

Regular Meeting #2 - 2018
Fairfield County Commissioners' Office
January 9, 2018

Public Viewing – Walnut Alley

The Commissioners met at 8:30 a.m. to for a Walnut Alley vacation petition public viewing at 8555 Royalton Road. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Jeremiah Upp and Wanda Hunter.

The Commissioner, Mr. Upp, and Ms. Hunter viewed the proposed site to be vacated.

Review

The Commissioners met at 9:07 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Jim Bahnsen, Michael Kaper, Joshua Horacek, Amy Brown Thompson, Todd McCullough, Tony Vogel, Ray Stemen, Loudan Klein, Chief Perrigo, Jonathan Ferbrache, Jon Kochis, Aunie Cordle, Jeff Porter, David Miller, Branden Meyer, and Ed Laramée.

- Legal Update

Mr. Horacek stated he did not have a legal update.

- Administration and Budget Update/Carri's List

- a. Announcements

The 2018 Special Dates were in the review packet.

County offices will be observing Martin Luther King Day, January 15th. Offices will be closed. A quote from Martin Luther King, Jr. that fits well with our mission is the following. ***“Life’s most persistent and urgent question is: What are you doing for others?”***

The next elected official and department head roundtable is February 8.

- b. Highlights of Resolutions

Ms. Brown highlighted the resolutions proposed for the regular meeting.

We proposed the approval of an amendment for the construction at the Baldwin Facilities and Emergency Management Center; this was for the management of unsuitable soils and demolition of buried debris. The project remains on time and within its budget.

JFS proposed the approval of a network placement contract for Child Protective Services.

Regional Planning proposed the approval of a right of way for Refugee Road.

The Engineer proposed approval of the use of force accounts, as had been the historical practice, and proposed weight reductions for township and county roads.

A type 1 expedited annexation was on the agenda for 1.67 acres from Walnut Township to the Village of Millersport. This item was reflected as new business, as it was just received. However, the Commissioners have no real discretion on the type 1 expedited annexation.

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There were financial resolutions to approve, such as:

- The renewal of the Airport debt as an internal note;
- The placement of delinquent Buckeye Lake Sewer Assessments on the tax duplicate for September 15, 2017 – October 15, 2017;
- Multiple allocations for 2018;
- Interest credits for November 2017 for the Board of Health and Parks District;
- Grant adjustments for Common Pleas Court and for CDBG/CHIP and HOME/CHIP grants;
- Appropriations from unappropriated funds for the Public Safety Facility Fund (for clean-up financial activity);
- Appropriations for the Prosecutor (minor adjustment for FOJ);
- Appropriations from unappropriated funds for special revenue funds of JFS, Juvenile Court and for FCFACF; and
- The payment of bills (including the UHC payment for the health benefit plan & approval and payment of then and now certifications or substitute then and now certifications, as needed).

Note: There were several appropriations from unappropriated funds for non-general fund activity, and this is not unusual given how information flows for grant related funds.

At the next meeting, the Commissioners will see a contract for services to provide housing for inmates for the City of Canal Winchester. Prior to the voting meeting, there will be a short meeting to review the elements of this contract.

Also at the next meeting, we expect to see an account to account transfer to properly classify expenditures for IT.

c. Administrative and Budget Update

Administrative Approvals/Budget

Administrative approvals from December 11, 2017, through January 5, 2018, were included in a summary available for review. Ms. Brown asked if there were questions, and none were posed.

The 2017 year-end general fund cash balance was \$12.28 M. For the year, sales tax revenues came in above estimates at \$21.8 M (about \$300,000 more for the period than estimated), and we did have very conservative estimates based on the MCO issue. The 2018 estimate for sales tax is \$22.17 M, or 1.69% above the 2017 actual revenues.

All expenditures and budget reports that are traditionally posted to the web pages for transparency have been posted.

The Commissioners follow the IRS mileage reimbursement rates. For 2018, the mileage reimbursement is 54.5 cents, up from 53.5 cents in 2017. Communication was provided to financial officers.

Article in Correction News

The Fairfield County Jail was featured in the November/December 2017 issue of Correction News. A copy of the article will be in the review packet. The focus of the article is the “less institutional look” of the facility and how it blends in with downtown Lancaster. The design, technology, construction, and transitional activities were reviewed in the article. The article is positive one.

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Environmental Survey for the Construction of a Firing Range

Ms. Brown reported that under review is the contract for services for Bennett and Williams to prepare an environmental survey, provide professional consultation for procedures, and oversee the construction of a firing range at the Pine Grove Landfill. The environmental survey needs to occur prior to continued planning with the Landfill. There is an administrative meeting to review this matter on January 17th.

d. BRAVOs

Thank you to Val Carpico for organizing the statewide Reentry Coalition Meeting at Liberty Center on December 20, 2017. It was a productive, forward thinking meeting in support of reentry coalitions across the state.

- Old Business

- New Business

- a. Expedited Type 1 Annexation Petition Received – 1.67 acres from Walnut Township to Millersport (on Regular Meeting Agenda for approval).

- General Correspondence Received

- Calendar Review/Invitations Received

- a. Pickerington Chamber Lunch – Thursday, January 18th at 11:30 a.m. at the Pickerington Senior Center
 - 1. Commissioner Levacy will attend.
 - b. Canal Winchester Chamber Dinner – Friday, January 19th at 6:00 p.m. at the Paddock Links Golf Course, Groveport
 - c. Lancaster-Fairfield Chamber Dinner – Saturday, January 20th at 7:00 p.m. (trade show at 5:00 p.m., awards at 8:00 p.m.) at Fisher Catholic High School
 - 1. Commissioner Levacy will attend.
 - d. United Way Awards Banquet – Wednesday, January 24th at 5:45 p.m. at the Liberty Center
 - 1. Commissioner Levacy will attend.
 - e. Meals on Wheels Annual Dinner & Awards – Thursday, January 25th at 6:00 p.m. at Olivedale
 - f. Pickerington Chamber Dinner – Friday, February 9th at 6:15 p.m. at Zion Pickerington Church, Pickerington
 - 1. Commissioner Levacy will attend.

- FYI

- a. The jail population is 304.
 - b. Prosecutor's 2017 Furtherance of Justice (FOJ) Report – reconciliation is in process and the report was received
 - c. Notice from HR to all county employees re: benefits updates
 - d. Thank you from Val Carpico
 - e. Letters re: Commission President designees – the letters were reviewed.

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- f. Canal Winchester Chamber Sponsorship
- g. Pickerington Senior Center January 2018 Newsletter (in newsletter folder)
- h. The DD newsletter was received via email earlier in the morning.
- Issues Bin (none)
- Open Items

Mr. Levacy stated that February 9th is National Law Enforcement Appreciation Day. We appreciate law enforcement today and every day.

Commissioner Davis stated at 9:20 a.m. that the Commission would be in recess until the airport debt renewal meeting at 9:45 a.m.

Meeting re: Airport Debt Renewal

The Commissioners met at 9:56 a.m. to discuss airport debt renewal. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown Thompson, Jeff Porter, Michael Kaper, Tony Vogel, Rick Szabrak, Todd McCullough, Ed Laramee, Chief Lape, Jon Kochis, Jonathan Ferbrache, Loudan Klein, Jim Bahnsen, Jeff Barron, Staci Knisley, Jeremiah Upp, and Dennis Schwallie.

Mr. Davis thanked Mr. Schwallie for coming.

Mr. Schwallie reviewed the terms of the debt renewal which would be \$940,000 at an interest rate of 1.2%. The building debt that was passed late last year will also be closing next week.

Mr. Davis asked about the interest rate.

Mr. Bahnsen replied that he checked with 5/3 bank on the current rates and picked a favorable rate as this is inhouse.

Review (continued)

The Commissioners met at 9:56 a.m. to continue review of legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown Thompson, Jeff Porter, Michael Kaper, Tony Vogel, Rick Szabrak, Todd McCullough, Ed Laramee, Chief Lape, Jon Kochis, Jonathan Ferbrache, Loudan Klein, Jim Bahnsen, Jeff Barron, Staci Knisley, Jeremiah Upp, and Dennis Schwallie.

Mr. Davis stated that the Commissioners received the annual report from the hospital and congratulated FMC on their recent expansion of services in the Amanda area. It is great that they are reaching out to these other areas in the county.

Commissioner Davis stated at 9:50 a.m. that the Commission would be in recess until the 10:00 a.m. Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, January 9, 2018 beginning at 10:00 a.m., with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jim Bahnsen, Ed Laramee, Dennis Schwallie, Jeff Porter, Aunie Cordle, Joshua Horacek, Amy Brown-Thompson, Rick Szabrak, Loudan Klein, Tony Vogel, Todd McCullough, Jeff Barron, Chief Lape, Jeremiah Upp, Jonathan Ferbrache, Jon Kochis, and Branden Meyer.

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Pledge of Allegiance

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Davis asked if there were any announcements.

Ms. Elsea stated a resolution was removed and the new agenda should go through resolution "bb".

Mr. Davis encouraged everyone to continue to keep Mr. Kiger in their thoughts and prayers.

Public Comment

Commissioner Davis asked if anyone from the public who would like to speak or offer comments.

There were no public comments.

Approval of Minutes for Tuesday, December 19, 2017 and Monday, January 8, 2018

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the minutes for the Tuesday, December 19, 2017 and Monday, January 8, 2018 Regular Meetings.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

Approval of the Commissioners Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners resolutions:

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| 2018-01.09.a | A resolution to appropriate from unappropriated funds in a major category expense for capital outlay, Public Safety Capital Project Fund# 3810 – Fairfield County Commissioners [Commissioners] |
| 2018-01.09.b | A resolution to approve the annexation of 1.67 +/- acres from Walnut Township to the Village of Millersport, Expedited Type I, pursuant to ORC 709.022, Annexation of Land by Haymes S. Snedeker, Authorized Member, HSC Millersport, LLC. [Commissioners] |
| 2018-01.09.c | A resolution authorizing the County Auditor to assess and place on the tax duplicate delinquent sewer rentals for the Buckeye Lake Sewer System for the dates of September 15, 2017 through October 15, 2017 [Commissioners] |
| 2018-01.09.d | A resolution authorizing the issuance of \$940,000 of notes to renew notes previously issued to pay part of the cost of acquiring, constructing, and equipping airport facilities at the Fairfield County Airport. [Commissioners] |
| 2018-01.09.e | A resolution authorizing 2018 Allocations [Commissioners] |
| 2018-01.09.f | A resolution authorizing fund to fund transfers for intergovernmental agencies for the 1st half 2018 Allocations Fairfield County Commissioners [Commissioners] |

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- 2018-01.09.g A resolution to appropriate from unappropriated in a major expenditure object category for FY2016 CHIP/HOME Fund# 2731, subfund# 8137 – Fairfield County Commissioners [Commissioners]
- 2018-01.09.h A resolution authorizing a fund to fund transfer for the 1st Quarter 2018 Allocation for the Multi County Juvenile Detention Center (MCJDC) - Fairfield County Commissioners [Commissioners]
- 2018-01.09.i A resolution to approve a memo expense for interest allocation reimbursement for Fairfield Department of Health – Fund #7012 & Fund# 7321 [Commissioners]
- 2018-01.09.j A resolution to appropriate from unappropriated in a major expenditure object category for FY2016 CHIP/CDBG Fund# 2730, subfund# 8136 – Fairfield County Commissioners [Commissioners]
- 2018-01.09.k A resolution to approve a memo expense for interest allocation reimbursement for Fairfield County Historical Parks – Fund # 7308 [Commissioners]
- 2018-01.09.l A resolution authorizing fund to fund transfers for intergovernmental agencies for 2018 Allocations - Fairfield County Commissioners [Commissioners]
- 2018-01.09.m A resolution authorizing fund to fund transfers for Fairfield County Job and Family Services (JFS) –1st Quarter 2018 Allocation - Fairfield County Commissioners [Commissioners]
- 2018-01.09.n A resolution authorizing a fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – 1st payment for the 2018 Allocation - Fairfield County Commissioners [Commissioners]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Common Pleas Court Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Common Pleas Court resolutions:

- 2018-01.09.o A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas 2839 [Common Pleas Court]
- 2018-01.09.p A resolution to appropriate from unappropriated in a major expenditure object category Fairfield County Common Pleas Adult Probation Fund 2689 [Common Pleas Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

- 2018-01.09.q A Resolution to Authorize the Use of Force Account by the Fairfield County Engineer. [Engineer]

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2018-01.09.r A Resolution to Allow Weight Reductions on County and Township Roads for 2018. [Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Facilities Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Facilities resolution for approval of Change Order No. 1 to the contract between Fredericksburg Building, LLC and the Fairfield County Commissioners; see resolution 2018-01.09.s.

Discussion: Ms. Brown stated this resolution was relating to buried debris at the site. The project remains on time and budget.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Family, Adult, and Children First Council Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council Office resolution to appropriate from unappropriated in a major expenditure object category Family, Adult & Children First Council Fund 7521, Healthier Buckeye Council; see resolution 2018-01.09.t

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2018-01.09.u A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2015 – Child Support Enforcement Agency Fund - Fairfield County JFS [JFS]

2018-01.09.v A resolution to approve additional appropriations by appropriating from unappropriated into a major expense object category – Fund # 2843 – Ohio Start Grant Fund - Fairfield County JFS [JFS]

2018-01.09.w A resolution regarding Network Placement and Related Services Agreement between The Julia Paige Family Center, LLC, and Job and Family Services, Child Protective Services Department [JFS]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Juvenile/Probate Court Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Juvenile/Probate Court resolutions:

2018-01.09.x A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court Fund #2408 Drug Court Program Fund [Juvenile/Probate Court]

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2018-01.09.y A resolution to appropriate from unappropriated in a major expenditure object category – Juvenile Court, #2036 Ohio Department of Youth Services Fund [Juvenile/Probate Court]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Prosecutor Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Prosecutor resolution to appropriate from unappropriated in a major expenditure object category for Fund 1050 Allowances – FOJ; see resolution 2018-01.09.z.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of the Regional Planning Commission Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Regional Planning Commission resolution to accept right-of-way in connection with the development of the Gillian Property; see resolution 2018-01.09.aa.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Approval of Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2018-01.09.bb.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Dave Levacy and Steve Davis
Absent: Mike Kiger

Commissioner Davis stated at 10:07 a.m. that the Commission would be in recess until the 10:30 a.m. public hearing.

Public Hearing – Walnut Alley

The Commissioners met at 10:35 a.m. to for a Walnut Alley vacation petition public hearing. Commissioner Davis called the meeting to order with the following Commissioners present: Steve Davis and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Joshua Horacek, Amy Brown-Thompson, Jonathan Ferbrache, Jeremiah Upp, and Ed Laramée.

Mr. Davis stated that earlier in the morning he, Mr. Levacy, Mr. Upp, and Ms. Hunter (POA for Ms. Dunkle) had viewed the site.

Mr. Upp stated that the alley separated rear lots from the lots on Royalton Road. There are already buildings encroaching on the alley. The POA has approached the Commissioners to vacate the alley and make the lot whole. Mr. Upp does not see a reason not to vacate the alley.

Ms. Elsea added that the prosecutor had provided an opinion after the first petition was filed stating the Commissioners could vacate an alley that was not formally accepted.

Mr. Davis stated that Ms. Hunter indicated at the closing that title companies would not close on the property without the alley being vacated due to the out buildings.

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Ms. Upp stated that history indicated there were some issues with the vacation procedures in the Royalton area. He believes this instance is a result of that.

There were no comments in support of or opposition to the petition.

Mr. Davis stated that the map, onsite inspection, and discussions with the POA indicated this is an alley that will never be used.

Ms. Elsea stated the resolution would be on for the Commissioners approval next week.

The public hearing was closed at 10:37 a.m.

Adjournment

With no further business, on the motion of Dave Levacy and a second of Steve Davis the Board of Commissioners voted to adjourn at 10:38 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy and Steve Davis

Absent: Mike Kiger

The next Regular Meeting is scheduled for Tuesday, January 16, 2018 at 10:00 a.m.

Motion by:

Seconded by:

that the January 9, 2018, minutes were approved by the following vote:

YEAS:

NAYS: None

ABSTENTIONS: None

*Approved on January 16, 2018



Steven A. Davis
Commissioner



Dave Levacy
Commissioner

Absent

Mike Kiger
Commissioner



Rachel A. Elsea, Clerk