

**Regular Meeting #07-19
Fairfield County Commissioners' Office
May 1, 2007**

9:00 a.m. CORSA Review

At 9:00 a.m., the Board met with Chip Clark and Jenny Shrimplin for the annual CORSA review. Attending the meeting were: Commissioners Myers and Shupe. Also attending were Carri Brown, Chip Clark, Jenny Shrimplin, and Aundrea Cordle.

Chip reported that May 1st is the CORSA renewal date. Jenny stated that she liked to meet with Boards of Commissioners to provide an update. Jenny reported that the county was doing a fantastic job with losses. She commended Aunie, Chip, and everyone in the county for their hard work in containing losses.

Chip reported that this year he had an accurate number on deputies; the accurate number totaled 95, rather than the previously reported 65. The Sheriff's department has improved its accuracy in reporting, and costs are more in line with the accurate reporting.

The property premium actually decreased. Compared to the marketplace, the county is faring well. Next year's costs are estimated at \$388,539, as compared to \$373,072 in 2007.

Jon Myers asked if there was anything that the county could do to improve. Jenny reported that the county should continue to take advantage of the risk management tools available to the county. She remarked on the defensive driving training, as well as training for new supervisors. She stated that the CORSA website can be very beneficial to the county.

Jenny commented on the HR hotline, which is managed by Beth Miller, an expert available to help. CORSA has also contracted with a number of independent contractors to help with employment issues and lawsuits. The county has five hours of free HR help. This hotline will not replace existing consulting services, but it is a valuable resource that can help with questions.

Aunie reported that the Utilities Department and JFS are going to pilot the defensive driving and supervisory classes with CORSA University.

Chip asked about the overall familiarity of the website. Aunie reported that the department heads are not fully aware of the website, and she wanted to make sure that she was kept in the loop with any CORSA related information. Judy asked if an introduction could be made at a roundtable, and this idea was met favorably.

Jenny reported that there was no particular department that was experiencing an outlier effect, with higher losses than others. The costs of the program are being contained as the county continues to participate in effective risk management activities. She pointed out that on-site training is available and has been used, in addition to the on-line training.

Jon Myers asked about the First Friday events. He reported that there was to be no alcohol served on the property and understood that our insurance carrier was put on notice of the events. Jenny suggested that the county is listed as “additional insured” in the sponsor’s policy, and Chip was going to verify this.

Jenny reported that a portion of the CORSA equity came back to the county in the form of a credit, in the amount of \$33,033 for the loss fund and \$46,658 for the bond equity fund. The average increase for counties was about 5% this year, and Fairfield is under this average percentage increase. To fall below the average increase speaks well for the county. Some counties had an increase of 14%, due mainly to loss history. Even a single, significant loss can have an impact on a county.

Jenny reported that next year there will be an on-site appraisal. She also reported that this year is CORSA’s 20th year anniversary. The annual meeting is Friday, August 24th. All counties are invited to attend the annual meeting. It will be held in Columbus.

Aunie reported that she and Chip regularly attend the CORSA meetings. Chip reported that the communication is key to making things run smoothly, and he appreciates the connections. Jenny reported that this is all working well for the county, and she appreciated Aunie and Chip. Jon and Judy thanked Aunie and Chip for their hard work.

9:30 a.m. Call from Frank Anderson

Commissioners Jon Myers and Judy Shupe received an emergency call from Frank Anderson around 9:30 a.m.

Frank Anderson and Jeff Camechis called the Board of Commissioners regarding the need to change signing at the Ety Road construction site. Jeff and Frank will be working with the City, and they will be back in touch with the Board of Commissioners around 1:00 p.m. today.

There was also a question of whether or not a bond would be warranted, and Judy and Jon recalled that the \$5,000 bond was required of all seeking a permit in the past.

FYI: At 11:30 a.m. Jeff Camechis reported by phone that the City and the County Engineer are connecting, and an after the fact permit is in the works. We are to look for a proposed resolution to come.

**10:00 a.m. Juvenile Detention Center Trustees Annual Meeting and
11:00 a.m. Joint Board of Commissioners' Meeting**

At 10:00 a.m., the Annual Juvenile Detention Board of Trustees meeting was held. At 11:00 a.m., the Joint Board of Commissioners' meeting was held. Commissioners Myers and Shupe attended. Minutes from these meetings can be acquired by contacting the Juvenile Detention Center.

11:30 a.m. – Bureau of Workers Compensation CEO Event

Following the Joint Board of Commissioners' Meeting, Commissioner Shupe attended the Bureau of Workers' Compensation CEO Event held at the Eagles in Lancaster, OH.

1:00 p.m. Regular Meeting of the Board of Commissioners

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 1, beginning at 1:00 p.m., with the following Commissioners present: Jon Myers and Judith K. Shupe. Mike Kiger was on vacation. Also present were: Carri Brown, Michael Orlando, Bill Arnett, and Nikki Bannister.

Announcements

Carri Brown reported that Matt Keefe is resigning from his position as EMA Director, effective May 4th. The Board of Commissioners will be reviewing options for an interim director, and a posting for the vacancy has already occurred. Everyone wishes Matt all the best as he pursues other opportunities. In the hearing room on Friday at 1:00 p.m., everyone will have a chance to wish Matt farewell in person.

An additional resolution from JFS was received documenting a new classification with the JFS classification plan. This resolution is 07-05.01.y.

Public Comment

There were no public comments.

Approval of Minutes of Tuesday, April 24, 2007

On motion of Jon Myers and second of Judith K. Shupe, the Board of Commissioners voted to approve the minutes of April 24, 2007 meeting minutes.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of items relating to the County Engineer

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve several resolutions relating to the operations of the County Engineer as noted below.

07-05.01.a Approval of the contract with NaturChem for the 2007 Spraying for Weed Control Project – Fairfield County Engineer

07-05.01.b Approval of Notice of Commencement- Spraying for Weed Control Project – Fairfield County Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of Amended Water System O&M Agreement Between the Board of County Commissioners and the Village of Carroll

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted To approve an amended Water System O&M Agreement between the Board of County Commissioners and the Village of Carroll; see resolution 07.05.01.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of Continuing an Enterprise Zone Agreements

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve three Continuing an Enterprise Zone Agreements as noted below.

07-05.01.d Approval of Continuing an Enterprise Zone Agreement between Westerman, Inc, Fairfield County and the Village of Bremen – Fairfield County Economic Development

07-05.01.e Approval of Continuing an Enterprise Zone Agreement between H&W Investments, LLC, Company Wrench, LTD, Fairfield County and Greenfield Township – Fairfield County Economic Development

07-05.01.f Approval of Continuing an Enterprise Zone Agreement between Princeton Delivery Systems, Inc., Fairfield County and the Village of Canal Winchester – Fairfield County Economic Development

Discussion: Bill Arnett reported that the ordinances from the other entities had been acquired, and now, the Board of Commissioners has the opportunity to offer their approval.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of recognizing the Deputy Director of Utilities as an unclassified employee

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve the recognition of the Deputy Director of Utilities as an unclassified employee; see resolution 07-05.01.g.

Discussion: Jon Myers indicated that this resolution changes nothing; it simply affirms the position's unclassified status.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of two addenda for lease agreements

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve addenda to the lease agreements as noted below.

07-05.01.h Approval of an Addendum to the agreement by and between the Ohio Department Public Safety/Bureau of Motor Vehicles and the Fairfield County Commissioners, an addendum for an ethics clause, Executive Order 2007-01S

07-05.01.i Approval of an Addendum to a lease agreement for Office Space between the Board of County Commissioners and Job and Family Services

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of a contract for professional telecommunications assessment and strategy, between Ballou Consultants and the Fairfield County Commissioners

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve a contract for professional telecommunication assessment and strategy, between Ballou Consultants and the Fairfield County Commissioners; see resolution 07.05.01.j.

Discussion: Jon Myers reported that the assessment was overdue, and this study will help improve the telephone services and customer service within of the county.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of Certification of Ohio Community Development Block Grant Program Status Reports on Grant Activity

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted To approve Certification of Ohio Community Development Block Grant Program Status Reports on Grant Activity; see resolution 07.05.01.k.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of authorization of accepting two vehicles ordered for forfeiture by the Court of Common Pleas- Fairfield Hocking Major Crimes Unit

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve the authorization of accepting a two vehicles that was ordered for forfeiture by the Court of Common Pleas. See resolutions noted below.

07-05.01.l Approval of authorization of accepting a vehicle – ordered for forfeiture by the Court of Common Pleas – Fairfield-Hocking Major Crimes Unit

07-05.01.m Approval of authorization of accepting a vehicle – ordered for forfeiture by the Court of Common Pleas – Fairfield-Hocking Major Crimes Unit

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of various financial related resolutions

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted To approve various financial related resolutions as noted below.

07-05.01.n Approval to appropriate from unappropriated – Fairfield County Engineer

07-05.01.o Approval to appropriate from unappropriated – Fairfield County Utilities

07-05.01.p Approval of memo expenditure – Fairfield County Airport

07-05.01.q Approval to appropriate from unappropriated – Fairfield County Commissioners – General Fund/Grant Match

07-05.01.r Approval of fund to fund transfers – General Fund Debt/Liberty Center & Multi-Juvenile Detention Center

07-05.01.s Approval of fund to fund transfers – General Fund Debt/Laughlin, MSMJ & CSEA Relocation

07-05.01.t Approval account to account transfer – Fairfield County Sheriff

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of various financial related resolutions

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted To approve various financial related resolutions as noted below.

07-05.01.u Approval of payment of a voucher without an appropriate carry-over purchase order – Fairfield County Sheriff

07-05.01.v Approval of payment of a voucher without an appropriate carry-over purchase order – Fairfield County Job and Family Services

07-05.01.w Approval of payment of a voucher without an appropriate carry-over purchase order – Fairfield County Soil & Water

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of the payment of bills

On motion of Jon Myers and Judith K. Shupe, the Board of Commissioners voted to approve the payment of bills, for the bill list dated May 4, 2007; see resolution 07-05.01.x.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Approval of an addendum to the Compensation Plan for Fairfield County Job and Family Services

On motion of Jon Myers and second of Judith K. Shupe, the Board of Commissioners voted to approve an addendum to the Compensation Plan for Fairfield County Job and Family Services; see resolution 07-05.01.y.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Review Session

The Board of Commissioners met at 1:15 p.m. to review correspondence, pending items, and future action items. Present at the review session were Judith Shupe, Jon Myers, and Carri Brown.

Topics discussed included: pending items with the County Prosecutor, access management & the composition of an appellate board, budget parameters, the budget retreat and various budget issues, invitations to future meetings, the EMA Director position posting and assignment of an interim director, and recent correspondence received. Judy reported that she believed David Conley would be contacting Barbara Curtiss to provide some information about the advantages of obtaining a bond rating.

Approval of Acceptance of resignation – Matt Keefe, Director, Fairfield County Office of Emergency Management and Homeland Security

On motion of Jon Myers and Judith K. Shupe, the Board of Commissioners voted to approve the acceptance of a resignation – Matt Keefe, Director, Fairfield County Office of Emergency Management and Homeland Security; see resolution 07-05.01.z.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers and Judith K. Shupe

3:00 p.m. Meeting regarding the Children’s Museum

The Board of Commissioners met at 3:00 p.m. to review the Children’s Museum Project. Attending the meeting were Commissioners Myers and Shupe, Carri Brown, Jennifer Friehl and Amie Cohen.

Jennifer presented a slide show about the Children’s Museum project. Jennifer stated that she would e-mail a copy of the slide show to Carri Brown. The Children’s Museum that Jennifer is proposing is an *interactive* museum.

Jennifer reported that ten dedicated spots for the potential downtown Lancaster location would be helpful. Weekends would not be an issue with parking, as opposed to the weekdays, where there is more limited parking space available overall in the downtown area. At this point, there are two locations being considered. One is a downtown location, and one is near Ohio University.

The group first looked at the River Valley Mall, and that option was cost-prohibitive. Some other areas were too large for the initiative, as well.

Judy and Jon indicated that they supported the idea of the Children’s Museum. They understood that the parking situation was a concern. Jon Myers indicated that the Board will look at the parking situation with the county-owned lot again, and Jennifer commented that they would have to keep the overall parking situation in mind, thinking about potential new projects for a parking garage in the downtown area.

Amie and Jennifer passed out an informational packet.

The group plans to decide upon a location sometime this week.

Approval of the appointment of an Interim Director, Fairfield County Office of Emergency Management and Homeland Security – Commissioner Jon Myers

On motion of Jon Myers and Judith K. Shupe, the Board of Commissioners voted to approve the appointment of an Interim Director, Fairfield County Office of Emergency Management and Homeland Security – Commissioner Jon Myers; see resolution 07-05.01.aa.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Judith K. Shupe

Adjournment

With no further business to come before the Board, on motion of Jon Myers and on the second of Judith K. Shupe, the Board of Commissioners voted to adjourn the meeting at approximately 4:15 p.m. Roll call vote of the motion resulted as follows: Voting aye thereon: Jon Myers and Judith K. Shupe.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Carri L. Brown
Clerk/Manager

THE NEXT REGULAR COMMISSIONERS' MEETING IS SCHEDULED TUESDAY, May 8, at 10:00 a.m.