

**Regular Meeting #07-50
Fairfield County Commissioners' Office
December 6, 2007**

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Thursday, December 6, beginning at 10:00 a.m., with the following Commissioners present: Mike Kiger, Jon Myers and Judith Shupe. Also present were: Michael Orlando, Frank Anderson, Holly Mattei, Bill Arnett, Jason Dolin and Scott Zody.

Announcements

Clerk/Manager Scott Zody announced that there would be one add-on resolution from the Juvenile Court for an account to account transfer.

Public Comment

There were no comments from the public.

Approval of minutes of Tuesday, November 27, 2007

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, November 27, 2007.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Approval of the Annual County Highway System Mileage Certification for 2007

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the annual County Highway system mileage, see resolution 07-12.06.a

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Engineer's Resolutions

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve Engineer's requests as follows:

- | | |
|------------|---|
| 07-12.06.b | Approval of change order for the VIO-48 FAI-TR1461-0.857 Stonecreek Drive over Tributary of Blacklick Creek Bridge Replacement Project – County Engineer |
| 07-12.06.c | Approval of change order for the GRE-15 FAI-West Fair Avenue over the Hocking River Bridge Replacement Project – County Engineer |
| 07-12.06.d | Approval to install a new utility pole and underground cable line on Sixteenth Road (CR12) - County Engineer |
| 07-12.06.e | Approval of Declaration of Necessity of GRE-41 Bridge Replacement Project - County Engineer |
| 07-12.06.f | Approval of Declaration of Necessity of GRE-42 Bridge Replacement Project - County Engineer |
| 07-12.06.g | Approval of Construction Drawings for the BLO-31, FAI-CR39-0.408 Lithopolis Road NW over a Tributary to Walnut Creek Bridge Replacement Project – County Engineer |

- 07-12.06.h Approval of Construction Drawings for the FAI-CR30-2.829 Delmont Road SW Widening and Resurfacing Project – County Engineer
- 07-12.06.i Approval to Bore under Collins Road and install overhead lines – County Engineer
- 07-12.06.j Approval to install an underground line and bore under Sugar Grove Road (CR50) – County Engineer
- 07-12.06.k Approval to install an underground line and bore under Election House Road (CR40) Carroll-Southern Road (CR34) and Lake Road (CR60) – County Engineer

Commissioner Kiger asked Mr. Anderson to clarify the request to bore under Collins Road. Mr. Anderson explained that a utility needs to bore under the road to string overhead lines to serve businesses on the other side of the road.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of a re-plat of Windy Hills Estates lots 9-13

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a re-plat of lots 9-13 for the Windy Hills Estates, see resolution 07-12.06.l

Commissioner Kiger asked Ms. Mattei if the re-plat resolves the concerns raised by Mr. Ruble, and Ms. Mattei stated that Mr. Ruble has agreed to construct the stub road as requested by Regional Planning. Commissioner Shupe asked if the utility right-of-way concerns had been addressed as well, and Ms. Mattei stated that Mr. Ruble was satisfied with the rights-of-way.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of request for payment and status of funds report – CHIP FY2005 Drawdown

On motion of Judith Shupe and second of Jon Myers the Board of Commissioners voted to approve a request for payment and status of funds report for the CHIP FY2005 Drawdown, see resolution 07-12.06.m

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of to Ratify Purchase of Vehicle Fairfield County Maintenance

On motion of Jon Myers and the second of Judith Shupe the Board of Commissioners voted to ratify the purchase of a vehicle for the Fairfield County Maintenance Department, see resolution 07-12.06.n

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval to Authorize the President of the Board to sign an Ohio Department of Agriculture Easement – Howard & Dixie Smith

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to authorize the President of the Board to sign an Ohio Department of Agriculture easement with Howard & Dixie Smith, see resolution 07-12.06.o

Assistant Prosecutor Jason Dolin explained that the process to complete the agreement is finished, now the only step is to set a date for a closing and sign the agreements. Commissioner Myers asked why a resolution was needed to authorize the Board President to sign, and Mr. Dolin stated that it was part of the process, and may also be due to the agreement involving real estate interests.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Appointments to Committees

On motion of Judith Shupe and the second of Jon Myers the Board of Commissioners voted to approve appointments to committees as follows:

- 07-12.06.p Approval to Appoint Mel Truex to the Fairfield County Friends of Meals on Wheels Committee
- 07-12.06.q Approval of Appointment of a Board Member to the Fairfield County Revolving Loan Fund Review Committee – Marsha Hall
- 07-12.06.r Approval of Appointment of a Board Member to the Fairfield County Revolving Loan Fund Review Committee – Tim Hall

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Commitment of Funds for the Operation of the Joint Juvenile Detention District – FY2008

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the commitment of funds to operate the Joint Juvenile Detention District, see resolution 07-12.06.s

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Commitment of Funds for future Capital Expenses for the Joint Juvenile Detention District – FY2008

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the commitment of funds for future Capital expenses for the Joint Juvenile Detention District, see resolution 07-12.06.t

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval to Lease a Vehicle – Fairfield/Hocking Major Crimes Unit

On motion of Judith Shupe and second of Jon Myers the Board of Commissioners voted to approve a lease of a vehicle for the Fairfield/Hocking Major Crimes Unit, see resolution 07-12.06.u

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Replacement Vehicles for the Fairfield County Utilities Department

On motion of Judith Shupe and second of Jon Myers the Board of Commissioners voted to approve replacement vehicles for the Fairfield County Utilities Department, see resolution 07-12.06.v

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Financial Resolutions

On motion of Jon Myers and the second of Judith Shupe the Board of Commissioners voted to approve financial resolutions as follows:

- 07-12.06.w Approval of Account to Account Transfer – Fairfield County Dog Warden
- 07-12.06.x Approval of Account to Account Transfer – Fairfield County Dog Warden
- 07-12.06.y Approval of Account to Account Transfer – Fairfield County Family, Adult & Children First Council

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Amended Certificate and Request for Appropriations Resolutions

On motion of Judith Shupe and second of Jon Myers the Board of Commissioners voted to approve requests of amended certificates and requests for appropriations as follows:

- 07-12.06.z Approval of Amended Certificate and Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure – 3434 OPWC Payments
- 07-12.06.aa Approval of Amended Certificate and Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure – 3434 OPWC Payments
- 07-12.06.bb Approval of Amended Certificate and Request for Appropriations for Additional Unanticipated Receipts of Memo Expenditure – 3434 OPWC Payments
- 07-12.06.cc Approval of Amended Certificate and Request for Appropriations for Anticipated Receipts – Federal Grant – Sheriff's Office

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Financial Resolutions

On motion of Jon Myers and the second of Judith Shupe the Board of Commissioners voted to approve financial resolutions as follows:

- 07-12.06.dd Approval of Account to Account Transfer – Sheriff's Office
- 07-12.06.ee Approval to Appropriate from Unappropriated – Probation Services
- 07-12.06.ff Approval to Appropriate from Unappropriated – Adult Community Based Corrections
- 07-12.06.gg Approval of Amended Certificate and Request to Appropriate from Unappropriated – Job & Family Services
- 07-12.06.hh Approval of Account to Account Transfer – Job & Family Services
- 07-12.06.ii Approval of Memo Expenditure – Job & Family Services

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Job & Family Services Financial Requests

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve financial requests for the Department of Job & Family Services as follows:

07-12.06.jj Approval of Amended Certificate and Request to Appropriate from Unappropriated – Job & Family Services

07-12.06.kk Approval of Memo Expenditure – Job & Family Services

07-12.06.ll Approval of Account to Account Transfer – Job & Family Services

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of New Fund for Fairfield County Economic Development Department

On motion of Judith Shupe and second of Jon Myers the Board of Commissioners voted to approve the creation of a new fund for the Fairfield County Economic Development Department, see resolution 07-12.06.mm

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Financial Resolutions

On motion of Jon Myers and the second of Judith Shupe the Board of Commissioners voted to approve financial resolutions as follows:

07-12.06.nn Approval of Account to Account Transfer – County Commissioners

07-12.06.oo Approval of Account to Account Transfer – County Commissioners

07-12.06.pp Approval of Account to Account Transfer – County Engineer

07-12.06.qq Approval of Memo Expenditure – County Engineer

07-12.06.rr Approval to Appropriate from Unappropriated – County Engineer

07-12.06.ss Approval of Amended Certificate and Request to Appropriate from Unappropriated – County Engineer

07-12.06.tt Approval of Account to Account Transfer – Insurance Fund

07-12.06.uu Approval of Account to Account Transfer – Coroner's Office

07-12.06.vv Approval to Ratify Previously Approved Financial Resolution – appropriate from unappropriated – Fairfield County Probate Court

07-12.06.ww Approval to Reduce Appropriation and Estimated Receipts – Juvenile Court

07-12.06.xx Approval of Account to Account Transfer – Juvenile Court

07-12.06.yy Approval of Amended Certificate and Request to Appropriate from Unappropriated – Board of Elections

07-12.06.zz Approval of Account to Account Transfer – Board of Elections

07-12.06.aaa	Approval of Account to Account Transfer – Board of Elections
07-12.06.bbb	Approval of Advance from the General Fund – Fairfield County EMA
07-12.06.ccc	Approval of Advance from the General Fund – Fairfield County EMA
07-12.06.ddd	Approval of Account to Account Transfer – Fairfield County EMA
07-12.06.eee	Approval to Amend Certificate, Update Receipts, Account to Account Transfers and Appropriate from Unappropriated – Fairfield County EMA
07-12.06.fff	Approval in Reduction of Appropriation and Account to Account Transfer – Fairfield County EMA
07-12.06.ggg	Approval of Account to Account Transfer – Older Adult Services Levy
07-12.06.hhh	Approval to Appropriate from Unappropriated – Older Adult Services Levy
07-12.06.iii	Approval of Account to Account Transfer – ADAMH
07-12-.06.jjj	Approval of Payment of a Voucher without an appropriate carry-over Purchase Order – Regional Planning

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Payment of Bills

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the authorization for payment of bills, December 6, 2007, check date December 7, 2007, see resolution 07-12.06.kkk

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Account to Account Transfer – Juvenile Court

On motion of Judith Shupe and the second of Jon Myers the Board of Commissioners voted to approve an account to account transfer for the Fairfield County Juvenile Court, see resolution 07-12.06.iii

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Review Session

The Board of Commissioners met at 10:20 a.m. to review correspondence, pending items, and future action items. Commissioners present at the review session were Mike Kiger, Jon Myers, and Judith Shupe. Present also were Tamaria Kulemaka, Frank Anderson, Michael Orlando, Bill Arnett, Jason Dolin and Scott Zody.

Mr. Anderson addressed several issues of concern to the Engineer’s Office, including a letter the Commissioners received from the Teamster’s Union, the Access Management Program, and roadway obstructions.

Mr. Anderson explained to the Commissioners that the letter from the Teamster’s is the result of a miscommunication by Mr. Anderson during a Labor-Management meeting in which the issue of leave donation was discussed. Mr. Anderson advised the

Commissioners to take no action on the letter, and that he would try to address the concerns raised in the letter with the union.

Mr. Anderson requested that the Board also take no action with respect to the draft Access Management proposal that had been sent to the Board for review and comment. Mr. Anderson explained that his intent was to have the Board review the document, then take the proposed regulations back to the Access Management Advisory Committee for further work prior to asking the Board to take any formal action.

Commissioner Myers stated that the question seems to be whether or not to table the current proposal and start over or push forward with the current draft. Mr. Anderson stated that he would like the committee to continue to work on the current draft and believes they are close to having a consensus agreement, and does not wish to start the process all over again.

Commissioner Shupe suggested having Jason Dolin review the Access Management process and report back to the Board on options, and the Board directed Mr. Dolin to conduct a review and report back.

Mr. Dolin reported that he was working with David Shrader, the attorney representing Violet Township on the proposed Joint Economic Development District (JEDD) on drafting language to address the county's concerns. Mr. Dolin stated that he has provided a copy of the language to Utilities Director Tony Vogel, and Mr. Vogel believes the language is acceptable.

Approval of Intent to place Child Protective Services/Adult Protective Services Levy on the March 4, 2008 ballot

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a resolution to state their intent to place a Child Protective Services/Adult Protective Services levy on the March 4, 2008 ballot, see resolution 07-12.06.mmm

Commissioner Kiger stated that he would prefer to place a 1.5 mill levy on the ballot, rather than 1 mill levy, in order to generate sufficient revenues to address all of the funding needs for CPS and APS. He also stated that he believes that if the 1 mill levy is approved, and the revenue from the levy exceeds estimates, that a corresponding amount of GRF funding should be deducted from the Job & Family Service annual budget to help stabilize the General Fund.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Loan from the General Fund to Fairfield Historical Parks

On motion of Judith Shupe and the second of Jon Myers the Board of Commissioners voted to approve a loan from the General Fund to Fairfield Historical Parks to provide a match for a Clean Ohio grant to acquire 100 acres of real estate along Clear Creek, see resolution 07-12.06.nnn

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Review, cont.

Mr. Zody provided the Board with copies of the proposed grants from Meals on Wheels for various county Seniors organizations. Commissioner Shupe stated that she would like to know if there were any grants that were requested but not recommended.

For the Record

Mr. Zody reported he has received a request from the Cyrill-Scott Company to annex their property (17 acres) from Pleasant Township into the City of Lancaster. Since the request is from a single property owner, it will fall under the Type 2 Expedited process.

The Board directed Mr. Zody to schedule Department Head and Commissioner’s Office employee annual evaluations for Tuesday, December 18th.

The Board directed Mr. Zody to schedule a meeting with Mr. Doug Ballou in early 2008 to discuss the county telephone system.

Executive Session

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to enter into Executive Session to discuss personnel and real estate matters. Present were Commissioners Kiger, Shupe and Myers. Present also were Bill Arnett and Scott Zody

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session. No formal decisions were made.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Adjournment

With no further business to come before the Board, on the motion of Jon Myers and the second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:45 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Mike Kiger
Commissioner

Jon Myers
Commissioner

Judith Shupe
Commissioner

Scott Zody, Clerk/Manager

**THE NEXT REGULAR COMMISSIONERS’ MEETING IS SCHEDULED TUESDAY
DECEMBER 11, 2007 AT 10:00 A.M.**