

**Regular Meeting #09-26
Fairfield County Commissioners' Office
June 23, 2009**

9:00 a.m. Meeting with VPL Architects

The Board of Commissioners met with VPL Architects to review draft plans to renovate the first floor of the Job & Family Services building. Commissioners present were Judith Shupe, Mike Kiger and Jon Myers. Also present were Prosecutor Dave Landefeld, Emergency Management Director Jon Kochis, Facilities Director Joe Spybey, Nick Palladino, Staci Knisley, Denny Tomcik, Jason Dolin and Scott Zody.

Mr. Zody stated that VPL has been working with Mr. Kochis and Mr. Landefeld to develop draft floor plans to accommodate the Emergency Management Agency (EMA), the Emergency Operations Center (EOC) and Prosecutor's Office moving into the space being vacated by JFS. Commissioner Shupe asked if Worknet was still planning to move, and Mr. Zody stated that as far as he was aware, that was what Mr. Orlando was planning to do. Mr. Kochis stated that the one downtown location they were considering was too small due to the other agencies that also share space with Worknet. Mr. Spybey stated the GED/schools also utilize the space.

Commissioner Shupe asked how much square footage the EMA would occupy, and Mr. Kochis stated approximately 4405 square feet, which is slightly smaller than the 5200 square feet he would prefer, but still within state guidelines. Commissioner Shupe asked which entrance the EMA would utilize, and Mr. Kochis stated that customers would utilize the main entrance, but there would be separate doors for access into the EMA/EOC.

Commissioner Shupe asked if the windows would be an issue, and Mr. Kochis stated that because the doors to the exterior offices could be closed, they would not be an issue, and he plans to treat the windows eventually to reinforce them. Commissioner Myers asked if the HVAC system would be tied into the area, and Mr. Kochis stated that they would tie one roof HVAC unit into the generator, which would be able to cover the first floor. Mr. Palladino added the generator would isolate the first floor, and would have a 4-day backup capability.

Mr. Tomcik stated that Mr. Kochis' plans fits right in with state guidelines for their grants, and complimented Mr. Kochis for the plans he has put together. Mr. Kochis stated that space could also be utilized in an emergency. Mr. Landefeld added that the space he has set aside for grand jury use and a conference room could also be utilized as space for other agencies if needed during emergencies.

Commissioner Shupe asked how much square footage the Prosecutor would occupy, and Mr. Palladino stated 8632 square feet. Commissioner Shupe asked how much space the Prosecutor currently occupies, and Mr. Landefeld stated he occupies approximately 5200 square feet. Mr. Landefeld added that the space for grand jury is badly needed, and several counties are set up with similar facilities.

Commissioner Shupe asked if all the requested work/renovations need to be completed now in order for the Prosecutor to move, and Mr. Landefeld stated that is a matter of convenience, and does not have to be completed in order for him to move in, or he could possibly stay in the Wilson Building on a month to month basis for a while. Mr. Palladino stated the jury/witness area could be scaled back or taken out of the project and put on hold without impacting other aspects of the project.

Commissioner Shupe asked what the bottom line cost estimates would be, and Mr. Palladino stated the Prosecutor's portion would be approximately \$236,000, with the largest expense being the walls.

Commissioner Kiger asked if the \$236,000 covered just the Prosecutor's portion, or included any or all of the EMA piece, and Mr. Palladino stated the figure is only the Prosecutor's portion, and believes the numbers are very good based upon the floor area and building material costs coming down in price recently, especially steel and drywall.

Commissioner Shupe asked if the walls would be permanent, and Mr. Palladino stated that is how they are designed and are intended to be for additional offices.

Commissioner Shupe asked if it is necessary to have that many offices, and Mr. Landefeld stated that he would prefer not to put his attorneys in cubicles – it would work for the victim/witness staff, but he would prefer some confidentiality for the attorneys.

Commissioner Kiger asked if the \$236,000 cost included the costs for the grand jury room, and Mr. Palladino stated that it did. Mr. Kochis noted that the phone and computer servers would be co-located in a small room separate from the JFS servers in order to access the fiber optic system. Commissioner Kiger asked if the dark lines on the schematics represented the new walls, and Mr. Palladino stated they did, and there are cubicles in the building, they just need set up.

Mr. Kochis stated the final costs to the county for his portion would be approximately \$92,000 – the total cost of the project would be \$206,000, and most would be reimbursed by the state. Commissioner Shupe asked if Mr. Kochis had any matching funds he could provide, and Mr. Kochis stated that because all of his funds are grants, he cannot utilize any of those funds as match for other grants.

Commissioner Myers stated that he believes the Board should sell the house that EMA is currently using as an office, and that would help make up most of the match, but Dave Fey recently asked if he could have the house. Commissioner Kiger stated he did not see how the Board could give the house to Mr. Fey, and Commissioner Shupe agreed.

Commissioner Myers asked what the timeline would be to complete the work, and Mr. Palladino stated that he could finalize the designs within 60 days. Mr. Spybey stated the constructions should take about 90 days. Mr. Landefeld stated they have time, and the soonest they would need to vacate the Wilson Building would be August of 2010. Mr. Kochis stated that the group also needed to keep in mind that the entire project costs would need to be expended up front and reimbursement from the state would follow.

Mr. Tomcik stated that the state usually likes to wait until towards the finish of the project to pay the reimbursement, but in this project could probably be more flexible. Mr. Kochis stated that construction could be done this year and the generator could be purchased next year. Mr. Tomcik stated this project is perfect for this grant, as it is an upgrade of an existing facility and a good project. While he is not sure how much funding would be available for the grants, he is confident that the county could phase the work and be assured of available funding in the future.

Mr. Kochis stated that is deferring the renovation work that is needed on the first floor restrooms (approximately \$27,000) until another year as well to save some costs. The total project cost will be approximately \$209,000, which should be completed within the state Fiscal Year. Mr. Tomcik stated that it is not unreasonable to believe that the county will receive what they need, as the past penalty that county has been under for receiving a grant and not spending the funds has now expired, and Fairfield County is in good standing from a competitive standpoint.

Mr. Palladino asked when the grants would be determined, and Mr. Tomcik stated that applications are due July 10, and he and his staff would review the applications in August. The main item he needs to know is that the county is committed to providing the matching funds, and Fairfield County would receive some extra points due to the "one-time" nature of the grant opportunity.

Mr. Kochis asked if they would do the construction first, would that create any difficulties for installing the generator later, and Mr. Palladino stated that it should not as long as the generator control panel is installed as part of the initial construction.

Commissioner Myers asked if EMA still intended to cover their own utility costs, and Mr. Kochis stated that under his grant guidelines, he can cover those costs plus building maintenance. Commissioner Myers stated it would be preferable to do the EMA phase first, then the Prosecutor's piece. Mr. Landefeld stated that the intent is to share some space, such as the kitchen area, but he is comfortable with waiting on his piece.

Mr. Kochis stated there are still a few minor security issues that need to be addressed regarding internal building access, but they should not hold up the project.

Mr. Tomcik stated that, because the project is phased, the county is not locked in to anything until each year's application is submitted.

Commissioner Shupe stated that she believes the county could move forward with the EMA portion of the project, and hopefully be ready to do the Prosecutor's piece sometime next year. Mr. Kochis stated that he will need a resolution of commitment from the Board on the match, but won't need the funding in hand until the project is approved by the state. Mr. Tomcik stated the state would reimburse based upon expenses submitted.

Mr. Palladino asked if architect and engineering costs would be included in that, and Mr. Tomcik stated they would, but not to bill for those costs until the project receives approval.

Mr. Palladino asked if he should include the generator as part of the upfront costs, and Mr. Kochis stated that depended upon how much match could be provided, and Ms. Knisley stated that if the current facility the EMA is housed in could be sold before the end of the year that would help.

Review Session

The Board of Commissioners met to review legal issues, correspondence, and pending and future action items. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Executive Session

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 9:40 a.m. to discuss personnel matters. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 9:50 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

No official actions were taken.

Review, cont.

Fiscal Clerk Staci Knisley briefed the Board on a resolution and contract extension for Doug Ballou, who has been serving as a consultant for the county on the telephony

project. Ms. Knisley stated the extension would be the last one, as the project is nearly complete, although it has grown beyond what was originally anticipated.

Commissioner Myers asked how many extensions have been granted, and Ms. Knisley stated this would be the second extension, for up to \$40,000. Commissioner Myers asked if Mr. Ballou is billing hourly, and Ms. Knisley stated that he was and charges \$90 per hour. Commissioner Shupe asked if the Board is satisfied with the project, and Commissioner Myers stated that the committee is nearly ready to bring a recommendation to the Board on a vendor and move forward.

Commissioner Shupe asked if AT&T is still expressing concern, and Ms. Knisley stated that she had met with a representative of AT&T and the rep did not have an accurate picture of the company's submission. Ms. Knisley stated that she would like to move forward with a selection, and asked Mr. Dolin for his opinion.

Mr. Dolin stated that as this was a Request for Proposal (RFP) process, the standard is to accept the lowest and best bid. Ms. Knisley stated the bids had been opened last fall, and Mr. Ballou helped review the RFP's as the county consultant, and the committee is comfortable with their choice. Mr. Dolin stated that there may be leverage on non-monetary items, but the financials are what they are. Commissioner Kiger asked if there would be any reason to even entertain a meeting or discussion with the company, as they were afforded an opportunity to submit a proposal and bid. Commissioner Myers asked how many members are on the committee, and Ms. Knisley stated herself, Randy Carter, Fred Goodwin, Andrew Stemen, Mark Conrad, and Sergeant Churchill are the "regular" members.

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 23, 2009 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe, Jon Myers and Mike Kiger. Also present were Ritta Seitz, Michelle George, Tony Vogel, Jason Dolin and Scott Zody.

Announcements

Mr. Zody announced that there would be one add-on resolution relative to extending the telephony consultants contract.

Public Comment

There were no public comments.

Approval of minutes of Tuesday June 16, 2009

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the minutes for Tuesday, June 16, 2009.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Mike Kiger
Abstaining was Judith Shupe

Approval of an Electric Line Right-of-Way Easement – Ohio Power Company

On motion of Jon Myers and second of Mike Kiger the Board of Commissioners voted to approve an electric line right-of-way easement for Ohio Power Company, see resolution 09-06.23.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of CDBG resolutions

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve resolutions for the Community Development Block Grant Program as follows:

09-06.23.b Approval of Request for payment and status of funds report – FY2007 CDBG Formula Program – Drawdown #187 - Commissioners

09-06.23.c Approval of a the Environmental Review Record for Fairfield County's FY2008 CDBG Formula Program

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of submittal of drainage improvement estimates - Engineer

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a submittal of drainage improvement estimates for the Engineer's Office, see resolution 09-06.23.d

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of an agreement between the Fairfield County Commissioners and Thomas Vajen, M.D., for medical services at the Fairfield County jail facilities

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve an agreement between the Fairfield County Commissioners and Thomas Vajen, M.D., for medical services at the Fairfield County jail facilities, see resolution 09-06.23.e

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of a new Grant Fund for the FY2008 Neighborhood Stabilization Program (NSP1)

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve a new Grant Fund for the FY2008 Neighborhood Stabilization Program (NSP1), see resolution 09-06.23.f

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of a New Capital Projects Fund, transfer, and revenue, expenditure accounts for the Clerk of Courts consolidation/remodel of third and fourth floor Clerk's Office, appropriate from unappropriated for Fund 3557, One-Stop Shop Clerk of Courts, amended certificate for new capital projects fund

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve a New Capital Projects Fund, transfer, and revenue, expenditure accounts for the Clerk of Courts consolidation/remodel of third and fourth floor Clerk's Office, appropriate from unappropriated for Fund 3557, One-Stop Shop Clerk of Courts, amended certificate for new capital projects fund, see resolution 09-06.23.g

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of amended certificate & increased receipt account and reduction of appropriations for Fund 2580 - Engineer

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve an amended certificate & increased receipt account and reduction of appropriations for Fund 2580 – Engineer, see resolution 09-06.23.h

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Amended Certificate & Request for Appropriations from Unappropriated Funds – Job & Family Services Public Assistance Fund

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve an Amended Certificate & Request for Appropriations from Unappropriated Funds – Job & Family Services Public Assistance Fund, see resolution 09-06.23.i

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of Financial Resolutions

On motion of Jon Myers and the second of Mike Kiger, the Board of Commissioners voted to approve financial resolutions as follows:

- 09-06.23.j Approval of memo expenditure – Job & Family Services
- 09-06.23.k Approval of Account to Account Transfer – General Fund, Commissioners
- 09-06.23.l Approval of Account to Account Transfer – Family, Adult & Children First Council
- 09-06.23.m Approval of Account to Account Transfer – Family, Adult & Children First Council
- 09-06.23.n Approval of Account to Account Transfer – Family, Adult & Children First Council
- 09-06.23.o Approval of Account to Account Transfer - MRDD
- 09-06.23.p Approval of Account to Account Transfer – MRDD
- 09-06.23.q Approval of Account to Account Transfer – Public Assistance Fund – Job & Family Services
- 09-06.23.r Approval of Account to Account Transfer – Maintenance
- 09-06.23.s Approval of Account to Account Transfer – Commissioners
- 09-06.23.t Approval to Appropriate from Unappropriated – Motor Vehicle Fund 2024 - Engineer
- 09-06.23.u Approval to Appropriate from Unappropriated – SA Ditch Maintenance Fund 2050 - Engineer
- 09-06.23.v Approval to Appropriate from Unappropriated – Sheriff Sanction Costs #2453 - Commissioners

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Payment of Bills

On motion of Mike Kiger and the second of Jon Myers, the Board of Commissioners voted to approve the authorization for payment of bills June 23, 2009, check date June 26, 2009, see resolution 09-06.23.w

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of Addendum to a contract for professional services for telecommunications assessment and strategy

On the motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve an addendum to a contract for professional services for telecommunications assessment and strategy, see resolution 09-06.23.x

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Review Session, cont.

The Board of Commissioners met to review legal issues, correspondence, and pending and future action items. Commissioners present were Jon Myers and Mike Kiger. Absent was Judith Shupe. Also present were Deborah Smalley, Ed Laramée, Holly Mattei, Jason Dolin and Scott Zody.

Ms. Smalley stated that she had stopped by to see if the Board had any questions or concerns with respect to a resolution that established a new capital projects funds for her office, as she wished to utilize some leftover funds from the Liberty Center One-Stop to do some renovations to the third and fourth floors of her office.

Ms. Mattei stated that, now that the Regional Planning Commission (RPC) has adopted the Fairfield County Open Space and Active Transportation Plan, the next step is for the Commissioner to adopt. Ms. Mattei recommends holding a public hearing on the adoption of the Plan, preferably in the evening, prior to the Board voting on the Plan.

Commissioner Shupe asked if there are any concerns with respect to the Plan, and Ms. Mattei stated that she received a few comments and concerns from some farmers, but both agricultural members on the RPC voted in favor of the Plan. Commissioner Shupe asked what specific concerns were raised by the farm community, and Ms. Mattei stated the main concern appeared to be a fear of the county using eminent domain to take land for trails, and Ms. Mattei has tried to let them know that eminent domain is not part of the Plan.

Regarding the Economic Development Director position, Commissioner Shupe stated that she had attended a training class yesterday and heard concerns from Mike Petit and others within the development community that they would like to see the Director's position filled as soon as possible and encourage the Board to find someone to provide leadership to the Route 33 Development Alliance, as Canal Winchester and Violet Township are causing problems. Commissioner Kiger agreed, and stated that you could feel the tension in the room at the last meeting. Commissioner Shupe stated that Lancaster is considering pulling out of the Alliance if conditions don't improve.

Commissioner Kiger stated that he is sympathetic, but would prefer to wait until after the upcoming budget meetings prior to making a final decision. Commissioner Shupe stated that she does not want to not fill the position without looking to cut somewhere else first, and most of the other economic development directors in the county are supportive of filling the position.

Commissioner Myers stated that Dave Scheffler has expressed interest in the position, and Commissioner Shupe stated that several people have expressed an interest, including current and former employees of the Department of Development.

Mr. Laramée asked if the budget is tight, would the Board get rid of the position? If not, they should go ahead and fill it. Commissioner Shupe stated there are some savings being generated while the position is vacant, and it would take some time to fill. Commissioner Kiger stated the position description needs to be refined first, and Commissioner Shupe stated she would like to add language designating the position as the coordinator of the Route 33 Development Alliance.

Commissioner Shupe stated the Board also needed to discuss the salary for the position, and Commissioner Kiger stated he would prefer to keep it as is, and Commissioner Myers stated the salary could have a performance-based component. Commissioner Shupe stated that she believes that networking and connections within the development community will be important attributes.

The Board discussed the pending contract for the Meals on Wheels/Older Adult Alternatives levy. Commissioner Kiger stated that the Board is somewhat tied to the current form due to the ballot language. Mr. Zody stated that the ballot language requires the services to be provided "by or through" MOW, so it is possible to pass-through funds to other agencies to provide services. Mr. Dolin stated that he agreed with that assessment but policy decisions by the Board could be made to tighten the agreement down, but those need to be determined by the Board.

Mr. Laramée stated that one option would be to allow the existing levy to expire and change the ballot language the next time the levy is up for renewal. Commissioner Shupe stated that there appears to be a lot of turmoil within MOW and would like to see a more active Advisory Board. Mr. Dolin stated the Board could certainly tighten reporting requirements. Commissioner Shupe stated they have not tightened much of anything thus far.

Mr. Laramée stated that appropriation authority belongs to the Board, and they control the funds. Mr. Dolin asked if the levy funds are not expended, are they carried over, and Mr. Laramée stated they are. Mr. Dolin stated the Board could exercise fiscal policy with the funds.

Commissioner Shupe stated that MOW is not necessarily spending the levy funds on bad things, they just are not getting service organizations funded that are seeking money, and it is tough to obtain good information.

Mr. Laramée stated that the grants still require the Board's final approval, and Commissioner Kiger agreed, stating that the Board has exercised those rights, but he is concerned that the Advisory Committee has been shut off.

Commissioner Myers stated that the Commissioners could request quarterly briefings similar to JFS. Mr. Dolin stated that a large part of the problem appears to be a lack of communication between the Board and MOW. Commissioner Myers stated that a meeting between the groups might be helpful, and Commissioner Kiger stated that he would like to see 1-2 members of the Advisory Committee involved as well.

Mr. Laramée stated that the State Auditor audits MOW, and Mr. Zody pointed out that the current agreement allows MOW to utilize private auditors, but one of his recommendations to the Board was to tighten that down and require state auditor audits.

Mr. Laramée reported that due to additional state revenue shortfalls, the Local Government Fund receipts for the county have been revised down an additional 7%.

The Board discussed the renewal of the lease for the County Education Service Center. Commissioner Shupe stated that she was not aware of any concerns with the lease. Mr. Dolin stated that he has reviewed the lease and has some minor revisions that he recommends, but nothing substantive. The Board directed Mr. Zody to amend the lease and prepare it for an additional three-year term.

Mr. Zody briefed the Board on the various bids he received for the County Surplus sale, and stated that the apparent lowest bid was received from an auctioneer from Circleville, who submitted a flat fee bid with some caveats, but even if all of the conditional items would need to be funded, the bid is still lower than any of the commission/percentage based bids he had received.

11:00 a.m. Meeting with Aundrea Cordle

The Board of Commissioners met to discuss a proposal from the Fairfield County Mental Retardation & Developmental Disabilities agency to join the county health insurance plan. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Aundrea Cordle, Ed Laramee, Jason Dolin and Scott Zody.

Ms. Cordle stated that she had an update for the Board on the proposed actuarial study that needs to be done in order to determine the potential impact of having MRDD join the county plan. The study would cost approximately \$5,000, which MRDD Executive Director John Pekar has indicated he would pay for. Mr. Pekar wanted some assurance from the Board that the county would seriously consider allowing MRDD to join if the study is conducted.

Commissioner Myers stated that until the study is completed and the results are known, the county cannot commit to allowing MRDD to join – that is the purpose of the study. Ms. Cordle stated that right now, the county is well-placed within its current tier of risk, and hopes to limit the annual cost increase to 8% instead of the initially projected 10%.

Commissioner Shupe asked if the numbers come back good, why would the county decline to allow MRDD to participate, and Commissioner Myers asked if there is any advantage to the county of allowing MRDD to join. Ms. Cordle stated that there is no clear advantage to the county, as the MRDD employees would not substantially increase the risk pool to help reduce costs, but it would be a great benefit to MRDD.

Commissioner Shupe asked if there is any reason not to proceed, and Commissioner Kiger stated that MRDD needs to understand that there is no guarantee they would be allowed in, depending upon the outcome of the study. Mr. Laramee stated that his biggest concern is protecting the county's reserve if MRDD is allowed in. Mr. Zody stated that in a previous meeting, Mr. Pekar committed to paying any difference in rates for the county if MRDD's entry would cause an increase in rates. Ms. Cordle stated that is relatively easy to account for in the first year, but after that it could be difficult.

The Board discussed the vacant Economic Development Director position with Ms. Cordle. Commissioner Shupe stated that she would like to add a component to the position description making the position somewhat of a leader for the Route 33 Development Alliance. Ms. Cordle asked if the position was more of a coordinator, and Commissioner Myers stated that would be an appropriate classification.

Commissioner Kiger raised the issue of the van that has been transferred from the Coroner to the Maintenance Department, asking if a policy is needed for the use of the van by Facilities Director Joe Spybey. Ms. Cordle asked if the vehicle would be used for out of town travel, and Commissioner Kiger stated he would like Mr. Spybey to use the van for all work-related travel.

Commissioner Myers stated that it appears that Mr. Spybey is pushing the issue of use of the van to fringe areas instead of focusing on the main reason it is being provided, which is to reduce mileage costs to the county and reduce Mr. Spybey's use of his

personal vehicle. Ms. Cordle advised the Board that they may wish to meet with Mr. Spybey, clearly spell out their expectations, and document the meeting.

Commissioner Kiger stated that if Mr. Spybey has occasions where he has a meeting at the beginning or end of the day that are out of town where it does not make sense to use the van, he should submit the necessary paperwork well in advance to the Board for permission and notification. Ms. Cordle stated that it would be a good idea to leave some flexibility in any policy, but personal mileage could be made subject to prior approval of the board.

Ms. Cordle provided an update on some language in the state biennial appropriations bill, stating that language allowing county agencies to furlough employees remains in the bill. The language would permit employees to be furloughed up to 80 hours per year, and leaves discretion to the appointing authority as to what those dates might be, including the option of unpaid holidays.

Adjournment

With no further business to come before the Board, on the motion of Jon Myers and the second of Mike Kiger, the Board of Commissioners voted to adjourn at 11:30 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott Zody, Clerk/Manager

THE NEXT REGULAR MEETING OF THE COMMISSIONERS' IS SCHEDULED FOR TUESDAY, JUNE 30, 2009 AT 10:00 A.M.