

**Regular Meeting #39-2011  
Fairfield County Commissioners' Office  
August 30, 2011**

**Audit Conference with State Auditor**

At 9:06 a.m., the Commissioners met with staff from the Ohio Auditor of State's office. The Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Brian Bibler, Carri Brown, Jason Dolin, Staci Knisley, Brian Kuhn, Ed Laramée, Brian Meade, and Branden Meyer, Tanya Mickley, Don Mohler, Lisa Notestone, Amy Presnell, and Jon Slater.

This was a non-public meeting pursuant to ORC 121.22(D)(2).

No formal actions were taken.

The meeting ended at 9:29 a.m.

**Review Session**

The Board of Commissioners met at 9:38 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Carri Brown, Jason Dolin, Staci Knisley, Ed Laramée, and Branden Meyer.

**I. PENDING ITEMS**

**Legal Questions Under Review and Prosecutor's Pending Items**

▪ Budget Retreat

Ms. Brown discussed her ideas for her presentation for the budget retreat. She explained the two tiers of available funds, one is for solo projects capped at \$100,000; the other is for a multi-entity project, which is capped at \$500,000. She suggested having a brainstorming session during the budget retreat.

Commissioner Shupe stated that this group could be a Hot Zone formed as a result of the budget retreat.

Ms. Brown stated that she will include Brian Kuhn and Jon Slater to be a part of this presentation.

Commissioner Shupe asked where Ms. Brown gathered her information from.

Ms. Brown stated that she pulled her information from the ORC.

Commissioner Shupe asked whether political groups can only be considered for these projects.

Ms. Brown stated these projects are restricted to political subdivisions only. She stated that during the decision making process merged services will get more points and if more parties are brought in, the project will get more attention.

Commissioner Kiger stated that the MAPSYS software fits under the update computer equipment criteria.

Commissioner Shupe asked whether this could apply to groups collaborating to purchase supplies.

Ms. Brown stated that crossing county boundaries would be good and the return on investment would also be good, i.e. piloting a shared services program with other counties. She stated that applications will be due in March 2012.

Commissioner Kiger stated that he liked the transportation idea.

Mr. Laramée asked whether one of the criteria will be having a matching fund component.

Ms. Brown stated that "having a percentage of local funds available" will be one of the criteria.

Commissioner Shupe stated that during the budget planning certain funds should be "earmarked" for matching funds.

Mr. Laramée stated that the county should think about folding more Fairfield County entities into some type of joint project.

Commissioner Kiger asked how long Ms. Brown plans to give her presentation for.

Ms. Brown stated that she plans to give a 30 minute presentation with a 30 minute brainstorming session.

Commissioner Kiger stated that Mr. Meyer or Chris Heiberger could present about the MAPSYS software after Carri's presentation.

Commissioner Davis stated that there are "big ball projects and small ball projects" and thought that we need to focus on some "big ball" projects.

Ms. Brown stated that there is a number of ways that this can be approached.

Commissioner Shupe asked whether anyone has thought about higher dollar projects.

Ms. Brown stated that most of the suggestions are for lower dollar projects.

Commissioner Davis gave an example of snow that sits on city/county property line. He suggested that the city and county are accepting coverage for one or the other so both do not have to send their vehicles to the area that needs plowed.

Ms. Brown stated that this is the type of examples that will hopefully arise during the brainstorming session.

*[this discussion is continued later in the morning]\*\**

The meeting ended at 9:59 a.m.

### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, August 30, 2011 beginning at 10:03 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Jonathan Ferbrache, Staci Knisley, Brian Kuhn, Ed Laramee, Branden Meyer, Perry Orndorff, Jon Slater, and Tony Vogel.

### **Pledge of Allegiance**

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

### **Announcements**

No announcements.

### **Public Comment**

No public comment made.

### **Approval of Minutes from the Regular Meetings for Tuesday, August 9, 2011; Tuesday, August 16, 2011; and Thursday, August 18, 2011**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to remove from the table the minutes from the Regular Meetings for Tuesday, August 9, 2011; Tuesday, August 16, 2011; and Thursday, August 18, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the minutes from the Regular Meetings for Tuesday, August 9, 2011; Tuesday, August 16, 2011; and Thursday, August 18, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of a Contract Between the Fairfield County Commissioners and Kalkreuth Roofing and Sheet Metal Inc. for renovations to the Fairfield County Board of Developmental Disabilities Opportunity Center [Fairfield County BDD]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a Contract between the Fairfield County Commissioners and Kalkreuth Roofing and Sheet Metal Inc. for renovations to the Fairfield County Board of Developmental Disabilities Opportunity Center [Fairfield County BDD], see Resolution 11-08.30.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Request for Payment and Status of Funds Report- FY2010 HOME Funds- DRAWDOWN \$3800- down payment assistance [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Request for Payment and Status of Funds Report- FY2010 HOME Funds- DRAWDOWN \$3800- down payment assistance [Fairfield County Commissioners], see Resolution 11-08.30.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Engineer's Resolutions**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following Engineer's resolutions:

- 11-08.30.c Approval of Change Order for the GRE-42, FAI-CR37-4.22 N. Columbus Street over a Tributary to the Hocking River Bridge Replacement Project [Fairfield County Engineer]
- 11-08.30.d Approval of Agreement between Fairfield County and Wilbur Smith Associates to Provide Engineering Services [Fairfield County Engineer]
- 11-08.30.e Approval of Contract with Asphalt Technologies, Ltd. For the Purchase of Liquid Asphalt HFRS-2 [Fairfield County Engineer]
- 11-08.30.f Approval of Notice of Commencement for the Contract for the Purchase of Liquid Asphalt HFRS-2 [Fairfield County Engineer]
- 11-08.30.g Approval of Contract with Phillips Oil Company for the Purchase of Liquid Asphalt SS-1H Fog Seal [Fairfield County Engineer]
- 11-08.30.h Approval of Notice of Commencement for the Contract for the Purchase of Liquid Asphalt SS-1H Fog Seal [Fairfield County Engineer]
- 11-08.30.i Approval of the Construction Drawings for the VIO-29, FAI-TR197-2.589 Waterloo Road Over a Tributary to Walnut Creek Bridge Replacement Project [Fairfield County Engineer]
- 11-08.30.j Approval of Unneeded, Obsolete & Unfit Property of the Fairfield County Engineer [Fairfield County Engineer]
- 11-08.30.k Approval of Revised Prima Facie Speed Limit for Kaufmann Road (Twp. 205), Bloom Township [Fairfield County Engineer]

11-08.30.l Approval of Declaration and Removal of an Obstruction in the County Road Right-of-Way [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

**Approval of Contract for Services between the Fairfield County Board of Commissioners, Administrative Agent for the Fairfield County Family, Adult & Children First Council and the Fairfield County Child Advocacy Center [Fairfield County Family, Adult & Children First Council]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of contract for services between the Fairfield County Board of Commissioners, Administrative Agent for the Fairfield County Family, Adult & Children First Council and the Fairfield County Child Advocacy Center [Fairfield County Family, Adult & Children First Council] see Resolution 11-08.30.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of a Contact Amendment by and between Fairfield County Job & Family Services (FCJFS) and the Fairfield County Prosecuting Attorney [Fairfield County Job & Family Services]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a contact amendment by and between Fairfield County Job & Family Services (FCJFS) and the Fairfield County Prosecuting Attorney [Fairfield County Job & Family Services], see Resolution 11-08.30.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of the non-emergency Medicaid Transportation Plan for Fairfield County Job & Family Services [Fairfield County Job & Family Services]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the non-emergency Medicaid Transportation Plan for Fairfield County Job & Family Services [Fairfield County Job & Family Services], see Resolution 11-08.30.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Purchasing Gun- Disposal of Asset- Fairfield County Sheriff [Fairfield County Sheriff]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Purchasing Gun- Disposal of Asset- Fairfield County Sheriff [Fairfield County Sheriff], see Resolution 11-08.30.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Deposit of Public Funds by the Treasurer of Fairfield County, Ohio [Fairfield County Treasurer]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of deposit of public funds by the Treasurer of Fairfield County, Ohio [Fairfield County Treasurer], see Resolution 11-08.30.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Water/Sewer Delinquencies [Fairfield County Utilities]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Water/Sewer Delinquencies [Fairfield County Utilities], see Resolution 11-08.30.r.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Fiscal Resolutions**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

- 11-08.30.s Approval to Appropriate from Unappropriated 7733- Basic Life Insurance [Fairfield County Auditor]
- 11-08.30.t Approval to Appropriate from Unappropriated Money 7734 Supplemental Insurance [Fairfield County Auditor]
- 11-08.30.u Approval of Fund to Fund Transfer (Insurance 7671) to (General Fund) [Fairfield County Auditor]
- 11-08.30.v Approval of Account to Account Transfer- 10244300 [Fairfield County Auditor/GIS]
- 11-08.30.w Approval to Appropriate from Unappropriated- Fairfield County Commissioners General Fund #1001 [Fairfield County Commissioners]
- 11-08.30.x Approval to Appropriated from Unappropriated Money- Fairfield County Commissioners- Capital Improvement Fund #3435 [Fairfield County Commissioners]
- 11-08.30.y Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- General Fund #1001 (REA & DRETAC- Prosecutor Fees) [Fairfield County Commissioners]
- 11-08.30.z Approval of Account to Account Transfer, the County Engineer Motor Vehicle Fund 2024 [Fairfield County Engineer]
- 11-08.30.aa Approval to Appropriate from Unappropriated Bridge & Road Levy Fund (2362) the County Engineer [Fairfield County Engineer]
- 11-08.30.bb Approval of Account to Account Transfers of Appropriations- Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

**Approval of Repayment in Full of Advance to the General Fund Fairfield County Family, Adult & Children First Council- Grant Fund #7753, the Federal Stimulus Help Me Grow Part ARRA Grant [Fairfield County Family, Adult & Children First Council]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of repayment in full of advance to the general fund Fairfield County Family, Adult & Children First Council- Grant Fund #7753, the Federal Stimulus Help Me Grow Part ARRA Grant [Fairfield County Family, Adult & Children First Council], see Resolution 11-08.30.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval to Appropriate from Unappropriated & Fund to Fund Transfer- General Fund Additional Allocation- Fairfield County Regional Planning Commission Fund #7030 [Fairfield County Regional Planning Commission]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval to appropriate from unappropriated & fund to fund transfer- General Fund additional allocation- Fairfield County Regional Planning Commission Fund #7030 [Fairfield County Regional Planning Commission], see Resolution 11-08.30.dd.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Authorization for Payment of Bills, August 30, 2011 [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, August 30, 2011 [Fairfield County Commissioners], see Resolution 11-08.30.ee.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Memo Expenditure- Fairfield County Job & Family Services [Fairfield County Job & Family Services]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of memo expenditure- Fairfield County Job & Family Services [Fairfield County Job & Family Services], see Resolution 11-08.30.ff.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of Family, Adult & Children First Council's Resolutions**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following fiscal resolutions:

11-08.30.gg                      Approval of a Contract for Services between the Fairfield County Board of Commissioners, Administrative Agent for the Fairfield County Family, Adult & Children First Council and Lancaster Fairfield Community Action Head Start [Fairfield County Family, First & Children First Council]

11-08.30.hh                      Approval of a Contract for Services between the Fairfield County Board of Commissioners, Administrative Agent for the Fairfield County Family, Adult & Children First Council and Lancaster Fairfield Community Action Head Start [Fairfield County Family, First & Children First Council]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis, and Mike Kiger

**Approval of a Resolution to Authorize the Chairman of the Fairfield County Commissioners to Sign a Cooperative Agreement #73-5E34-11-051 with the United States of America, acting through the National Resources Conservation Service for the Farm and Ranch Lands Protection Program [Fairfield County Soil and Water Conservation District]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a resolution to authorize the Chairman of the Fairfield County Commissioners to sign a cooperative agreement #73-5E34-11-051 with the United States of America, acting through the National Resources Conservation Service for the Farm and Ranch Lands Protection Program [Fairfield County Soil and Water Conservation District] see Resolution 11-08.30.ii.

Commissioner Davis expressed his thanks to Mr. Orndorff and Mr. Ferbrache for attending the meeting. He asked what the intersecting roads of this property are.

Mr. Ferbrache stated that the property borders Elder Road along the north and Pleasantville Road along the South.

Commissioner Shupe asked whether the approval of this resolution will give more points on the grant application.

Mr. Ferbrache stated yes. He stated that this property is far enough from utility services and is not adjacent to any municipal boundaries.

Commissioner Davis asked whether the property can be developed if this easement is entered into.

Mr. Ferbrache stated that it would be possible to develop the land. He stated that the family land owners have approved this and they would like to have this leverage in the future. The federal government will reimburse money and Clean Ohio funds will purchase the easement. The federal government will reimburse the State.

Commissioner Davis asked about property where oil is restricted.

Mr. Ferbrache stated that this would not be precluded, but restricted.

Commissioner Davis asked whether all properties have capabilities of oil and gas exploration.

Mr. Ferbrache stated yes, it is limited, but not banned.

Commissioner Davis stated that the easement is designed to see that agricultural use is maintained. He asked whether this is a way to make sure that the tract of land can be precluded from farming.

Mr. Ferbrache stated that this would be involved in the conservation reserve program. He stated that this is not likely and that they can participate in this program.

Commissioner Davis asked whether the conservation reserve program is an annual monitoring program.

Mr. Ferbrache stated that over the last 10 years, the Ohio Department of Agriculture runs this program.

Commissioner Davis asked about protected properties. He asked if opposition arose whether there would be a way to undo the easement once it has been created.

Mr. Ferbrache stated that the money must be returned

Commissioner Davis asked if a plant wanted to build and needed land and if all entities agree to change, whether the agreement regarding the land could be changed.

Mr. Ferbrache stated that the document is created for perpetuity, and it would say that a change would be prohibited.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

**Approval of the Revised 2012 CFLP Recycling Services Contract [Fairfield County Community Action]**

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the revised 2012 CFLP Recycling Services Contract [Fairfield County Community Action], see Resolution 11-08.30.jj.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:22 a.m.

**Review Session (continued)**

The Board of Commissioners met at 10:29 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Brian Kuhn, Ed Laramee, and Branden Meyer.

**I. PENDING ITEMS**

**Legal Questions Under Review and Prosecutor's Pending Items**

▪ DACO Center Alcohol Request

Mr. Dolin spoke with Mr. Cordle and Chip Clark. He stated that there will be coverage for the fundraising event. CORSA suggested that the County amend the Management Agreement and enter into an agreement with the DACO Center. He stated that this could be a "short and sweet" document.

Commissioner Davis stated that nothing currently mandates that the DACO keep their coverage.

Mr. Dolin suggested that Mr. Meyer contact the DACO Center to tell them to move forward as they had originally planned. He stated that he will prepare the legal document, which is not necessary for this event, but for the future.

**Other Pending Items**

▪ Tornado Shelter

Jon Kochis was unable to attend the Review Session, so this item was not discussed.

▪ Records Retention Policy

Commissioner Davis asked about the records retention policy. He stated that HB 153 addresses how RC-1, RC-2, RC-3 practice will be handled.

Mr. Slater agreed and stated that reporting to the Ohio Historical Society no longer requires the filing of the RC-1 form. He stated that the county has a good schedule in effect.

Commissioner Davis stated that having an RC-2 on file and scheduling the description of records under HB153 is more strict than previously required. He stated that he would like the Records Retention Committee to look whether the existing descriptions are okay or whether they need to be modified.

Mr. Slater stated he will prepare a proposal for the Commissioners. He stated that the Records Retention Committee will meet prior to the budget retreat and may present ideas at the budget retreat. He stated that consolidation of services could be included. He stated that 95 percent of the county's records are data. He stated that other counties do not have combined boards.

▪ MAPSYS Software

Mr. Meyer stated that he, Ms. Knisley and Commissioner Kiger met with Debra Williaman (Clerk for the Franklin County Commissioners), two staff members from their Data Processing office on Monday. He stated that their meeting agendas are typically shorter than Fairfield County's. He stated that they do not have any financial resolutions in Fairfield County.

Ms. Knisley stated that they the Franklin County Commissioners approve purchase orders on one resolution.

Commissioner Davis stated that Franklin County does not do financial resolutions.

Mr. Slater stated that he will discuss the pending financial resolution proposal with David Miller.

Mr. Meyer stated that the Franklin County Commissioners require the elected officials or a designee present the resolutions to them at a Review Session on Thursday. He stated that they discuss the resolutions on Thursdays and then vote on them at a Regular Session on Tuesdays.

Commissioner Davis stated that if a Review Session is set at 9:00 a.m. then the Commissioners could meet to discuss business and/or resolutions prior to the 10:00 Regular Session.

Commissioner Kiger agreed that this is a good idea and he also stated that he would be in favor of not limiting themselves to Tuesdays only.

Mr. Meyer stated that the documents in the MAPSYS system are accessible by the county departments. He stated that Ms. Willaman stated that they had software developed so it is accessible wherever you have internet access. The Commissioners can review the resolutions sitting at home.

Commissioner Davis stated that he is sure that there are department heads that are used to getting what they ask for. He stated that there are two options; one is to review the resolutions prior to the meeting, not just the financial ones. The second option is to implement the MAPSYS system. He asked Commissioner Shupe how the process was handled twenty years ago and how the resolutions were handled and whether they were reviewed.

Commissioner Shupe stated that when Jackie Long was the Clerk she used to review the resolutions with each Commissioner prior to the voting session and the procedure was "thrown out through the years" and it is not done any more. She stated that the departments have usually discussed large expense resolutions with the Commissioners prior to submitting them. She stated that if anything questionable has come up, then it is discussed.

Mr. Meyer stated that Franklin County has resolutions for contracts and financial expenditures over \$50,000 and the Commissioners require the departments come give a presentation on these items.

▪ Budget Retreat *[continued from earlier in the morning]\*\**

Commissioner Davis asked when the departments are required to submit their budgets.

Ms. Knisley stated the 2012 budget requests were due last Friday.

Ms. Knisley stated that the report will show one year and what department is above or below the previous year and show the amount from the previous year.

Commissioner Davis stated that it would be helpful to have the numbers from 2010.

Ms. Knisley asked whether she should include budget or expenses.

Commissioner Davis stated that the purpose would be for analyzing.

Ms. Knisley stated that she can provide this information.

Commissioner Davis asked Ms. Knisley to include the 2010 budget /2010 actual and the 2011 budget/2011 actual and the 2012 requests.

Mr. Slater stated that his office will give whatever resources are needed to get this information.

Mr. Laramee stated that when you look at the money that the departments give back, it is consistent from year to year.

Commissioner Davis suggested that the document have the departments listed with 5 columns, listing the 2010 budget/2010 actual, 2011 budget/2011 actual and the 2012 budget all on one sheet.

Mr. Laramee stated that the 2010 numbers are worthless. He suggested looking at the budget numbers.

Commissioner Davis stated that he would like to see the 2010 budget and 2010 actual numbers. He stated that with some departments, they put money into a line item that is not needed and "parked there" for future use. He also stated that he thinks it is possible for line items to be knowingly underfunded. He stated that there is potential to discern this over time.

Commissioner Davis asked Ms. Knisley to have these numbers prepared on one document. He asked whether the Commissioners should have hearings with the requesters.

Ms. Knisley stated that she and Jeanette Addington go through all of the requests and let anyone who is out of line know that they need to make changes.

Commissioner Davis stated that he has attended a few budget retreats in the past. He stated that he would like to have budget hearings in late October/early November. Each department and/or agency will have 30 minutes with the Commissioners to discuss their budget. He asked who in the past told the departments that their budgets needed cut.

Ms. Knisley stated that she has done this in the past.

Commissioner Davis stated that he would rather have the Commissioners tell them to their face instead of having someone else other than the Commissioners tell them. He stated that he prefers a face to face meeting and the Commissioners should be the ones telling departments that they need to cut their budgets.

Mr. Slater stated that 80-85 percent of the county budget is personnel expenses.

Commissioner Davis stated that he will introduce this idea at the budget retreat.

Mr. Meyer asked how long he would like to speak for.

Commissioner Davis stated that he will speak for 15 minutes.

Commissioner Shupe inquired about the second speaker for the budget retreat.

Mr. Slater stated that he has spoken to the Ohio Council of County Officials. He stated that this group does not take positions on issues, but they did regarding OPERS.

Commissioner Davis asked whether there is a section of the budget retreat where the requests for 2012 are put on the screen.

Ms. Knisley stated yes, Ms. Addington will put them on the screen during her presentation.

Commissioner Davis stated (referring to Ms. Addington's handout) that there are \$36 million in requests and \$33 million in revenue.

Commissioner Shupe stated that she heard feedback that last year's CCAO presentation was boring and dull.

Commissioner Davis asked other than the presenting the data, why was it boring. He asked when the budget is done, whose numbers are used.

Mr. Laramée stated that Ms. Addington is usually very close regarding her prediction.

Commissioner Davis asked Mr. Laramée if Ms. Addington were to be off in her numbers whether he would let her know.

Mr. Laramée stated yes.

Commissioner Davis stated that there are two projections that he would like to see, first what the county can legally spend and the second is the five year projection.

Mr. Slater stated that some of the "think tanks" would be a possibility for the second speaker at the budget retreat. He suggested Grow Ohio to discuss the future of Ohio's counties.

Commissioner Davis stated that he wants to make the budget retreat worth everyone's time and make the information important with "meaty" content. He suggested cutting out the giggles and happy talk to make the discussion important and substantively challenging.

Commissioner Shupe stated that in the past there had been discretionary money to allocate and the purpose of the retreat is not necessarily to finalize the budget.

Commissioner Davis stated that he would like to have conversations at the budget retreat that further everyone's knowledge.

Commissioner Davis asked how many General Fund departments there are.

Mr. Slater stated that there are approximately 15-20. Mr. Slater stated that he has some ideas of a second speaker and will let the Commissioners know.

Commissioner Davis stated that a prioritization of budgets will be discussed. He suggested telling everyone to remain constant and a distinction of high priority and low priority departments needs to be made. The departments He suggested a 15-20 minute session for all departments to get a list of the General Fund departments and rank them, 1-15 based on prioritization. He said that the departments could do what the Commissioners are required to do. He stated that all General Fund departments and allocations should be listed and should not exclude any people from the ranking.

Commissioner Shupe stated that people will say that public safety and welfare are important.

Ms. Knisley stated that one problem is that some people may not know what the different departments do.

Commissioner Shupe stated that the lesser priority items have an important impact on the county's budget.

Commissioner Davis stated that everyone will understand the concept of having to make a decision. He also inquired about the attendance.

Ms. Knisley stated that the retreat is usually well attended.

Mr. Slater stated the previous years had been better than last year and there had been one year when the attendance was not very good.

Commissioner Davis asked whether a "reward" could be given to the department that can offer the most productive way to reduce their budget. Typically it is a race to the top for each department tries to see how much they can get for their department.

Mr. Slater stated that there is nothing to preclude this, but this is not done. He suggested for every \$10,000 close the department gets to their goal of cutting their budget, a certain amount would be added to a certain line item in their budget. He stated that an incentive needs to be created.

Commissioner Davis asked whether there is any incentive for departments to return money at the end of the year. He asked whether there was an incentive given to return money whether money would be returned.

Mr. Slater stated that he feels comfortable with people not "playing games."

Mr. Laramie stated that people to return money back at the end of the year.

- Public Safety Committee Report

Commissioner Davis stated that this was a good product with helpful information and he would like this kept on the agenda. He is glad that the Committee is over. He stated that they have to decide what the "doable" options are. He stated that there is a lot of information to agree with and a lot of information to disagree with.

## II. ITEMS THAT NEED NEW ACTION/ATTENTION

### Requests/Review

- 2012 JFS Allocation

Ms. Knisley stated that she wanted clarification from the Commissioners. She stated that the Commissioners stated that they had asked JFS whether they could accept \$200,000 less.

Commissioner Shupe stated that this reduction was a one time, voluntary reduction and JFS was asked to do this.

Commissioner Kiger stated that Mike Orlando had stated that he would take a lesser allocation of \$1.1 million if the levy passed.

Commissioner Davis asked when the requests are due.

Ms. Knisley stated they were due last Friday. She stated that JFS had requested \$2.039 million.

Commissioner Davis asked whether the Sheriff has turned in his budget.

Ms. Knisley stated yes.

Commissioner Davis asked whether some budgets are exceeding their guidance.

Ms. Knisley stated yes.

Commissioner Shupe stated that the amount submitted by JFS did not reflect the amount that they had previously been reduced by. The amount submitted by JFS reflected the amount prior to their voluntary reduction.

Commissioner Kiger stated the only reason that JFS was given the extra allocation was because their levy failed. He stated that since their levy passed why they are receiving the additional allocation.

#### Invitations

- Bremen Area Historical Society's Native American Culture Exhibit- Friday, September 9 (7:00 p.m.) Dessert reception following the ceremony.

The Commissioners stated that they would not be able to attend this event.

#### Informational

- Commissioner Davis stated that he was unable to attend the Athena Banquet and wanted Mr. Meyer to contact the Lancaster Chamber of Commerce to make sure that they send a separate invoice to him so that he can pay for the event instead of the county.

The Review Session ended at 12:30 p.m.

#### **Adjournment**

With no more business to discuss, on the motion of Judith Shupe and a second of Steven Davis, the Board of Commissioners voted to adjourn at 12:30 p.m.

Roll call vote on the motion resulted as follows:  
Voting aye thereon: Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, September 6, 2011 at 10:00 a.m.

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Motion by: Judith Shupe

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis, Mike Kiger

NAYS: None

ABSTENTIONS: None

\*Approved on September 13, 2011

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Mike Kiger  
Commissioner

Judith K. Shupe  
Commissioner

Steven A. Davis  
Commissioner

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Branden C. Meyer, Clerk