

**Regular Meeting #08-51
Fairfield County Commissioners' Office
December 2, 2008**

9:00 a.m. Meeting with Jon Kochis, Emergency Management Agency

The Board of Commissioners met at 9:00 a.m. to meet with Jon Kochis, Director of the Emergency Management Agency to discuss the draft memo of support for Municipalities and Townships to support an apportionment collected by the Emergency Management Agency. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Staci Knisley.

Mr. Kochis described that the apportionment would be collected as a per capita and will be used for Homeland Security. The apportionment will be in the amount of \$.52 per capita which currently could bring in \$68,000 per year. Mr. Kochis has drafted the memo of support and gave to Jason Dolin, Assistant Prosecuting Attorney to review. \$1.5 million would go towards towers and \$800,000 would go towards construction of a building. The towers would have all safety agencies on one band width. Mr. Kochis explained that the City of Lancaster is in support of the apportionment. Commissioner Shupe asked if the village is separated from the township for the amount per capita. Mr. Kochis said yes the village and township would be separated. Commissioner Myers would like to have the apportionment based on the 10 year census if the Board approves the collection. Mr. Kochis asked to proceed with contacting Robert W. Baird and Associates to proceed on figures for possible debt service. The Board agreed. Mr. Kochis explained that his number one priority would be the construction of his building or office, but majority of apportionment would go to communications. Commissioner Shupe warned Mr. Kochis that the townships may not be in favor of the collection. Mr. Kochis stated that he and the firefighters will meet with all of the elected officials of the Municipalities and Townships to educate them on the collection of the apportionment. Mr. Kochis stated that on the drafted memo of support there is a sign off of approval for every official to approve. Mr. Kochis stated that a majority of the communication project will be funded by the collection of apportionment. There will be other funded dollars to support the rest of the communication project. Mr. Kochis stated that the communication project will be a county wide network that will have the capability for others to subscribe. Commissioner Shupe asked if the Board of Commissioners would be in the contract. Mr. Dolin answered yes, due to public funds are involved. Commissioner Shupe stated to Mr. Kochis that the first step would be for Mr. Dolin to make comments and approve the drafted memo of support. Commissioner Kiger asked if we have already given funds for this project. Mr. Kochis stated that the Dispatchers and 911 Center is all up to date with the previous funds. Mr. Kochis explained that the hand held radio network is falling apart and we can not keep up to maintain it. Mr. Kochis stated that the communication project will follow the FCC 2012 guidelines. Mr. Kochis stated that the new EMA office would be available for other government agencies and he would like it to be located near the new Public Safety Facility. Commissioner Kiger stated that the committee is still considering locations. Mr. Kochis stated that David Fey, Director of Historical Parks has a few options for the move of his office location. Mr. Kochis stated that he would like to move on these projects soon. The Board of Commissioners will consider the request and will move forward with a decision at a later date.

9:30 a.m. Meeting with Bill Arnett and Mike Miller

The Board of Commissioners met at 9:30 a.m. with Bill Arnett the Economic Development Director and Mike Miller the Workforce Development Director to discuss the purchase of Synchronist software with Blane, Canada Ltd. for Business Retention and Expansion. Commissioners present included Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Staci Knisley.

Mr. Arnett stated that 550 communities nationwide are using the Synchronist software. The software will provide the county a benchmark for the community to compare to others for Business Retention and Expansion. Mr. Arnett stated that the majority of new jobs are with existing companies that are established. Commissioner Shupe stated that

Fairfield Medical Center just announced the reduction of 25 employees. Mr. Miller stated that Workforce Investment Act (WIA) funding is available and will pay up to ½ of purchase of software. This fits into business development. Commissioner Kiger asked if they have approached other municipalities for funding. Mr. Arnett responded no, because he would rather keep this separate as sponsored by Fairfield County alone. Mr. Arnett explained that the cost is \$3,000, which he would use \$1500 from his general fund budget and \$1500 from WIA funding. Commissioner Myers asked who would be using the software. Mr. Arnett responded that the Workforce Development and Chambers would be most likely using the software for business expansion and retention. Commissioner Shupe asked if the townships and municipalities would support this purchase. Mr. Arnett responded yes that he thought they would but did not necessarily need their support to proceed. Commissioner Shupe asked if they had a time frame on when they want to make the purchase. Mr. Arnett responded that as soon as we could sign a contract. Mr. Arnett stated that Rob Clinger from Licking County highly recommends Synchronist software. Commissioner Shupe asked Mr. Arnett to check with Mrs. Knisley for available appropriations. Mr. Arnett stated that there would also be a \$600 maintenance fee after the first year. Commissioner Shupe asked how this software would help companies. Mr. Arnett explained that it varied by size of companies. Mr. Arnett stated that he would make companies aware of the benchmark of the county and that this would help trouble shoot problems for the companies and that this would be used for marketing new companies and to make better contact. Mr. Miller added that Workforce Development would work with the businesses to find available resources. Commissioner Myers asked if wage surveys were up or down. Mr. Arnett stated that the wages are always going up. The Board is in support of the purchase, and Mr. Arnett will follow through with the funding and submitting the contract for approval to the Board.

10:00 a.m. Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 2, 2008 beginning at 10:00 a.m., with the following Commissioners present: Jon Myers, Judith Shupe and Mike Kiger. Also present were Mike Orlando, Bill Arnett, Jason Dolin and Staci Knisley.

Announcements

A resolution was added to the agenda this morning, approval of reduction in appropriations in contract services and increase in appropriations for part time employee expenses for the Fairfield County Auditor. (Resolution 08-12.02.y)

Public Comment

Mike Orlando, the Director of the Fairfield County Job and Family Services announced that they are suspending the hiring of the Finance Director due to revenue decreases. The employees are trying to absorb duties of the Finance Director.

Approval of Minutes for Tuesday, November 25, 2008

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the meeting minutes for Tuesday, November 25, 2008

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Proclamations of Recognition

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve Proclamation of Recognition to the Liberty Union Football team for completing their most successful season on record, see resolution 08-12.02.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of contract by and between Fairfield County Job and Family Services and the Child Advocacy Center of Fairfield County

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the contract by and between Fairfield County Job and Family Services and the Child Advocacy Center, see resolution 08-12.02.b.

Mr. Orlando explained this would be the last contract of the year. They are trying to continue efforts with the center and this would avoid hiring staff.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Approval of entering into a contract between the County and the Lancaster/Fairfield County Community Action Agency for Recycling Services for 2009

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the contract with the Lancaster/Fairfield Community Action Agency for recycling services for 2009, see resolution 08-12.02.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Environmental Review and Certificate of Determination for Activities Lancaster/Fairfield County Community Action – Grant #C-08-022-1 – ODOT/CHIP

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the environmental review and certificate of determination for activities that are categorically excluded by the Ohio Department of Development Office of Housing and Community Partnerships through grant # 08-022-1, see resolution 08-12.02.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Delinquent Sewer Rentals – Buckeye Lake Sewer System

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the Buckeye Lake Sewer System delinquent sewer rentals to be assessed by the County Auditor and placed on the tax duplicate, see resolution 08-12.02.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Subgrant Agreement – Fairfield County Juvenile Court

On motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the sub-grant agreement for Fairfield County Juvenile Court through the Ohio Department of Job and Family Services, see resolution 08-12.02.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Acceptance of Ohio Department of Health Subsidy Agreement Modification – Help Me Grow Subsidy Agreement – Fairfield County Family Adult and Children First Council

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve the acceptance of the Ohio Department of Health Subsidy Agreement modification for the Help Me Grow Subsidy Agreement, see resolution 08-12.02.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Approval of Declaration of Intent to provide an Annual Allocation to the Fairfield County Historical Parks

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the declaration of intent to provide an annual allocation of \$100,000 for five years to support the Fairfield County Historical Parks, see resolution 08-12.02.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to approve financial resolutions for the Fairfield County Revolving Loan Fund as follows:

- 08-12.02.i Approval of account to account transfers – Fairfield County Board of Elections
- 08-12.02.j Approval of new grant fund – Fairfield County Emergency Management Agency – State Homeland Security 2009
- 08-12.02.k Approval of appropriate from unappropriated – Fairfield County Engineer
- 08-12.02.l Approval of account to account transfer – Fairfield County Engineer
- 08-12.02.m Approval of appropriate from unappropriated – Fairfield County Clerk of Courts/Title
- 08-12.02.n Approval of appropriate from unappropriated – Fairfield County Clerk of Courts/Title
- 08-12.02.o Approval of amended certificate and request for appropriations – Fairfield County Family, Adult and Children First Council
- 08-12.02.p Approval of appropriate from unappropriated – Fairfield County Family, Adult and Children First Council
- 08-12.02.q Approval of account to account transfers – Fairfield County Family, Adult and Children First Council
- 08-12.02.r Approval of account to account transfers – Fairfield County Job and Family Services
- 08-12.02.s Approval of memo expenditure – Fairfield County Job and Family Services
- 08-12.02.t Approval of amended certificate & request for appropriations for additional unanticipated receipts – Fairfield County Sheriff
- 08-12.02.u Approval of amended certificate and update receipt line item – Building Department – Fairfield County Utilities
- 08-12.02.v Approval of account to account transfer – Fairfield County ADAMH Board
- 08-12.02.w Approval of payment of a voucher without appropriate carry-over purchase order – Fairfield County Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers

Payment of Bills

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the authorization for payment of bills, December 2, 2008, check date December 5, 2008, see resolution 08-12.02.x.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger and Jon Myers.

Approval of decrease and increase of appropriations – Fairfield County Auditor

On motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to approve the decrease and increase of appropriations for the part time employee salaries, Fairfield County Auditor, see resolution 08-12.02.y.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Judith Shupe and Jon Myers
Voting nay thereon: Mike Kiger

10:15 – Review Session

The Board of Commissioners met at 10:15 a.m. to review pending legal issues, current and future actions items, and correspondence. Commissioners present included Jon Myers, Judith Shupe, and Mike Kiger. Also present were Jason Dolin, Mike Orlando and Staci Knisley.

Mr. Dolin reported that he was working on the State Infrastructure Loan for the Airport, the Board of Elections Health Insurance and the contract for the privatized kitchen staff for the Sheriff's office.

The Board of Commissioners discussed the Lancaster City Public Transit with Mike Orlando. Mr. Orlando explained that his agency could support approximately \$7,000-\$8,000 per month. The Board of Commissioners called the Mayor of Lancaster Dave Smith and asked him to come up and discuss. Mayor Smith asked that the county support \$10,000-\$12,000 per month to maintain the current Lancaster Public Transit system. Mayor Smith stated that they will need approximately \$150,000 per year to operate as currently. Mayor Smith would like the County Commissioners to support the difference of Job and Family Services contract to support the Lancaster Public Transit. Commissioner Shupe asked if the county allocated the difference would anyone be able to use the transit. Mr. Orlando responded no, just JFS clients. Commissioner Myers asked if the city have committed support for 2009. Mayor Smith stated they have support of funds until March 30th. Mayor Smith asked the Commissioners to commit the full support of 2009. Commissioner Myers stated that he would like to see a commitment of 6 months and reevaluate the numbers. Mr. Orlando stated that the first 2 months of 2008 the agency did not use the city transit due to the contract not being in place. Mayor Smith asked if vouchers are given to Medicaid clients. Mr. Orlando responded yes. Commissioner Myers asked the board if they were willing to commit for six months. The Board did not respond with an answer. Mayor Smith stated that the transit could not go out of business without a 30 day notice and would like to know as soon as possible for the Board's decision. Mayor Smith stated that the transit would need \$140,000 - \$150,000 of rider ship to continue operations. Commissioner Kiger told Mayor Smith that the Board would reach a decision by next week's board meeting.

Review, continued at 10:55 a.m.

Commissioner Shupe wanted to further discuss the Lancaster Public Transit. Commissioners present were Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin, Mike Orlando and Staci Knisley.

Commissioner Myers asked the Board if they would like to see the transit proceed for another year. Commissioner Shupe stated she was not sure why the general fund should support this service. Commissioner Shupe stated that JFS may not use the transit as much as projected and the General Fund could be responsible for the full amount.

11:00 a.m. Meeting with Aundrea Cordle and Jim Hale, CORSA

The Board of Commissioners met with Aundrea Cordle, Fairfield County Human Resources Director, Jim Hale a representative from CORSA, and Chip Clark the county's representative for Clark-Behrens Insurance at 11:00 a.m. to give an update on Loss Control and CORSA insurance benefits. Commissioners present were Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin and Staci Knisley.

Mr. Hale stated that Fairfield County's loss ratio has a good trend of percentage. The 5 year loss ratio is at 36.63 % and the 3 year loss ratio is at 35%. The highest loss is the frequency collision. Mr. Hale explained that CORSA offers driver's training courses manually and online that is at no cost to the county. Mr. Hale stated that Job and Family Services utilize the online classes. Ms. Cordle explained that the class was very simple. It can be completed at work or at home. Commissioner Myers suggested that we remind the departments at round table that this is available. Mr. Hale stated that the Sheriff's office has been on a good trend but their lag time could be improved. Mr. Hale explained that the lag time was the time of the accident and when it is reported to CORSA. Mr. Hale stated that one of our large claims this year was a pipe burst. He stated that this is a claim that happens frequently in all of the counties due to the age of the courthouses. Mr. Hale stated that the windstorm in September was an unusual claim and that this may not happen again for another century. Mr. Hale explained that next year's renewal would be broke out from the facilities inside and outside. Mr. Hale also explained that CORSA offers human resources help line to help with legal issues, not including union issues. Mr. Hale also explained that CORSA offers law enforcement seminars every year, including taser and use of force seminars. Mr. Hale explained that there will be a loss seminar at the CCAO conference next week.

11:50 Lancaster Public Transit discussion continued

The Board of Commissioners asked Staci Knisley to contact the Mayor and have Mike Courtney, the Service Safety Director produce the rider ship numbers and all expenses starting when the transit was established and to have it to the Board by the end of the week. The Board will review and make a decision at their next Board Meeting.

Adjournment

With no further business to come before the Board, on the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn at 12:15 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Myers.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott A. Zody, Clerk/Manager

THE NEXT COMMISSIONERS' REGULAR MEETING IS SCHEDULED FOR TUESDAY DECEMBER 11, 2008 AT 10:00 A.M.

