resolution of support for a Visitation grant proposal to the US Department of Justice.

The Common Pleas Court proposed disposal of obsolete cell phones.

The Engineer proposed the use of Force Accounts (an annual proposal) and the approval of a license agreement with Clearcreek Township. The license agreement was for cooperative storage of salt and supplies to best serve the citizens of Fairfield County. The Engineer also proposed the approval of a contract and notice to commence with Eagle Bridge for the Duncan Road bridge replacement project. Further, the Engineer proposed a resolution to allow weight reductions on county and township roads for 2016.

JFS proposed approval of contracts for transportation services with four providers of services. JFS also proposed a renewal of a Child Protective Services network contract and two IV-D (Child Support) contracts for hearing officer services.

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There were two Workforce Investment Opportunity Act related resolutions presented for approval: One was to approve the acceptance of the role of administrative agent for the Workforce Development Area 20/21 under the Workforce Innovation and Opportunity Act, effective March 1, 2016. The second was to approve the appointment of Commissioner Dave Levacy to serve as Fairfield County's representative to the Chief Elected Officials Advisory Board for the Workforce Development Area 20/21 under the Workforce Innovation and Opportunity Act, effective January 1, 2016.

There was a resolution regarding the appointment of county prevention specialists to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council. The specialists proposed were Kristi Burre and Katrina Metzler.

The County Auditor proposed approval of travel for the elected official and employees to attend conferences and meetings as deemed pertinent by the County Auditor, as consistent with the County travel reimbursement policies and additional policies filed by the County Auditor, limited by the appropriations for travel. This was an annual resolution proposed as required by the Ohio Revised Code.

EMA proposed the purchase of a vehicle, replacing a vehicle that was damaged in an accident.

RPC proposed a contract to provide CDBG allocation and Neighborhood Revitalization program services, as well as the proposal of the approval of the final acceptance of the replat of reserves A and B in New England Acres Section 4 Subdivision; both items were approved by the RPC previously.

The Sheriff proposed approval of a service agreement with Violet Township and the authorization of the purchase of four used vehicles for the community watch program.

There were multiple financial resolutions to approve, such as:

- Ratification of account to account transfers of appropriations to properly classify expenditures in December 2015 for the Coroner, Clerk of Courts, and Common Pleas Court;
- Multiple first quarter allocations as planned in the 2016 appropriation measure;
- Authorization for the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer

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System for the dates of September 15, 2015 through October 15, 2015, as consistent with traditional processes;

- An advance to the enhanced wireless 911 fund from the undivided wireless 911 government fund;
- The payment of the administrative fees for health insurance;
- Reductions of appropriations to correct expenditures of capital outlay;
- Appropriations from unappropriated funds and the repayments of advances for EMA;
- Drawdowns and approvals of status of fund reports for CDBG (and CDBG Home) projects; and
- The traditional bill list and “then and now” related approvals.

c. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals from December 12, 2015, through January 7, 2016. Ms. Brown asked if there were any questions, and none were posed.

Ms. Brown reported that in 2015, the carry over cash balance for the general fund was anticipated to be \$10 million. The actual carry over cash balance net of encumbrances was \$10.5 million. Expenses were slightly lower than anticipated, but the projections were on target overall. Encumbrances, too, were on track, encumbrances associated with actual contracts and agreements. The carry over cash balance is in line with cash basis projections, and if it falls short of GAAP related projections, there is no expectation of a cash balance policy change, given the expectations and practical matters associated with the major project of the jail and the long term projections. We will review this in an ongoing manner.

For 2015, sales tax revenues were \$20.4 Million, above the budget commission estimate and in line with the estimate made in conjunction with the County Auditor and Commissioners. Revenues of conveyance fees and casino revenues were also reviewed. Quarterly budget updates are scheduled for 2016.

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d. Jail and Public Safety facility Update

Mr. Keller holds regular meetings with Granger, and there are no problems to report. The project is on track (slightly ahead of schedule with many construction workers on site), and there are some savings initially reported, but we do expect those savings to be used for project enhancements. We continue to monitor the project.

Here is a link for the Granger site: <http://www.ffcjconstruction.com/>

With IT, we are arranging a kiosk for this Granger site to be displayed on an ongoing manner.

FYI: The jail population on January 6 was 224.

e. Facilities/Building Update

Ms. Brown and Mr. Keller provided updates on various projects.

We are in the process of the phase II analysis with Bennett and Williams for the Baldwin building, anticipated for a records center. We plan to lease the building for a short time (three months with an option to renew for three months) while the investigation period continues.

The roof for the Liberty Center is being replaced as expected, and the project is on track. (There was a power outage on Sunday at Liberty Center. All was okay for the work week.)

Regarding energy project savings, we are going to review that going forward on a quarterly basis. We do not expect the quantitative savings to continue as they had in the past, given the cost of energy; however, we will track the savings.

Further, Park Russel left a message with Ms. Brown that he was pleased with county officials in their conduct with the move of the Veteran Services Commission. The only delay has been with ATT, and we are escalating that conversation to be as helpful as possible in order to move the services along as quickly as possible. The new office should be open in February, and there was an article in the Columbus Dispatch about the new location.

There are minor construction efforts underway for JFS and planned for the Tussing Road Government Services Building.

The Visitation Center in connection with DR Court is moving to the Amstutz Building.

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Updates have been made to the Juvenile Court courtroom. Judge Vandervoort was pleased with the final outcome, as she commented to Ms. Brown.

f. Training Update

Multiple employee training sessions are planned for 2016. For example, there has been email communication sent about ethics training and options for that training, which include on-line options with the Ohio Ethics Commission.

The online option is found at
<http://www.ethics.ohio.gov/education/elearning/index.shtml>

In addition, HR will be plan on-site training session with the Ohio Ethics Commission.

HR sent email about CORSA sponsored trainings and a slide show training relating to cyber security. This communication and slide show is in the review packet. As an action step, there is a subcommittee of the security committee planned to address cyber security. The first assignment of the subcommittee will be to review the CORSA slide show and to recommend actions steps.

Further, Ohio Revised Code §109.43(B) and 149.43(E)(1) require that officials elected to statewide or local office receive three hours of Public Records training for each term of office. Public Records training was held in Fairfield County on March 6, 2015, which covers the Commissioners' Office through the existing Commissioners' terms.

Additional public records training is available February 29, 2016 at the Bexley City Hall. Registration is with the State Auditor at
<https://ohioauditor.gov/trainings/registration.html>

There are likely other opportunities for this type of training, but the proximity and date of the Bexley training are of note.

HR will report on additional training opportunities for employees throughout 2016.

g. Roundtable – February 11th

As known from previous communications about 2016 dates (included in the review packet), the Board of County Commissioners is hosting a quarterly

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roundtable for elected officials and department heads on February 11, beginning at 8:30 a.m. The roundtable will be held in the Board of Commissioners Hearing Room.

Ms. Brown has already received some suggestions for agenda topics. She sent email (included in the review packet) to give an opportunity for everyone to suggest agenda topics.

There is a placeholder for a Board of Commissioners meeting scheduled at 10 am following the roundtable.

Mr. Levacy added that the roundtables are very helpful in informing others of what each department is doing and in fostering collaboration.

h. Customer Service Standards

Customer service continues to be a core value for the Fairfield County organization. We will continue our efforts to recognize good customer service. For example, we will implement the Going the Extra Mile program in 2016 and will continue the process to recognize good customer service in Commissioners' meetings and by resolution.

We in the Commissioners' Office and Departments have set standards for timeliness in responses. We are continuing to review the public records requests and responses along with the quarterly budget updates. Our reviews show that most requests are met within one business day.

In addition, we are continuing to evaluate the topics from the customer service training held in 2015 for implementation. Other departments and offices are doing this, too, based on discussions held following the training session.

i. Transparency Effort

Ms. Rachel Elsea has been communicating with elected officials and department heads to test the online checkbook review. This is anticipated to go live during the first quarter of 2016. This topic will be reviewed again during the February 11 roundtable meeting, and the email communication sent to all was in the review packet.

j. Initial Input about Policy Manual Update – Schedule for February 2016

We are in the process of accepting suggestions for updates to the policy manual.

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Suggestions now include:

- revisions for testing new employees for substance abuse,
- updates to description of the tuition reimbursement program,
- updates for the use of a third party administration of FMLA,
- updates regarding definitions from the Department of Labor;
- updates regarding the “ban the box” approach with applications, and
- clarification regarding vacation accruals (with examples of how balances increase when an employee reaches a milestone anniversary).

To this end, there is an HR work group discussing these topics. Further, we are obtaining model language for the policy manual regarding the testing of newly hired employees for substance abuse, background checks, and driving records. We are also accepting additional input.

We are reviewing the alternate policies that elected officials have filed; this is done to seek out opportunities for consistency.

There will be some updates relating to the life insurance coverage with the new plan year.

Language selected will be in “clearance” for a short time and proposed for adoption in February of 2016.

Also, the Sheriff is exploring the concept of a disciplinary schedule or clarification on disciplinary procedures, and is working with HR on this collaboratively with the Sheriff and his representatives.

There is an HR update with the Board planned on January 26.

If anyone has additional suggestions regarding the policy manual, please bring them forth.

We also remind all elected officials to file alternate policies with Human Resources for informational purposes. (This will be reiterated during the February 11 roundtable meeting.)

Mr. Levacy thanked Mr. Porter and his team for their work on the policy manual.

k. Agreement with DD and Fairfield Industries for a Greeter

As reported in 2015, we are working on a joint operating agreement between the Fairfield County Board of Developmental Disabilities, Fairfield Industries, Inc., and The Fairfield County Board of Commissioners for the

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provision and operations of a Greeter/Front Desk Clerical Services at the Fairfield County Administrative Courthouse. All parties wish to promote a variety of vocational training and employment options for eligible individuals in Fairfield County and desire to improve public services. The agreement is expected to be presented for approval for an effective date of February 1, 2016.

I. Bravos

Bravo to ***Stella Senig*** for helping an employee who fell and broke her ankle on Christmas Eve. We have sent a thank you card to Stella Senig and a get well card to the employee.

Thank you to ***Rachel Elsea*** for shifting her schedule to represent the Commissioners at the Ethan Collins ceremony in Bremen in January.

The RPC updated Building Department website was live on January 4. Here is a link: <http://www.co.fairfield.oh.us/building-department/> Thanks to ***Holly Mattei and Don Sherman*** for managing the transition activities.

We received a nice email from an advocate applauding the efforts of the ***Dog Adoption Center and Shelter and their team.***

We are aware of a customer service award from the Lancaster Fairfield Chamber of Commerce to be presented to ***Ms. Cyndi Getz of JFS.*** Thank you to Ms. Getz for her service and to the JFS leadership team for nominating her for the award.

- Old Business

- a. Buckeye Lake State Park Dam

Four recent items have come before the Board of Commissioners relating to the Buckeye Lake State Park Dam.

1. We were copied on correspondence from a constituent to the Beacon. The correspondence offered some suggestions for renovation at the Buckeye Lake State Park. The correspondence is in the review packet, and Commissioner Levacy will take the information to the advisory group.
2. We received a letter from a constituent regarding taxation of property surrounding the Buckeye Lake State Park Dam, and we have replied to the constituent. The letter and reply are in the review packet.

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3. We received a letter regarding potential Lieb's island annexation into Millersport but have not received any annexation paperwork as such. The letter we received is in the review packet.
4. We are aware of a planning session for the future of the Buckeye Lake Region. The review packet contained an invitation (January 23rd, from 8 am – 2 pm) and a draft agenda for the planning session.

Mr. Levacy added that the planning session was the idea of a developer associated with Easton. The planning session will be a grassroots effort to get the residents surrounding the Buckeye Lake State Park involved. This is the first time all entities have come together to discuss the area as a whole. They expect between 150-200 people.

- New Business (none)
- General Correspondence Received
 - a. GFOA Certificate of Achievement for County Auditor Jon Slater (A note of congratulations was sent to Auditor Slater and his team. Ms. Brown commended the team for their hard work in achieving the Certificate of Achievement.)
 - b. Prosecutor's 2015 FOJ Annual Report
 - c. Sheriff's 2015 FOJ Annual Report
 - d. Liquor Permit for Kingy's Beverage Drive Thru (sent to Sheriff - no concerns)
- Calendar Review/Invitations Received
 - a. Pickerington Chamber Lunch – Thursday, January 21st at 11:30 a.m.
 - b. Lancaster/Fairfield Chamber Annual Dinner – Saturday, January 23rd at 7:00 p.m.
 - c. United Way Campaign Celebration – Wednesday, January 27th at 5:45 p.m. at the Eagles.
 - d. Destination Downtown Lancaster Annual Gathering – Thursday, January 28th at 5:30 p.m. at the Keller Market House.

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- FYI

- a. Community Action Financial Statements and Supplementary Financial Information (in newsletter folder)
- b. DACO Blue Walk Exhibit – January 23rd through April 24
- c. Baltimore Downtown Restoration Committee letter and request for financial support
- d. Tuberculosis Related Payments

We received an informal notice that TB payments associated with the Health Department will no longer be a general fund responsibility; these payments range from \$0 - \$8K annually. We might receive formal notification.

- e. Email re: Township Meetings

A constituent emailed the Commissioners about Township Trustee meeting conduct. The Township was copied, and the Prosecutor confirmed that the Commissioners have no authority over the township meeting conduct.

- f. ***Thank you*** re: Dog Shelter Operations
- g. Pickerington Senior Center January 2016 Newsletter (in newsletter folder)
- h. OSU Extension December 2015 Newsletter (in newsletter folder)
- i. Thank you notes (in newsletter folder)
- j. Regional Planning Survey

Regional Planning has a survey in progress for housing issues and concerns. We will be helpful in any way we can with this survey.

- k. Violet Festival Allocation

There will be a resolution on next week for the annual contribution to the Violet Festival in the amount of \$5,000. We also anticipate in-kind contributions similar to the water provision from last year.

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- Issues Bin
- Open Items

a. Jail Construction

Mr. Keller reported that construction was proceeding in a good way, and they are continuing to work through the weather.

Meeting with Dennis Schwallie re: Airport Note

The Commissioners met at 9:34 a.m. to discuss the airport note renewal with Dennis Schwallie. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Jason Dolin, Spencer Remoquillo, Todd McCullough, Dennis Keller, Scott Zody, Jim Bahnsen, Rick Szabrak, Tony Vogel, Jeff Porter, Chief Perrigo, Lisa Notestone, Mayor Tammy Drobina, Jon Kochis, Branden Meyer, Ray Stemen, Holley Mattei, Joshua Horacek, Aunie Cordle, Dennis Schwallie, and Jon Slater.

Mr. Schwallie stated that the Commissioners would be voting on a resolution to renew the airport note at \$1,070,000 with an interest rate of 7%. Next year they will have the option to renew the note or pay it off. Mr. Schwallie provided all of the necessary documents for the note issuance.

At 9:33 a.m. Commissioner Levacy stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 12, 2016 beginning at 10:06 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Spencer Remoquillo, Jon Slater, Mayor Tammy Drobina, Dennis Keller, Lisa Notestone, David Miller, Scott Zody, Jason Dolin, Joshua Horacek, Jon Kochis, Tony Vogel, Ray Stemen, Dennis Schwallie, Jim Bahnsen, Rick Szabrak, Chief Perrigo, Aunie Cordle, Todd McCullough, and Holly Mattei.

Pledge of Allegiance

Commissioner Levacy asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Levacy asked if there were any announcements.

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Ms. Elsea stated a resolution had been added to the original agenda.

Public Comment

Commissioner Levacy asked if anyone from the public who would like to speak or offer comments.

Approval of Minutes for Tuesday, December 15, 2015

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, December 15, 2015 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Steve Davis, and Dave Levacy

Approval of Minutes for Monday, January 11, 2016

On the motion of Mike Kiger and the second of Dave Levacy, the Board of Commissioners voted to approve the minutes for the Monday, January 11, 2016 Reorganization Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Dave Levacy

Abstaining: Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolution:

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| 2016-01.12.a | A resolution to authorize the combination of the Haaf Farms Drainage Maintenance Districts 3, 4, 5, 6, 6a and 7 and related funds into one Combined Drainage Maintenance District and Fund. [Auditor- Admin] |
| 2016-01.12.b | A resolution authorizing the approval of repayment of an advance to the Enhanced Wireless 911 Fund 7682 from the Und Wireless 911 Gov't Fund 7681. Fairfield County Auditor [Auditor- Finance] |
| 2016-01.12.c | A resolution authorizing a fund to fund transfer for the General Fund 2% administration fee for managing the county insurance |

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program, Fund# 7671 TO GENERAL #1001 – Fairfield County Auditor [Auditor- Payroll]

2016-01.12.d A resolution granting Fairfield County Auditor Jon Slater Permission to Attend. [Auditor- Admin]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners' Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2016-01.12.e A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 1st payment for the 2016 Allocation - Fairfield County Commissioners [Commissioners]

2016-01.12.f A resolution authorizing a fund to fund transfer for the 1st half 2016 Allocation – Fairfield County Regional Planning Commission (RPC) -Fairfield County Commissioners [Commissioners]

2016-01.12.g A resolution authorizing a fund to fund transfer for the 2016 grant match for the Fairfield County Emergency Management Agency (EMA)-Fairfield County Commissioners [Commissioners]

2016-01.12.h A resolution authorizing the reduction appropriations in major expenditure object category of capital outlay for Fund # 3435 - Fairfield County Commissioners [Commissioners]

2016-01.12.i A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services, CPS Pilot Project for County Connections for Children in Crisis (4C) Special Project - Fairfield County Commissioners [Commissioners]

2016-01.12.j A resolution authorizing a fund to fund transfer for Fairfield County Job and Family Services (JFS) –1st Quarter 2016 Allocation - Fairfield County Commissioners [Commissioners]

2016-01.12.k A resolution authorizing a fund to fund transfer for the 1st half 2016 Allocation for Soil & Water -Fairfield County Commissioners [Commissioners]

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- 2016-01.12.l A resolution authorizing a fund to fund transfer for the 2016 Allocation – Fairfield 33 Development Alliance [Fairfield County Commissioners] [Commissioners]
- 2016-01.12.m A resolution authorizing a fund to fund transfer for the 1st half 2016 Allocation for Fairfield County Engineer - Fairfield County Commissioners [Commissioners]
- 2016-01.12.n A resolution authorizing a fund to fund transfer for the 1st half 2016 Allocation for Fairfield County GIS - Fairfield County Commissioners [Commissioners]
- 2016-01.12.o A resolution authorizing a fund to fund transfer to the Job and Family Services (JFS) for the 2016 Allocation for the Child Protective Services and Domestic Relations Court assigned employee – Fairfield County Commissioners [Commissioners]
- 2016-01.12.p A resolution authorizing a fund to fund transfer for the 1st Quarter 2016 Allocation for the Multi County Juvenile Detention Center (MCJDC) [Fairfield County Commissioners] [Commissioners]
- 2016-01.12.q A resolution to ratify the approval of financial resolutions previously approved outside of a regular meeting. [Commissioners]
- 2016-01.12.r A resolution authorizing the issuance of \$1,070,000 of Notes to renew previously issued notes for Airport Hangars [Commissioners]
- 2016-01.12.s A resolution authorizing the approval of a request for payment and status of funds report for the FY2014 CDBG Allocation - \$ 51,957 [Commissioners]
- 2016-01.12.t A resolution authorizing the 2016 allocation to the Lancaster Public Transit - Fairfield County Commissioners [Commissioners]
- 2016-01.12.u A resolution approving the support for the Fairfield County Visitation Center Project and a Grant Proposal for the US Department of Justice for Families Opportunity-Fairfield County Commissioners. [Commissioners]
- 2016-01.12.v A resolution to approve and affirm expenditures made during a pilot program for tuition reimbursement [Commissioners]
- 2016-01.12.w A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake

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Sewer System for the dates of September 15, 2015 through
October 15, 2015 [Commissioners]

- 2016-01.12.x A resolution authorizing the approval of a request for payment and status of funds report – FY2014 CDBG & Home Funds – Drawdowns totaling \$49,742 [Commissioners]
- 2016-01.12.y A resolution authorizing the 2016 allocation to the Fairfield County Humane Society [Fairfield County Commissioners]
- 2016-01.12.z A resolution authorizing the 2016 allocation to the Fairfield County Municipal Court [Commissioners]
- 2016-01.12.aa A resolution approving the fiscal and administrative agent for the Workforce Development Area 20/21 under the Workforce Innovation and Opportunity Act [Commissioners]
- 2016-01.12.bb A resolution approving the Chief Elected Officials Advisory Board representation for the Workforce Development Area 20/21 under the Workforce Innovation and Opportunity Act [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Common Pleas Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Common Pleas Court resolution regarding the disposal of salvage assets for the Common Pleas Court; see resolution 2016-01.12.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Emergency Management Agency Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2016-01.12.dd A resolution authorizing the purchase of an Emergency Management Vehicle. [EMA]
- 2016-01.12.ee A resolution to appropriate from unappropriated in a major expenditure object category EMA 2707 Emergency Management Performance Grant [EMA]

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- 2016-01.12.ff A resolution to request for appropriations for receipts for EMA fund 2707 Emergency Management Performance Grant. [EMA]
- 2016-01.12.gg A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2091 (subfund 8091) Hazardous Materials Emergency Preparedness Grant - Training [EMA]
- 2016-01.12.hh A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2091 (subfund 8090) Hazardous Materials Emergency Preparedness Grant [EMA]
- 2016-01.12.ii A resolution authorizing the approval of repayment of an advance to the General Fund from EMA Fund 2763 (subfund 8106) Emergency Management Performance Grant – Supplemental Fund FY14 [EMA]

Discussion: Mr. Kochis stated his previous vehicle was heavily damaged.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Engineer's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2016-01.12.jj A Resolution to Approve the Contract with Eagle Bridge Company for the HOC-26, FAI-TR160-1.610 Duncan Road Bridge Replacement Project. [Engineer]
- 2016-01.12.kk A Resolution to Approve the Notice to Commence [Engineer]
- 2016-01.12.ll A Resolution to Authorize the Use of Force Account by the Fairfield County Engineer. [Engineer]
- 2016-01.12.mm A Resolution to Allow Weight Reductions on County and Township Roads for 2016. [Engineer]
- 2016-01.12.nn A resolution to execute a License Agreement with the Board of Clearcreek Township Trustees. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Approval of the Job & Family Services Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job & Family Services resolutions:

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| 2016-01.12.oo | A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Dublin Express Transport Solutions, LTD, d.b.a. Wheels To Go [JFS] |
| 2016-01.12.pp | A resolution regarding Network Placement and Related Services Agreement between Maryhaven, Inc., Child Protective Services Department [JFS] |
| 2016-01.12.qq | A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Creative Coach Company [JFS] |
| 2016-01.12.rr | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Jeffrey Feyko [JFS] |
| 2016-01.12.ss | A resolution regarding a Purchase of a Title IV-D Contract between Fairfield County Job & Family Services, Child Support Enforcement Agency and Attorney Christina McGill [JFS] |
| 2016-01.12.tt | An resolution regarding a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Carealot, Inc., d.b.a. Carealot Transport [JFS] |
| 2016-01.12.uu | A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Fairfield Center for disAbilities and Cerebral Palsy, Inc. [JFS] |

Discussion: Ms. Cordle stated that there were four contracts for transportation services and two IV-D contracts for child support enforcement services. In addition, there was a contract for protective services network placements.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

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Fairfield County Commissioners' Office
January 12, 2016**

Approval of the Regional Planning Commission Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Regional Planning Commission resolutions:

- 2016-01.12.vv A resolution authorizing a contract with the Fairfield County Regional Planning Commission to provide services for the Fiscal Year 2015 CDBG Allocation and Neighborhood Revitalization Program [Regional Planning]
- 2016-01.12.ww A resolution to approve Final Acceptance of the Replat of Reserves A and B in New England Acres Section 4 Subdivision [Regional Planning Commission]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Sheriff's Office Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolutions:

- 2016-01.12.xx A resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Township of Violet [Sheriff]
- 2016-01.12.yy A resolution authorizing the purchase of four used vehicles for the Community Watch program from Jeff Wyler Chevrolet [Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of Payment of Bills Resolutions

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2016-01.12.zz A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]
- 2016-01.12.aaa A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Commissioners]

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January 12, 2016

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Approval of the Commissioners Resolution

On the motion of Steve Davis and the second of Mike Kiger, the Board of Commissioners voted to approve the Commissioners resolution regarding the appointment of county prevention specialists to the Ohio Children's Trust Fund Child Abuse and Child Neglect Regional Prevention Council; see resolution 2016-01.12.bbb.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Ms. Elsea announced that the next Regular Meeting is scheduled for Tuesday, January 19, 2016, at 10:00 a.m.

At 10:14 a.m. Commissioner Davis stated the Commissioners would be in recess.

Review Continued

The Commissioners met at 10:30 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Josh Horacek, Jason Dolin, Holly Mattei, Jeremiah Upp, Jim Bahnsen, and Eric McCrady.

Executive Session to discuss Imminent Litigation

On the motion of Dave Levacy and second of Steve Davis, the Board voted to enter into Executive Session to discuss Imminent Litigation at 10:32 a.m.

Discussion: Commissioner Davis stated that the following people be present: Commissioner Davis, Commissioner Levacy, Commissioner Kiger, Carri Brown, Rachel Elsea, Joshua Horacek, Jason Dolin, Holly Mattei, Jim Bahnsen, Eric McCrady, and Jeremiah Upp.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 10:51 a.m.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

Regular Meeting #2 - 2016
Fairfield County Commissioners' Office
January 12, 2016

Review Continued

The Commissioners met at 10:51 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis and Mike Kiger. Also present were Carri Brown, Rachel Elsea, and Jason Dolin.

Adjournment

With no further business, on the motion of Steve Davis and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:53 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, January 19, 2016, at 10:00 a.m.

Motion by:

Seconded by:

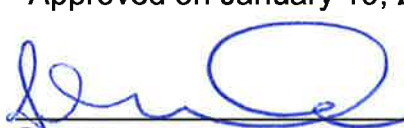
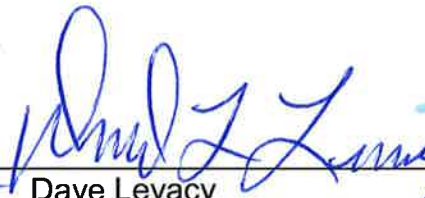

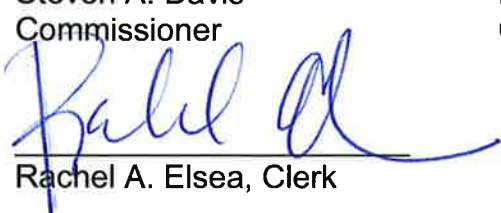
that the January 12, 2016, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on January 19, 2016

 _____ Steven A. Davis Commissioner	 _____ Dave Levacy Commissioner	 _____ Mike Kiger Commissioner
 _____ Rachel A. Elsea, Clerk		