

**Regular Meeting #40-2012
Fairfield County Commissioners' Office
August 28, 2012**

Meeting with Greg Eyerman

The Commissioners met with Greg Eyerman from the Fairfield County Visitors and Convention Bureau (FCVCB). Commissioner Davis called the meeting to order at 9:09 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Aunie Cordle, Dave Levacy, Branden Meyer, and Tony Vogel.

Mr. Eyerman presented an "Economic Impact Study" that was prepared by Ohio Department of Development (ODOD). He stated that visitors generated \$341 million in business activity in Fairfield County and Central Ohio sales have grown. He stated that tourism has supported 1 in every 10 salaried jobs in Fairfield County. He stated that the total tourism sales tallied \$9.5 billion in Central Ohio in 2011 up 6.4% from 2010. He stated that they have increased their use of social media.

Commissioner Davis asked whether the Historical Parks Commission regarding the celebration of the installation of the new wheel at Rockmill on September 8 and 9.

Mr. Eyerman stated that he has been working with both the Historical Parks Commission and the Fairfield County Forever groups regarding the upcoming event.

Commissioner Davis stated that visiting the parks without David Fey is not as exciting as visiting the parks with him. He stated that the challenge is how to make the experience great without Mr. Fey.

Mr. Eyerman stated that the report includes credible data; he stated that the company who prepared it has been doing these types of reports for over 20 years.

Commissioner Davis stated that over the weekend he visited 7 out of 16 sites, which took all day long.

Mr. Eyerman stated that geocaching is becoming popular. He explained that this is a GPS scavenger hunt. He stated that he has been working with Athens County. He stated that he would like to design a coin to give to those who complete the scavenger hunt. He asked whether he could use the county seal on one side of the coin.

Commissioner Davis suggested that Rockmill be on one side of the coin.

Mr. Eyerman stated that Rockmill will be on one side and he would like to use the county seal on the other side.

Commissioner Davis asked when he is planning to start this.

Mr. Eyerman stated sometime next year.

Commissioner Davis agreed that the county seal could be used.

Commissioner Shupe agreed.

Commissioner Kiger agreed.

Commissioner Shupe inquired about the bed tax.

Mr. Eyerman stated that the bed tax is up by 3%.

Commissioner Kiger asked how he has been working with the Pickerington Chamber of Commerce. He stated that the FCVCB has sponsored their chamber luncheon and also the Violet Festival.

He stated that there is a lot of bed tax generated in Pickerington. He stated that the 3% bed tax that Pickerington receives, the FCVCB does not receive any of it. He stated that any “issues” that the Chamber has should be with the City of Pickerington, not the county.

Commissioner Shupe thanked Mr. Eyerman.

The meeting concluded at 9:32 a.m.

Review Session

The Commissioners met at 9:00 a.m. to review legal issues, pending and future action items and correspondence. Commissioner Davis called the meeting to order at 9:32 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, Branden Meyer, Jon Slater, and Tony Vogel.

Legal Questions Under Review and Prosecutor’s Pending Items

- **Review/Update the Public Records Policy**

Mr. Dolin stated that he is still reviewing this.

- **Update on Levy Ballot Language**

Mr. Dolin stated that he has been reviewing the recent law regarding language for levy changes, which has been time consuming.

Pending Items

- **Sale of Airport Land**

Commissioner Davis stated that David Scheffler has been communicating with the FAA. He stated that he had a meeting with Mr. Scheffler to discuss a price for the county owned land. He stated that the airport will most likely take the position that they are going to take all of the money that is received for selling the land. If they do, then they can use it to operate for two years. He stated that some FAA regulations may state that money generated for sale of airport property should be/must be used for airport purpose.

Commissioner Kiger asked Commissioner Davis to let Mr. Meyer schedule the meeting.

Commissioner Davis suggested that he meet with Mr. Scheffler and Mr. Dolin to discuss this.

Commissioner Kiger agreed.

Commissioner Shupe agreed.

- **Lease Agreement for Historical Parks Office- 407 E. Main Street**

Mr. Meyer stated that he received an email from David Fey earlier in the morning. Mr. Fey inquired about the lease amount and the lease term.

Commissioner Davis suggested \$1.00 per year.

Commissioner Shupe agreed.

Mr. Meyer stated that Mr. Fey had also asked about the lease term.

Commissioner Kiger asked whether the county can do more than 5 years.

Mr. Dolin stated that there are some limited purposes that are different.

Commissioner Shupe asked whether Mr. Fey is still looking for an alternate location.

Mr. Meyer stated that Mr. Fey had also mentioned still looking for a location where he can store his equipment.

Commissioner Davis suggested that Mr. Meyer contact Mr. Fey to let him know that the Commissioners will agree to a \$1.00 per year and also a lease term of 5 years if it is permitted.

Commissioner Shupe agreed.

Commissioner Kiger agreed.

▪ **Lease Agreement for Model Railroaders**

Commissioner Kiger stated that he was finally able to connect with some of their members. He was told that the group plans to discuss the lease at their next meeting.

▪ **Two additional vacancies on ADAMH Board**

Mr. Meyer stated that the ADAMH Board is collecting names of interested individuals. He stated that Rev. McDowell will be sworn in during the evening's meeting.

▪ **EMA Vehicle Storage Needs**

Commissioner Davis stated that EMA has two vehicles that are not stored indoors.

Mr. Vogel stated that one is a generator, which sits outside.

Commissioner Davis stated that some pieces are stored in the car wash.

Commissioner Davis asked about the building at the fairgrounds.

Mr. Vogel stated that Dave Benson wanted to lease the building from the county.

Commissioner Davis asked where the building is located.

Mr. Vogel stated that it is on the south border left of the Broad Street entrance. He stated that the building is 300 by 40' in size.

Commissioner Davis asked Mr. Vogel to send a note to the fairgrounds as to the availability of using a 30' by 15' space in the building for EMA to store some equipment with egress and ingress.

Commissioner Shupe agreed.

Commissioner Kiger agreed.

▪ **Vacancy on the Fairfield Metropolitan Housing Authority Board**

Commissioner Davis stated that Linda Sheridan does not wish to continue serving on the board and she requested that he meet with her. He stated that he also met with Holly Mattei regarding this committee.

Review Session concluded at 9:57 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 28, 2012 beginning at 10:01 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Aunie Cordle, Jason Dolin, Dave Levacy, Holly Mattei, Branden Meyer, Bill Miller, Donna Fox-Moore, and Michael Orlando.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements.

Public Comment

No public comment.

Approval of the Moving Ohio Forward Demolition Program subrecipient agreement between the Fairfield County Board of Commissioners and the Lancaster-Fairfield County Community Action Agency [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the Moving Ohio Forward Demolition Program subrecipient agreement between the Fairfield County Board of Commissioners and the Lancaster-Fairfield County Community Action Agency [Fairfield County Commissioners], see Resolution 2012-08.28.a.

Ms. Fox-Moore stated that the key individuals from the townships will be assembled and are eager to get started with this.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of the Centrex master agreement and the attachments with AT&T Corp.- Fairfield County Commissioners [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Fairfield County Revolving Loan Administrator's recommendation for approval of the Centrex master agreement and the attachments with AT&T Corp.- Fairfield County Commissioners [Fairfield County Commissioners], see Resolution 2012-08.28.b.

Commissioner Davis inquired whether Mr. Dolin had reviewed this agreement.

Mr. Dolin stated that he had already approved this agreement.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of the contract with Claypool Electric, Inc. for the Walnut Creek Sewer District Electrical System Upgrade Project- FY2010 CDBG Formula [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the contract with Claypool Electric, Inc. for the Walnut Creek Sewer District Electrical System Upgrade Project- FY2010 CDBG Formula [Fairfield County Commissioners], see Resolution 2012-08.28.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of hiring Lockwood, Lanier, Mathias & Noland, Inc. for General Engineering Services for Rushcreek Township's 2012 Culvert Replacement Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of hiring Lockwood, Lanier, Mathias & Noland, Inc. for General Engineering Services for Rushcreek Township's 2012 Culvert Replacement Project [Fairfield County Engineer], see Resolution 2012-08.28.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Hocking County Children Services Agency [Fairfield County Job & Family Services]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a service agreement by and between Fairfield County Job & Family Services, Child Protective Services Division and Hocking County Children Services Agency [Fairfield County Job & Family Services], see Resolution 2012-08.28.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of contract bid award for the Windy Hills Estates Final Acceptance Work [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of contract bid award for the Windy Hills Estates Final Acceptance Work [Fairfield County Regional Planning Commission], see Resolution 2012-08.28.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval to purchase a vehicle- Fairfield County Sheriff- CFLP Solid Waste District [Fairfield County Sheriff]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval to purchase a vehicle- Fairfield County Sheriff- CFLP Solid Waste District [Fairfield County Sheriff], see Resolution 2012-08.28.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

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| 2012-08.28.h | Approval of payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board] |
| 2012-08.28.i | Approval of fund to fund transfer (Insurance 7671) to (General 1001) [Fairfield County Auditor] |
| 2012-08.28.j | Approval of account to account transfer of appropriations- Major Object Expenditure Category (13242200) Special Projects [Fairfield County Common Pleas Court] |
| 2012-08.28.k | Approval of advance from the General Fund to Fund 2784 Victim/Witness Assistance Division of the Fairfield County Prosecuting Attorney, Victims of Crime Act Grant Fund (VOCA) 2011/2012 [Fairfield County Prosecutor] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of Authorization for Payment of Bills, August 28, 2012 [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, August 14, 2012 [Fairfield County Commissioners], see Resolution 2012-08.28.I.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

The Regular Meeting ended at 10:08 a.m.

Review Session (continued)

The Commissioners met at 10:14 a.m. to review legal issues, pending and future action items and correspondence. Commissioner Davis called the meeting to order at 9:32 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Carl Burnett, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, Branden Meyer, Michael Orlando, Jon Slater, and Tony Vogel.

Items that Need New Action/Attention- Requests and Review

▪ Maple Hill Cemetery Mausoleum in Clearcreek Township

Commissioner Kiger stated that he received an email from Clearcreek Township Trustee Barb Gobel regarding the mausoleum at Maple Hill Cemetery.

Commissioner Davis stated that the county is under no obligation to be of assistance, but would like to see how the county can be helpful to them. He asked Mr. Vogel to take a look at the building to see if the cost estimates are reasonable.

Mr. Vogel stated that he will look at the building.

Commissioner Davis stated that he would appreciate it and then the Commissioners may be able to offer some guidance to Clearcreek Township.

Commissioner Kiger agreed.

Commissioner Shupe agreed.

▪ State Route 310 Bridge Project

Commissioner Davis stated that the Commissioners received a request to support a bridge project at State Route 310. He stated that the Commissioners decided not to take a position on this previously.

Mr. Meyer stated that when it was discussed previously, Jon Slater stated that there would be no positive economic impact to Fairfield County.

Commissioner Kiger stated that he had spoken with Joy Davis from Violet Township and Violet Township is supporting this project.

Mr. Vogel stated that State Route 310 comes into Liberty Township. He agreed that Fairfield County will not see an economic benefit to help with this.

Mr. Meyer stated that this project will help drive economic development to Licking County.

Commissioner Davis asked Mr. Meyer to see if Joy Davis to ask if she can come meet with the Commissioners as her earliest convenience.

▪ Parking Spaces in County Parking Lot

Mr. Vogel stated that he received a phone call from Jackie Long from the Fairfield County Municipal Court regarding the county owned parking lot on Chestnut Street. Ms. Long stated that the judges would like parking spaces in the parking lot.

Commissioner Davis asked how many spaces they would like.

Mr. Vogel stated that the current tenants still want to continue using the parking lot.

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Commissioner Davis stated that they want to have spaces for their Municipal Court project. He asked whether JFS still uses the drive thru.

Mr. Orlando stated that JFS does not use the drive thru anymore, they accept their payments at their office, but he stated that having the drive thru for future multi-agency use would be a good thing.

Commissioner Davis asked whether the project is court driven or administration drive.

Mr. Vogel stated that the court is driving the project.

Mr. Meyer stated that Mike Courtney, Lancaster Service Safety Director is the head of the committee for the project, not the court.

Commissioner Davis stated that he would like to allow the court to use the parking spaces, but would like to know how many spaces they desire.

Commissioner Kiger agreed.

Commissioner Shupe agreed.

Invitations

- None received.

Informational

- **Fairfield County Comprehensive Annual Financial Report (CAFR) for the fiscal year ending December 31, 2011**
- **FY2012 Community Housing Improvement Program (CHIP) Conditional Award Letter**
- **Ohio Small Cities CDBG Program, re: Monitoring Report**
- **Memo from Brian Kuhn, re: Monthly Inventory and Portfolio Reports for the Fairfield County Treasury for the month of July 2012**

Miscellaneous Discussion

▪ Casino Revenue

Commissioner Shupe stated that she had spoken to Gail Ellinger, Hocking Township Trustee regarding the casino revenue. Ms. Ellinger stated that the trustees association will be sending a letter to the commissioners requesting that the Commissioners give the casino revenue to the townships.

Commissioner Davis stated that the undivided local government fund is statutorily set. He stated that "with the current formula, the townships got y and using the alternate formula the townships got x." He stated that the y formula is higher than the x formula.

Mr. Laramee stated that the townships receive 16%, the villages receive 11%, the county receives 45% and the parks receive 1%.

Commissioner Davis stated that if the townships send the request, the villages will send the same request.

Mr. Laramee stated that the legislature is looking at the LGF. He stated that he doesn't expect it to be reduced, but the legislature will weigh in on allocation of the funds.

Commissioner Davis asked when the alternate formula expires.

Mr. Laramee stated there is no expiration.

Commissioner Davis stated that the Commissioners will wait to see what the letter from the trustees association says.

▪ Human Resources Update

Ms. Cordle stated that CORSA just celebrated their 25th Anniversary. She stated that 9 counties joined CORSA at the beginning and Fairfield County joined soon after. The county received a plaque. She stated that Franklin County

has sent a new program agreement for the cooperative for Fairfield County to sign. She stated that Mr. Dolin has been reviewing it. She stated that the new agreement forgot to include life insurance, which they are adding.

▪ **Pit Bull Spay and Neutering**

Commissioner Kiger stated that two ladies who formed a 501(c)3 organization have received funding to pay to have a pit bull currently in the shelter spayed. He stated that Mike Miller has agreed to this.

Commissioner Davis stated that the Dog Shelter is in a period of transition now. He stated that his suggestion is that it be made known that a pit bull is available for adoption and the dog will be spayed or neutered only if it is adopted.

Commissioner Shupe agreed.

Commissioner Kiger agreed.

Mr. Dolin stated the adoption was changed to allow 501(c)3 organizations to adopt pit bulls.

Commissioner Shupe asked about training for the staff.

Commissioner Kiger stated that the Humane Society of the United States is going to schedule training for the staff.

Review Session concluded at 10:56 a.m.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 10:56 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, September 4, 2012 at 10:00 a.m.

Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe

NAYS: None

ABSTENTIONS: None

*Approved on September 4, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Branden C. Meyer, Clerk