

**Regular Meeting #07-31
Fairfield County Commissioners' Office
July 17, 2007**

9:00 a.m. Viewing, Greencastle Alley Vacation

The Board of Commissioners met at 9:00 a.m. to view the Greencastle Alley vacation. Present at the viewing were Commissioners Mike Kiger, Jon Myers and Judith Shupe

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 17, beginning at 10:00 a.m., with the following Commissioners present: Mike Kiger, Jon Myers and Judith Shupe. Also present was: Staci Knisley, Aundrea Cordle, Laura Holton, Heather O'Keefe, Nikki Banister, Sky Gettys, Steve Brooks, and Jason George.

Announcements

There were no announcements.

Public Comment

There were no public comments.

Approval of minutes of Tuesday, July 3, 2007

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to remove from the table the approval of minutes for Tuesday, July 3, 2007.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Mike Kiger.
Abstaining: Judith Shupe

On motion of Jon Myers and second of Jon Myers, the Board of Commissioners voted to approve the minutes for Tuesday, July 3, 2007.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe and Mike Kiger
Abstaining: Jon Myers

Approval of minutes of Tuesday, July 10, 2007

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes of Tuesday, July 10, 2007.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers and Mike Kiger.
Abstaining: Judith Shupe

Proclamation of Recognition – Dell-Winston School Solar Car Challenge

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the Proclamation of Recognition for the Dell Winston School Solar Car Challenge; see resolution 07-07.17.a

Commissioner Shupe reported that the Solar Car Challenge is going across the nation and is making a stop in Lancaster during the Lancaster Festival.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval to lash fiber optic cable onto existing CATV lines on Marcy Road and Cedar Hill Road – Fairfield County Engineer

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve that the Fairfield County Engineer lash fiber optic cable onto existing CATV lines on Marcy Road and Cedar Hill Road; see resolution 07-07.17.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Approval of contract bid award to Mar-King Construction, Inc for the 2007 Pavement Markings project – Fairfield County Engineer

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners Voted to approve the contract bid award to Mar-King Construction, Inc for the 2007 pavement Markings Project for the Fairfield County Engineer; see Resolution 07-07.17.c

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of change order for the Horns Mill Road Rehabilitation Project – Fairfield County Engineer

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the change order for the Horns Mill Road Rehabilitation Project; see Resolution 07-07.17.d

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Approval of Delcaration of Necessity of Oakland-Stoutsville Road over a Tributary of Salt Creek Bridge Replacement Project – Fairfield County Engineer

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the Declaration of Necessity of Oakland-Stoutsville Road over a Tributary of Salt Creek Bridge Replacement Project for the Fairfield County Engineer; see resolution 07-07.17.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Approval of Development Agreement for New England Acres Re-plat – Fairfield County Regional Planning

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the Development Agreement for New England Acres Re-plat; see resolution 07-07.17.f

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of off-site easements for Peyton Ridge Subidivision – Fairfield County Regional Planning

On motion of Jon Myers and second of Judith Shupe, the off-site easements for the Peyton Ridge Subdivision; see resolution 07-07.17.g

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of request for payment and status of funds report – CHIP FY2005 Drawdown # 156

On motion of Jon Myers and second of Judith Shupe, the Board voted to approve the request for payment and status of funds report for the CHIP FY2005 program, drawdown # 156; see resolution 07-07.17.h

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of appointment of a board member to the Lancaster Downtown Special Improvement District Board of Directors – John Bosser

On motion of Judith Shupe and second of Jon Myers, the Board voted to appoint John Bosser to the Lancaster Downtown Special Improvement District Board of Directors; see resolution 07-07.17.i

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of purchase of service contract by and between Fairfield County Job & Family Services and Fairfield County Center for Disabilities and Cerebral Palsy, Inc

On Motion of Jon Myers and second of Judith Shupe, the Board voted to approve the contract with Fairfield County Job & Family Services and Fairfield County Center for Disabilities and Cerebral Palsy, Inc; see resolution 07-07.17.j

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Laura Holton from the department of Fairfield County Job & Family Services reported that Request for Proposals were sent out and both this contract and the Lancaster Transit System are continuing contracts.

Approval of purchase of service contract by and between Fairfield County Job & Family Services and Lancaster Transit System

On Motion of Judith Shupe and second of Jon Myers, the Board voted to approve the contract with Fairfield County Job & Family Services and the Lancaster Transit System; see resolution 07-07.17.k

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of purchase of service contract by and between Fairfield County Job & Family Services and Fairfield County Family, Adult and Children First Council

On Motion of Judith Shupe and second of Jon Myers, the Board voted to approve the contract with Fairfield County Job & Family Services and Fairfield County Family, Adult

and Children First Council; see resolution 07-07.17.l

Laura Holton from the department of Fairfield County Job & Family Services reported that this contract is for purchasing school supplies for children that are TANF eligible.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of purchase of service contract by and between Fairfield County Job & Family Services, Children Services Division and Milestones Therapeutic Foster Care Network

On Motion of Judith Shupe and second of Jon Myers, the Board voted to approve the contract with Fairfield County Job & Family Services and Fairfield County Center for Disabilities and Cerebral Palsy, Inc; see resolution 07-07.17.m

Laura Holton from the department of Fairfield County Job & Family Services reported that this contract and the contract with the Center for Child and Family Development are continuations of existing contracts.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of purchase of service contract by and between Fairfield County Job & Family Services, Children Services Division and the Center for Child and Family Development

On Motion of Jon Myers and second of Judith Shupe, the Board voted to approve the contract with Fairfield County Job & Family Services and the Center for Child and Family Development; see resolution 07-07.17.n

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of lease agreement by and between Fairfield County Job & Family Services and Fairfield County Affordable Housing, Inc

On Motion of Judith Shupe and second of Jon Myers, the Board voted to approve the Lease agreement with Fairfield County Job & Family Services and Fairfield County Affordable Housing, Inc; see resolution 07-07.17.o

Heather O'Keefe from the department of Job and Family Services reported that this is a lease for a house with 5 eligible clients. To lease a house for each client separately

would cost much more than keeping them together. Fairfield County Affordable Housing agreed if grant funding would end, that they would work with Job and Family Services to end the agreement.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of financial resolutions

On motion of Jon Myers and second of Judy Shupe, the Board of Commissioners voted to approve several resolutions relating to financials as noted below.

07-07.17.p	Approval to appropriate from unappropriated funds – Fairfield County Engineer
07-07.17.q	Approval of account to account transfers – Fairfield County Job & Family Services
07-07.17.r	Approval of Memo Expenditure – Fairfield County Job & Family Services
07-07.17.s	Approval of account to account transfer – Fairfield County Emergency Management Agency
07-07.17.t	Approval of repayment of advance to the General Fund – Fairfield County Emergency Management Agency – Citizens Corp Fund
07-07.17.u	Approval to appropriate from unappropriated – Fairfield County GIS
07-07.17.v	Approval to appropriate from unappropriated – Fairfield County Commissioners/Prisoner Medical Expenses
07-07.17.w	Approval of payment of voucher without an appropriate purchase order – Fairfield County Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Nominations to the Fairfield County Local Emergency Planning Committee (LEPC)

On Motion of Jon Myers and second of Judith Shupe, the Board voted to approve the Nominations to the Fairfield County Local Emergency Planning Committee; see resolution 07-07.17.y

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

10:15 a.m. Public Hearing – Fairfield Medical Center sub-lease purchase agreement- Tax-expempt lease obligation

A public hearing was held at 10:15 a.m. for the Fairfield Medical Center sub-lease purchase agreement, tax-exempt lease obligation. Present at this hearing were Mike

Kiger, Jon Myers, Judith Shupe, Jason George, Sky Gettys and Staci Knisley. Jason George from the office of Peck Shaffer reported the following: The agreement is special revenue obligations. The financing is to purchase energy equipment. The proceeds from Fairfield Medical Center proceeds will pay the obligations. This is merely a streamline to borrow on cheap financing. There is no obligation to the county. The approval will be on the next week's Commissioners' agenda. The financing is not to exceed two million dollars. No one was at hearing for opposition. Sky Gettys, representative for Fairfield Medical Center reported that the project will pay for itself over a five year period. Commissioner Myers reported that the Board will submit the agreement to the County Prosecutor's office for approval.

On motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to close the hearing at 10:16 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Review Session

The Board of Commissioners met at 10:20 a.m. to review correspondence, pending items, and future action items. Present at the review session were Mike Kiger, Jon Myers, Judith Shupe, Aundrea Cordle, Nikki Bannister and Staci Knisley.

10:30 a.m. Meeting with Aundrea Cordle re: personnel

The Board of Commissioners voted to go into executive session at 10:44 a.m. to discuss personnel matters.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

The Board of Commissioners voted to recess at 11:00 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

11:00 a.m. Hearing , Petition to vacate a part of a public road, an alley in or near the unincorporated village of Greencastle

The hearing for the petition to vacate a part of a public road, an alley in or near the unincorporated village of Greencastle. Present at this hearing were Mike Kiger, Jon Myers, Judith Shupe, Frank Anderson, Jeff Camechis, Steve Brooks, Wendell Miller and Staci Knisley. Commissioner Kiger led the hearing and asked Mr. Anderson for comment on behalf of the Engineer's office. Mr. Anderson reviewed his letter dated July

6, 2007. He summarized the letter by pointing out two problems. Landlocking is potential if Lot 16 & 17 are vacated and the language referring to the property of ownership needs amended. Mr. Brooks, attorney for the Soloman's, owner of property and responded that he will amend the petition by taking parcel no. 00-901877-00, no. 00-902050-00 & 00-902049-00. Mr. Anderson agreed and will recommend if petition is amended. Wendell Miller, who represented the Schwartz is okay with petition if amendments are completed.

On Motion of Jon Myers, and second of Judith Shupe the Board voted to close the hearing at 11:12 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to go back into executive session at 11:15 a.m. with Aundrea Cordle, regarding personnel matters.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On Motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to recess at 11:32 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

11:30 a.m. Meeting with Frank Anderson, County Engineer regarding the Benson Water update

The Board of Commissioners met with the Engineer's office regarding the Benson Water update at 11:30 a.m. Present at this meeting were Mike Kiger, Jon Myers, Judith Shupe, Frank Anderson, Jeff Camechis and Staci Knisley. Mr. Anderson and Mr. Camechis reported that the Engineer's office would give the Benson's two options. One is if they become a member of the Oops program. Or they will need to keep a supply of emergency contacts for immediate repairs and the Benson's expense. Mr. Camechis informed the Commissioners to wait until we hear an update from the Larry Hanna, Health Department.

1:30 p.m. Meeting with Sheriff Phalen – Citizen Patrol Update

The Board of Commissioners met with Sheriff David Phalen regarding the Citizen Patrol update. Present at this meeting were Mike Kiger, Jon Myers, Judith Shupe, Sheriff Dave Phalen, Tim Voris, Jared Collins, John Kochis, Nikki Banister, Mary Beth Lane,

Channel 10 news, Angela An, Pastor Mark Clingan, Warren Maxwell, Judge Steven Williams and Staci Knisley. Sheriff Phalen reported that the citizens would have no powers of arrest or duties as deputies. A deputy would be the supervisor of the citizen patrol. County Policy covers the volunteer citizens, per Chip Clark and CORSA. The Citizen patrol would be the eyes and ears of the Sheriff's office. Sheriff Phalen wants to make this a joint effort. Sheriff Phalen will be meeting with all local law enforcement agencies. Commissioner Myers asked what if personal injury occurred. Sheriff Phalen responded that the citizens will sign a release of liability. Commissioner Myers asked if the union has contested. Sheriff Phalen responded that he wasn't aware of any contest he doesn't see it has a conflict. Commissioner Shupe asked if this affected overtime for the deputies. Sheriff Phalen responded no, that the deputies still have all the duties and authority that they currently have. Commissioner Kiger asked if communications was still a priority and that there are still dead spots in the county with Nextel equipment. Sheriff Phalen reported that Communications is a priority and should be discussed at a separate meeting. There is a limited amount of dead spots in the county. Overall it is not problematic. Commissioner Shupe asked if one deputy would supervise. Sheriff Phalen responded yes. Commissioner Shupe asked how many citizens would volunteer per day and how many cruisers would be used and do we have a supply of used cruisers. Sheriff Phalen reported that there will be two to a car and three cruisers would be used at the beginning and that there is a supply of used cruisers. Sheriff Phalen would like to fill the security at the Hall of Justice. They are down from three deputies to one. Sheriff Phalen would like to have a deputy at the Hall of Justice after hours. This deputy would supervise the citizen patrol. Commissioner Kiger reported that he has spent 8-10 hours at the Hall of Justice security area. Mr. Kiger feels that a deputy is needed more during the day for relief and coverage. Judge Williams reported that all of the judges have met and have a concern with the security after 4:00. Court programs are still going on after 4:00. They realized after the financial hardship that the security had to be reduced. Sheriff Phalen added that citizens will not be patrolling the Hall of Justice, they will be patrolling neighborhoods. Commissioner Shupe asked if the citizen volunteers are auxiliary. Sheriff Phalen responded that they will be volunteers, auxiliary are trained deputies. Commissioner Kiger asked what training is involved for the citizen volunteers. Sheriff Phalen responded that there will be 16 hours training. Jared Collins added that observation, via cooperation, knowing limitations and reporting would be there training. Commissioner Myers asked if full request of \$103,000 would need to be given in 2007. Sheriff Phalen responded that he would like to start this in the next 60-90 days and that prorating the allocation would be good, this is a twelve month cycle. Tim Voris explained how important the citizens are reporting problems. Jared Collins explained that the cruisers for the citizens will be close as possible to the Sheriff's Cruisers. They will have the amber light bar with gold star and striping. Pastor Mark Clingan is a citizen that supports the program. Pastor Clingan reported that the National Association of Citizens on Patrol was established in 1999. There are 69 agencies and over volunteers. The association has grown so much that it speaks as success. He recommended that the citizen patrol could do vacation checks. John Kochis, Director of Fairfield County Emergency Management added that he has a grant

in Citizens Corp that is for Volunteers in policing. His office can assist with training and a small amount of money. Commissioner Shupe asked if any other grants have been looked at. Sheriff Phalen responded that he will keep looking. Mr. Kochis reported that the liability also fits under the umbrella of CORSA through the Citizen Corp grant. Commissioner Myers reported that crime could reduce with more eyes and ears. Commissioner Shupe reported that this is a good program. Sheriff Phalen brought a VHS tape of a local news station with Columbus Citizen Patrol. The Board of Commissioners and others viewed the tape. The Columbus Citizen patrol now has 36 volunteers. Commissioner Myers reported to the Sheriff that the Board would look at pro-rating the request and that the Board would make a decision within the next 2 weeks. Sheriff Phalen added that their office would need an upfront appropriation for the one time start up costs.

On Motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to go back into executive session at 2:25 p.m. with Aundrea Cordle, regarding personnel matters.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to go out of executive session at 3:02 p.m. No official action was taken.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

3:00 p.m. Meeting with Insurance Committee – Aundrea Cordle, Ed Laramee and Bob Dvorcasky

The Board of Commissioners met with the Insurance Committee. Present at this meeting were Mike Kiger, Jon Myers, Judith Shupe, Aundrea Cordle, Ed Laramee, Bob Dvorcasky, Carl Burnett and Staci Knisley. Ed Laramee opened the meeting and reported that the Board would be able to approve a “holiday” for insurance premiums, both for the departments and employees for the month of August. Mr. Laramee reported that we are no longer self funded and cannot have a reserve by the end of our three year agreement. The Holiday would approximately reduce the reserve by \$ 550,000. In 2008, there could possibly be another holiday and a possible increase in rates. There could be a 7-8 % increase in the Franklin County agreement.

Approval of authorization of insurance premium “holiday” for Fairfield County departments and employees

On Motion of Jon Myers and second of Judith Shupe, the Board voted to approve the Authorization of insurance premium holiday for Fairfield County departments and

employees; see resolution 07-07.17.z

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Adjournment

With no further business to come before the Board, on motion of Jon Myers and on the second of Mike Kiger, the Board of Commissioners voted to adjourn the meeting at approximately 3:35 p.m. Roll call vote of the motion resulted as follows: Voting aye thereon: Jon Myers and Mike Kiger.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Carri L. Brown
Clerk/Manager

**THE NEXT REGULAR COMMISSIONERS' MEETING IS SCHEDULED TUESDAY,
JULY 24, 2007 AT 10:00 A.M.**