

**Regular Meeting #08-42
Fairfield County Commissioners' Office
October 7, 2008**

9:00 a.m. Meeting with Jeanette Addington

The Board of Commissioners met with Jeanette Addington to discuss the 2009 annual budget for Fairfield County. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Staci Knisley, Jason Dolin and Scott Zody.

Ms. Addington provided an overview of the budget as it stands following the annual Budget Retreat, stating that the appropriation levels were tied to the Auditor's estimated revenues and the projected cash carryover for the end of 2008. The revised numbers she has reflect the increased health insurance premiums for county employees, a start-up allocation for Child Protective Services and Adult Protective Services to implement levy enhancements, a fuel allocation for the Sheriff's Office, and an allocation for the Historical Parks

Ms. Knisley stated that the Sheriff's Office has a resolution on the day's agenda to transfer several thousand dollars out of their salary line items into their equipment line items. Ms. Addington stated that concerns her, as the Sheriff's Office had indicated a concern about a shortage in salary funding and they should not be taking funding away from that line item.

Commissioner Myers asked if there was funding included for the decorative Arts Center wall repair, and Ms. Addington stated that she was not aware of that project. Mr. Zody stated that he and Joe Spybey had met last week with Dave Harcum and Julie Park, and he had intended to update the Board during the Review Session.

Commissioner Myers asked if there was funding available in the unanticipated emergency line item, and Ms. Knisley stated that there was, but she would be taking funds out of that line between now and the end of the year to address smaller issues as they arise, such as the repairs to the Hall of Justice and Job & Family Services roofs. Commissioner Shupe stated that she would prefer to go ahead and replace the entire shingle base on the Hall of Justice per Joe Spybey's recommendation, since it would be due for replacement in 2010 anyway.

Ms. Addington stated that there should be sufficient cash to cover projects like that, but cautioned against depleting the cash balance any further. Commissioner Shupe asked what the cash carryover balance would be, and Ms. Addington stated that she would prefer to have a 25% carryover, and the county should achieve that.

Ms. Addington asked if the Board wished to make any adjustments to the Board of Elections (BOE) or if there is any way to more closely monitor the BOE spending on a monthly or quarterly basis. Ms. Knisley stated it would be difficult, and Commissioner Myers stated that the problem with the BOE is more of a management style issue than just spending.

Commissioner Shupe stated that the BOE recently eliminated a lot of voting precincts in the rural parts of the county, like Madison Township. Commissioner Kiger stated that Berne Township had all of the voting locations in the township eliminated, and the citizens are very upset.

Ms. Addington asked if the Board wished to meet with any of the agencies, and Commissioner Myers asked which agencies Ms. Addington recommend they meet with, and Ms. Addington stated the Sheriff and BOE were the ones that are most out of synch with the budget parameters.

Commissioner Kiger stated that he was under the impression that the Board provides the sheriff with what he needs, and asked if he is saying that he does not have enough funding? Ms. Addington stated that the Board provides funding based upon the current needs from year to year, but she is concerned about the Sheriff transferring funds from

salary to supplies in such large amounts, as it would indicate they have more funds than they need.

Commissioner Myers stated that the Sheriff is entering into contract negotiations this year, and may need additional funding depending on the outcome of those discussions. Ms. Knisley stated that it sounds like he already has more than enough in those line items.

Ms. Addington stated that the Board could base the 2009 numbers on the final 2008 numbers and go from there. Commissioner Myers asked how much the Sheriff was transferring out of his salary line items, and Ms. Knisley stated that they were taking \$120,000 from the Sergeants and Lieutenants line, \$50,000 from the Deputies line, \$60,000 from the Dispatch line, and \$42,000 from the Employees line for a total of \$272,000.

Commissioner Shupe suggested the Board meet with the Sheriff to discuss and hold the item for the week. The Board contacted Chief Deputy Jerry Perrigo by telephone and held a conference call to discuss the request.

Chief Perrigo informed the Board that the Sheriff is proposing to take most of the transfer from the Sergeant and Lieutenant salary line due to a vacancy when Darrell Ball resigned last year. Ms. Knisley pointed out that the \$120,000 being transferred from that line was much greater than Mr. Ball's salary. Chief Perrigo also stated that the Deputies line item is a \$3 million line item, and they are only transferring \$50,000 from that, and the Dispatchers line has been short all year.

Ms. Knisley asked if this means the Board could reduce the salary line items in the 2009 budget, since these amounts are being transferred, and Chief Perrigo stated that he believes those funds will be needed in 2009.

Commissioner Shupe stated the planned 3% increase should be based upon each agency's final budget. Chief Perrigo stated that for budget planning purposes, he and the Sheriff's fiscal officer go line by line and employee by employee when putting their numbers together, but there are many personnel changes throughout the year to take into account.

Ms. Knisley asked Chief Perrigo if enough funding would be left to cover payroll costs for the remainder of the year, and Chief Perrigo stated that he believes there would be sufficient funding for that. Mr. Zody asked Chief Perrigo if there would be sufficient funding to cover the increased health insurance premiums that begin in December, and Chief Perrigo stated that would be covered as well.

Commissioner Kiger asked who puts together the Sheriff's budget, and Chief Perrigo stated that he and Elissa Dowdy do the work and it is reviewed by the Sheriff. Commissioner Myers asked what the supplies are for, and Chief Perrigo stated they are mainly purchasing gasoline and food for the inmates. Commissioner Myers asked if that included radios, and Chief Perrigo stated that he was not sure if radios were included or not, but some contract services would be covered under the Supplies line.

Ms. Addington asked if the 2009 line items were calculated by person, and Chief Perrigo stated that was the case. Ms. Knisley asked if the Sergeant and Lieutenant line should be reduced given Mr. Ball's resignation, and Chief Perrigo stated they would much prefer to maintain the level of that line item.

Commissioner Shupe asked if the Chief could sit down to discuss next week, and Chief Perrigo stated that his concern is that there is only \$4,000 left in the supplies account, and they will be in the red by then.

The Board concluded the conference call with Chief Perrigo stating that the Sheriff would not request any additional funding for the year if this transfer was permitted.

Commissioner Myers suggested the Board begin more closely tracking the Sheriff's Office monthly expenses, and Ms. Knisley stated she would work on that. Commissioner Kiger stated that he has not heard about any complaints from the deputies relative to staffing levels.

Ms. Addington asked the Board if they still wished to provide the proposed fuel allocation to the Sheriff for 2009, and Commissioner Kiger asked what 3% of the amount being transferred would amount to, and Ms. Addington stated that it would be around \$15,000.

Commissioner Shupe stated that the only remaining question appeared to be the Board of Elections, and Ms. Addington stated that is correct.

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, October 7, 2008 beginning at 10:00 a.m., with the following Commissioners present: Jon Myers, Judith Shupe and Mike Kiger. Also present were Mary Jane Gard, Ed Laramee, Tony Vogel, Jason Dolin and Scott Zody.

Announcements

Mr. Zody announced that item 08-09.23.b, which has been tabled by the Board on September 23, would be reconsidered at the end of the agenda.

Public Comment

There were no public comments.

Approval of Minutes for Tuesday, September 30, 2008

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the meeting minutes for Tuesday, September 30, 2008

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of a petition to annex 67.298 acres, more or less, in Violet Township to the City of Pickerington pursuant to ORC 709.16, annexation of land by petition submitted by landowner

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a petition to annex 67.298 acres, more or less, in Violet Township to the City of Pickerington pursuant to ORC 709.16, annexation of land by petition submitted by landowner, see resolution 08-10.07.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of an agreement to update Policing Protection with the Pickerington City Schools

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve and agreement to update policing protection with the Pickerington City Schools, see resolution 08-10.07.b

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Approval of acceptance of a Victims of Crime Act and State Victims Assistance Act grant for the funding period October 1 2008 through September 30, 2009 for the Fairfield County Prosecutor's Office, Victim/Witness Assistance Division

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the acceptance of a Victims of Crime Act and State Victims Assistance Act grant for the funding period October 1 2008 through September 30, 2009 for the Fairfield County Prosecutor's Office, Victim/Witness Assistance Division, see resolution 08-10.07.c

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of transfer of vehicles to the Fairfield Historical Parks

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the transfer of vehicles to the Fairfield Historical Parks from the Fairfield County Maintenance Department, see resolution 08-10.07.d

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Approval of plans and authorization to advertise for bids – Pickerington/Fairfield County Emergency Water Line Construction - Utilities

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a plans and authorization to advertise for bids – Pickerington/Fairfield County Emergency Water Line Construction – Utilities, see resolution 08-10.07.e

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Engineer's resolutions

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve resolutions for the County Engineer's Office as follows:

- | | |
|------------|---|
| 08-10.07.f | Approval of the Application of Brine on Fairfield County roads - Engineer |
| 08-10.07.g | Approval of advertising for the FAI-CR17-6.44 Pleasantville Road NW Drainage Improvement Project - Engineer |
| 08-10.07.h | Approval of a Contract with Maiden & Jenkins for the FAI-CR23-1.285 Winchester Road NW over a tributary of Little Walnut Creek Culvert Replacement Project - Engineer |
| 08-10.07.i | Approval of a Change Order for the FAI-CR17-7.471 Pleasantville Road NE Drainage Improvement Project - Engineer |
| 08-10.07.j | Approval of Change Order for the 2008 Resurfacing Project - Engineer |
| 08-10.07.k | Approval of Notice of Commencement for the FAI-CR23-1.285 Winchester Road NW over a Tributary of Little Walnut Creek Culvert Replacement Project - Engineer |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Approval to Amend Certificate, Update Receipts, and Appropriate from Unappropriated – Soil & Water Conservation

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to to Amend Certificate, Update Receipts, and Appropriate from Unappropriated – Soil & Water Conservation, see resolution 08-10.07.l

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Transfer of Appropriations in the State Victims Assistance Grant Fund 2685 – Prosecutor

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the transfer of appropriations in the State Victims Assistance Grant Fund 2685, see resolution 08-10.07.m

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the following financial resolutions:

- | | |
|-------------|---|
| 08-10.07.n | Approval of Fund to Fund Transfer - Engineer |
| 08-10.07.o | Approval of Account to Account Transfer – Commissioners |
| 08-10.07.p | Approval of Account to Account Transfer – Maintenance |
| 08-10.07.q | Approval of Account to Account Transfer – Data Processing |
| 08-10.07.r | Approval of Account to Account Transfer – Board of Elections |
| 08-10.07.s | Approval of Account to Account Transfer – General |
| 08-10.07.t | Approval of Account to Account Transfer – Maintenance |
| 08-10.07.u | Approval of Account to Account Transfer – General |
| 08-10.07.v | Approval of Account to Account Transfer – Clerk of Courts |
| 08-10.07.w | Approval of Account to Account Transfer – Older Adult Services Levy |
| 08-10.07.x | Approval of Account to Account Transfer – Commissioners |
| 08-10.07.y | Approval of Account to Account Transfer – Sheriff's Office |
| 08-10.07.z | Approval to Appropriate from Unappropriated – Board of Elections |
| 08-10.07.aa | Approval to Appropriate from Unappropriated – MRDD |
| 08-10.07.bb | Approval to Appropriate from Unappropriated – Clerk of Courts |
| 08-10.07.cc | Approval to Appropriate from Unappropriated – Engineer |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Payment of Bills

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the authorization for payment of bills, October 7, 2008, check date October 10, 2008, see resolution 08-10.07.dd

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Reconsideration of Resolution 08-09.23.b, State Infrastructure Bank Loan Application, Fairfield County Airport

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to remove from the table resolution 08-09.23.b and renumber the resolution to 08-10.07.ee.

Mr. Zody stated that Fiscal Clerk Staci Knisley had been working with the County Auditor's Office to address questions and concerns relative to earmarking hangar rent to repay the loan, and all concerns have now been addressed.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of State Infrastructure Bank Loan application, Fairfield County Airport

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a State Infrastructure Bank Loan Application for the Fairfield County Airport, see resolution 08-10.07.ee

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Meeting with Randy Carter, Joe Spybey, Fred Goodwin

The Board of Commissioners met with Data Processing Chief Randy Carter, Facilities Manager Joe Spybey, and Fred Goodwin to discuss the relocation of the Data Processing Office. Commissioner present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Mr. Carter explained that he and Mr. Spybey have been exploring use of the current office area, which will be needed for the new phone infrastructure that will be installed in the next year.

Commissioner Myers stated that there are some vacant office buildings available near the Meijer's store on Memorial Drive, and there might be a possibility of temporarily relocating the Utilities Office there while they are constructing their new office on Lockville Road.

Mr. Carter stated that his staff could move up to the 4th floor or 3rd floor temporarily as well. Commissioner Kiger asked how long it would take to complete the phone project and how soon it would begin, and Mr. Carter stated that the wiring should start very soon, and the equipment will likely start installation in 3-6 months.

Commissioner Myers stated that it was his understanding that Mr. Vogel wants to move into his new Utilities Office by the end of 2009, and Mr. Spybey stated that one workstation would be maintained in the current Data Processing office to work on equipment.

Commissioner Myers asked if it was feasible to open any of the walls between the Data Processing Office and other areas adjacent, and Mr. Spybey stated that he would not recommend that, and some of the walls are up to 18 inches thick sandstone.

Commissioner Myers asked how long the move would last operationally, and Mr. Carter stated that he was planning this with the next 10 years needs in mind.

Commissioner Myers asked if the plan was to move the Regional Planning Commission into the Utilities offices and eventually permanently locate the Data Processing Office to the first floor.

Review Session

The Board of Commissioners met at 10:35 a.m. to review correspondence, legal issues, and pending and future action items. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Joe Spybey, Jason Dolin and Scott Zody.

Mr. Spybey provided an update on the project to replace the carpet in the big room of the Liberty Center. Mr. Spybey stated that he has received two quotes, and variety Floors provided the lowest price, especially for removal and installation costs.

The Board instructed Mr. Zody to submit the information and grant request to pay for the carpet to the Solid Waste District. Mr. Spybey stated that he would obtain carpet tile samples for the Board to consider.

Regarding the Hall of Justice roof repair and replacement, Mr. Spybey stated that he has spoken with the Garland Company and they do comply with Prevailing Wage law, and maintain the necessary paperwork to document compliance. Garland would competitively bid the project and track whatever is required.

Commissioner Kiger asked if dimensional shingles would be used, and Mr. Sypbey stated they would, and he is planning to price both 30-year and 40-year shingles. Mr. Spybey also cautioned that it may take some time to complete this project, as all the Central Ohio roofing companies are extremely busy due to last months wind storm.

Mr. Spybey and Mr. Zody provided the Board with an update on their meeting with Dave Harcum and Julie Park from the Decorative Art Center and the needed repairs to the front retaining wall. The total cost of the project is estimated to be in the \$200,000 range, and Mr. Spybey estimated he could save approximately \$20,000 by not resetting the pavers in the sidewalk.

Commissioner Myers stated that he is concerned about who is responsible for what with respect to the County and DACO. Commissioner Kiger stated that DACO is not paying rent or any other normal obligations that a lessee would be paying. Mr. Dolin stated that the county needs to establish legal identity of DACO and he would look for the organization's incorporation papers.

Commissioner Myers stated that Mr. Harcum seemed to have some documentation and paperwork and suggested contacting Mr. Harcum to share those documents.

Mr. Spybey stated that he could ask Tobin McFarland look at the wall again to see if any additional movement has occurred.

Commissioner Myers suggested that Mr. Spybey, Mr. Dolin, and Mr. Zody meet with Mr. Harcum and Ms. Park again to determine the proper roles and responsibilities of each entity.

Mr. Dolin provided an overview of various legal issues he is working on, stating that Dave Scheffler had reported that he and Chris Chapman had met last week to try to resolve concerns relative to skydiving at the county airport. According to Mr. Scheffler, the meeting went well and believed the two parties were working towards an agreement.

Mr. Dolin provided a legal opinion relative to a township road vacation that occurred in 1971 in Madison Township. Mr. Dolin concluded that, under the Revised Code section cited in the resolution, the proper process required was not followed and therefore the vacation is null and void. Mr. Zody stated that he would send a copy of the opinion to the Madison Township Trustees and the County Engineer, as well as the landowner that initially contacted the Board about this vacation.

The Board approved a request from Tarhe Elementary School for two recycled content benches to create a memorial for a student who had passed away. Mr. Zody stated that he would check with Mr. Spybey on availability of any benches.

The Board directed Mr. Zody to forward a letter they received relative to a complaint about the jail to Chief Deputy Jerry Perrigo for response.

11:00 a.m. Meeting with Karen Rotkis

The Board of Commissioner met at 11:00 a.m. with Karen Rotkis of Main Street Lancaster for an update on her organization's activities and an update of the Special Improvement District (SID). Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Ms. Rotkis stated that she would like to try to meet with the Board on a quarterly basis to update them on issues and activities. She provided an invitation to a walking tour the following week that will feature the various outdoor sculptures on display in the downtown area.

Ms. Rotkis provided a list of ongoing projects and activities targeting downtown Lancaster, including the upcoming Holiday Parade and Winter Carnival. Ms. Rotkis stated that her biggest challenges have been getting good marketing and exposure and recruiting volunteers to assist.

Commissioner Myers asked if the City of Lancaster still owns the Mithoff Building, and Ms. Rotkis stated that the city stills holds title to the property.

Regarding the SID, Ms. Rotkis reported the proposal has received the required support of 60% of the property owners and road frontage in the area, and is due for a third reading at City Council in November. As far as she was aware, only two property owners objected.

In addition, she is working with Council to re-write the Historic Preservation Ordinance to give it more teeth for maintaining the historical aspects of downtown buildings.

Ms. Rotkis also reported that she is working to bring the Gus Macker 3-on-3 basketball in for a tournament in Lancaster, and is in discussion with the city to discuss the possibility of permanently closing Broad Street between Main Street and the Alley next to Shaw's.

Commissioner Shupe asked if the Farmer's Market has agreed to move from the Job & Family Services parking lot to downtown, and Ms. Rotkis stated after much discussion, they have agreed to move.

Ms. Rotkis provided some business development updates, stating the Bill Smith, who owns Billy Crickets and the empty lot adjacent to Art & Clay on Main is seriously considering starting an open-air dining experience on the downtown lot.

Commissioner Myers asked if there was any news relative to a parking garage, and Ms. Rotkis stated that they are finalizing the most recent feasibility study and the SID and Port Authority are paying for it. The razing of Lancaster Glass has caused a closer look to consider the new dimensions of that development.

Commissioner Myers asked if there were any developments with respect to the proposed stormwater fee increase, and Ms. Rotkis stated that she has not heard any feedback, but the SID receives a portion of those fees to fund their activities – about \$8,000 per year.

Ms. Rotkis asked the Board is she could obtain some additional recycled trash receptacles for the downtown area – she would like to place some in or adjacent to some of the downtown alleys that get a lot of foot traffic. Commissioner Shupe Suggested also looking at placing aluminum can and plastic bottle recycling containers out as well.

Adjournment

With no further business to come before the Board, on the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:45 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott A. Zody, Clerk/Manager

**THE NEXT COMMISSIONERS' REGULAR MEETING IS SCHEDULED FOR
TUESDAY OCTOBER 14, 2008 AT 10:00 A.M.**