

Regular Meeting #1 - 2022
Fairfield County Commissioners' Office
January 11, 2022

Review

The Commissioners met at 9:00 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Fix called the meeting to order with the following Commissioners present: Jeff Fix, Steve Davis, and Dave Levacy. Also present were Aundrea Cordle, Jeff Porter, Bennett Niceswanger, Carri Brown, Tiffany Nash, Garrett Blevins, Stephanie Fyffe, Tony Vogel, Amy Brown-Thompson, Bart Hampson, Heather O'Keefe, Rachel Elsea, Branden Meyer, Deputy Marty Norris, Denise Gressick, Dan Neeley, Michael Kaper, Jim Bahnsen, Jimmie Gordon, Chris Schmelzer, Dennis Keller, Randy Carter, Brad Berry, Sheriff Lape, Dave Burgei, Judy Stemen, Prosecutor Kyle Witt, Ray Stemen, and Rick Szabrak.

Attending virtually were: Jon Kochis, Jeffrey Camechis, Lynette Barnhart, Tony Vogel, Marcy Fields, Nikki Drake, Rochelle Menningen, Tony Howard, Jeff Barron, Chief Collins, Belinda Nebbergall, Ashley Arter, Jessica Murphy, Shannon Carter, Britney Lee, and other callers.

- **Welcome**

Commissioner Fix welcomed everyone to the first Regular Meeting of 2022. He started off by saying thanks to the facilities crew for their hard work for the office move. The crew even came in after hours and through the holidays. He thanked Information Technology (IT) and staff. He also thanked Staci Knisley for filling in for the Clerk this week.

Commissioner Fix stated that the Commission agendas will change. Listen and Learns are new to the Review Agenda. County Auditor Carri Brown will be the first with her update. The commission will change the employee appreciation appropriately. He would like to see that change recognizing those employees who have stepped up above their normal duties. The Financial updates will be changed. He is working with County Administrator Aundrea Cordle and the new Budget Director Bart Hampson. He would like to see income statements for revenue and expense. The round tables will also be reformatted. They will now be in the afternoon on Tuesdays allowing for a reasonable amount of time for each departmental update. There will be few night meetings around different parts of the county on the Commission schedule in 2022.

Commissioner Fix thanked Commissioner Davis and Commissioner Levacy for their leadership over the past few years.

- **Listen & Learn – Update on County Auditor Retreat**

Auditor Carri Brown presented an update related to her office. See attached to the minutes for Press Release, Auditor Directory, and Power Point presentation.

Rachel Elsea, Auditor Public Information Officer, stated that it was neat to meet everyone and see them engage at the retreat.

David Burgei, Real Estate Assessment Director, stated that it was a great experience to get everyone in the Auditor's Office together.

Commissioner Fix stated that he has confidence in Dr. Carri Brown and knows the Auditor's Office will grow and thrive.

Commissioner Levacy stated how amazing it was that the strategic plan for the Auditor's Office was already completed.

Dr. Brown stated that it was a group effort to get it completed.

Commissioner Davis stated that he appreciated the presentation. He is very excited about the future of the Auditor's Office.

Dr. Brown thanked the Commission for laying the foundation for her.

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- Public Comments

Ray Stemen of 2444 W. Pointe Road, Lancaster, spoke about the weather and his car hitting a deer. He also spoke about not wanting to wear a mask.

Chris Schmelzer of Bremen spoke about President Biden and his Windmill length theory.

- COVID-19 Update

Stephanie Fyffe with the Fairfield Department of Health gave an update.

Fairfield County's COVID-19 case numbers increased by 46% this past week. From 12/31/2021 through 01/06/2022 we have had 1838 new COVID-19 cases reported, for a rate of 1166.4 cases per week per 100,000 population (High Transmission).

28 new hospitalizations were reported in the past week and 1 additional COVID-19 related death was reported, for a total of 19 Fairfield County resident deaths for the month of December.

There were 499 new first dose vaccinations given last week, with 57.71% of Fairfield County residents having received at least one dose of COVID-19 vaccine. 36,673 booster doses have been administered. Over 90% of Ohio's COVID-19 ICU patients on ventilators are unvaccinated.

According to the Ohio Department of Health COVID-19 Dashboard, for the 2 weeks ending on 1/1/22, of those COVID-19 PCR tests sent for genomic sequencing, 74.24% were the Omicron variant of concern and 24.83% were the Delta variant of concern. Genomic sequencing is only performed on a portion of all COVID-19 PCR tests state-wide. These results may lag behind 3-4 weeks from when the test was actually collected.

While Omicron is highly transmissible, it is less severe than the Delta variant, however when positive cases rise exponentially an increase in hospitalization can also be expected to occur. This is being felt in hospitals not only in our region, but throughout the state. On January 6th, 2022, hospitals in Ohio Zone 2 (central, southeast, and southeast central Ohio) made the decision to postpone non-essential procedures requiring an overnight stay until January 21, 2022. They will continue to evaluate the critical situation for further decision making beyond this date. Hospitals are not only experiencing an abundance of patients, but illness in staff causing further shortages. Numerous patients are being boarded in emergency departments because there are no beds to put them in. Dr. Andrew Thomas of OSU Wexner Medical Center feels we are about 2 weeks behind those hospitals in northwest Ohio when looking at patterns in testing and hospitalizations. Trends could also be expected to be similar to those seen in South Africa, however the age of the population in Ohio is higher than those in that region.

Testing is also in short supply in the state. FCHD does not have COVID-19 home test kits for distribution to the general public at this time. Please stay tuned to their social media outlets for when those are available. ODH exhausted their home test supplies in the month of December and has determined allocation of supplies is necessary for the state. Schools and libraries remain a priority and can contact the state directly to order test kits. Local health departments will become the testing kit "hub" of the community and will be distributing to local agencies including EMA who once ordered directly from the state. FCHD does not know how many test kits will be allocated to our county nor do we know when those kits will be available.

COVID-19 Vaccine and Booster clinics continue in community agencies throughout the county. If any county agency is interested in holding an onsite clinic, please contact Stephanie Fyffe at FCHD to arrange a date. Vaccination is the best way to prevent the COVID-19 virus and its variants. Mitigation strategies remain unchanged and include:

Vaccination: If you are eligible (5 or older) and can safely do so, get vaccinated against COVID-19 and get your booster dose.

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Masking: If you are not fully vaccinated against COVID-19, wearing a mask that covers the nose, mouth, and chin will help reduce your risk.

Social Distancing: If you are not fully vaccinated attempt to maintain at least 6 feet of distancing from others.

Isolation: If you are sick, stay home. <https://coronavirus.ohio.gov/static/docs/covid-19-guidance-quarantine.pdf>

Emergency Management Agency (EMA) Director Jon Kochis reported that EMA receives a daily report from Fairfield Medical Center. He encourages everyone to take precautions in the next few months. The Omicron Variant came from South Africa. His educated guess only is that the peak will fall as fast as it rises.

Ms. Fyffe added that Central Ohio is about 2 weeks behind the northwestern portion of Ohio. Hospitals across Ohio are short staffed with sick staff and patients. There are borders in the Emergency Rooms.

Mr. Kochis also invited everyone to the webinar on Thursday at 2:00 p.m. relating to the Omicron Variant.

Commissioner Levacy stated that he appreciated the statistics presented.

Ms. Fyffe added that not all COVID-19 tests to be done include the variant. It is a time-consuming process.

- Legal Update
Nothing was presented.

County Administrator Update

- **Questions During the Meeting**

Anyone can send an email to Aundrea.Cordle@fairfieldcountyohio.gov

ARP Update

Ms. Cordle reported that there are multiple projects under review. We continue to connect partners and stakeholders to research affordable housing and various factors connected to antecedents of those in unsheltered situations.

On Thursday, January 6, 2022, The US Treasury adopted the final rule implementing the Coronavirus State and Local Fiscal Recovery Funds (SLFRF) program under the American Rescue Plan. The rule seems to offer much more flexibility than the previous interim final rule.

From the \$15,303,451.00 received as the first tranche of fiscal recovery funds. \$8,591,632.80 has been appropriated, \$2,374,515.38 expended, \$3,861,067.31 encumbered or obligated.

Commissioner Davis reviewed the 427-page Treasury Rule related to ARP funding. He concentrated on the section of lost revenue. He asked the Prosecutor representatives if they have had time to review the Treasury Rule.

Ms. Cordle stated that she will touch base with the Prosecutor's Office.

Commissioner Davis stated that any guidance on the loss revenue portion would be helpful.

Dr. Brown added that the amount allowed for the lost revenue is up to \$10 million.

Commissioner Davis stated he will attend future meetings and will share the guidance.

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Area 20 Business Resource Network 22-23 award letter

Economic Development & Workforce Director Rick Szabrak reported that Area 20 Workforce Development Board was awarded a 300,000 Business Resource Network Subgrant. With this funding they will hire a temporary business support and apprenticeship coordinator. Provide bus tours to teachers and school staff to area businesses to help them learn about jobs and skills employers are looking for. And promote local jobs through videos and a marketing campaign highlighting careers in skilled trades, healthcare, and manufacturing.

Pre-Apprenticeship Coordinator for Area 20

Rick Szabrak mentioned that Traci Bakenhaster will be the new Pre-Apprenticeship Coordinator for the Area 20 Workforce Development Board. She will be coordinating programming with everyone at the Workforce Center as well as other schools throughout Area 20.

Ohio Industry Sector Partnership Funding

Ohio Industry Sector Partnership application has been reviewed and approved for \$60,000 in funding for career navigators.

Ms. Cordle continued with the Week in Review update.

Special Dates and Proclamation Schedule

These documents will be sent out to all Department Heads and Elected Officials.

State releases details for \$150 million blighted property demolition program

Michael Kaper with the County Treasurer's Office reported that Governor Mike DeWine and Lt. Gov. Jon Husted this week announced the program details for the Ohio Building Demolition and Site Revitalization Program. The program was established in the state operating budget and was funded with \$150 million in state funds to raze dilapidated commercial and residential buildings.

Of the \$150 million, \$500,000 will be set-aside for each county. The remainder of the funds, approximately \$106 million, will be available on a first-come, first-served statewide basis.

Counties must establish a "lead entity" that will be the applicant and award recipient. A county land bank shall be the lead entity if one is established. If a county lacks a land bank, the board of county commissioners must submit a lead entity letter of intent and grant user access to identify a lead entity.

Eligible properties for the program include blighted, vacant or abandoned structures. Commercial and residential buildings on sites that are not brownfields are eligible properties.

Michael Kaper has been working with the County Parks Department, Villages, Pickerington, Lancaster, and townships to put together a list of eligible properties. Michael also filed the form to designate the Land Bank as the Lead Entity.

Annual DRC Jail Inspection

Ms. Cordle reported that the annual jail inspection by the Ohio Department of Rehabilitation and Corrections (ODRC) was passed with flying colors per the attached report.

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There are NO violations or comments related to the facility, and only some minor recommendations for the administrative operations by the Sheriff's staff.

Sheriff Lape reported that the essential section for the inspection was at 100%. That is the most important section of the report. There were minor record management recommendations. Those recommendations have been corrected. This is the 3rd year in a row for the jail to be compliant. The old jail was grandfathered in. In June 2017, the new jail was not compliant. They took feedback and created policies. The 225-point inspection takes about 2 days onsite.

NACo High Performance Leadership Program

Ms. Cordle congratulated the September 2022 graduates.

Highlights of Resolutions

Administrative Approvals

The review packet contains a list of administrative approvals.

Resolution Review

There are 54 resolutions for the voting meeting.

Resolution of note:

- Appointment of Dr. Brown to the Downtown Lancaster Special Improvement District
- Approving participation for County employees in the NACo High Performance Leadership program
- Approving the Fairfield County Emergency Operations Plan
- 3 resolutions approving grant agreements for the CDBG CHIP program with Community Action

In queue, there were multiple contracting and financial resolutions.

Budget Review

Preliminary Non-Auto Sales Tax

The receipts that are reported and remitted in October and received in January were up 10% from 2020 to 2021.

Recognition

- Congratulations and good job Meagen Bowland and Lori Hampshire (and all the Financial Systems Team) for getting the 2022 budget rolled in the system as of 12.17.2021.
- Congratulations to Jen Dickerson, Rachel Elsea, and Michelle Wright for earning the NACo High-Performance Leadership Certificate during the final quarter of 2021.
- Congratulations to Ed Laramée on his pending retirement.
- Congratulations to Christina Wetzel on her promotion to Payroll Specialist. Christina has been a Settlements and Administration Clerk for over a year and quickly made a difference for that team. She has experience in accounting functions and has an Associate Degree. She is excellent customer service skills and is eager to begin her journey as a Payroll Specialist.

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- Congratulations to Josh Van Dyke for creating and publishing the Tax Faqs on December 23, 2021.
- Andy Boystel has shared how much he appreciates Stacy Knight for how well she has been contributing to the mapping team so quickly after she has been hired. Bravo!
- Thanks to Josh Harper for the good information about the timing of the tax calc. It has been an especially challenging year. Thanks for Noel Soddors for coming in to be of support even though he had scheduled time off.
- Bravo to the Payroll and Finance Team for their hard work at year end. Lori Hampshire, Meagen Bowland, and Angel Horn were especially calm and focused during the year end process which has been described as clean and exact.
- Congratulations to Jason Dolin on his retirement. Jason will be supporting the BOR on a temporary basis in March and throughout the year. We are fortunate to have opportunity to continue to transfer his organizational knowledge.
- Thanks for the County Auditor's excellent participation in the Annual Retreat on January 5th. A strategic plan is placed on the website for 2022-2024.
- Thanks to Jay Mattlin for helping the Board of Elections on January 10th and for helping with the GIS software update.
- Great job, Rachel Enmen, with the terrific customer service you provided in helping a citizen with a referral to Community Action.
- Super job to the Real Estate staff for completing the 2021 Tax Calculation. They worked in conjunction with the Settlements and Administration team who reviewed and verified the reports and have confirmed the Tax Calculation was complete and accurate as of January 6, 2022 – about a week earlier than last year!
- Thanks to David Miller and Dave Burgei for signing up for the EMA sponsored cybersecurity training.
- Thanks to Lori Kidder for researching addresses for accuracy and making corrections for residents. Thanks to Makayla Finley for improving the real estate database.
- Thanks to Lori Hampshire for her management of the certificate of resources.
- Thanks to Angel Horn for organizing year-end reporting. Bravo to Britney Lee (Clerk of Courts) and Christy Noland (EMA) for being first responders with the year-end GAAP reporting.
- The Utilities Department selected a JFS family to support this Holiday Season. In this process, the Utilities employees made a special holiday for Cylus (9) and Cailyn (13) by providing wanted gifts. A big Bravo goes to Akela George for selecting the family, coordinating the needs with the Utilities Department and assuring all the kids wishes were met. She even had money left over to put toward the family's Christmas meal. Thank you – Akela!!
- Thanks to Brian Wolfe for working with a number of departments to verify CARES Act inventory items.
- Congratulations to Josh Crawford for his promotion to Deputy Director of Finance at JFS.

Calendar Review/Invitations Received

Ms. Knisley read the calendar review and invitations received.

- Retrieval Technologies Ribbon Cutting – Wednesday, January 26, 2022, 4-6 p.m., Location: 295 Quarry Rd. SE, Lancaster
- Invitation from DACO – Hindsight, The Art of Looking Back – January 29-30 (Saturday and Sunday), 2022 from 12:00-1:00 p.m.

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- United Way Annual Meeting & Awards Banquet – Tuesday, February 1, 2022, 7:45 a.m. – 9:00 a.m., Location: Olivedale Senior Center – *Commissioner Fix, Commissioner Levacy, Aundrea Cordle, and Jeff Porter will attend*
- Invitation from Magistrate Jill Boone for the County-wide Stepping Up Initiative meeting via Zoom – Tuesday, February 8 at 11:00 a.m.
 - Justice Stratton, who spearheads the state-wide initiative, is kindly asking to have at least one representative from your Court/Office to attend and speak, just for 5-10 minutes, about any programs/initiatives your Court/Office would like to discuss related to mental health services. - Response needed. – *Commissioner Fix to attend*
- Invitation from Big Brothers Big Sisters for the Open House at their new location – Tuesday, January 18, 5:30 p.m. – 7:30 p.m., Location: 625 Garfield Avenue, Lancaster
- Investment Advisory Board Meeting, January 18, 10:30-11:00 a.m.

Correspondence

Items Requiring Response

Informational Items

- Annexation Petition Received – Expedited Type II – 1.455 +/- acres from Violet Township into the City of Pickerington (expect resolution on next week's agenda)
- 2021 Sheriff's Office Furtherance of Justice (FOJ) report
- 2021 Prosecutor's Office Furtherance of Justice (FOJ) report
- Thank you from Violet Grange
- CFLP Notice of Public Hearing – Solid Waste Management Plan
- 2020 Financial Health Indicators at a Glance
- Soil and Water December 2021 Newsletter
- 2021 CCAO Annual Report

Jail Population

- December 21 was at 236 with 20 of those being contracted placements
- December 28 was at 241 with 20 of those being contracted placements
- January 4 was at 265 with 26 of those being contracted placements
- January 11

Old Business

No old business was discussed.

Commissioner Update

Commissioner Davis stated that he was excited to hear about the Commissioner staff meetings.

Commissioner Levacy stated that he was excited to be back and conducting county business.

Commissioner Fix encouraged everyone to join Commissioner Davis in the United Way Polar plunge at Buckeye Lake. He and Commissioner Levacy will match up to \$500 for donations.

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Commissioner Fix reported that the Lawyers are still looking at the rules of the Ohio Opiate Settlement. They encourage County Commissioners to create a board. We are in region 18. Eventually townships and village representatives will be included.

New Business

Nothing was discussed in new business.

Public Comment (continued)

Ms. Judy Stemen spoke about what a stressful time she had over the holidays. She also talked about the vaccines related to COVID-19. See attachments to minutes.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 11, 2022 beginning at 10:06 a.m., with the following Commissioners present: Steve Davis, Jeff Fix, and Dave Levacy. Also present were Aundrea Cordle, Jeff Porter, Bennett Niceswanger, Carri Brown, Tiffany Nash, Garrett Blevins, Stephanie Fyffe, Tony Vogel, Amy Brown-Thompson, Bart Hampson, Heather O'Keefe, Rachel Elsea, Branden Meyer, Deputy Marty Norris, Dan Neeley, Michael Kaper, Jim Bahnsen, Chris Schmelzer, Dennis Keller, Sheriff Lape, Dave Burgei, Judy Stemen, Prosecutor Kyle Witt, Ray Stemen, and Rick Szabrak.

Attending virtually were: Jon Kochis, Jeffrey Camechis, Lynette Barnhart, Tony Vogel, Marcy Fields, Nikki Drake, Rochelle Menningen, Tony Howard, Jeff Barron, Chief Collins, Belinda Nebbergall, Ashley Arter, Jessica Murphy, Shannon Carter, Britney Lee, and other callers.

Pledge of Allegiance

Commissioner Fix asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Fix asked if there were any announcements.

There were no announcements.

Approval of Minutes for Tuesday, December 14, 2021 and Monday, January 10, 2022

On the motion of Dave Levacy and the second of Jeff Fix, the Board of Commissioners voted to approve the minutes for the Tuesday, December 14, 2021, Regular Meeting and Monday, January 10, 2022 Reorganizational Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Jeff Fix, and Steve Davis

Approval of the Commissioners' Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

2022-01.11.a A resolution approving the appointment of Dr. Carri Brown to the
Downtown Lancaster Special Improvement District. [Commissioners]
[Commissioners]

Discussion:

Commissioner Davis thanked Dr. Brown for her willingness to serve.

Dr. Brown thanked the Commission for the opportunity. She also thanked the Prosecutor's Office for reviewing things to make sure there was no conflict.

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- 2022-01.11.b A resolution to approve an agreement for County Employees to participate in the NACO Leadership Academy. [Commissioners]
- 2022-01.11.c A resolution approving an agreement for legal services with Fishel Downey Albrecht Riepenhoff, LLP. [Commissioners]
- 2022-01.11.d A resolution approving the grant agreement with the Ohio Development Services Agency a division of the State of Ohio Office of Community Development (OCD), for the Community Development Block Grant (CDBG) Program, Community Housing Impact and Preservation (CHIP) Program, Program Year (PY) 2021 grant# B-C-21-1AV-1 – Fairfield County Commissioners [Commissioners]
- 2022-01.11.e A resolution approving the grant agreement with the Ohio Development Services Agency a division of the State of Ohio Office of Community Development (OCD), for the Home Investment Partnerships Program (HOME) Community Housing Impact and Preservation (CHIP), Program Year (PY) 2021 grant# B-C-18-1AV-2 – Fairfield County Commissioners [Commissioners]
- 2022-01.11.f A resolution approving the grant agreement with the Ohio Development Services Agency a division of the State of Ohio Office of Community Development (OCD), for the Ohio Housing Trust Fund (OHTF) Community Housing Impact and Preservation (CHIP), Program Year (PY) 2021 grant# S-C-21-1AV-1– Fairfield County Commissioners [Commissioners]
- 2022-01.11.g A resolution authorizing fund to fund transfers for intergovernmental agencies for the 1st half 2022 Allocations - Fairfield County Commissioners[Commissioners]
- 2022-01.11.h A resolution authorizing fund to fund transfers for intergovernmental agencies for 2022 Allocations - Fairfield County Commissioners [Commissioners]
- 2022-01.11.i A resolution to approve a fund to fund transfer from the General Fund#7521 Family Adult Children First Council (FACFC) – Fairfield County Commissioners [Commissioners]
- 2022-01.11.j A resolution authorizing fund to fund transfers for Fairfield County Job and Family Services (JFS) –1st Quarter 2022 Allocation - Fairfield County Commissioners [Commissioners]
- 2022-01.11.k A resolution authorizing a fund to fund transfer for the 1st Quarter 2022 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners]
- 2022-01.11.l A resolution authorizing 2022 Allocations for Humane Society, Lancaster Public Transit, Fairfield County Municipal Court, Hunters Run Conservancy District, Lancaster-Fairfield Community Action Agency, and City of Lancaster - Fairfield County Commissioners [Commissioners]
- 2022-01.11.m A resolution to Approve to appropriate from unappropriated into a major expense category for contractual services for Fund# 2788 – State of Ohio Community Development Block Grant (CDBG) Program – PY2020 CDBG CARES ACT – Fairfield County Commissioners [Commissioners]
- 2022-01.11.n A resolution authorizing fund to fund transfer from the General Fund # 1001 to Fund# 4832 LGIF debt – Fairfield County Commissioners [Commissioners]

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- 2022-01.11.o A resolution authorizing the reduction appropriations in major expenditure object category of contractual services for Fund # 2730, subfund# 8200 FY2018 CDBG/CHIP - Fairfield County Commissioners [Commissioners]
- 2022-01.11.p A resolution authorizing the reduction appropriations in major expenditure object category of contractual services for Fund # 2731, subfund# 8201 FY2018HOME/CHIP - Fairfield County Commissioners [Commissioners]
- 2022-01.11.q A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 1st payment for the 2022 Allocation - Fairfield County Commissioners [Commissioners]
- 2022-01.11.r A resolution authorizing the approval of repayment of an advance to the General Fund – Fund #2731, sub fund 8201 for the PY2018 CHIP/HOME [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Common Pleas Court Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Common Pleas Court resolutions:

- 2022-01.11.s A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas ATP Court Grant 2839 [Common Pleas Court]
- 2022-01.11.t A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Adult Probation Fund 2689 [Common Pleas Court]
- 2022-01.11.u A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Recovery Court Grant 2839 [Common Pleas Court]
- 2022-01.11.v A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas TCAP Grant 2852 [Common Pleas Court]
- 2022-01.11.w A resolution authorizing the reduction in major expenditure object categories appropriations for TCAP Grant Fund 2852 [Common Pleas Court]
- 2022-01.11.x A resolution approving an account to account transfer in a major object expense category – Fairfield County Common Pleas Court [Common Pleas Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Emergency Management Agency Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

- 2022-01.11.y A resolution approving the Fairfield County Emergency Operations Plan and signing of the Promulgation Statement [EMA]

Discussion:

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Ms. Nash reported that there are some major changes to the plan.

Mr. Kochis stated that Ms. Nash hit the ground running. He is happy with the way the plan turned out.

2022-01.11.z A resolution to appropriate from unappropriated in a major expenditure object category for several EMA Funds [EMA]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2022-01.11.aa A resolution to approve an Agreement between Fairfield County and CTL Engineering, Inc. [Engineer]
- 2022-01.11.bb A Resolution to Approve the Construction Drawings for the BER-26 FAI-CR63-1.038 Horns Mill Road Bridge Replacement Project. [Engineer]
- 2022-01.11.cc A Resolution to Approve Advertising for the BER-26 FAI-CR63-1.038 Horns Mill Road Bridge Replacement Project. [Engineer]
- 2022-01.11.dd A Resolution to Approve the Construction Drawings for the HOC-17 FAI-CR28-2.567 Meister Road over a Tributary to Arney Run Bridge Replacement Project.[Engineer]
- 2022-01.11.ee A Resolution to Approve Advertising for the HOC-17 FAI-CR28-2.567 Meister Road over a Tributary to Arney Run Bridge Replacement Project. [Engineer]
- 2022-01.11.ffa A Resolution to Approve Advertising for the MAD-13 FAI-TR303-1.969 Rich Hollow Road over a Tributary to Clearcreek Bridge Replacement Project [Engineer]
- 2022-01.11.gg A Resolution to Approve Advertising for the MAD-13 FAI-TR303-1.969 Rich Hollow Road over a Tributary to Clearcreek Bridge Replacement Project.[Engineer]
- 2022-01.11.hh A Resolution to Approve the Construction Drawings for the PLE-29 FAI-TR273-0.029 Stringtown Road Bridge Replacement Project. [Engineer]
- 2022-01.11.ii A Resolution to Approve Advertising for the PLE-29 FAI-TR273-0.029 Stringtown Road Bridge Replacement Project. [Engineer]
- 2022-01.11.jj A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for membership, electric and cellphone stipend [Engineer]
- 2022-01.11.kk A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for gas pump repairs [Engineer]
- 2022-01.11.ll A resolution to request for appropriations for additional unanticipated receipts of Memo receipts and memo expenses for fund 2580 for

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subdivision inspections of Estates at Lake Forest, Heron West S3,
Chesapeake S3, Spring Creek
S3 P3 and Violet Meadows S6.1 [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Facilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Facilities Resolution:

2022-01.11.mm A Resolution for Approval of Change Order No. 1 to the Contract between Veregy-Dynamix Energy Services and the Fairfield County Commissioners [Facilities]

Discussion:

Mr. Keller reported the change order is due to the additional work needed on the 3rd floor.

Commissioner thanked Mr. Keller and Ms. Cordle for creating the vision on the 3rd floor.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Family, Adult and Children First Council

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Family, Adult and Children First Council resolutions:

2022-01.11.nn A resolution to appropriate from unappropriated funds in a major category expense for the Fund# 7521– Family Adult Children First [Family, Adult and Children First Council]

2022-01.11.oo A resolution approving an account to account transfer for the Fund# 7521, subfund# 8157 - Fairfield County Family, Adult and Children First Council [Family, Adult and Children First Council]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2022-01.11.pp A resolution regarding a Purchase of Service Contract between Functional Training Services, Inc. and Job & Family Services, Community Services Division[JFS]

2022-01.11.qq A resolution regarding Network Placement and Related Services Agreement between Nu Beginnings II, LLC, Child Protective Services Department [JFS]

2022-01.11.rr A resolution regarding Network Placement and Related Services Agreement between National Youth Advocate Program Inc, Child Protective Services Department [JFS]

2022-01.11.ss A resolution regarding Network Placement and Related Services Agreement between Oesterlen Services for Youth and Child Protective Services Department [JFS]

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- 2022-01.11.tt A resolution regarding Network Placement and Related Services Agreement between Safe House Ministries, Inc, Child Protective Services Department[JFS]
- 2022-01.11.uu A resolution regarding Network Placement and Related Services Agreement between Willow Branches of Healing and Child Protective Services Department [JFS]
- 2022-01.11.vv A resolution regarding a Purchase of Service Contract between Avertest, LLC dba Averhealth and Job & Family Services [JFS]
- 2022-01.11.ww A Resolution Amendment regarding approval of an Agreement between The Ohio State University and Fairfield County Job & Family Services, Fairfield County Child Protective Services (CPS) Division [JFS]
- 2022-01.11.xx A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2018 – Public Assistance Fund - Fairfield County JFS [JFS]

Discussion:

Ms. O'Keefe stated that most of the resolutions are related to Network Replacement Renewal agreements.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Major Crimes Unit resolution:

- 2022-01.11.yy A resolution to reduce appropriations in the DLEF and Recovery Ohio Grant funds- MCU [Sheriff - Major Crimes Unit]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Utilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities resolution:

- 2022-01.11.zz A resolution to appropriate from unappropriated in a major expenditure object category Utilities Fund 5842 Greenfield Sewer Admin [Utilities]
[Utilities]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Approval of the Payment of Bills

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2022-01.11.aaa A resolution to approve the payment of vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners [Auditor- Finance]

**Regular Meeting #1 - 2022
Fairfield County Commissioners' Office
January 11, 2022**

2022-01.11.bbb A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval [Comm

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Executive Session – To Consider the Purchase of Property

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss considering the purchase of property at 10:15 a.m.

Discussion: Commissioner Davis stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Staci Knisley, representatives from the Prosecutor's Office, Budget Director Bart Hampson, Dennis Keller, Branden Meyer, and Sheriff Lape.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 10:29 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Review (continued)

Commissioner Fix stated that the Commissioners were back in session at 10:29 a.m. with the following present: Commissioner Fix, Commissioner Levacy, Commissioner Davis. Also present were Aundrea Cordle, Jeff Porter, Staci Knisley, Amy Brown-Thompson, Josh Horacek, Kyle Witt, Branden Meyer, Sheriff Lape, Dennis Keller, and Bart Hampson.

Executive Session – related to pending litigation

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss pending litigation at 10:30 a.m.

Discussion: Commissioner Levacy stated that the following people be included in the executive session: Commissioner Davis, Commissioner Levacy, Commissioner Fix, County Administrator Aundrea Cordle, Deputy County Administrator Jeff Porter, Staci Knisley, representatives from the Prosecutor's Office, Budget Director Bart Hampson, Sheriff Lape, and outside legal counsel.

Roll call on the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Jeff Fix

On the motion of Dave Levacy and second of Steve Davis, the Board voted to exit Executive Session at 10:55 a.m.

Roll call on the motion as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Review (continued)

Commissioner Fix stated that the Commissioners were back in session at 10:56 a.m. with the following present: Commissioner Fix, Commissioner Levacy, Commissioner Davis. Also present were Aundrea Cordle, Jeff Porter, Staci Knisley, Amy Brown-Thompson, Josh Horacek, Kyle Witt, Sheriff Lape, and Bart Hampson.

**Regular Meeting #1 - 2022
Fairfield County Commissioners' Office
January 11, 2022**

Approval to amend Resolution No. 2021-12.14.m

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve to amend Resolution No. 2021-12.14.m; see Resolution 2022-01.11.ccc

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis, the Board of Commissioners voted to adjourn at 10:57 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Jeff Fix

The next Regular Meeting is scheduled for Tuesday, January 18, 2022 at 9:00 a.m.


Motion by: Dave Levacy Seconded by: Steve Davis
that the January 11, 2022 minutes were approved by the following vote:

YEAS: Levacy, Davis, Fix

NAYS: None

ABSTENTIONS: None

*Approved on January 18, 2022



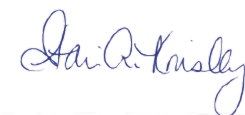
Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Jeff Fix
Commissioner



Staci A. Knisley, Acting Clerk

1875



OFFICE OF COUNTY AUDITOR

County Auditor
Carri L. Brown, PhD, MBA, CGFM
carri.brown@fairfieldcountyohio.gov

FOR IMMEDIATE RELEASE

January 5, 2022

Fairfield County Auditor Announces Strategic Plan— Additional Community Input & Feedback Welcome

Lancaster, Ohio – With input and feedback from internal and external stakeholders, the Fairfield County Auditor has announced a strategic plan for 2022-2024. The strategic plan outlines actions within five themes:

- Updating Financial and Real Estate Assessment Processes to Add Value
- Focusing on Strengths and Customer Service
- Improving Communication and Outreach
- Improving the Use of Technology and Records Management Processes
- Providing Supervisory Support and Coaching Opportunities for Team Members

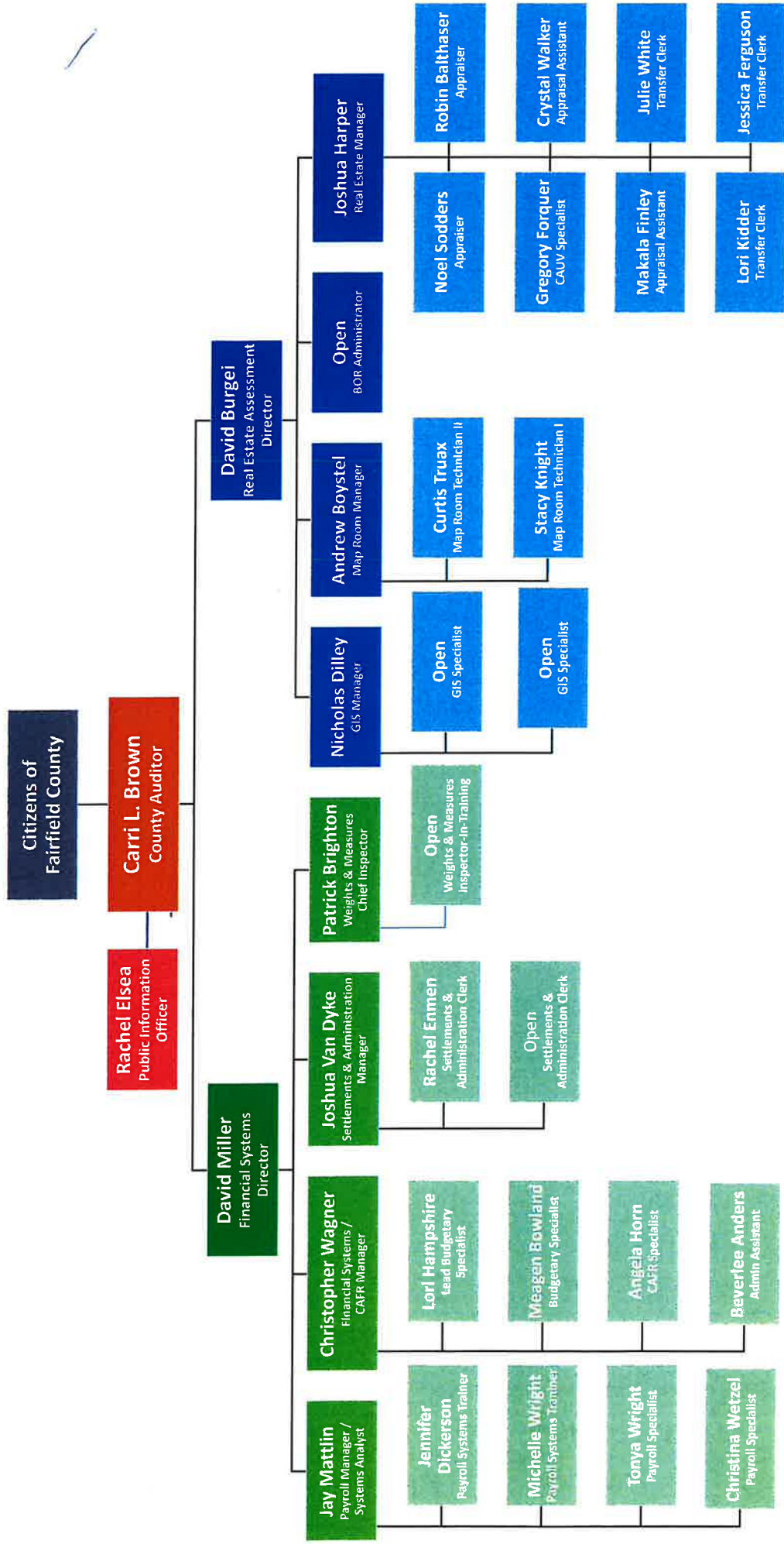
“Beginning with values, vision, and mission, the County Auditor’s team strategic plan provides a roadmap for our brand of excellence. The plan is inclusive and collaborative, uses data, has shared team responsibilities, is transparent, looks forward, and shows leadership’s commitment to change. We conducted a team retreat to develop the plan, which is a living document. We plan to continue the evaluation and review of strategic activities,” stated Carri Brown, County Auditor.

The strategic plan can be viewed at this link: <https://www.co.fairfield.oh.us/auditor/Strategic-Plan.html>.

Feedback and input can be provided by emailing carri.brown@fairfieldcountyohio.gov or rachel.elsea@fairfieldcountyohio.gov

###

S E R V E • C O N N E C T • P R O T E C T



33,875 ÷ 34 employees
 29 filled
 5 vacancies
 12.21.2021

Auditor's Office Mission

To perform statutory duties of the
County Auditor with **excellence,**
integrity, and innovation while
embracing **outstanding internal and**
external customer service to
continuously improve county government.



Dr. Carri Brown
County Auditor
(740) 652-7020

carri.brown@fairfieldcountyohio.gov



David Miller
Financial Systems Director
(740) 652-7046

david.miller@fairfieldcountyohio.gov



David Burgei
Real Estate Assessment Director
(740) 652-7059

david.burgei@fairfieldcountyohio.gov



Rachel Elsea
Public Information Officer
(740) 652-7091

rachel.elsea@fairfieldcountyohio.gov

Team Purpose Statements

Payroll Systems Management

As a centralized point for responsive information about payroll and related Auditor's Office systems, the purpose of Payroll Systems Management is to deliver exceptional customer service by ensuring employees are paid according to approved payroll schedules in compliance with regulations and policy while sustaining effective systems, data, records, reports, and relationships.



Jay Mattlin

Payroll Manager/Systems Analyst

(740) 652-7073

jay.mattlin@fairfieldcountyohio.gov

Jennifer Dickerson – Payroll Systems Trainer
(740) 652-7051

jennifer.dickerson@fairfieldcountyohio.gov

Michelle Wright – Payroll Systems Trainer
(740) 652-3745

Michelle.wright@fairfieldcountyohio.gov

Tonya Wright – Payroll Specialist
(740) 652-7048

Tonya.wright@fairfieldcountyohio.gov

Christina Wetzel – Payroll Specialist
(740) 652-7026

Christina.wetzel@fairfieldcountyohio.gov

Financial Systems/Annual Comprehensive Financial Report Management

The purpose of the Financial Systems/ACFR Management team is to provide superior customer service to the county and vendors by preparing award-winning financial reports and disbursing funds in an accurate, timely, reliable, and technologically-proficient manner while complying with regulations and policy.



Chris Wagner

Financial Systems/ACFR Manager

(740) 652-7042

chris.wagner@fairfieldcountyohio.gov

Lori Hampshire – Lead Budgetary Specialist
(740) 652-7044

Lori.hampshire@fairfieldcountyohio.gov

**Financial Systems/Annual Comprehensive
Financial Report Management (continued)**

Meagen Bowland – Budgetary Specialist
(740) 652-7043
Meagen.bowland@fairfieldcountyohio.gov

Angela Horn – ACFR Specialist
(740) 652-7041
Angela.horn@fairfieldcountyohio.gov

Bev Anders – Administrative Assistant
(740) 652-7025
Bev.anders@fairfieldcountyohio.gov

Settlements and Administration

The Settlements and Administration team calculates tax settlements for public entities; organizes data for tax exemptions, tax budgets, special assessments, and levies; processes multiple licenses and homestead exemptions; and provides courteous administrative support with purpose, integrity, gratitude, and efficiency.



Josh Van Dyke
Settlements & Administration Manager
(740) 652-7021
josh.vandyke@fairfieldcountyohio.gov

Rachel Enmen – Settlements &
Administration Clerk
(740) 652-7022
Rachel.enmen@fairfieldcountyohio.gov

Weights and Measures Inspection

Connecting with multiple departments and businesses, Weights and Measures provides equity in the marketplace by testing and inspecting weighing and measuring devices and ensuring appropriate commercial practices are in place.



Patrick Brighton
Weights & Measures Chief Inspector
(740) 652-7028
patrick.brighton@fairfieldcountyohio.gov

Geographical Information System

With efficiency and accuracy, GIS manages and organizes spatial and tabular datasets while developing accessible applications for the distribution, utilization, and integration of GIS technology for public entities and citizens of Fairfield County.



Nicholas Dilley

GIS Manager

(740) 652-7057

nicholas.dilley@fairfieldcountyohio.gov

Map Room Management

Coordinating with the County Engineer and other leaders, the Map Room team reviews and researches surveys, deeds, and legal descriptions of property for compliance with established conveyance standards while maintaining more than 1,200 tax maps and 71,600 parcel records.



Andy Boystel

Map Room Manager

(740) 652-7064

andrew.boystel@fairfieldcountyohio.gov

Curtis Truax – Map Room Technician
(740) 652-7063

Curtis.truax@fairfieldcountyohio.gov

Stacy Knight – Map Room Technician
(740) 652-7061

Stacy.knight@fairfieldcountyohio.gov

Real Estate Management

With fairness and equity, the Real Estate team transfers and appraises real property and also administers state programs for owners of agricultural properties to receive tax savings.



Joshua Harper

Real Estate Manager

(740) 652-7034

joshua.harper@fairfieldcountyohio.gov

Noel Soddors - Appraiser
(740) 652-7035

Noel.soddors@fairfieldcountyohio.gov

Real Estate Management (continued)

Robin Balthaser - Appraiser

(740) 652-7037

Robin.balthaser@fairfieldcountyohio.gov

Greg Forquer – CAUV Specialist

(740) 652-7036

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Crystal Walker – Appraisal Assistant

(740) 652-7049

Crystal.walker@fairfieldcountyohio.gov

Makala Finley – Appraisal Assistant

(740) 652-7018

Makala.finley@fairfieldcountyohio.gov

Julie White – Transfer Clerk

(740) 652-7033

Julie.white@fairfieldcountyohio.gov

Lori Kidder – Transfer Clerk

(740) 652-7031

Lori.kidder@fairfieldcountyohio.gov

Jessica Ferguson – Transfer Clerk

(740) 652-7032

Jessica.ferguson@fairfieldcountyohio.gov

Board of Revision Administration

With expertise in codified processes, the BOR hears complaints on the market value of property and adjusts values as of the tax lien date when justified by evidence presented during the hearings.



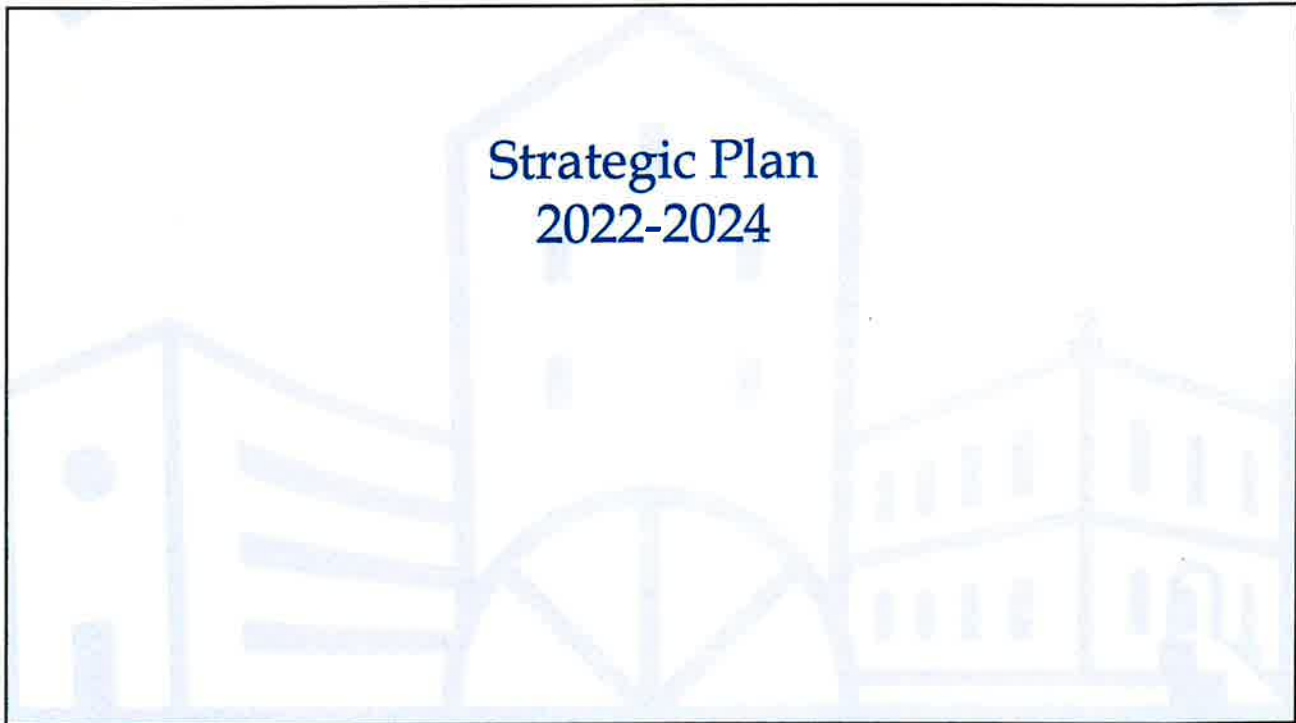
SERVE • CONNECT • PROTECT

1

Purpose of Presentation:

To briefly discuss
the County Auditor's Office
Strategic Plan &
to obtain input and feedback

2



3

Table of Organization

- 33.875 Employees – Full TO
 - 13.4375 FTEs are dedicated to GF activities, 39.67% of FTEs
 - 20.4375 FTEs are dedicated to REA activities, 60.33% of FTEs



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4

Table of Organization

- Updated position descriptions
- Evaluated positions for overtime eligibility
- Evaluated for allowability of REA fund use
- Aligned all systems for correct records
- Crafted 2022 goals aligned with mission and values



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5

Building Teams

- Developed team statements
- Established team meeting schedules
- Focused on strengths
- Conducted evaluation assessment training w/ strengths
- Internal customer service > external customer service



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6

Table of Organization - Strengths

Of 29 employees (not including the elected official),

- 31% have and Associate Degree or two-year certificate within a technical discipline
- 26% have a Bachelor Degree
- 9% have a Master Degree
- 29% have a professional certification or association certificate

Average years of experience – 13 years

*Above US Census & averages for **education and experience***



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7

Engaged Team

Let's review a bit more about the great educational, civic, & community participation of the team:

There is exceptional participation from County Auditor team members in education, civic, and community efforts.

For example, the team includes members of the Regional Planning Commission, Destination Downtown, the Special Improvement District, AGA, GFOA, and IAAO.



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8

Engaged Team

- The team also participates in volunteer activities for United Way, Salvation Army, Chambers, the Masons, Eagles, the Moose Lodge, the Lancaster Ohio Biker Organization, and Rotary.
- Several employees are also coaches and athletic boosters (hockey and archery are favorites).
- Multiple employees volunteer for churches and or serve as a church elder.
- The team even includes a school board member and President of the Pink Hope Society.
- And by the end of 2022, all team members will hold a certificate as a NACo High-Performance Leader.



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9

Values/Mission

Fairfield County's **brand is excellence.**

We Serve.Connect.Protect.

We will **consistently deliver excellent experiences** for our internal and external customers.



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10



SWOT

11



Strategic Themes

1. **Updating** Financial & Real Estate Assessment **Processes to Add Value**
2. Focusing on **Strengths and Customer Service**
3. Improving **Communication and Outreach**
4. Improving the **Use of Technology and Records** Management Processes
5. Providing **Supervisory Support and Coaching** Opportunities for Team Members

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Input & Feedback

Employees
Elected Officials
Department Heads
Agencies
Non-Profits
Cities, Villages, Townships, School Districts
Chambers
Associations
Realtors and Title Searchers
Attorneys
Website
Various Meetings



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13

Roadmap for our brand of excellence

The plan (a living document):

- Is inclusive & collaborative
- Uses data
- Has shared team responsibilities
- Is transparent
- Looks forwards
- Shows commitment to change and innovation.



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14

Annual Retreat

- January 5
- Actionable Guidance from Research
- Strategic Plan
- Required Training Accomplished
- Scheduling of Team Meetings/Evaluations of Plan
- In-Service Ideas
- Speakers Bureau



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15

Questions?



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16

Thank you!

Contact:

Carri Brown, County Auditor

Carri.Brown@FairfieldCountyOhio.gov

740 652 7096



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COUNTY • OHIO

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18

Clifton Strengths Assessment: Carri Brown

Maximizer + Strategic + Achiever + Learner + Input

	Notes for Employee
Maximizer	<ul style="list-style-type: none"> • Excellence, not average, is your measure • Fascinated by people's strengths; feel compelled to nurture it and stretch it towards excellence • Prefers to spend time with people who appreciate your particular strengths and those who are aware of their particular strengths • Tend to avoid those who want to "fix" you; don't want to focus on what you lack, want to capitalize on what you already have • Once you have identified your own strengths, stay focused on them; refine them, improve them, practice them • Explain to others that you are not complacent with your weaknesses, but that you find it more productive to spend time improving your strengths • Seek out partners who can help with tasks that you know involve your weaknesses • Often ask "What if this happens?" "But what if this?" • Allow yourself time to muse about a goal you want to achieve until the patterns/issues emerge; this is vital to your Strategic thinking • Leads with their ideas • Ability to anticipate potential problems can be misconstrued as negativity; can shift this perception by not only pointing out the obstacle but also suggesting a way to prevent or overcome it • Explain to others that your Strategic thinking isn't meant to belittle their ideas but is a natural propensity to consider all alternatives • Trust your intuition as often as possible, even if you are unable to rationally explain them yet • Relishes feeling busy, especially with measurable projects and outcomes (feeling that you have accomplished sometime finite) • Take time to acknowledge your success before moving on to next task • Self-motivated; will benefit from partnering from other hard workers • Enjoys launching new projects and initiatives, as the prospect of what lies ahead is more exciting than what you have accomplished in past • Make sure that you do not lose quality in your eagerness to "do more" •
Strategic	
Achiever	
Learner	<ul style="list-style-type: none"> • Loves to learn; enjoys the process of learning rather than the content or result the most • Not threatened by unfamiliar information • Discover how you learn best; is it through teaching? Quiet reflection? Reading? • Loses all sense of time when in the middle of learning something new; attention intensifies when you "follow the trail"; allow yourself this time as it leads to productivity • Develop ways to track the progress of your learning and celebrate your achievements • Be catalyst for change; others may be intimidated by new rules or skills, but your willingness to soak up this newness can calm their fears • Honor and respect your desire to learn; take on learning opportunities and new skills whenever possible • Inquisitive; enjoys collecting and keeping things, whether words, facts, quotes, or tangible items • Has open and absorbent mind; "mind like a sponge" • Finds many things interesting; values complexity and variety • Devise a system for storing and easily locating information for easy reference • Determine how best to turn the information you have into action so as to become more than just a "repository" of information • Make sure to share the information you possess with others; balance your "input" with "output"; let your friends know that you enjoy answering their questions
Input	

Notes for Supervisor	
Maximizer	<ul style="list-style-type: none"> • Excels in roles in which they help people succeed (coaching, mentoring, managing, teaching) • But, do better taking something that works and making it great rather than taking something that is broken and making it average • Can help you identify best practices in the workplace • Partners well with Restorative, as they will help problem solve when a particular project has drained your energy and enthusiasm • Maximizer philosophy goes against conventional wisdom of focusing on what is broken and fixing it; instead, ask Maximizers to identify what is working and make it better • Will become frustrated and discouraged if you spend too much time focused on their shortcomings rather than their strengths • Strategic thinking is not a skill that can be taught; it is a distinct way of thinking and special perspective that allows them to see patterns while others see complexity • Strategic is especially adept at identifying repercussions quickly and clearly; with wise forethought, can be instrumental in removing barriers to success • Do not misconstrue Strategic thinking and analysis for negativity or resistance to change; solicit potential alternatives instead • Partners well with Activator: pairs need for action with need for anticipation • Involve Strategic in planning meetings and the launching of new initiatives, as they have an innovative yet procedural approach (“If this happened, what should we expect?”) • Give Strategic time to think through a situation before asking for their input
Achiever	<ul style="list-style-type: none"> • Thrives off of work environment that allows them to work as hard as they want and measure their own productivity • Achievers appreciate productive meetings with agendas and measurable action items • Work alongside Achievers and pair them with other hard workers; have low tolerance for “slackers” • Achievers enjoy being busy • Achievers will appreciate attention given to the time and effort they spent accomplishing a certain goal, i.e., “How late did you have to work to get this done?” or “Wow: you have put in a lot of time to accomplish this task.”
Learner	<ul style="list-style-type: none"> • Learners don’t necessarily want to become subject matter experts; it is the process of learning, especially on short term assignments that energizes them • Enjoys the challenge of keeping up with new technologies, rules, and regulations • Encourage them to engage in new trainings, classes, and programs whenever possible • Will do best in a dynamic work environment where they are tasked with learning about new subject matter in short period of time and then allowed to move on to the next new thing
Input	<ul style="list-style-type: none"> • Will excel in roles in which they are charged with acquiring new information daily • Partners well with Focus and Discipline, as they will help you stay on track when inquisitiveness may be distracting • Encourage Input to seek more information in areas of specialization that they are interested in • In meetings, ask Input for information and present opportunity for them to leverage their knowledge



Department of Rehabilitation & Correction

Mike DeWine, Governor
Annette Chambers-Smith, Director

12/30/2021

Sheriff Alex Lape
Fairfield County Justice Center
345 Lincoln Ave.
Lancaster, OH 43130

RE: 2021 Annual Jail Inspection

Dear Sheriff Alex Lape:

In accordance with Section 5120.10 of the Ohio Revised Code and Executive Order 92-03 of the Department of Rehabilitation and Correction, the Fairfield County Justice Center, a full service jail, was inspected on 12/02/2021. The inspection was restricted to assessing compliance with a group of standards, selected from the Standards for Jails in Ohio promulgated by the Department of Rehabilitation and Correction. The group of standards being inspected focused on Reception & Release, Classification, Security, Housing, Sanitation and Environmental Conditions, Communication, Visitation, Medical and Mental Health Services, Food Service, Recreation and Programming, Inmate Discipline, Administrative Segregation, Grievance, Staffing, and Staff Training. The inspection consisted of this Inspector receiving and/or reviewing requested documentation and/or materials, touring selected areas of the jail, and having discussions with various jail staff.

The total actual general housing capacity for the Fairfield County Justice Center is 384. On the date of the jail inspection, there were 249 inmates incarcerated in the Fairfield County Justice Center. The Ohio Department of Rehabilitation and Correction recommended housing capacity for the jail is 384, which is based upon total available living space and other requirements. Officials should maintain prisoner counts within the Department's recommended capacity figure.

The Fairfield County Justice Center (Full Service Jail) is in compliance with 177 standards, 53 "Essential", and 124 "Important".

5120:1-8-01 (A)(1); -01 (A)(2); -01 (A)(3); -01 (A)(4); -01 (A)(5); -01 (A)(6); -01 (A)(7); -01 (A)(8); -01 (A)(9); -01 (A)(10); -01 (A)(11); -01 (A)(12); -01 (A)(13); -01 (A)(14); -01 (A)(15); -02 (A); -02 (B)(1); -02 (B)(2); -02 (B)(3); -02 (B)(4); -02 (B)(5); -02 (B)(6); -02 (D); -03 (A)(1); -03 (A)(3); -03 (A)(4); -03 (A)(5); -03 (A)(6); -03 (A)(7); -03 (B)(1); -03 (B)(2); -03 (B)(3); -03 (B)(4); -03 (B)(5); -03 (B)(6); -03 (B)(7); -03 (B)(8); -03 (B)(9); -03 (B)(10)(a); -03 (B)(10)(b); -03 (B)(10)(c); -03 (B)(10)(d); -03 (B)(11)(a); -03 (B)(11)(b); -03 (B)(11)(c); -03 (B)(12); -03 (B)(13); -03 (B)(14); -03 (B)(15); -03 (B)(16); -03 (B)(17); -04 (A)(1); -04 (A)(2)(a); -04 (A)(2)(b); -04 (A)(3); -04 (A)(4); -04 (B); -04 (C); -04 (D); -04 (E); -04 (F); -04 (G); -04 (H); -04 (I); -04 (J); -04 (K); -04 (L); -05 (A); -05 (B); -05 (C); -05 (D); -05 (E); -05 (F); -05 (G)(1); -05 (G)(2); -05 (G)(3); -05 (H)(1); -05 (H)(2); -05 (H)(3); -05 (H)(4); -05 (H)(5); -05 (H)(6); -05 (I); -05 (J); -05 (K); -05 (L); -05 (M); -05 (N); -05 (O); -05 (P); -05 (Q); -06 (A); -06 (B); -06 (C); -06 (D); -06 (E); -06 (F); -06 (G); -06 (H); -07 (A); -07 (B); -07 (C); -07 (D); -07 (E); -07 (F); -07 (G); -07 (H); -07 (I); -07 (J); -09 (A); -09 (B); -09 (C); -09 (D); -09 (E); -09 (F); -09 (G); -09 (H); -09 (I); -09 (J); -09 (K); -09 (L); -09 (M); -09 (N); -09 (O); -09 (P); -09 (Q); -09 (R); -09 (S); -09 (T); -09 (U); -09 (V); -09 (W); -09 (X); -09 (Y); -09 (Z); -09 (AA); -10 (A); -10 (B); -10 (C); -10 (D); -10 (E); -10 (F); -10 (G); -10 (H)(1); -10 (H)(2); -11 (A); -11 (B); -11 (C); -11 (D); -11 (E); -12 (A); -12 (B); -12 (C); -12 (D); -12 (E); -12 (F); -12 (G); -12 (H); -12 (I); -15 (A); -15 (B); -15 (C); -15 (D); -15 (E); -15 (F); -16 (A); -16 (B); -17 (A); -17 (B); -17 (C); -17 (D); -17 (E); -17 (F); -17 (G); -18 (B); -18 (D); -18 (E);

The Fairfield County Justice Center did not comply with 2 standards, 0 "Essential", and 2 "Important". This letter is intended to serve as a basis for developing plans of action for bringing the facility into compliance with the deficiencies noted during the inspection.

5120:1-8-18 (A) (Important) Jail support staff with routine contact shall receive training in pertinent agency policies and procedures prior to or in conjunction with assignment to jail duties.

(1) During the first year of assignment receive twenty-four hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense, and "Standards for Jails in Ohio."

(2) Two hours of in-service training each subsequent year of employment addressing specific job assignments and/or jail related issues.

Comments: At the time of inspection, the jail did not provide supporting documentation to evidence compliance for this standard. (i.e., During the first year of assignment receive 24 hours of training including legal aspects of corrections, basic security concepts, emergency preparedness, interpersonal communications, first aid/CPR, unarmed self-defense and Standards for Jails in Ohio.)

5120:1-8-18 (C) (Important) Administrators and supervisors shall receive training in addition to the training specified in paragraph (B) of this rule as follows:

(1) Training in jail policies and procedures prior to assignment to jail duties.

(2) During the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations, and records/information management.

(3) Eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement, and other assignment related topics.

Comments: At the time of inspection, Jail Administration did not provide supporting documentation to evidence compliance for this standard and all the components specified. (i.e., Supervisors, during the first year of assignment, forty hours of training including legal aspects of jail management, managerial principles, labor relations and records/information management and eight hours of in-service training each subsequent year of employment addressing special issues, skills-enhancement and other assignment related topics.)

The Fairfield County Justice Center is in compliance with 100% of the Essential Standards and at least 90% of the Important Standards meeting the requirements of a "Compliant Jail". It should be noted however, the jail did not comply with 2 of the Important Standards upon which the facility was inspected. This letter is intended to serve as a basis for developing plans of action for bringing the facility back into compliance with the remaining deficiencies noted during the inspection.

The Bureau of Adult Detention encourages the jail to correct the remaining deficiencies noted in the inspection report prior to the next annual jail inspection. Plan of Action forms are enclosed and can be submitted through the Ohio Jail Management System (OHJMS) at www.OHJMS.Intelligrants.com. Feel free to contact the Bureau if you need assistance or clarification in this effort. The Bureau remains available to discuss the aspects of this report and to provide reference materials or assistance as desired.

Sincerely,



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Commissioners' Meeting 12-14-21

Furious mother says Barack Obama Academy bribed son to get COVID shot without her consent

A California student was given the coronavirus vaccine without parental permission even though he was only 13, a student at the Barack Obama Global Prep Academy, a public school in south Los Angeles. The offer of pizza in exchange for the shot was laid before him, the station reported.

<https://www.wnd.com/2021/12/furious-mother-says-barack-obama-academy-bribed-son-get-covid-shot-without-consent/>
By Jack Davis

The Western Journal
Published December 8, 2021

#RealNotRare: Vax-Injured Women Release Video To Raise Awareness About Adverse Reactions

The establishment continues pushing the false narrative that these dangerous reactions are "extremely rare"

<https://www.infowars.com/posts/realnotrare-vax-injured-women-release-video-to-raise-awareness-about-adverse-reactions/>

by Kelen McBreen
December 8th 2021

"We have been hurt, our lives have been altered and we need help," the women continue. "Doctors are scrambling for answers and we are desperate for help. Help share our stories, help our voices be heard. Help us bring together the medical community so we can receive the help we so desperately need. We are real, we are here and we want our lives back. #RealNotRare."

School that lifted mask mandate surprised by results 'Smiling' is more contagious than COVID-19

<https://www.wnd.com/2021/12/4966349/>
By Art Moore

Published December 8, 2021

Americans Should Require Christmas Guests To Prove They're Vaccinated, Says Fauci

Biden's Chief Medical Advisor essentially tells vaccinated people to fear unvaccinated family members.

<https://www.infowars.com/posts/americans-should-require-christmas-guests-to-prove-theyre-vaccinated-says-fauci/>
by Adan Salazar

December 8th 2021, 1:41 pm

Austrians beg for help: 'Unvaccinated' to face 1 year in prison Inmate will have to bear all costs incurred during jail time

<https://www.wnd.com/2021/12/austrians-beg-help-unvaccinated-face-1-year-prison/>
By WND News Services

Published December 10, 2021

Japan Health Ministry Warns Moderna & Pfizer COVID Vaccines Causing Heart Inflammation in Young People

<https://www.infowars.com/posts/japan-health-ministry-warns-moderna-pfizer-covid-vaccines-causing-heart-inflammation-in-young-people/>

by Jamie White
December 8th 2021

No deaths linked to omicron anywhere in world

EU's health agency gives update amid predictions variant will become dominant

<https://www.wnd.com/2021/12/4966787/>

By Art Moore

Published December 9, 2021

Dr. Ben Carson: Study why ivermectin-using African nations have low COVID mortality

Drugs have become political

<https://www.wnd.com/2021/12/dr-ben-carson-study-ivermectin-using-african-nations-low-covid-mortality/>

By WND News Services

Published December 10, 2021

Hospital Staff Catch Omicron Despite Being Double-Vaxxed, Boosted **Report from Alameda County Health Department admits infected hospital workers were fully vaccinated and many had taken booster jabs**

<https://www.infowars.com/posts/hospital-staff-catch-omicron-despite-being-double-vaxxed-boosted/>

by Adan Salazar

December 10th 2021

CDC announces 79% of all U.S. omicron cases have occurred in vaccinated individuals

22 states have already reported at least 1 case of variant

<https://www.wnd.com/2021/12/cdc-announces-79-us-omicron-cases-occurred-vaccinated-individuals/>

By Abby Liebing,

The Western Journal

Published December 10, 2021

Pfizer CEO: 'I Think We Will Need the Fourth Dose' of COVID-19 Vaccine

https://www.theepochtimes.com/pfizer-ceo-i-think-we-will-need-the-fourth-dose-of-covid-19-vaccine_4148458.html?utm_source=CCPVirusNewsletter&utm_medium=email&utm_campaign=2021-12-10

By Jack Phillips

Epoch Times

December 9, 2021 Updated: December 9, 2021

*** And here this CEO has stated before that he has not taken even the FIRST of the 'jabs' !!!

Dr. McCullough: Vaccine-induced myocarditis in young people 'way more serious' than COVID-induced myocarditis

Inflammation of heart muscle has spiked dramatically among previously healthy people

<https://www.wnd.com/2021/12/dr-mccullough-vaccine-induced-myocarditis-young-people-way-serious-covid-induced-myocarditis/>

By WND News Services

Published December 10, 2021

*** Cases of myocarditis – inflammation of the heart muscle – have spiked dramatically among previously healthy people in heavily vaccinated countries.

Austrians beg for help: 'Unvaccinated' to face 1 year in prison

3

Inmate will have to bear all costs incurred during jail time

<https://www.wnd.com/2021/12/austrians-beg-help-unvaccinated-face-1-year-prison/>

By WND News Services

Published December 10, 2021

**** The country's vaccine mandate law will take effect on **February 1, 2022.**

Unvaccinated people, including children as young as 14-years-old, can be fined up to 2000 euros each time they are caught. In addition, the government can ticket the same individuals several times a day. If you refuse to pay your fine, offenders will be thrown in a special prison for unvaccinated people for up to one year.

**** The inmate will have to bear the costs incurred during their prison stay. The perpetrator also has to pay for his food and his prison cell....whereas all types of criminals do not have to pay the cost of their incarceration. However, they will now demand prison payments of entirely innocent people.

4 States Call in National Guard to Deal With Health Care Staffing Crisis

Indiana, New Hampshire, Maine, New York

https://www.theepochtimes.com/mkt_breakingnews/4-states-call-in-national-guard-to-deal-with-healthcare-staffing-crisis_4152762.html?utm_source=News&utm_medium=email&utm_campaign=breaking-2021-12-12-4&mktids=83ff6a9761ff215744112baddbd803a4&est=pENqVtwL8ZDHR0D%2B93vwabn28e%2BeCpDoUvdz5rTrLo0u

IGo0pO66p%2B%2FsXs39fDs%3D

By Jack Phillips

December 12, 2021

****Philadelphia Now Requires Proof of Vaccine For Restaurants & Indoor Dining**

Medical apartheid coming soon to a city near you.

<https://www.infowars.com/posts/philadelphia-now-requires-proof-of-vaccine-for-restaurants-indoor-dining/>

by Jamie White

December 13th 2021

****Biden spending plan promotes discrimination against Christians**

Would require faith-based child-care centers to abandon beliefs

<https://www.wnd.com/2021/12/biden-spending-plan-promotes-discrimination-christians/>

By Bob Unruh

Published December 13, 2021

****Fauci on your Phone?**

'This is Dr. Anthony Fauci. According to government records you have not yet received your monthly covid booster shot.'

'Until you prove you are following vaccine protocols, your vaccine passport will be revoked, resulting in loss of your privilege to work, worship, and visit your family.'

<https://www.infowars.com/posts/fauci-on-your-phone/>

Ron Paul |

December 13th 2021

****If the vaccine is so great, why are so many people dropping dead?**

'Something very bad and very evil is happening'

<https://www.wnd.com/2021/12/vaccine-great-many-people-dropping-dead/>

By Wayne Allyn Root

Media silence

Published December 13, 2021