Public Viewing - Pleasantville Road

The Commissioners met at 9:10 a.m. view a culvert on Pleasantville Road. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Jeremiah Upp, Jeff Baird, Andy Campbell, Paul Kemmer, and Larry Joos.

The Commissioners viewed the culvert on Pleasantville Road.

Review

The Commissioners met at 9:46 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Mary Beth Lane, Carl Burnett, Ed Laramee, Lisa Notestone, Todd McCullough, Ray Stemen, Tony Vogel, Jim Bahnsen, Jon Kochis, Aunie Cordle, Holly Mattei, Dennis Keller, Scott Brown, Jeff Porter, Bob Clark, and Branden Meyer.

Legal Update

Mr. Dolin stated that the Prosecutor's Office had submitted the request for an AG opinion for the CEM cemetery (in regards to maintenance responsibility). They expect a response in 90 days.

Ms. Brown added that the geophysical test was conducted yesterday and results will be in soon.

Administration and Budget Updates/Carri's List

a. Update on visit to Delaware County for a review of centralized services for records

Ms. Brown reported that Branden Meyer, Staci Knisley, Dennis Keller, Mark Conrad and she visited the Delaware County records center yesterday. The Records Center is equipped with a public research area. It includes indexes and reference materials for genealogical research, as well as microfiche readers for public use of microfilm. The Records Center has a storage capacity of over 6200 square feet full of Delaware County records from different county offices and historical records dating back to the early 1800's. The space is owned by the County Commissioners, and it was a former strip mall. The center is staffed by three employees and a supervisor. The supervisor reports to the Assistant County Administrator. The processes are centralized for the most part. The group also visited the Brumfield location here in Fairfield County, which is an interim solution

to records services needs. This year, the small group evaluating storage may visit other counties. Delaware County has a very impressive site and process, and it would be appropriate to replicate these best practices when possible. Ms. Brown provided a fact sheet from Delaware County about the center.

b. Jail Project

Ms. Brown reported that Bennett and Williams, the environmental consultants, indicated that they will meet the targeted report date of July 7.

November 20 and 21 are the dates to save for a bond rating presentation in New York. These dates have a conflict with CFLP and a Community Action Planning meeting, but there may not be other good dates to reserve for the presentation. We are working on a timeline with Rockmill Financial.

In other news, Wachtel and McAnally reported that recent bids that they are receiving are showing signs of increased market costs. Some of these costs are attributed to worldwide conditions, including the situation in Iraq. The architect reported increases in costs of products including petroleum, such as various construction materials. This market condition is a variable for any construction project.

Mr. Kiger stated that the higher costs would be applicable to any site that the Commissioners choose.

c. Amendment to Neighborhood Revitalization Grant Agreement

Ms. Brown reported Pleasantville requested an amendment for siding on its community building with excess Neighborhood Revitalization funds. Pleasantville would like to cover deteriorated wood siding with vinyl siding. The replacement would include removal of rotten wood, wrapping existing siding with foam insulation, and installing vinyl siding. The approach ensures more longevity for the Community Center. The village will obtain quotes, and the Board can indicate support for the amendment within the minutes, as no resolution is needed. (There is a letter from Pleasantville in the review packet.) With consensus of the Board, the staff will proceed with the adjustment and will communicate with Pleasantville.

On a related note, there is \$7,738.10 remaining from the Pleasantville CDBG project. At the same time, last week, there was only one bid for the Carroll project, which came in over budget. The recommendation is to use the remaining funds from the Pleasantville CDBG project to accommodate

the Carroll project so that the approved projects can all be completed. Once all are completed, then any excess can be evaluated for use.

Approving the use of the excess Neighborhood Revitalization funds for Pleasantville at this time, while using the excess CDBG funds for Carroll, may be helpful to all in thinking about the overall approach.

Ms. Mattei added that the siding project was requested for 2014 and was unable to be funded. She said it was important to fund the project with the excess money in order to show support.

The Commissioners had consensus to move forward as discussed.

d. National Association of Counties Achievement Award for 2014

Ms. Brown reported Fairfield County was recently recognized by the National Association of Counties (NACo) for implementing innovative practices to better serve area residents. Fairfield County won a NACo Achievement Award for its program to improve transparency and develop communication strategies for stakeholders. The Achievement Award was given in the category of County Administration and Management.

The purpose of the program being honored was to improve access to information. The county website was upgraded. The assessment of the website in terms of the "Sunshine Review" by advocates improved from a D- to an A-. Further, the response time for public records requests improved. Ms. Brown commended Ms. Rachel Elsea for the excellent job she is doing managing the social media aspects of the Commission.

In 2014, five of Ohio's 88 counties were honored with seven Achievement Awards. Summit, Franklin, Hamilton, and Montgomery counties join Fairfield in earning recognition for innovative county government programs. There is a news release to announce the Achievement Award.

Mr. Levacy complimented all involved in the process as this was a very important project.

e. Highlight of Resolutions

- 1. Annexation, Expedited Type 2, from Walnut Township to Baltimore
- 2. Comp Management Agreement (renewal)
- 3. Resolution to appoint a County Administrator

Mr. Kiger stated that appointing Ms. Brown as County Administrator will be saving the county money. Previously the county paid about \$19,000 a year for CPA services. Those services are now provided in house. Additionally, Ms. Brown has helped secure over \$900,000 in grants over time. These are great qualities to have in a County Administrator, and she keeps the office running smoothly.

Commissioner Kiger stated at 10:00 a.m. that the Commission would take a twenty-five minute recess before the Regular Meeting.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 24, 2014 beginning at 10:04 a.m., with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ed Laramee, Carl Burnett, Holly Mattei, Branden Meyer, Dennis Keller, Jim Bahnsen, Jeff Porter, Aunie Cordle, Jeremiah Upp, Todd McCullough, Lisa Notestone, Ray Stemen, Scott Brown, Bob Clark, Tony Vogel, and Jon Kochis.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise as able, and he led the Pledge of Allegiance.

Announcements

Commissioner Kiger asked Ms. Elsea if there were any announcements. Ms. Elsea stated that there were no announcements.

Public Comment

Commissioner Kiger asked if anyone from the public who would like to speak or offer comments. No public comments were made.

Approval of Minutes for Tuesday, June 17, 2014

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Minutes for Tuesday, June 17, 2014.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Adult Probation Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Adult Probation resolution to approve an account to account transfer: see resolution 2014-06.24.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Adult Probation resolution to approve an account to account transfer; see resolution 2014-06.24.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Clerk of Courts - Title Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Clerk of Courts – Title resolution to appropriate from unappropriated in a major expenditure object category and to reduce appropriations in a major expenditure category for Clerk of Courts Title Fund #2326, Certificate/Title Admin; see resolution 2014-06.24.c.

Discussion: Mr. Meyer stated this resolution was to allow for security upgrades, particularly panic buttons, in the title offices.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Commissioners' Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Commissioners Office resolution to approve the appointment of a County Administrator for Fairfield County; see resolution 2014-06.24.d.

Discussion: Mr. Davis stated that since there has been a recalibration of the Board of Commissioners (even prior to Ms. Brown joining staff), but since Ms. Brown has joined the accomplishments have been astonishing (especially compared to the last decade). He stated they were fortunate for Ms. Brown's service and that while her title was changing, along with a few code requirements, the mode of operations will remain the same. Mr. Levacy agreed and stated that the Commissioners still had a lot to do and had a great staff to meet goals. Ms. Brown stated it was an honor and privilege to serve the Commission and that it was a pleasure to work with the department heads and all

elected officials and the administrative team. She added that she pledged to continue to implement the Commission's policy and accomplish the county's mission.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Commissioners Office resolutions:

2014-06.24.e	A resolution authorizing a fund to fund transfer for the 2nd half 2014 Allocation for Fairfield County GIS - Fairfield County Commissioners [Commissioners]
2014-06.24.f	A resolution approving an account to account transfer into a major expense category - Fairfield County Commissioners [Commissioners]
2014-06.24.g	A resolution authorizing a fund to fund transfer for the 2014 Allocation – Fairfield County Regional Planning Commission (RPC)Fairfield County Commissioners [Commissioners]
2014-06.24.h	A resolution to approve a renewal agreement between the CCAO Service Corporation and Fairfield County Commissioners for Ohio Workers' Compensation Group Retrospective Rating Plan. [Commissioners]
2014-06.24.i	A resolution to approve an agreement between the Ohio Department of Health and Fairfield County Commissioners for Help Me Grow. [Commissioners]
2014-06.24.j	A resolution authorizing a fund to fund transfer for the 2nd half 2014 Allocation for Fairfield County Engineer - Fairfield County Commissioners [Commissioners]
2014-06.24.k	A resolution authorizing an account to account transfer into a major expense category & fund to fund transfer to the Fairfield County Family Adult Children First Council for Multi-Youth Committee – Anticipated Final Allocation of 2014 - Fairfield County Commissioners [Commissioners]
2014-06.24.1	A resolution authorizing a fund to fund transfer for the 2nd half 2014 Allocation for the Fairfield County Airport - Fairfield County Commissioners [Commissioners]

2014-06.24.m	A resolution approving an account to account transfer in a major object expense category – Fairfield County Commissioners [Commissioners]
2014-06.24.n	A resolution to approve the annexation of 5.287+/- Acres, more or less, of Walnut Township into the Village of Baltimore, Pursuant to ORC 709.023, Expedited Type 2 Petition, Annexation of Land by Robin L. Hayes, James P. Haughn, and Jalinda Haughn. [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Domestic Relations Court Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Domestic Relations Court resolution to appropriate from unappropriated in a major expenditure object category for Fund 2625 – Special Projects; see resolution 2014-06.24.o.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Engineer's Office Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

2014-06.24.p	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for comp time payout [Engineer]
2014-06.24.q	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for rental equipment for 2014 chip and seal project [Engineer]
2014-06.24.r	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle for CORSA claim deductible [Engineer]
2014-06.24.s	A Resolution to Submit Drainage Improvement Estimates. [Engineer]
2014-06.24.t	A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle

for soil mechanics, bearing capacity and slope stabilization seminar and future training and seminars [Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Family, Adult, and Children First Council Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Family, Adult, and Children First Council's resolution authorizing the FY15 Help Me Grow Project service agreement between the Fairfield County Commissioners, as administrative agent of the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield Community Action Agency in the amount of \$334,764.00; see resolution 2014-06.24.u.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the JFS Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following JFS resolutions:

2014-06.24.v A resolution regarding approval of a Contract Amendment by and

between Fairfield County Job & Family Services (FCJFS), and

Carealot Transport [JFS]

2014-06.24.w A resolution to amend the certificate, update receipt line item &

request for appropriations for additional unanticipated receipts for

fund 2072 Children Services, Job & Family Services [JFS]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Utilities Resolutions

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the following Utilities resolutions:

2014-06.24.x A resolution to amend the certificate, update receipt line item &

request for appropriations for additional unanticipated receipts for

fund (7814). [Utilities]

2014-06.24.y A resolution to appropriate from unappropriated in a major

expenditure object category Utilities 5046 Transfers [Utilities]

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Approval of the Payment of Bills Resolution

On the motion of Dave Levacy and the second of Steve Davis, the Board of Commissioners voted to approve the Payment of Bills resolution authorizing the approval of payment of invoices for departments that need Board of Commissioners' approval; see resolution 2014-06.24.z.

Roll call vote of the motion resulted as follows: Voting aye thereon: Dave Levacy, Steve Davis, and Mike Kiger

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, July 1, 2014 at 10:00 a.m.

Commissioner Kiger stated at 10:15 a.m. that the Commission would take a short recess followed by the continuation of review.

Review

The Commissioners met at 10:22 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ed Laramee, Ray Stemen, Mary Beth Lane, Dennis Keller, Holly Mattei, Carl Burnett, Jeremiah Upp, Jim Bahnsen, Branden Meyer, and Bob Clark.

Old Business

a. Energy Aggregation

Ms. Elsea reported that Baltimore had passed a resolution to join the County's program. At this point we await the PUCO certification. Once that is received an RFP date will be issued and we can prepare a press release for the website. The current estimated time frame is to issue the RFP after July 4th.

b. Anchor Hocking

Mr. Davis stated that he attended the Anchor meeting yesterday and that the CEO is constricted by SEC regulations in regards to what he can say. They are currently in sensitive negotiations with creditors. Those who

attended are careful with their comments. Mr. Davis added that going into the meeting he viewed it as a dire situation, but after the meeting he had hope that it may turn out okay.

New Business

a. Update from CCAO relating to US EPA proposed rules.

Ms. Brown reported that CCAO requested all commissioners review the new waters of the US rules from the US EPA. The update from CCAO is in the review packet. Ms. Brown and Mr. Vogel are going to review on Thursday. Comments to the US EPA are due by October 14, 2014. CCAO provided a sample county resolution for review. The reported concern is that the new, proposed rules would needlessly regulate county infrastructure increasing costs and decreasing efficiency. Please read the packet from CCAO. We will revisit the topic given the deadline for comment is in October. The item will be placed in the issues bin.

Further, CCAO requested verification of property tax rates, and Ms. Brown provided a table to the County Auditor and County Treasurer, for a response of verification by the end of the week if possible.

Mr. Levacy asked the EPA rules included drainage and discharge.

Ms. Brown stated she believed it did but would read the proposed regulations and develop a recommendation for follow up. We should put the item in the issues bin.

b. 2014 Art Walk Preparations

Ms. Elsea reported that the Court House would be hosting two schools during the ArtWalk – Fairfield Christian Academy and Crossroads Youth Center. The ArtWalk will be Friday, July 18th from 6:00 p.m. to 9:00 p.m.

Meeting with Holly Mattei

The Commissioners met at 10:29 a.m. to discuss the Spring Creek Drainage Maintenance District. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ed Laramee, Ray Stemen, Dennis Keller, Holly Mattei, Carl Burnett, Jeremiah Upp, Jim Bahnsen, Branden Meyer, and Bob Clark.

Ms. Mattei presented the Commissioners with a draft resolutions based on last week's public hearing. She asked the Commissioners to review the draft as she wanted them to be okay with it prior to putting it on the voting agenda.

Mr. Levacy asked if she had received any pushback.

Ms. Mattei stated that she had not and that all the comments she received were that it was fair to proceed as long as they did not do retroactive collections.

Mr. Knisley asked if Ms. Foster would need to create a new account.

Ms. Mattei stated that Phase 2 would need a new account.

There was general consensus to place the draft resolution on the voting agenda for the next meeting.

Review continued

The Commissioners met at 10:31 a.m. to continue review legal issues and pending or future action items and correspondence. Commissioner Kiger called the meeting to order with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Rachel Elsea, Staci Knisley, Jason Dolin, Ed Laramee, Ray Stemen, Dennis Keller, Holly Mattei, Carl Burnett, Jeremiah Upp, Jim Bahnsen, Branden Meyer, and Bob Clark.

• General Correspondence Received

a. Letter from Mayor Drobina re: Coonpath/Plum Road Connector

Ms. Brown stated that now that the Carroll Interchange is moving forward, Mayor Drobina is looking forward to new projects. Mr. Upp provided comments that these are usually approved with new developments.

Ms. Mattei added that when Mount Carmel pulled out of their project, these plans were added to the Thoroughfare Plan to make sure it got done. Ms. Brown stated she would work with Ms. Mattei to draft a letter to Mayor Drobina as a follow up action.

Ms. Upp stated that he was in full support of the project when the time comes.

- b. Letter from Pleasantville re: Neighborhood Revitalization Program Community Center Improvements
- c. Thank You from Fairfield County Port Authority

Ms. Brown stated that this was a thank you for the support for financial analysis while the Port Authority gets its feet off the ground.

d. The Lancaster Cause – Request for Donations

Ms. Brown stated the county had not provided a donation in the past.

e. Request for new COAAA Advisory Council appointment

Ms. Elsea stated that COAAA asked the Commissioners to appoint a new designee as the current designee has not attended a meeting in over a year. She sent a letter to the current designee to see if she had interest in still serving and if so, the ability to attend meetings.

Ms. Brown stated there may be interest within the county.

Ms. Elsea will send an email to County employees. We asked the EG to run information on the opening.

Calendar Review/Invitations Received

- a. Hocking Valley Title Open House Thursday, June 26th from 4:00 p.m. 6:00 p.m. at 136 E. Main St., Lancaster
- b. Pickerington 4th of July Opening Ceremony and Parade July 4th (park opens at 4:00 p.m., parade begins at 6:00 p.m.)
- c. The Physical Death and Resurrection: A Surgeon's View Book Signing and Reception with Dr. Jose Noberto Thursday, July 10, 6:00 p.m. 8:00 p.m. at Lanfair Center's Transitional Care Unit
- d. OU-L's Annual Lancaster Festival Celebration Wednesday, July 23rd from 6:00 p.m. 8:00 p.m.

<u>FYI</u>

a. ADAMH Prevention Programs for Businesses

Ms. Brown reported that ADAMH is hosting free prevention seminars this summer. Those interested are encouraged to contact ADAMH.

b. United Way Community Care Day Information – forms are in the review packet

Issues Bin

a. Airport Board Vacancy

A resume was received from Mr. Michael Kaper. Ms. Elsea will reach out to set up an interview with him.

Open Items

- a. Deadline for Level 2 Tax Entry is June 25th
- b. Windows

Ms. Brown thanked Mr. Keller and Dynamix for the work on the new windows. They are currently working on the Court House.

c. BOE/Prosecutor's Seminar for Townships

A draft of Ms. Brown's presentation was presented to the Commissioners for review.

- d. Saturday Cinema Saturday, July 5th Free community event, attendance is expected to be strong for the holiday weekend
- e. Ms. Brown thanked Ms. Knisley for her help on Monday. They stayed late in the day tying up loose ends on many projects.
- f. Resolution to Confer Authority

Ms. Brown stated the draft resolution to confer authority was in the review packet and could be placed on the voting agenda at any time. We will have special procedures in place including a County Administrator's approval process in CRMS. It may take some time for this to occur in transition.

g. Bremen Pool

Ms. Brown received a complaint of an unfenced pool in Bremen. She reached out to the proper authorities, and the Sheriff's Office quickly looked into the issue.

Public Hearing - Pleasantville Road

The Commissioners met at 11:03 a.m. for a public hearing regarding Pleasantville Road. Commissioner Levacy called the meeting to order with the following Commissioners present: Steve Davis, Dave Levacy, and Mike Kiger. Also present were Carri Brown, Rachel Elsea, Dennis Keller, Jeremiah Upp, Jeff Baird, Ray Stemen, and Andy Campbell.

Mr. Upp stated there was an existing metal culvert on Pleasantville Road and that it was beginning to fail. They plan to have plans done by fall and the project completed next spring. The new culvert will be a concrete box culvert and will fulfill all of ODOTs criteria.

Mr. Levacy asked if there was an estimated cost.

Mr. Baird replied that they had not completed formal estimates but he thought it'd be around \$150,000.

Mr. Davis added that the viewing showed tremendous states of disrepair and that he imagined this was a high priority project.

Mr. Andy Campbell of 6110 Bader Road stated there was serious erosion in the area due to the construction of the pipe under Pleasantville Road. Increasing the drainage will be a significant improvement to both the road and creek bed. He was in support of the project both for the safety and well fare of the residents as well as for the environment. He presented a map of the site's historical significance and noted that some of the work done years ago is still viewable.

Mr. Davis stated they will need right of way on either side and noted Mr. Campbell would need to be involved in that.

Mr. Campbell replied that he was aware and fully supportive of the right of way.

Commissioner Kiger closed the hearing at 11:08 a.m.

Adjournment

With no further business, on the motion of Steve Davis and a second of Dave Levacy the Board of Commissioners voted to adjourn 11:09 a.m.

Roll call vote of the motion resulted as follows: Voting ave thereon: Steve Davis, Dave Levacy, and Mike Kiger

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, July 1, 2014 at 10:00 a.m.

Motion by:	Seconded by:			
that the June 24, 2014, minutes were approved by the following vote:				
YEAS:	NAYS: None			
ABSTENTIONS: None				
*Approved on July 1, 2014	4			
Dan Del	Wan Lane	to Belge		
Steven A. Davis Commissioner	Dave Levacy Commissioner	Mike Kiger Commissioner		
Balelau Rachel Elsea, Clerk				