



Dave Yost • Auditor of State

Ohio Auditor of State's Open Government Unit with the Fairfield County Commissioners and Rushcreek Township has together coordinated to present:

Certified Public Records Training to elected officials and their designees

Friday, March 6, 2015

The Fairfield County Board of Commissioner's Hearing Room, Fairfield County Courthouse
210 East Main Street, Floor 3
Lancaster, Ohio 43130
10:00a.m. – 1:15 p.m.
Registration begins at 9:30 a.m.

This free course fulfills an elected official's requirement to take a Certified Public Records Training once during each term of elected office. The training session may be attended by an official, or an individual they designate to attend.

Attendees can expect to learn about the public records responsibilities of elected officials and public offices. The course will also cover the rights of the public records requester, the Public Records Act; Open Meetings Act and records retention.

Attorneys attending will receive 3.0 hours of Continuing Legal Education

During regularly scheduled financial audits, the Auditor of State is required to ensure that elected officials, or their appropriate designee, have received Certified Public Records Training. The Auditor of State will also review whether the entity has implemented the new records policy provisions set forth by the new law.

REGISTRATION TO OPEN JANUARY 2, 2015

REGISTER at:

<https://ohioauditor.gov/trainings/registration.html>

If you need assistance with the registration process, please contact Denise Carr at 614-728-7116.