

**Regular Meeting #34-2012
Fairfield County Commissioners' Office
July 24, 2012**

Public Viewing: Stepath Mound Lane- Road Vacation

Pursuant to Resolution 2012-06.05.d [Approval of *setting a Commissioners' viewing date of July 24, 2012 at 9:00 a.m. and a final hearing date of July 24, 2012 at 11:00 a.m.*] a viewing for this road project was held by the Fairfield County Board of Commissioners on Tuesday, July 24, 2012 at 9:00 a.m. Commissioner Davis opened the viewing at 9:00 a.m. with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Jeff Baird, Janet Brown, Gail Ellinger, and Jeremiah Upp.

The viewing concluded at 9:05 a.m.

Review Session

The Board of Commissioners met at 9:28 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Jon Kochis, Ed Laramée, Dave Levacy, Branden Meyer, and Tony Vogel.

Legal Questions Under Review and Prosecutor's Pending Items

▪ **Review/Update the Public Records Policy**

Mr. Dolin stated that this is still pending.

▪ **Lease Agreement for Ham Operator Building**

Mr. Dolin stated that a draft was sent last week.

▪ **Lease Agreement for Historical Parks Office- 407 E. Main Street**

Mr. Dolin stated that a draft was sent last week.

▪ **Lease Agreement for Railroaders Group**

Mr. Dolin stated that a draft was sent last week.

▪ **Lease Agreement for Board of Developmental Disabilities Building**

Mr. Dolin stated that the lease has a few blank spaces, which are policy decisions. The lease is final except for filling in these details.

▪ **Lease Agreement for Board of Developmental Disabilities Building**

Mr. Dolin stated that the closing for the BDD property will be held later in the afternoon at 2:00 p.m.

Pending Items

▪ **Public Safety Facility**

No new information.

▪ **List and usage of county owned buildings**

Commissioner Davis asked whether Ms. Cordle is still working on this list.

Mr. Vogel stated that he and Ms. Cordle are going to meet regarding this. He stated that he has found additional properties that are not on Ms. Cordle's list.

▪ **Exchange Licensing Needs: required employee email accounts for Direct Deposit**

Commissioner Davis asked whether the Commissioners are waiting on information from Randy Carter and Jon Slater.

Ms. Knisley stated yes.

▪ **Request for funding from Information and Referral of Fairfield County/2-1-1**

Commissioner Davis asked whether they have a carryover.

Mr. Meyer stated that he recalled that they have a carryover because some of it was going to be used for their accreditation process this year.

Commissioner Davis stated that they do not seem to have an immediate financial need and would like to be helpful when they need the Commissioners' help. He stated that he appreciates being kept informed. He stated that the Commissioners should wait until Commissioner Shupe returns to make a decision.

Commissioner Kiger agreed.

▪ **Sheriff's SCRAP Program**

Mr. Meyer stated that a meeting with the Sheriff is scheduled for July 31.

Commissioner Davis stated that this item will be discussed during this upcoming meeting.

▪ **Vehicle Purchase for Deputy Hummel**

Commissioner Davis stated that this funding would have to be made to the CFLP Solid Waste District. He stated that he was leaning towards the 2006 Jeep.

Commissioner Kiger agreed.

Items that Need New Action/Attention- Requests and Review

▪ **Notice received from Ohio EPA, re: Proposed Order and Penalty**

Mr. Vogel stated that the county needs to receive a notice of violation in order to get funding. He stated that the county will receive funding, but will receive more points if a notice is received. He stated that he can upgrade the current facility, but don't have the money to build a new facility now. Mr. Vogel stated that he will have another conversation with the Ohio EPA.

Commissioner Davis requested that Mr. Vogel have a "go forward" approach prior to next Tuesday.

Mr. Dolin stated that he would suggest a meeting with he, Mr. Voge and Steve Samuels, outside counsel.

Invitations

▪ **Election House Road Celebration, Friday, August 3. Time: 6:00 p.m. Location: Fairfield County Airport.**

Commissioner Davis stated that he will be unable to attend because he will be on vacation with his family.

Commissioner Kiger stated that he will be attending.

Informational

▪ **Thank you letter received from Board of Elections.**

Miscellaneous Discussion

▪ **Employee Overtime**

Commissioner Davis stated that there is no policy for working with salaried employees. He stated that many salaried staff members are exceeding their 40 hour timeframe. He asked whether the county should have a policy for dealing with this.

Mr. Kochis stated that he has always kept with the idea of working more than expected. He stated that he only wanted to take a day as a flex day. He asked what the real policy is.

Commissioner Davis asked whether Mr. Kochis' other staff was able to assist him.

Mr. Kochis stated that one person was on vacation and Bob Clark has a blood clot in his leg. He stated that he and Bill handled the emergency situation.

Commissioner Davis stated that the guidance is to take out of vacation bank until the Commissioners see what the policy change will be if one is made. He stated that the concern is that people who go above and beyond will be treated differently and wants everyone to be treated the same.

Mr. Kochis stated that a FEMA Damage Assessment is being held on August 2 at 2:00 p.m. He stated that the overall non-governmental damage was \$680,000.

Review Session ended at 10:05 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, July 24, 2012 beginning at 10:08 a.m., with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, David Fey, Ed Laramée, Dave Levacy, Holly Mattei, Branden Meyer, and Bill Miller.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements.

Public Comment

There was no public comment.

Approval of Commissioners' Resolutions

On the motion of Steven Davis and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Commissioners' Resolutions:

- | | |
|--------------|--|
| 2012-07.24.a | Approval of authorizing the memo of understanding with GovDeals, Inc. for the disposal of Fairfield County surplus personal property by internet auction for Calendar Year 2013 [Fairfield County Commissioners] |
| 2012-07.24.b | Approval of amendment to CDBG Formula Grant Fiscal Year 2011- B-F-11-1AV-1 [Fairfield County Commissioners] |
| 2012-07.24.c | Approval of entering into a plan agreement with the County Commissioners Association of Ohio for inclusion in the Workers' Compensation Group Retrospective Rating Plan [Fairfield County Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis and Mike Kiger

Absent: Judith Shupe

Approval of purchasing a gun, disposal of asset- Fairfield County Common Pleas Court- Adult Probation [Fairfield County Adult Probation]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of purchasing a gun, disposal of asset- Fairfield County Common Pleas Court- Adult Probation [Fairfield County Adult Probation], see Resolution 2012-07.24.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis and Mike Kiger

Absent: Judith Shupe

Approval of disposal of property [Fairfield County Auditor]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of disposal of property [Fairfield County Auditor], see Resolution 2012-07.24.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of Engineer's Resolutions

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of the following Engineer's Resolutions:

2012-07.24.f Approval authorizing Jeremiah D. Upp, Fairfield County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program and to execute contracts as required [Fairfield County Engineer]

2012-07.24.g Approval of purchasing a 2013 International 4x2 Cab and Chassis [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of a contract for services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield County Community Action Agency [Fairfield County Family, Adult and Children First Council]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of Approval of a contract for services between the Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield County Community Action Agency [Fairfield County Family, Adult and Children First Council], see Resolution 2012-07.24.h.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis, Mike Kiger
Absent: Judith Shupe

Approval of Job & Family Services Resolutions

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of the following Job & Family Services Resolutions:

2012-07.24.i Approval of authorization of WIA Area 20 WIB Member Approval [Fairfield County Job & Family Services]

2012-07.24.j Approval of acknowledgement of a recent check received by the Child Support Enforcement Agency in connection with interfund transfers that are permitted according to Am Sub. HB 153, effective October 1, 2011 [Fairfield County Job & Family Services]

2012-07.24.k Approval of a IV-D Contract Amendment between the Fairfield County Job & Family Services, Child Support Enforcement Agency and Brian Morabito [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of advertising for the Windy Hills Estates Final Acceptance Work Project [Fairfield County Regional Planning Commission]

On the motion of Mike Kiger and second of Mike Kiger, the Board of Commissioners voted on the approval of advertising for the Windy Hills Estates Final Acceptance Work Project [Fairfield County Regional Planning Commission], see Resolution 2012-07.24.l.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of contract bid award for the Winding Creek Section 5, Part 1 Final Acceptance Work [Fairfield County Regional Planning Commission]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of contract bid award for the Winding Creek Section 5, Part 1 Final Acceptance Work [Fairfield County Regional Planning Commission], see Resolution 2012-07.24.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of the following Financial Resolutions:

- 2012-07.17.n Approval to ratify previous authorization of three (3) financial resolutions regarding the purchase and renovation of the Pickerington Board of Developmental Disabilities (BDD) location [Fairfield County Board of Developmental Disabilities]
- 2012-07.17.o Approval to appropriate from unappropriated in a Major Expenditure Object Categories- Salaries & Fringe Benefits- Commissioners/ Maintenance Fund #1001 [Fairfield County Commissioners]
- 2012-07.24.p Approval of account to account transfer for the Fairfield County ADAMH Board [Fairfield County Auditor]
- 2012-07.24.q Approval of Account to Account Transfer- Auditor [Fairfield County Auditor]
- 2012-07.24.r Approval to appropriate from unappropriated 2060 Board of Developmental Disabilities Fund [Fairfield County Board of Developmental Disabilities]
- 2012-07.24.s Approval of amended certificate & request for appropriations for the Help Me Grow ARRA Fund#7753 [Fairfield County Family, Adult & Children First Council]
- 2012-07.24.t Approval of approval of advance from the General Fund to the EMA Citizens Corps Fund- Fund 2722 and appropriate [Fairfield County EMA]
- 2012-07.24.u Approval of amended certificate and request for appropriations for additional unanticipated receipts of memo expenditure- 3445 ODOT Payments [Fairfield County Engineer]
- 2012-07.24.v Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 2012-07.24.w Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 2012-07.24.x Approval to reduce appropriations for specific line items- Fund #2789, Resource Center and appropriating from unappropriated funds, in accordance with approved budget adjustments from the grantor- Fairfield County Job & Family Services [Fairfield County Job & Family Services]

2012-07.24.y Approval to appropriate from unappropriated money (Prosecuting Attorney Office, Victim Assistance Division) [Fairfield County Prosecutor]

2012-07.24.z Approval to appropriate from unappropriated money Village Policing Revolving Fund #2503 [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

Approval of Authorization for Payment of Bills, July 24, 2012 [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, July 17, 2012 [Fairfield County Commissioners], see Resolution 2012-07.24.aa.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steven Davis
Absent: Judith Shupe

Approval of a contract to purchase real property for the Board of Developmental Disabilities by and between the Fairfield County Board of Commissioners and Trustees of Grace Brethren Church of Pickerington [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of a contract to purchase real property for the Board of Developmental Disabilities by and between the Fairfield County Board of Commissioners and Trustees of Grace Brethren Church of Pickerington [Fairfield County Commissioners], see Resolution 2012-07.24.bb.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steven Davis
Absent: Judith Shupe

Approval of authorization for payment to Ohio Public Employees Retirement System (OPERS)- Fairfield County Commissioners/ Maintenance [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted on the approval of authorization for payment to Ohio Public Employees Retirement System (OPERS)- Fairfield County Commissioners/ Maintenance [Fairfield County Commissioners], see Resolution 2012-07.24.cc.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Steven Davis
Absent: Judith Shupe

The Regular Meeting ended at 10:14 a.m.

Meeting with David Fey

The Commissioners met with David Fey Director of the Fairfield County Historical Parks Commission to discuss budget projections. Commissioner Davis called the meeting to order at 10:23 a.m. with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, David Fey, Staci Knisley, Jon Kochis, Ed Laramee, Dave Levacy, and Branden Meyer.

Commissioner Davis stated that the Commissioners wanted to discuss how they can be helpful to Mr. Fey. He stated that the Commissioners have been looking at the

properties that the Commissioners own. He stated that the real property is covered by CORSA, but. He stated that the Parks is receiving a benefit to having their properties covered under CORSA. He stated that the Commissioners have been thinking about a pro-rated charge to the Parks' Commission of their portion of coverage, which would be around \$3,000.

Mr. Fey agreed that paying for their coverage would be fair.

Commissioner Davis asked if a lease was in place for using the building located at 407 E. Main Street.

Mr. Fey stated that he believed that no lease was ever written, at least not since he has been there.

Commissioner Davis asked whether Mr. Fey wanted to continue using the 407 E. Main Street location.

Mr. Fey asked whether the Commissioners have another property in mind.

Commissioner Davis stated that several Parks' properties seem to be in the name of the Commissioners.

Mr. Fey stated that Carrie Snoke Lott with the Dagger Johnston law firm is working on this. He stated that there are a few insignificant properties that are listed under the Commissioners' name. He stated that most have already been resolved. He stated that there are a few properties that he would ask the Commissioners transfer to the Parks.

Commissioner Davis stated that each piece of property needs to have the following answered: Why the Commissioners acquired the property, what was it being used for and what is it being used for now and in the future.

Mr. Fey stated that he will work with the Commissioners on why the property could be used better by the Parks' than the Commissioners. He stated that there is more cultural history still in tact in Fairfield County than other counties in Ohio. He asked that the Commissioners ask him prior to them getting rid of historical properties. He stated that the best thing that can be done is to give people an experience. He stated that the parks can be an economic engine for the county. He stated this will make a great contribution and make people proud of their county.

Commissioner Davis stated that the Commissioners have not had any discussion about the future of the Miller Building when the Health Department vacates that building at the end of the year. He also stated that with the significant investment that the Commissioners just made at the DACO Center with the wall repair, the County will most likely hold on to that building.

Commissioner Kiger stated that during the ArtWalk last Friday Mr. Fey filled the Commissioners' Hearing Room with covered bridge models and artwork.

Mr. Fey stated that next year he will get more participation and has ideas of what can be done during next year's ArtWalk.

The meeting concluded at 10:36 a.m.

Public Hearing: Stepath Mound Lane- Road Vacation

Pursuant to Resolution 2012-06.05.a [*Approval of setting a Commissioners' viewing date of July 24, 2012 at 9:00 a.m. and a final hearing date of June 24, 2012 at 11:00 a.m.*] the hearing for this project was held by the Fairfield County Board of Commissioners on Tuesday, July 24, 2012 at 11:01 a.m. Commissioner Davis opened the hearing at 11:01 a.m. with the following Commissioners present: Steven Davis and

Mike Kiger. Also present were Jeff Baird, Janet Brown, Gail Ellinger, and Branden Meyer.

Mr. Meyer read Resolution 2012-06.05.a.

Mr. Baird stated that this vacation would vacate a section of Stonewall Cemetery Road, which is not Stepath Mound Lane. He stated that the Engineer's office wants this to be vacated.

Commissioner Davis asked for comments from those who are in favor of the vacation.

Janet Brown (3090 Stoney Hill Road, Lancaster) stated that she is in favor of having the road vacated.

Gail Ellinger (Hocking Township Trustee) stated that the board of Trustees supports this vacation.

Commissioner Davis asked for any additional comments supporting the vacation. He asked for comments opposed to the vacation and any final comments.

No additional comments were made.

Commissioner Davis closed the hearing at 11:03 a.m.

Executive Session

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted to enter into Executive Session at 11:13 a.m. for the purpose of discussing personnel. Commissioners present were Steven Davis and Mike Kiger. Also present were Rob Blanton, Aunie Cordle, Jason Dolin, Branden Meyer, and Mike Miller.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

This meeting was not public pursuant to R.C. 121.22(G)(1).

On the motion of Mike Kiger and second of Steven Davis, the Board of Commissioners voted to adjourn from Executive Session at 11:49 a.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

No formal actions were taken.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Steven Davis, the Board of Commissioners voted to adjourn at 11:50 a.m.

Roll call vote on the motion resulted as follows:
Voting aye thereon: Steven Davis and Mike Kiger
Absent: Judith Shupe

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, July 31, 2012 at 10:00 a.m.

Motion by: Mike Kiger

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Steven Davis and Mike Kiger

NAYS: None

ABSTENTIONS: Judith Shupe

*Approved on July 31, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Branden C. Meyer, Clerk