

**Review Session**  
**Fairfield County Commissioners' Office**  
**March 2, 2007**

**Executive Session to discuss personnel matters**

At 1:45 p.m., Judith Shupe made a motion to go into executive session to review personnel issues. The motion was seconded by Jon D. Myers. Roll call vote of the motion resulted as follows: Voting aye thereon: Judith K. Shupe, Jon D. Myers, and Mike Kiger.

Present during the executive session were Jon Myers, Judy Shupe, Mike Kiger, and Carri Brown.

At 1:55 p.m., Judith Shupe made a motion to exit executive session. The motion was seconded by Jon D. Myers. Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith K. Shupe, Jon D. Myers, and Mike Kiger.

**Review Session**

The Board of Commissioners met to go over plans for the State of the County Address. Present at the review session were Jon Myers, Judith Shupe, Mike Kiger, and Carri Brown.

Topics of discussion included plans for growth, general revenue fund finances, & activities and accomplishments.

Judy Shupe requested everyone brainstorm about a clever way to give away the "table prizes" from the recycling center.

**Adjournment**

With no further business to come before the Board, on motion of Jon D. Myers and on the second of Judith K. Shupe, the Board of Commissioners voted to adjourn the meeting at 3:50 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon D. Myers, Judith K. Shupe, and Mike Kiger.

**THE NEXT REGULAR COMMISSIONERS' MEETING IS SCHEDULED TUESDAY, March 6, 2007, AT 10:00 A.M.**

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Mike Kiger Commissioner	Jon D. Myers Commissioner	Judith K. Shupe Commissioner
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Carri L. Brown  
Clerk/Manager

## **Department Head Meeting, March 5, 2007**

On March 5, 2007, from 10:00 a.m. – 10:55 a.m., the Board of Commissioners met with Department Heads to review the monthly departmental updates. Present at the meeting were Mike Kiger, Jon Myers, Judy Shupe, Carri Brown, Michael Orlando, Don Sherman, Bill Arnett, Mike Miller, and Joe Spybey.

In addition to the highlights provided within the departmental updates, here are the notes from March 5, 2007. The notes are in the order of the updates attached.

### *County Clerk/Manager Update*

Carri will connect with Randy Carter to check on the potential of wireless connect for the Courthouse and Hall of Justice buildings. The option of having wireless connections with password protection is favored.

Please see the update text for date reminders.

With respect to the question about drills/procedures, Joe will revisit the idea of annual fire and tornado (or other safety) drills.

Mike Kiger leads the safety/security committee, and the drills, panic buttons, CPR training, and other security items will be reviewed.

Please notify Carri if you want a State of the County Address display.

Also, please touch base with Carri for a meeting about travel and expense reimbursement procedures.

### *Dog Shelter*

Mike Miller is going to conduct a cost/benefit analysis of the lethal injection method prior to the approval of the purchase of a new euthanasia chamber.

### *Economic Development*

Bill Arnett is a member of the CIC Executive Committee, as the County Economic Director, which is a position on the committee by title.

### *Facilities/Maintenance Update*

Joe reported that he would be ready to advertise for the Liberty/optic line/lighting project within 2 weeks.

Joe also reported continuing problems with the HVAC units at the Hall of Justice.

### *JFS Update*

ODJFS Deputy Director Jeanne Carroll will visit JFS.

The department recently underwent a Civil Rights review, and Michael will share information about specific posters and other items to benefit all departments. A potential future roundtable discussion about Civil Rights might be appropriate.

Michael will connect with Carri regarding adjustments to the current lease of the JFS building, as a follow-up to the JFS audit.

Eleven new children were ordered into placement recently. Some of the children were passing through Fairfield County, and there are no relatives available for a kinship placement.

*HR Update*

FMC and UHC have not been able to negotiate a contract at this time. As of now, effective 4.1.07, FMC will be out of network. A new prescription vendor will be in place 4.1.07.

*EMA Update*

EMA must receive requests for the FY07 Homeland Security Grant by March 17, 2007.

*Water and Sewer Update*

Don will be following up with the Commissioners re: a question from Dr. Young, a question from Mr. Dehlendorf, and two personnel items.

FYI: The Board of Building Standards hearing is a *state* hearing.

Water and Sewer has an active, successful safety/security committee. Security upgrades will be made with a Homeland Security grant of about \$15,000.

FYI: The Water and Sewer calendar is on Outlook.

**Executive Session to discuss personnel matters**

At 11:10 a.m., Jon D. Myers made a motion to go into executive session to review personnel issues. The motion was seconded by Judith K. Shupe.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon D. Myers, Judith K. Shupe, and Mike Kiger.

Present during the executive session were Jon Myers, Judy Shupe, Mike Kiger, and Carri Brown.

At 11:20 a.m., Judith Shupe made a motion to exit executive session. The motion was seconded by Jon D. Myers.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith K. Shupe, Jon D. Myers, and Mike Kiger.

**THE NEXT REGULAR COMMISSIONERS' MEETING IS SCHEDULED TUESDAY,  
March 6, 2007, AT 10:00 A.M.**

Mike Kiger  
Commissioner

Jon D. Myers  
Commissioner

Judith K. Shupe  
Commissioner

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Carri L. Brown  
Clerk/Manager