

**Regular Meeting #08-49
Fairfield County Commissioners' Office
November 18, 2008**

9:00 a.m. Viewing – Crumley Road Bridge Replacement Project

The Board of Commissioners met at 9:00 a.m. to view a proposed bridge replacement project on Crumley Road in Hocking Township. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Deputy Engineer Jeff Baird and Scott Zody.

Mr. Baird briefly described the need for the project, citing the condition of the bridge and the approaches on either side of the bridge.

9:30 a.m. – Meeting with Staci Knisley, Randy Carter

The Board of Commissioner met with Data Processing Chief Randy Carter and Fiscal Clerk Staci Knisley for an update on the pending county telephony project. Commissioner present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Mr. Carter explained that the committee members assigned to the project were in the process of reviewing the proposals that had been submitted, and provided the Board with an overview of the proposals.

Commissioner Shupe asked if enough funding was available to pay for the equipment, and Ms. Knisley stated that \$600,000 had been set aside at the beginning of the project, but \$400,000 would be used to install the infrastructure and wiring, which is what Claypool Electric is currently working on. Ms. Knisley added that the County Mental Retardation & Developmental Disabilities agencies will refund approximately \$40,000 to the General Fund for their share. Mr. Carter added that the current system requires approximately \$315,000 per year in maintenance and repair.

Commissioner Shupe asked if leasing instead of buying equipment was being considered, and Commissioner Kiger asked if a lease to purchase option was being considered, and Mr. Carter stated that all options are being considered, but a lease to purchase option would cost slightly more in the long run.

Commissioner Kiger asked if the annual maintenance and repair costs would be reduced with a new system, and Mr. Carter stated they would, and in addition the phones could be relocated without cost, unlike the current phones. Ms. Knisley stated that the current phones cost approximately \$300 each to relocate. One vendor in particular has offered a 3-year maintenance agreement as part of their proposal, which would guarantee no relocation costs for the first 3 years.

Commissioner Myers noted that one bid was particularly higher in some respects than other, and Mr. Carter stated that was due to a 9-1-1 component that none of the other proposals contained.

Commissioner Myers asked if there would be any negative impacts if the county moves forward with constructing a new public safety facility two or more years down the road, and the Sheriff's Office phones would need to be relocated. Ms. Knisley stated the equipment could be moved, but the wiring infrastructure could be lost if no one moves in to the old Sheriff's facilities. Mr. Carter stated the new public safety facility would have to have wiring and infrastructure installed anyway.

Commissioner Shupe asked how long the current maintenance costs (\$315,000) would continue, and Ms. Knisley stated that the goal was to approve a proposal by the end of this year or early 2009 so the new system could be installed in 2009. Commissioner Myers suggested the committee come back to the Board when ready and provide a list of options to consider between leasing and purchasing and how much each option might cost.

Ms. Knisley stated that she believes the funding is almost there to pay for the proposal – they might be about \$200,000 short. Commissioner Myers asked if the goal was to spend all the funding this year, and Ms. Knisley stated she would like to at least get started this year. Commissioner Myers asked about the possible relocation of the Utilities Office to Lockville, and Mr. Carter stated that would be treated the same as the potential public safety facility.

9:20 – Review Session

The Board of Commissioners met at 9:20 a.m. to review pending legal issues, current and future actions items, and correspondence. Commissioners present included Jon Myers, Judith Shupe, and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Mr. Dolin reported that he has reviewed the documents provided by the Decorative Arts Center relative to the lease agreement and management agreement with the county and state, and the lease appears very unfavorable to the county. The management agreement appears to have some limited flexibility, but both the lease and management agreement are 30-year documents, so the county is committed for a long term.

Commissioner Shupe stated that the Board needs to formalize a position relative to the Historical Parks allocation. She would like to see the Board have an annual review with Parks Director Dave Fey to review expenditures and set expectations or guidelines for how the board would like to see the funds utilized. Commissioner Myers stated that the first review would not need to happen until later in 2009, since the Board has already allocated the additional \$100,000 for FY2009. Commissioner Shupe stated that she would like to see something put in writing relative to the Board's intent. Commissioner Kiger stated that the Board would still retain the option to not provide the allocation in the event economic conditions turned bad. Commissioner Myers asked if a resolution would be sufficient, and Mr. Dolin stated that the Board could approve a declaration on intent, but cautioned that it should be a year to year process.

The Board directed Mr. Zody to work with Mr. Dolin to prepare a draft declaration of intent resolution.

The Board directed Mr. Zody to schedule a meeting with County Dog Warden Mike Miller to discuss his need for a new incinerator.

9:45 Meeting with Debbie Smalley

The Board of Commissioner met with County Clerk of Courts Debbie Smalley to discuss a possible northwest county office site. Commissioner present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Ms. Smalley stated that her office needs a better presence in Pickerington – their current location in a strip mall off Hill Road has no exposure. Even the Pickerington Chamber of Commerce President was not aware the Clerk had an office in Pickerington. The site Ms. Smalley is interested in is a former 5/3 Bank in front of her current location but right on the road.

Ms. Smalley stated that her office currently processes tens of millions of dollars worth of auto titles, and would greatly increase that amount with better exposure. Commissioner Shupe asked if there would be an increase in customers at the new location, and Ms. Smalley stated her walk-in or drive-in business would increase dramatically.

Commissioner Myers asked who would be included in the office, and Ms. Smalley stated that occupants would include her office, an office for a Juvenile Court counselor, United Way, Job & Family Services and the Treasurer's Office. Ms. Smalley stated that Fran Miller is willing to negotiate with the owners on behalf of the Board, and believes she could negotiate a purchase price much lower than the \$675,000 asking price.

Commissioner Myers asked how old the building was, and Ms. Smalley stated she thinks it is only 3-5 years old. There may be some repairs required for the pavement and minor repairs for the roof and exterior, but she could utilize the teller stations for her employees almost immediately.

Commissioner Kiger stated his concern is whether or not all the proposed occupants can pay rent to reimburse the county for the purchase. Commissioner Shupe asked if the state BMV office would be moving as well, and Ms. Smalley stated the BMV has a lease that they are committed to for another 2 years, and does not believe they would move, but would still be close by.

Commissioner Shupe asked if the Clerk's employees could be cross-trained to collect property taxes or issue dog tags, and Ms. Smalley stated that would definitely be possible. Commissioner Myers asked how much space the building contained, and Ms. Smalley stated the description states there is 2,800 square feet.

10:00 a.m. Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, November 18, 2008 beginning at 10:00 a.m., with the following Commissioners present: Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Announcements

Mr. Zody announced there would be one add-on resolution relative to changing a date for a Commissioner's viewing and hearing on a road project.

Public Comment

There were no public comments.

Approval of Minutes for Thursday, November 13, 2008

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the meeting minutes for Tuesday, November 13, 2008

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of a Sanitary Sewer Easement to the Village of Carroll - Utilities

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a Sanitary Sewer Easement to the Village of Carroll, see resolution 08-11.18.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of a Budget Revision for the FY2008 CFLP Recycling Services Contract for submission to the funding source

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a Budget Revision for the FY2008 CFLP Recycling Services Contract for submission to the funding source, see resolution 08-11.18.b

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Approval to rescind resolution 08-10.21.j, approval to establish, alter and widen Pleasantville Road , Greenfield Township, Fairfield County, Ohio, declaration of

necessity and setting a Commissioner viewing date of December 9, 2008 at 9:00 a.m. and a final hearing date of December 9, 2008 at 11:00 a.m.

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve to rescind resolution 08-10.21.j, approval to establish, alter and widen Pleasantville Road, Greenfield Township, Fairfield County, Ohio, declaration of necessity and setting a Commissioner viewing date of December 9, 2008 at 9:00 a.m. and a final hearing date of December 9, 2008 at 11:00 a.m., see resolution 08-11.18.c

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval to rescind resolution 08-11.13.m, Approval of Amended Certificate & Request for Appropriations for additional unanticipated receipts – Fund 7521 – Family, Adult & Children First

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to rescind resolution 08-11.13.m, Approval of Amended Certificate & Request for Appropriations for additional unanticipated receipts – Fund 7521 – Family, Adult & Children First, see resolution 08-11.18.d

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of a Board of Commissioners allocation to the Bremen Chamber of Commerce - 2008

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a Board of Commissioners allocation to the Bremen Chamber of Commerce - 2008, see resolution 08-11.18.e

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Request for Payment and status of Funds report – FY2007 CDBG Formula Program – Drawdown #177

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a request for payment and status of funds report for the FY2007 CDBG Formula Program, see resolution 08-11.18.f

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of CHIP resolutions – Community Action

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve CHIP resolutions for Community Action as follows:

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|------------|---|
| 08-11.18.g | Approval of a new Grant Fund for the FY2008 CDBG Community Housing Improvement Program Grant (CHIP) |
| 08-11.18.h | Approval of new Grant Fund for the FY2008 HTF Community Housing Improvement Program Grant (CHIP) |
| 08-11.18.i | Approval of new Grant Fund for the FY2008 HTF Community Housing Improvement Program Grant (CHIP) |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of a contract with Conie Construction Company for the FAI-CR17-6.44 Pleasantville Road NW Drainage Improvement Project

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a contract with Conie Construction Company for the FAI-CR17-6.44 Pleasantville Road NW Drainage Improvement Project, see resolution 08-11.18.j

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Notice of Commencement – Pleasantville Road – Engineer

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve a Notice of Commencement for the Pleasantville Road project, see resolution 08-11.18.k

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Engineers resolutions

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve resolutions for the County Engineer as follows:

- 08-11.18.l Approval of Hiring Lockwood, Lanier, Mathias, Moody & Noland, Inc. for General Engineering Services for Walnut Township's Cherry Lane Road Improvement Project Phase 1.
- 08-11.18.m Approval of Construction Drawings for the FAI-CR49-0.00 marietta Road SE Rehabilitation Project - Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Amended certificate, update revenue estimate & Approval to Appropriate from Unappropriated – Wireless 9-1-1

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve an Amended certificate, update revenue estimate & Approval to Appropriate from Unappropriated – Wireless 9-1-1, see resolution 08-11.18.n

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the following financial resolutions:

- 08-11.18.o Approval of Account to Account Transfer and Fund to Fund Transfer – General Fund
- 08-11.18.p Approval of Account to Account Transfer – Data Processing
- 08-11.18.q Approval of Account to Account Transfer – Data Processing
- 08-11.18.r Approval of Account to Account Transfer – Data Processing
- 08-11.18.s Approval of Account to Account Transfer - Maintenance
- 08-11.18.t Approval of Account to Account Transfer – Soil & Water

- 08-11.18.u Approval of Account to Account Transfer – Family Adult & Children First
- 08-11.18.v Approval of Account to Account Transfer - Sheriff
- 08-11.18.w Approval of Account to Account Transfer - Commissioners
- 08-11.18.x Approval to Appropriate from Unappropriated – Adult Probation

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Payment of Bills

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioner voted to approve the authorization for payment of bills, November 18, 2008, check date November 21, 2008, see resolution 08-11.18.y

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Approval to establish, alter, and widen Pleasantville Road, Greenfield Township, Fairfield County, Ohio, declaration of necessity and setting a Commissioner viewing date of December 11, 2008 at 9:00 a.m. and a final hearing date of December 11, 2008 at 11:00 a.m.

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to establish, alter and widen Pleasantville Road, Greenfield Township, Fairfield County, Ohio, declaration of necessity and setting a Commissioner viewing date of December 11, 2008 at 9:00 a.m. and a final hearing date of December 11, 2008 at 11:00 a.m., see resolution 08-11.18.z

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Executive Session

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 10:40 a.m. for the purpose of personnel discussions. Commissioners present were Jon Myers, Judith Shupe and Mike Kiger. Also present were Scott Zody and Jason Dolin.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:00 a.m. No official actions were taken.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

11:00 a.m. Hearing – Crumley Road Bridge Replacement Project

The Board of Commissioners convened a hearing on the Crumley Road Bridge Replacement Project at 11:00 a.m. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Deputy Engineer Jeff Baird, Jason Dolin and Scott Zody.

Mr. Baird provided an overview on the project, stating that the bridge was in a state of deterioration and the Engineer plans to replace it in 2010.

Commissioner Myers asked if any interested parties were present at the viewing, and Mr. Baird stated that no one showed up, not had he received any concerns or

comments relative to the project. Commissioner Kiger asked Mr. Zody if any comments or concerns had been received for the Commissioners, and Mr. Zody stated that no one had contacted the office relative to the project.

Mr. Baird stated that the Engineer is receiving some Federal funding for this project, and will need to submit a design exception for the project, because the Federal government usually wants bridges designed for 55 mile per hour standards, and the Crumley Road structure would not meet that standard without major reconstruction of the road and bridge approaches.

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to close the hearing.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Executive Session

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 2:00 p.m. for the purposes of personnel matters. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Human Resources Director Aundrea Cordle and Facilities Director Joe Spybey.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 3:00 p.m. No official actions were taken.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Executive Session

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 3:10 p.m. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present was Audrea Cordle.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 3:20 p.m.. No official actions were taken.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Adjournment

With no further business to come before the Board, on the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn at 3:30 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott A. Zody, Clerk/Manager

**THE NEXT COMMISSIONERS' REGULAR MEETING IS SCHEDULED FOR
TUESDAY NOVEMBER 25, 2008 AT 10:00 A.M.**