

**Regular Meeting #07-34
Fairfield County Commissioners' Office
August 7, 2007**

8:30 a.m. Meeting with David Scheffler, President of the Airport Board

The Board of Commissioners met with David Scheffler the President of the Airport Board for an update and to discuss future bond financing. Present was: Mike Kiger, Jon Myers, Judith Shupe, David Scheffler and Staci Knisley. Mr. Scheffler reported to the Board that the 2007 Maintenance projects were completed. The ODOT grant repaved a portion of the road by the terminal. ODOT and the FAA will more than likely pay for the move of Election House Road. The FAA will pay 95% of project, 5% would be paid by county. Commissioner Kiger reported that if the Election House road is not extended the FAA would cut off the runway. Mr. Scheffler reported that all hangars are rented and there is a waiting list. The Airport Board would like to build more hangars with the approval of the Board of Commissioners. In 2010 the 94 hangars debt will be paid off and in 2013 the 99 hangars would be paid off. The 2006 hangars would be paid off in 2026 with the current cash flow. Mr. Scheffler reported that the Bolger hangar would become county property in 2019. The Airport Board proposes to build 12 new hangars, all T-hangars. They would be located East of the terminal, estimated cost of \$485,000 and wishes to borrow \$ 500,000 in 2008. The Airport Board would like to proceed with contracting for Engineering services and the contractor wouldn't be paid until 2008. Commissioner Myers asked if the 12 hangars would be rented right away. Mr. Scheffler responded yes, and the Fairfield Air Ventures will guarantee payment if not filled. Commissioner Shupe asked that Mr. Scheffler be in touch with David Conley, our bond counsel. Mr. Scheffler will email Mr. Conley his cash flow report. Mr. Scheffler reported that the Frear property is for sale. There are 4 parcels and 3 lots, 80 acres and is North of the Airport. The Airport Board is interested and this land might be useful to Economic Development. The FAA does not want plants to come into the County and be built connected to a Taxiway. Commissioner Shupe asked if Bill Arnett is interested. Mr. Scheffler responded yes. Mr. Scheffler reported that there is an Infrastructure bank that loans money to Airports, interest only for 10 years. Mr. Fear is asking \$30,000 per acre, but is negotiable. Commissioner Myers asked if the property is part of the land that the Board of Commissioners just vacated, Academy Road. Mr. Scheffler responded yes. Mr. Scheffler will forward cash flow report to David Conley and report to the Board of Commissioners with the bond finance update.

9:00 a.m. Meeting with Fairfield Department of Health

The Board of Commissioners met with Frank Hirsch, Larry Hanna and Jennifer Valentine from the Fairfield Department of Health. Present was: Mike Kiger, Jon Myers, Judith Shupe and Staci Knisley. Mr. Hirsch reported that the Fairfield Department of Health would like to purchase a new vehicle. Their current vehicle is 10 years old. The construction and debris funds would fund 50% and is requesting that 50% of funds would come from the Solid Waste District. The vehicle is approximately \$16,000. Commissioner Shupe asked if Carol Phillips of the Solid Waste District would be in favor of this purchase. Ms. Valentine responded that she wasn't sure Ms. Phillips had not been in favor of this in the past. Commissioner Shupe reported that the County might be able to use Host monies. There are 9 allowable uses from the EPA, House Bill 592. Ms. Valentine reported that this vehicle would be strictly used to enforce the code. Commissioner Myers asked if the vehicle would be marked. Ms. Valentine responded yes, there would be a sign on the side reading Fairfield Department of Health. Commissioner Myers asked that they write us a letter requesting the monies. Commissioner Shupe recommended that Patty Bratton with Community Action be contracted and could help on writing the grant request. Mr. Hirsch asked if this could include expenses occurred on the vehicle. Commissioner Shupe responded that the grant would be a one time amount the expenses would have to be included. Ms. Valentine reported that grant application is due August 31, 2007. Commissioner Shupe

reported that application and a letter of support on behalf of the Board of Commissioners would have to be submitted. Commissioner Shupe asked if inspections are being completed at the Pinegrove Landfill. Ms. Valentine responded that every month she does an inspection. There is no construction until next year, with the raise of fees the landfill has to cut back. Commissioner Myers asked if the Health clinic is moving. Mr. Hirsch responded that the clinic is moving to the Kroger Shopping Center on Main Street. The Department of Health is leasing from Fairfield Medical Center and will be rent-free for the first six months. Mr. Hirsch reported that the department is looking at other property for the agency. The Clarence E. Miller is being appraised. Mr. Myers asked how plumbing revenue was. Mr. Hirsch responded that in July, it was up \$10,000 from last year. Mr. Hirsch reported that the clinic being moved will help with accreditation for federal grants. The department could receive \$600,000. Commissioner Kiger asked if the clinic will have extended hours. Mr. Hirsch responded that eventually they would. Mr. Hirsch reported that the department is talking with Bill Sitterly, owner of the trust property at the Kroger Shopping Center for more space for the agency. Mr. Hirsch reported that the Hospital is renting the space for \$9-11 per square feet. Mr. Hirsch reported that two extra store fronts at center would fill the need for the rest of the agency. There are a total of 60 employees, 40 still remain at the Clarence E. Miller building. Commissioner Kiger asked for a Tarpit update. Mr. Hanna responded that they are meeting with the EPA about the funding to clean up. Commissioner Myers asked about the Benson Water update. Mr. Hanna responded that they will be meeting with the EPA today and will view the property. The only issue with the county is if the water is being used for people. They will gather more information today.

Executive Session

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to go into executive session, regarding personnel.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to go out of executive session. No official action was taken.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 7, beginning at 10:00 a.m., with the following Commissioners present: Mike Kiger, Jon Myers and Judith Shupe. Also present was: Lynette Leach, Julia Hilty, Carl Burnett and Staci Knisley.

Announcements

Staci Knisley reported that Resolution 07-08.07.w, Approval of the County Commissioners Association of Ohio Workers Compensation Group Rating Plan Renewal has been added to the agenda.

Public Comment

There were no public comments.

Approval of minutes of Tuesday, July 31, 2007

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, July 31, 2007.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Approval of minutes of Monday, August 6, 2007

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the minutes for Monday, August 6, 2007.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of award of the Manhole Rehabilitation, Part 2 – FeeCorp Corporation – Fairfield County Utilities

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the Manhole Rehabilitation, Part 2 award to FeeCorp Corporation for the Fairfield County Utilities; see resolution 07-08.07.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of an order of removal of an employee – Fairfield County Utilities

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the order of removal for an employee for the Fairfield County Utilities; see resolution 07-08.07.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of vacating a part of a public road, Turkey Run Road SE, in Rushcreek Township

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve to vacate a part of a public road, Turkey Run Road SE, in Rushcreek Township; see resolution 07-08.07.c

Commissioner Myers reported that the viewing was held last week and thought that the part of the road being vacated was a very unique place and connected to three different counties.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of request for payment and status of funds report – FY2006 CDBG Formula Program – Drawdown # 156

On motion of Judith Shupe and second of Jon Myers, the Board voted to approve the Request for payment and status of funds report for FY2006 CDBG Formula Program, Drawdown # 156; see resolution 07-08.07.d

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of hiring an electrical contractor to repair and assist with the installation of twenty (20) used sirens – Fairfield County Emergency Management Agency

On Motion of Jon Myers and second of Judith Shupe, the Board voted to approve the Hiring an electrical contractor to repair and assist with the installation of twenty (20)

used sirens, Fairfield County Emergency Management Agency; see resolution 07-08.07.e

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of contract for security services – Fairfield Union High School District – Fairfield County Sheriff

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the contract for security services provided by the Fairfield County Sheriff Department for Fairfield Union High School; see resolution 07-08.07.f

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of the following Resolutions

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the following resolutions, see below:

- 07-08.07.g Approval of authorization for contract approval with Functional Training Services – Fairfield County Job & Family Services
- 07-08.07.h Approval of two (2) vehicles – operating lease agreements – Fairfield County Job & Family Services
- 07-08.07.i Approval of agreement between Fairfield County Juvenile Court and the Ohio Department of Job & Family Services

Lynette Leach from the Department of Job and Family Services reported that they chose to lease vehicles instead of purchasing them. The Depreciation would take 7 years for the department to draw down the monies from the State.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Multi-County Grant agreement for Perry-Multi County Juvenile Facility – Fairfield County Juvenile Court

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the grant agreement for the Perry-Multi County Juvenile Facility and Fairfield County Juvenile Court; see resolution 07-08.07.j

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Amended Certificate and request to appropriate from unappropriated – Fairfield County Job & Family Services

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve to amend the certificate and to appropriate from unappropriated funds for Fairfield County Job and Family Services; see resolution 07-08.07.k

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of financial resolutions

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the following resolutions, see below;

- 07-08.07.l Approval of account to account transfer – Fairfield County Commissioners/Interest Allocations
- 07-08.07.m Approval of account to account transfer – Fairfield County Commissioners/Electronic Monitoring
- 07-08.07.n Approval of repayment of advance to the General Fund – FY05 CDBG Formula Fund # 2647
- 07-08.07.o Approval to appropriate from unappropriated – Fairfield County GIS
- 07-08.07.p Approval to appropriate from unappropriated – Fairfield County Engineer
- 07-08.07.q Approval to appropriate from unappropriated – Fairfield County Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval to ratify previously approved financial resolution – Approval of a new fund, amend the certificate, update receipts and appropriate from unappropriated – Fairfield County Commissioners

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to ratify the previously approved financial resolution, approval of a new fund, amend the certificate, update receipts and appropriate from unappropriated; see resolution 07-08.07.r

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval to ratify previously approved payment of bill – Fairfield County Utilities

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to ratify the previously approved bill for the department of Fairfield County Utilities; see resolution 07-08.07.s

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of warrant for SSI Reimbursement – Public Assistance Fund – Fairfield County Job & Family Services

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the warrant for a SSI Reimbursement for the department of Fairfield County Job & Family Services; see resolution 07-08.07.t

Lynette Leach reported that client needed paid as soon as possible.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of payment of voucher without an appropriate carry-over purchase order – Fairfield County ADAMH Board

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the payment of a voucher without an appropriate carry-over purchase order for the Fairfield County ADAMH Board; see resolution 07-08.07.u

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of authorization for payment of bills, August 7, 2007 – check date August 10, 2007

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the authorization for payment of bills, August 7, 2007, check date August 10, 2007; see resolution 07-08.07.v

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of County Commissioners Association of Ohio Workers Compensation Group Rating Plan – Renewal – Fairfield County Commissioners

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the CCAO Workers Compensation Group Rating Plan Renewal; see resolution 07-08.07.w

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Review Session

The Board of Commissioners met at 10:15 a.m. to review correspondence, pending items, and future action items. Present at the review session were Mike Kiger, Jon Myers, Judith Shupe, Carl Burnett, Julia Hilty and Staci Knisley.

11:00 a.m. Investment Advisory Meeting with Jon Slater, Treasurer

Commissioner Mike Kiger and Commissioner Judith Shupe met with Jon Slater, Fairfield County Treasurer for the Investment Advisory Meeting. Present also was; Staci Knisley. Mr. Slater submitted the Statement of Balance in Treasury report for the record. Commissioner Kiger asked how the stock market affected investments. Mr. Slater responded that the yield percentages are going down. Commissioner Shupe asked if interest rates would be steady. Mr. Slater responded that he believed the rates would stay steady. Commissioner Shupe asked what the investment earnings would be at the end of 2007. Mr. Slater responded that earnings could be up to \$3,000,000.

On motion of Judith Shupe and second of Mike Kiger, the Investment Advisory Board voted to approve the Statement of Balance in Treasury Report.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Jon Slater

Executive Session

On motion of Jon Myers and second of Judith Shupe the Board of Commissioners voted to go into executive session at 11:30 a.m., regarding personnel.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On motion of Jon Myers, and second of Judith Shupe the Board of Commissioners voted to go out of executive session at 11:40 a.m. No official action was taken.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval to appoint Scott Zody, Clerk/Manager – Fairfield County Board of Commissioners

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to appoint Scott Zody as Clerk/Manager for the Fairfield County Board of Commissioners; see resolution 07-08.07.w

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Adjournment

With no further business to come before the Board, on motion of Jon Myers and on the second of Judith Shupe, the Board of Commissioners voted to adjourn the meeting at approximately 11:45 a.m. Roll call vote of the motion resulted as follows: Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger.

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Staci A. Knisley, Interim Clerk/Manager

THE NEXT REGULAR COMMISSIONERS' MEETING IS SCHEDULED TUESDAY, AUGUST 14, 2007 AT 10:00 A.M.