

Regular Meeting #2 - 2017
Fairfield County Commissioners' Office
January 10, 2017

Review

The Commissioners met at 9:05 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Chief Perrigo, Jeff Porter, Kyle Witt, Jim Bahnsen, Dennis Keller, David Miller, Michael Kaper, Spencer Remoquillo, Ray Stemen, Rick Szabrak, Aunie Cordle, Dennis Schwallie, and Jon Slater.

Mr. Davis thanked his colleagues for electing him President this year. Things are slowing down in his private practice and he looks forward to being more helpful this year.

- **Legal Update**

Mr. Witt introduced Ms. Amy Brown-Thompson who is joining the civil division of the prosecutor's office. She comes from Licking County. They are looking forward to her joining the team.

The Commissioners and those attending the review meeting welcomed Ms. Brown-Thompson to Fairfield County.

There was no additional legal update.

- **Administration and Budget Update/Carri's List**

Ms. Brown reported that the Commissioners follow the IRS mileage reimbursement rates. For 2017, the mileage reimbursement is 53.5 cents, down from 54 cents in 2016. Communication was provided to financial officers.

On January 16th, offices will be closed in honor of MLK Day. A quote from Martin Luther King, Jr. that fits well with our mission is the following. ***"Life's most persistent and urgent question is: 'What are you doing for others?' "***

- a. Highlights of Resolutions

Ms. Brown highlighted resolutions proposed for approval.

The County Engineer proposed the approval of a federally funded project and agreement for a bridge in Hocking Township as well as the approval of the use of force account.

The County Auditor proposed a resolution to approve travel related to his office and in accordance with the Ohio Revised Code.

The County Sheriff proposed the renewal of the agreement with Violet Township for security.

JFS proposed the renewal of transportation contracts with Creative Coach, Wheels to Go, and the Center for Disabilities.

There were financial resolutions to approve, such as:

- Approval for the reissuance of a bond anticipation note for the Airport (as reviewed with bond counsel, Dennis Schwallie);
- Approval of an adjustment for a receipt and minor correction for the fund balances for the general fund and WIOA fund;
- Ratifying a financial resolution from December 2016 for Juvenile Court;

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- Reductions in appropriations for Utilities, the Major Crimes Unit, and the County Prosecutor (non general fund accounts);
- Reductions in appropriations [for special revenue funds of the Juvenile Court and the Commissioners (CDBG)] and additional appropriations [for the County Sheriff and County Engineer (all in non general fund accounts)];
- A financial settlement relating to the Dehlendorf case from 2006;
- Allocations for the Lancaster Fairfield public transit, the Municipal Court, and Humane Society;
- An account to account transfer of appropriations for the self-funded insurance fund;
- Interest allocations for the Health Department and Parks District for October and November 2016;
- Licking County Buckeye Lake related sewer assessments for November 2016; and
- The payment of bills (and approval of then and now certifications) as needed.

b. Administrative Approvals & Budget Update

The review packet contained a list of administrative approvals for the week. Ms. Brown asked if there were any questions, and none were posed.

In December, BWC refunds were credited to all funds in the aggregate amount of \$99,370; the general fund portion was \$32,000.

Ms. Brown reported Mr. John Pekar, DD Superintendent, indicated a desire to alter the lease with the Commissioners at the Opportunity Center in connection with the changes at DD relating to how DD will no longer be providing direct services. Carri Brown and John Pekar have a meeting set on March 1. In addition, Carri Brown has set meetings with DD Board members for information gathering purposes.

Carri Brown indicated to Anna Tobin, Meals on Wheels Executive Director, and others in an administrative meeting last week that the county could pursue a path of correcting expenditures deemed to be capital outlay from levy expenditures, allowing Meals on Wheels to repay such amount to the county over a period of three years, ending in 2019. This approach is acceptable to the State Auditor, and it is helpful to Meals on Wheels. The County Prosecutor is preparing an agreement that can be approved administratively, as it will be under \$50,000. The amount of the correction is \$49,500 for payments by Meals on Wheels from 2015 and 2016. The State Auditor is not issuing a finding for recovery and desired that the county move forward with a documented plan for correction.

c. Jail and Public Safety facility Update

Ms. Brown reported the project is on track for the next milestone in February where a pod will be available for training purposes.

The most recent report on the jail population shows the population is 214.

Mr. Keller reviewed the photos of the classroom, tiling in a janitors closet, and an electrical room. The kick-off commissioning meeting took place recently. Dynamix will be the commissioning agent and will test thousands of mechanical points between March and May.

Inmates are expected to be moved the first two weeks of June. An exact date and the processes for transition are being worked out. Total completion is expected to be September 17th.

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There has been no increase to the Guaranteed Maximum Price or in change orders. At this point an unexpected event which would result in a large increase in price is not expected due to the amount of work completed. Mr. Keller remains confident the project will remain on schedule and at (or under) budget. This project is running as smoothly as he has ever seen.

Ms. Brown added that Mr. Keller is reviewing how the building will be managed by maintenance staff.

Chief Perrigo continues to be impressed with the working being done at the site.

d. Bravos

Thank you to the Human Resources Department and the Finance Department of the County Auditor's Office assisting the County Administrator in setting up the first UHC submission for the self-funded insurance plan.

- Old Business

Mr. Davis stated that in previous months there had been discussion regarding the potential sale of the Baldwin property on East Main Street to an unknown developer. The Commission made it clear that they were concerned with selling property they had planned to use to an unknown developer and whether or not that sale would be a good idea. Mr. Davis also stated that each Commissioner has to constantly perform a conflict analysis for projects and contracts the county enters into. For Mr. Davis this may be a bit more complex due to his legal practice. While it is not known who the potential developer of the East Main Street property would be, rumors have led Mr. Davis to believe it is Kroger. The current Kroger location on East Main is on property owned by the Sitterly family, a family that is also partners of the Sitterly, Vandervoort, and Davis law firm. For that reason, Mr. Davis will not participate in any discussions, negotiations, or decisions on the potential sale of the Baldwin property.

- New Business (none)

- General Correspondence Received

- a. Holiday Greeting and Thank you from Common Pleas Court

- b. Meal on Wheels Audit

The 2015 State Audit was received. The contract between the county and MOW requires MOW to submit a copy of each financial report as audited. The auditors recommended a few adjustments in practice for the non-profit. The State Auditor conducted a desk review and accepted the report. The Commissioners will accept it as filed.

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, January 19st at 11:30 a.m.
 - 1. Commissioners Levacy and Davis will attend.

- b. Lancaster/Fairfield Chamber Annual Dinner – Saturday, January 21st at 7:00 p.m. at Fisher Catholic

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1. Commissioner Levacy will attend.

c. Fairfield County TID Meeting – Thursday, January 26th at 9:00 a.m. at the Engineer's Office

d. FMC Welcome Rally for Ohio State Orthopedics and Sports Medicine Team – Saturday, January 28th from 11:00 a.m. – 1:00 p.m. at FMC.

1. Commissioner Levacy will attend.

- FYI

- a. Ohio EPA Notice re: Division of Surface Water application for Clean Water Act Section 401 water quality certification

Contact information is included in the notice should anyone have comments.

- b. District 17 Natural Resources Assistance Council request for nominations (sent to Jonathan Ferbrache).

- c. 2016 Law Enforcement Trust Fund Report from Prosecutor's Office

- d. 2016 Furtherance of Justice (FOJ) Report from Prosecutor's Office

- e. 2016 Furtherance of Justice (FOJ) Report from Sheriff's Office

- f. Beach Stop Market Liquor Permit (sent to Sheriff – no concerns)

- g. Pickerington Senior Center January 2017 Newsletter

- h. FERC Notice re: Idle Line 1 Abandonment Project

- Issues Bin

- Open Items

Meeting with Dennis Schwallie re: Airport Note

The Commissioners met at 9:35 a.m. to discuss the airport note renewal with Dennis Schwallie. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Todd McCullough, Chief Perrigo, Jeff Porter, Kyle Witt, Jim Bahnsen, Dennis Keller, David Miller, Michael Kaper, Spencer Remoquillo, Ray Stemen, Rick Szabrak, Aunie Cordle, Dennis Schwallie, and Jon Slater.

Mr. Schwallie stated that the Commissioners would be voting on a resolution to renew the airport note at \$1,000,000 with an interest rate of .9%. Mr. Schwallie provided all of the necessary documents for the note issuance. The note is being purchased by the County Treasurer.

There were no comments or concerns.

At 9:36 a.m. Commissioner Davis stated the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

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A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 10, 2017 beginning at 10:01 a.m., with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Dennis Schwallie, Jon Slater, Dennis Keller, Joshua Horacek, Branden Meyer, Rick Szabrak, Todd McCullough, Jeff Camechis, Amy Brown-Thompson, Mary Beth Lane, Aunie Cordle, David Miller, Ray Stemen, and Ed Laramee.

Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

There were no announcements.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

Mr. Ray Stemen of 2444 West Point Road in Lancaster stated that while many were happy with the election results from November, there were still those who refuse to accept those results and are trying to hold the appointment of the President from office. Everyone needs to call Washington frequently to hold national elected officials accountable, in his opinion.

Approval of Minutes for Tuesday, December 20, 2016

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Tuesday, December 20, 2016 Regular Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Mike Kiger

Abstaining: Steve Davis

Approval of Minutes for Monday, January 9, 2017

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the minutes for the Monday, January 9, 2017 Reorganization Meeting.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Auditor's Office Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Auditor's Office resolution:

2017-01.10.a A resolution granting Fairfield County Auditor Jon Slater Permission to Attend. [Auditor- Admin]

2017-01.10.b A resolution to approve fund balance and cash adjustment for reimbursement received in 2016 in General Fund [Auditor- Finance]

Roll call vote of the motion resulted as follows:

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Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2017-01.10.c | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of September 15, 2016 through October 15, 2016 [Commissioners] |
| 2017-01.10.d | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners] |
| 2017-01.10.e | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners] |
| 2017-01.10.f | A resolution approving an account to account transfer for major object expense categories – Fairfield County Human Resources [Commissioners] |
| 2017-01.10.g | A resolution authorizing the reduction appropriations in major expenditure object category of contractual services for Fund # 2788, subfund# 8112 FY2015 CDBG - Fairfield County Commissioners [Commissioners] |
| 2017-01.10.h | A resolution to approve a Settlement Agreement. [Commissioners] |
| 2017-01.10.i | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners] |
| 2017-01.10.j | A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners] |
| 2017-01.10.k | A resolution authorizing the issuance of \$1,000,000 of Notes to renew previously issued notes for Airport Hangars [Commissioners] |
| 2017-01.10.l | A resolution to ratify the approval of financial resolutions previously approved outside of a regular meeting. [Commissioners] |
| 2017-01.10.m | A resolution authorizing the 2017 allocation to the Lancaster Public Transit - Fairfield County Commissioners [Commissioners] |
| 2017-01.10.n | A resolution authorizing the 2017 allocation to the Fairfield County Municipal Court [Commissioners] |
| 2017-01.10.o | A resolution authorizing the 2017 allocation to the Fairfield County Humane Society [Fairfield County Commissioners]
[Commissioners] |

Discussion: Ms. Brown stated that there would be documents to sign related to the airport note renewal.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

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Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2017-01.10.p A Resolution to Authorize the Use of Force Account by the Fairfield County Engineer. [Engineer]
- 2017-01.10.q A Resolution to Approve an LPA Federal Project Agreement with ODOT for the HOC-43, FAI-33A-7.125 Memorial Drive Bridge Rehabilitation Project. [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Job & Family Services Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Job & Family Services resolutions:

- 2017-01.10.r A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Creative Coach Company [JFS]
- 2017-01.10.s A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Dublin Express Transport Solutions, LTD, d.b.a. Wheels To Go [JFS]
- 2017-01.10.t A resolution regarding approval of a Purchase of Service Contract by and between Fairfield County Job & Family Services, and Fairfield Center for disAbilities and Cerebral Palsy, Inc. [JFS]

Discussion: Mr. Cordle stated that these contracts were all for non-emergency medical transportation services for qualifying clients.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Major Crimes Unit Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Major Crimes Unit resolution to reduce appropriations in OCJS DLELF 7830 Subfund 8140; see resolution 2017-01.10.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Juvenile/Probate Court Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Juvenile/Probate Court resolution authoring the reduction in major expenditure object category appropriations for Juvenile Court Fund 2036 Ohio Dept. of Youth Services; see resolution 2017-01.10.v.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Prosecutors' Office Resolution

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On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Prosecutor's Office resolution authorizing the reduction appropriations in major expenditure object categories for Fund #2784 – Vic/Wit Prosecutor; see resolution 2017-01.10.w.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Sheriff's Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the following Sheriff's Office resolution authorizing the approval of a service agreement by and between Fairfield County Sheriff's Office and the Township of Violet; see resolution 2017-01.10.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of the Utilities Office Resolutions

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Utilities Office resolution authorizing the reduction in major expenditures object category appropriations of Capital Outlaw for Fund #5822; see resolution 2017-01.10.x.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Approval of Payment of Bills Resolution

On the motion of Dave Levacy and the second of Mike Kiger, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2017-01.10.z.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

Mr. Kiger mentioned how much more efficient the meetings and resolutions have become since Mr. Davis and Ms. Brown joined the office.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn at 10:10 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, January 17, 2017, at 10:00 a.m.

Motion by:

Seconded by:

that the January 10, 2017, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on January 17, 2017

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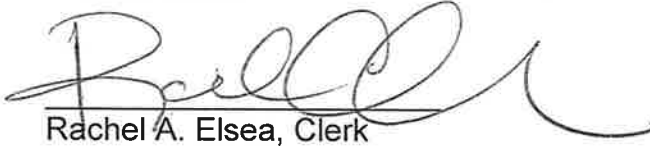
Steven A. Davis
Commissioner



Dave Levacy
Commissioner



Mike Kiger
Commissioner



Rachel A. Elsea, Clerk