

**Regular Meeting #09-08
Fairfield County Commissioners' Office
February 24, 2009**

9:00 a.m. Meeting with Michael Orlando

The Board of Commissioners met with Job & Family Services Director Michael Orlando to discuss budgetary issues. Commissioners present were Judith Shupe and Mike Kiger. Also present were Staci Knisley, Mary Winstead, Jason Dolin and Scott Zody.

Mr. Orlando stated that he believes they may have arrived at a solution to the recent ongoing payment delays from the Ohio Department of Job & Family Services. He noted that they have succeeded in getting ODJFS to back off the repayment issue relative to the Public Assistance and Child Protective Services Funds, but ODJFS is now insisting that Fairfield County maintain a certain amount of cash balance in the Public assistance fund in order to continue to receive their weekly state matching funds. ODJFS is insisting that FCJFS maintain at least \$900,000 cash on hand to cover daily and weekly expenses, but the fund will not be able to achieve that high a balance until the CPS levy begins collections in early 2010.

Mr. Orlando requested the Board advance two of his quarterly GRF transfers early – that would enable him to repay an outstanding cash advance to the GRF, and maintain a healthy cash balance to ensure ODJFS would not withhold future payments. In addition, Mr. Orlando requested the Board release the advance planned for April that would allow JFS to begin implementing levy activities in 2009 and be “repaid” in 2010.

Ms. Knisley stated the Board could allow that, but with the General Fund’s current cash position, she would prefer to wait to transfer the July quarterly until the end of March, when the property tax revenues should be deposited.

Ms. Winstead stated that as long as that quarterly transfer could occur before the end of March, that should work for them. Commissioner Kiger asked how soon JFS would need the initial funds transferred, and Mr. Orlando stated he needed the funds transferred this week in order to repay the advance due and satisfy ODJFS.

Mr. Orlando noted that he is attempting to address his grievances with the state, as the withholding of payments is hurting their operational abilities. The last payment received from ODJFS was February 6th, which places the agency two weeks in arrears. Mr. Zody asked if FCJFS would ever get back on track, and Mr. Orlando stated that, at best he believes they will be one week behind from here on out as long as ODJFS continues using the new accounting system they have implemented.

Ms. Knisley noted that she is not sure how long it will take for property taxes to settle, but she should be able to transfer the July payment by the end of March. Mr. Orlando stated that the CPS staff is working to try to reduce costs by taking a closer look at getting some of their children in custody released, particularly the juveniles.

Mr. Orlando reviewed the Memorandum of Understanding with the Board relative to the advancing and repayment of \$500,000 in 2009 to allow JFS to begin implementing CPS levy activities. Mr. Orlando stated that he rewrote the memo to clarify the arrangement and thought it would be helpful to include the specific budget baseline numbers so all would understand where the “floor” is.

Mr. Orlando signed the MOU and Mr. Zody stated he would prepare a resolution for the Board to approve next week so they could also sign the agreement.

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 24, 2009 beginning at 10:00 a.m., with the following Commissioners

present: Mike Kiger and Judith Shupe. Absent was Commissioner Jon Myers. Also present were Bob Kalish, Michael Orlando, Ritta Seitz, Jason Dolin and Scott Zody.

Announcements

Mr. Zody announced there would be three add-on resolutions relative to addressing Job & Family Services budgetary issues.

Public Comment

There were no public comments.

Approval of minutes of Tuesday February 17, 2009

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, February 17, 2009.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe.

Approval of Proclamation of Recognition – Mental Retardation and Developmental Disabilities Month

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a Proclamation of Recognition – Mental Retardation and Developmental Disabilities Month, see resolution 09-02.24.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Deposit of Funds by the Treasurer of Fairfield County

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the deposit of Funds by the Fairfield County Treasurer, see resolution 09-02.24.b

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe

Approval to receive 22 Laptops from the Central Ohio Data Sharing Committee

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to receive 22 Laptops from the Central Ohio Data Sharing Committee, see resolution 09-02.24.c

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Updating current membership of the Fairfield County Homeland Security Advisory Team within the Fairfield County Office of Emergency Management & Homeland Security

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve Updating current membership of the Fairfield County Homeland Security Advisory Team within the Fairfield County Office of Emergency Management & Homeland Security, see resolution 09-02.24.d

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe

Approval to Ratify Previously approved grant for the Fairfield County Airport

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to ratify a previously approved grant for the Fairfield County Airport, see resolution 09-02.24.e

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Approval to Rescind Resolution 09-02.03.t – Approval to Amend certificate and increase receipt account for 2362 Engineer – Levy Fund

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to rescind resolution 09-02.03.t – approval to amend certificate and increase receipt account for 2362 Engineer – Levy Fund, see resolution 09-02.24.f

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Engineer’s Resolutions

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve resolutions for the Engineer’s Office as follows:

- 09-02.24.g Approval of Construction Drawings for the GRE-21 FAI-C54-1.03 City of Lancaster Campground Road over Hocking River Bridge replacement project - Engineer
- 09-02.24.h Approval of Sale of County Scrap Metal and Aluminum - Engineer
- 09-02.24.i Approval of Contract Bid Award for the FAI-CR49-0.00 Marietta Road SE Rehabilitation project

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve to financial resolutions as follows:

- 09-02.24.j Approval of Payment of a Voucher without appropriate carry-over purchase order - Engineer
- 09-02.24.k Approval of Payment of a Voucher without appropriate carry-over purchase order - Sheriff
- 09-02.24.l Approval of Payments of Vouchers without appropriate carry-over purchase orders - MRDD
- 09-02.24.m Approval of Payments of Vouchers without appropriate carry-over purchase orders – Job & Family Services
- 09-02.24.n Approval of amended certificate, update receipt line item & appropriate from unappropriated for the memo expenditure in 5044 Sewer Fund
- 09-02.24.o Approval of amended certificate & request for Appropriations for additional unanticipated receipts fund 7521 – Family, Adult & Children First Council
- 09-02.24.p Approval of Memo Expenditure - Fairfield County Job and Family Services

- 09-02.24.q Approval of memo expenditure – Fairfield County Job & Family Services – Fairfield County Job & Family Services
- 09-02.24.r Approval of Request for Appropriations & Voucher payment outside of normal processing for Fund 2394 – CFLP Litter Enforcement – Sheriff
- 09-02.24.s Approval of Repayment of an Advance to the General Fund - EMA
- 09-02.24.t Approval of Repayment of an Advance to the General Fund – Wireless 911
- 09-02.24.u Approval of Account to Account Transfer – MRDD
- 09-02.24.v Approval of Account to Account Transfer – Commissioners
- 09-02.24.w Approval of Account to Account Transfer – Sheriff
- 09-02.24.x Approval to Appropriate from Unappropriated – Engineer
- 09-02.24.y Approval to Appropriate from Unappropriated – Airport
- 09-02.24.z Approval to Appropriate from Unappropriated – Family, Adult & Children First Council
- 09-02.24.aa Approval to Appropriate from Unappropriated – Major Crimes Unit
- 09-02.24.bb Approval to Appropriate from Unappropriated – Auditor

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Payment of Bills

On motion of Mike Kiger and the second of Judith Shupe, the Board of Commissioners voted to approve the authorization for payment of bills February 24, 2009, check date February 27, 2009, see resolution 09-02.24.cc

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Approval of Financial Resolutions for the Fairfield County Job & Family Services

On motion of Mike Kiger and the second of Judith Shupe, the Board of Commissioners voted to approve financial resolutions for the Fairfield County Job & Family Services as follows:

- 09-02.24.dd Approval of Fund to Fund Transfer from the General Revenue Fund to JFS Special Revenue Funds – 2nd Quarter FY2009
- 09-02.24.ee Approval of Fund to Fund Transfer – from the General Revenue Fund to JFS Special Revenue Fund – 1st Draw for Child Protective Services
- 09-02.24.ff Approval of Advance of Funds – Public Assistance Fund – Job & Family Services

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Review Session

The Board of Commissioners met at 10:20 a.m. to review correspondence, pending items, and future action items. Commissioners present at the review session were

Judith Shupe and Mike Kiger. Also present were Staci Knisley, Jason Dolin and Scott Zody.

Mr. Dolin stated that he finished up a legal opinion for Commissioner Kiger, and is working with Paul Morehart to rectify the realignment of Busey Road with the Violet Township trustees.

Mr. Dolin requested the Board's approval to attend a seminar on collective bargaining that will be held in Columbus. Mr. Dolin stated that he does not intend to insert himself into any labor issues that are normally addressed through the Human Resources Office and Downes, Hurst & Fishel, but would like to learn more about the issues involved as they arise. The Board approved Mr. Dolin's request.

Commissioner Kiger raised an issue involving increasing costs for prisoner medical expenses, stating that two prisoners recently cost the county over \$18,000 in medical expenses. Commissioner Shupe noted that Dr. Vajen has requested an increase in his annual stipend in part due to the increasing workload for medical care and treatment of drug and alcohol addicted inmates, and stated that Dr. Vajen tries to keep costs under control.

The Board reviewed a request from Main Street Lancaster relative to continuing to display sculptures on public property in the downtown area. Commissioner Kiger expressed concern with a request for funding to sponsor such displays, and Commissioner Shupe stated that the county could provide space for displays, but not funding.

The Board directed Mr. Zody to check with the Sheriff's Office relative to any complaints and compliance checks on Smitty's Bar on Buckeye Lake, as the Department of Liquor Control is considering a renewal of their permit.

Ms. Knisley provided the Board with an explanation of a request by the Walnut Creek Sewer District to revise their scope of work involving a CDBG grant they were awarded from the Board. Ms. Knisley stated that John Cleek with CDC is going over the paperwork, and it should be approved, since the amount of funding is not changing, just the scope of the project.

Ms. Knisley stated that Job & Family Services needed one more resolution approved to complete the financial transactions they initiated earlier in the day, and provided the Board with the resolution.

Approval of Memo Expenditure – Fairfield County Job & Family Services

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve a memo expenditure for the Fairfield County Job & Family Services, see resolution 09-02..24.gg

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Review, cont.

The Board directed Mr. Zody to check with Facilities Manager Joe Spybey on a travel request submitted for Mr. Spybey, Mark Cramer and Steve Gillespie to attend the BWC Safety Congress. Commissioner Kiger expressed concern that all three supervisors would be gone at the same time.

Mr. Zody stated that the Public Safety Committee is recommending that a sub-committee of the committee review the RFQ's that are due in this week and pare down the applicants to a short list for the Board's review and final approval. The Board

agreed with the understanding that they could add or subtract vendors from the short list.

Adjournment

With no further business to come before the Board, on the motion of Mike Kiger and the second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:00 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott Zody, Clerk/Manager

THE NEXT REGULAR MEETING OF THE COMMISSIONERS' IS SCHEDULED FOR TUESDAY MARCH 3, 2009 AT 10:00 A.M.