

**Regular Meeting #28-2012  
Fairfield County Commissioners' Office  
June 12, 2012**

**Public Viewing: Pickerington Road- Pipe Extension and Embankment Project**

Pursuant to Resolution 2012-05.08.k [Approval of *setting a Commissioners' viewing date of June 12, 2012 at 9:00 a.m. and a final hearing date of June 12, 2012 at 11:15 a.m.*] a viewing for this road project was held by the Fairfield County Board of Commissioners on Tuesday, June 12, 2012 at 9:00 a.m. Commissioner Davis opened the viewing at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Jeff Baird, Larry Helber and Jeremiah Upp.

The viewing concluded at 9:08 a.m.

**Review Session**

The Board of Commissioners met at 9:36 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Marsha Burton, Bill Engleman, Autumn Gibo, Staci Knisley, Jon Kochis, Ed Laramée, Dave Levacy, James Mako, Gregg Marx, Branden Meyer, Melissa Schiffel, Jon Slater, Connie Smith, and Diana Wears.

**Legal Questions Under Review and Prosecutor's Pending Items**

▪ **Review/Update the Public Records Policy**

Mr. Marx stated that Jason Dolin is on vacation this week and will be attending a Victim/Witness seminar next week.

▪ **Review the Nuisance, Dangerous, Vicious Dog Protocol**

Mr. Marx asked whether this needs to be completed soon.

Commissioner Davis stated that this can wait until Mr. Dolin returns.

▪ **Approval of the contract with AT&T**

Ms. Knisley stated that this was given to Mr. Dolin two weeks ago to review. She stated that she needs this reviewed ASAP.

▪ **Approval of the CBTS contract for Utilities Department**

Mr. Marx stated that he would have this reviewed and give it back to Ms. Knisley.

**Pending Items**

▪ **Public Safety Facility**

Commissioner Kiger stated that he met with Lend Lease Corporation last week. The company is going to put together information and send it back.

Mr. Meyer stated that they built the Delaware County and Richland County facilities, the new building for Fairfield Union Schools, and will be building the new buildings for Lancaster City Schools.

Commissioner Kiger stated that the company builds buildings and leases the building back to the county.

▪ **Fairfield County BDD Board Resignation received from Fred Destadio**

Mr. Meyer stated that one resume has been received from Kelly Brick. He stated that she fits the requirement of being an individual who has an immediate family member eligible for school age services.

Commissioner Davis asked Mr. Meyer to call Ms. Brick to arrange for her to come for a meeting.

Mr. Meyer stated that he would also contact BDD to see if they received any names of interested persons.

▪ **Request to pay Board of Elections Legal Bill**

Mr. Meyer stated that he received some draft pleadings from Mr. Dolin, but stated that the Commissioners need to pass a resolution requesting that the Prosecutor file the documents.

Commissioner Davis stated that the Board of Elections should have followed other protocol to retain outside counsel. He stated that this solution offered by the Prosecutor is a way to cure this. He stated that a request for a remedy from the Common Pleas Court is needed.

Mr. Marx stated that the Board of Elections should have gone through the proper channels.

Ms. Knisley asked about the use of Downes-Fishel.

Mr. Marx stated that his office has approved use of Downes-Fishel.

Mr. Meyer stated that he has a resolution prepared for the Commissioners to allow the Prosecutor to take the necessary steps.

The Commissioners agreed.

▪ **Request from Rosemary Hajost for benches downtown**

Mr. Meyer stated that Tony Vogel stated that the county currently has 3 benches available.

Commissioner Kiger stated that the city should give their approval/permission to have these benches placed in the city alley.

Commissioner Shupe suggested that Patty Bratton write another grant to obtain more benches and picnic tables.

Commissioner Kiger stated that Ms. Hajost asked about a table.

Mr. Meyer stated that no small tables are available.

The Commissioners agreed to give Ms. Hajost 2 benches for the downtown location.

**Items that Need New Action/Attention- Requests and Review**

▪ **Request from David Fey for Picnic Tables**

Mr. Meyer stated that Mr. Vogel stated that the county currently has 5 picnic tables available.

Commissioner Shupe suggested giving Mr. Fey 3 picnic tables.

Commissioner Davis asked which parks or locations Mr. Fey wants these tables placed.

Mr. Meyer stated that he would ask Mr. Fey.

▪ **Request for funding from Information & Referral of Fairfield County for CY2013.**

Commissioner Shupe stated that it seems odd that only 12% of the funds are used to serve the area outside of the 43130 zip code.

Commissioner Davis asked Mr. Meyer to contact them for a meeting with the Commissioners to discuss this issue further.

▪ **Request from Board of Elections to purchase a "Ballot on Demand System"**

Commissioner Shupe stated that she had spoken with Allan Reid regarding this. She stated that the Board of Election has the money to purchase this. She stated that the concern is that the BoE is limited with having to send out for bids for items over \$11,000, but the Commissioners can purchase without sending out for bids up to \$25,000.

Ms. Knisley stated that this would be for a purchase a printer that prints ballots immediately.

Commissioner Shupe stated that they seem to want this purchased as soon as possible.

Mr. Marx asked how soon this will be purchased.

Commissioner Davis asked Mr. Meyer to contact Susie Bloom regarding this.

Ms. Knisley stated that this may not have to be bid out if this can be purchased on a State Term contract.

▪ **Request for Paranormal Research Team to investigate the Miller Building**

Mr. Meyer stated that this group called the Commissioners' Office requesting that they set up equipment to investigate paranormal activity in the Miller Building.

Commissioner Davis stated that he is not inclined to grant this request.

Commissioner Kiger agreed.

Commissioner Shupe agreed and stated that there could be a potential liability issue with allowing people in the building.

▪ **Landscaping and Flower Beds around the Courthouse**

Commissioner Shupe stated that the flowers around the Courthouse are looking bad. She stated that Gene Wood was watering the flowers and plants on Friday. She stated that the expectation is that the Facilities staff should be maintaining the grounds and watering the flowers.

Ms. Smith (from the OSU Extension Office) stated that the Master Gardeners group came to water the flowers last Thursday because they want the building to look nice.

Commissioner Shupe stated that the supervisor should make sure that this is done.

Ms. Smith stated that soaker hoses used to be around the building, but is not sure whether they work or were covered with mulch. She stated that these could be put on a timer to automatically water.

Mr. Kochis stated that the risk of mulch fires is a concern and a potential safety hazard.

Ms. Smith stated that there are many weeds in the flower beds that need taken care of.

Ms. Wears (from the OSU Extension Office) stated that there are many dead branches, weeds and trash in the flower beds. She also stated that the Hall of Justice has a very large pile of cigarette butts outside. She also stated that the west wall along High Street seems to be bowing and leaning out. She stated that the county Courthouse should be the "crowning jewel" of the county.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, June 12, 2012 beginning at 10:04 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Marsha Burton, Bill Engleman, Autumn Gibo, Ed Laramée, Dave Levacy, James Mako, Gregg Marx, Branden Meyer, and Jon Slater.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

**Announcements**

No announcements made.

**Public Comment**

There was no public comment.

**Approval of the Minutes from the Regular/Special Meeting for Friday, June 1, 2012.**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the Minutes from the Regular/Special Meeting for Friday, June 1, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of the Minutes from the Regular/Special Meeting for Monday, June 4, 2012.**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the Minutes from the Regular/Special Meeting for Monday, June 4, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval of the Minutes from the Regular Meeting for Tuesday, June 5, 2012.**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the Minutes from the Regular Meeting for Tuesday, June 5, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of the Minutes from the Regular/Emergency Meeting for Wednesday, June 6, 2012.**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the Minutes from the Regular/Emergency Meeting for Wednesday, June 6, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Steven Davis

Abstaining: Judith Shupe

**Approval of contract award of the Roof Replacement at the Detective Building [Fairfield County Commissioners/Maintenance]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of contract award of the Roof Replacement at the Detective Building [Fairfield County Commissioners/Maintenance], see Resolution 2012-06.05.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval of disposal of property [Fairfield County Auditor]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of disposal of property [Fairfield County Auditor] see Resolution 2012-06.05.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of Engineer's Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Engineer's Resolutions:

2012-06.12.c                      Approval of change order for the FAI-CR6-7.764 Cedar Hill Road Box Culvert and Installation Project [Fairfield County Engineer]

2012-06.12.d                      Approval of contract with Shaw & Holter, Inc. for the HOC-05, FAI-CR57-9.83 Crumley Road over Hunters Run Bridge Replacement Project [Fairfield County Engineer]

2012-06.12.e                      Approval of Notice of Commencement for the contract for the HOC-05, FAI-CR57-9.83 Crumley Road over Hunters Run Bridge Replacement Project [Fairfield County Engineer]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval of a contract for services between Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield Community Action [Fairfield County Family, Adult and Children First Council]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a contract for services between Fairfield County Board of Commissioners, administrative agent for the Fairfield County Family, Adult and Children First Council and the Lancaster Fairfield Community Action [Fairfield County Family, Adult and Children First Council], see Resolution 2012-06.12.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of Job & Family Services Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Job & Family Services Resolutions:

2012-06.12.g                      Approval of a lease agreement by and between the Fairfield County Job & Family Services, Child Protective Services and Fairfield Affordable Housing, Inc. [Fairfield County Job & Family Services]

2012-06.12.h                      Approval of a contract by and between Fairfield County Job & Family Services (FCJFS) and Community Action Program Commission of the Lancaster-Fairfield Community Action [Fairfield County Job & Family Services]

2012-06.12.i                      Approval of a service agreement by and between Fairfield County Job & Family Services (FCJFS) and Business System Solutions, Inc. [Fairfield County Job & Family Services]

2012-06.12.j                      Approval of a participation agreement with County Commissioners Association of Ohio Service Corporation (CCAOSC) and Fairfield County Job & Family Services Child Support Enforcement Agency (CSEA), during state fiscal year 2013 (July 1, 2012 through June 30, 2013) [Fairfield County Job & Family Services]

2012-06.12.k                      Approval of a software maintenance agreement by and between Fairfield County Job & Family Services (FCJFS) and Northwoods Consulting Partners, Inc. [Fairfield County Job & Family Services]

2012-06.12.l                      Approval of a purchase agreement with Job & Family Services and Northwoods Consulting Inc. for electric document management and business operations integrated solution [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval of subsidy grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of subsidy grant, Fairfield County Juvenile Court [Fairfield County Juvenile Court], see Resolution 2012-06.12.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of FY2012 Fairfield County Community Development Block Grant (CDBG) Program Formula Allocation [Fairfield County Regional Planning Commission]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of FY2012 Fairfield County Community Development Block Grant (CDBG) Program Formula Allocation [Fairfield County Regional Planning Commission], see Resolution 2012-06.12.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger and Judith Shupe

Abstaining: Steven Davis

**Approval of Hocking Run Final Acceptance [Fairfield County Regional Planning Commission]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Hocking Run Final Acceptance [Fairfield County Regional Planning Commission], see Resolution 2012-06.12.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of policing protection agreement held with the Lancaster High School [Fairfield County Sheriff]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of policing protection agreement held with the Lancaster High School [Fairfield County Sheriff], see Resolution 2012-06.12.p.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval to appropriate from unappropriated in a Major Expenditure Object Category- Commissioners/Maintenance [Fairfield County Commissioners/Maintenance]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval to appropriate from unappropriated in a Major Expenditure Object Category- Commissioners/Maintenance [Fairfield County Commissioners/Maintenance] see Resolution 2012-06.12.q.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of Financial Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-06.12.r	Approval of account to account transfer- Major Expenditure Object Category- Commissioners [Fairfield County Commissioners]
2012-06.12.s	Approval of payment of an invoice without an appropriate carryover purchase order for the Commissioners' Office/SCI Annex [Fairfield County Commissioners/SCI Annex]
2012-06.12.t	Approval to payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board]
2012-06.12.u	Approval to appropriate from unappropriated in Major Expenditure Object Category- Commissioners/Airport #4714 [Fairfield County Airport]
2012-06.12.v	Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2708 SHSP FY2010 (State Homeland Security Grant) [Fairfield County EMA]
2012-06.12.w	Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2735 SHSP FY2011 (State Homeland Security Grant) [Fairfield County EMA]
2012-06.12.x	Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
2012-06.12.y	Approval of account to account transfer of appropriations: PA Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
2012-06.12.z	Approval of repayment of advance for Fund 2599, a fund used to account for Workforce Investment Act Funds [Fairfield County Job & Family Services]
2012-06.12.aa	Approval to appropriate from unappropriated money Commissary #2442 [Fairfield County Sheriff]
2012-06.12.bb	Approval to appropriate from unappropriated funds within the 5776 Debt Service Fund [Fairfield County Utilities]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

**Approval of Authorization for Payment of Bills, June 12, 2012 [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, June 12, 2012 [Fairfield County Commissioners], see Resolution 2012-06.12.cc.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of request for the Fairfield County Prosecutor to file an application for appointment for appointment of counsel and to pay legal fees requesting an order from the Common Pleas Court of Fairfield County to authorize the payment of an invoice [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of request for the Fairfield County Prosecutor to file an application for appointment for appointment of counsel and to pay legal fees requesting an order from the Common Pleas Court of Fairfield County to authorize the payment of an invoice [Fairfield County Commissioners], see Resolution 2012-06.12.dd.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis

The Regular Meeting ended at 10:14 a.m.

### **Review Session (continued)**

The Board of Commissioners met at 10:16 a.m. to continue their discussion from earlier in the morning. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Bill Engleman, Autumn Gibo, Staci Knisley, Ed Laramie, Dave Levacy, James Mako, Gregg Marx, Branden Meyer, and Jon Slater.

### **Items that Need New Action/Attention- Requests and Review (continued)**

#### **▪ Radio use on EMA's command channel**

Mr. Kochis stated that the EMA channel will have more holes in the future. He stated that alternate communication method should be found for the Dog Shelter because of this. He stated that the EMA vehicles have repeaters which are expensive.

Commissioner Davis asked what the cost of a repeater is.

Mr. Kochis stated about \$12,000.

Commissioner Davis asked for a suggestion.

Ms. Kochis suggested cell phones for the Dog Shelter.

Commissioner Shupe asked whether the issue with Head Start using the radio has been resolved.

Mr. Kochis stated yes.

Commissioner Kiger stated that the Dog Warden prefers to keep the radios. He is worried that some places in the county may not have cell phone coverage.

Mr. Kochis stated that the public can hear discussions on the radio.

Commissioner Davis asked for Mike Miller to come in for a meeting to discuss this.

Commissioner Kiger stated that the Dog Shelter has enough in their budget to cover the cost of cell phones.

Mr. Kochis stated that an alternate is looking at a different radio frequency for them. He stated that public safety is the first priority for these channels.

#### **▪ Summer Intern for EMA**

Mr. Kochis stated that he would like to hire an intern for the summer. He stated that HazMat mitigation grant would be paying the salary for this.

Commissioner Davis asked when this would end.

Mr. Kochis stated September 30.

Commissioner Shupe asked whether this would be done each summer.

Mr. Kochis stated that he would like to have an intern each summer.

The Commissioners agreed to allow Mr. Kochis to hire an intern for the summer.

### **Invitations**

**▪ United Way's Day of Action, Thursday, June 21, 2012 (Various events scheduled at different locations: 7:00 a.m.-4:00 p.m.).**

**▪ Destination Downtown Lancaster/ Special Improvement District (SID) 2012-2018 Meeting, Tuesday, June 28, 2012 (4:00 p.m.) Location: Chamber of Commerce Conference Room.**

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### **Informational**

- **Public Records Request received from Hamilton County Auditor, re: Miscellaneous. questions about Commissioners' meeting protocols/procedures.**

Mr. Meyer read the letter stating that his understanding is that all counties received the same request.

Mr. Marx stated that he would review the letter if Mr. Meyer sends it to him.

- **Letter received from Sherry Eckman, re: Fees collected in the Fairfield County Municipal Court, Criminal/Traffic Division, for the month of May 2012.**

### **Miscellaneous Discussion**

- **Questions regarding the upcoming Public Hearing Regarding Subdivision Regulations**

Ms. Mattei stated that the hearing involves minor changes to the regulations to traffic control section. She stated that this will amend the subdivision language to insure that proper signage be installed. She stated that the Engineer added language regarding traffic lights and traffic control.

Commissioner Davis asked whether this includes reflective paint on signs.

Ms. Mattei stated yes and that it would also change the requirement on height signage. She stated that Eric McCrady will be attending the 11:00 a.m. public hearing.

Review Session ended at 10:35 a.m. The Commissioners went into Recess until the 11:00 a.m. public hearing.

### **Public Hearing: Subdivision Regulations**

The Commissioners held a public hearing for Subdivision Regulations. Commissioner Davis called the meeting to order at 11:16 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Bill Engleman, Autumn Gibo, Ed Laramée, Dave Levacy, James Mako, Gregg Marx, Eric McCrady, Branden Meyer, and Jon Slater.

Commissioner Davis read the following statement:

*"This is a public hearing to consider approving revisions to Section 5.2.11 (Traffic Control) of the Fairfield County Subdivision Regulations. These revisions are proposed in part due to the federal reflectivity requirements that were finalized in 2007. In addition, there are some changes to the pavement marking requirements, including crosswalk markings. New language that addresses signals and lighting has also been added. Holly Mattei from the Regional Planning Commission office is present to answer any questions. Do we have any public comment at this time?"*

Commissioner Davis asked for any public comments.

Ms. Mattei stated that these regulations are to insure as subdivisions are built they are compliant with the regulations. She stated that new signal requirements were also added.

Mr. McCrady stated that these make the subdivisions follow the Ohio Manual of Uniform Traffic Control Devices (OMUTCD).

Commissioner Davis asked for any comments in favor of these changes.

No comments were made.

Commissioner Davis asked for any comments in opposition to these changes.

No comments were made.

Ms. Mattei stated that a resolution to approve these changes will be on the Commissioners' agenda for passage next week.

Commissioner Davis closed the hearing at 11:15 a.m. The Commissioners went into recess until the 11:15 a.m. hearing.

### **Public Hearing: Pickerington Road- Pipe Extension and Embankment Project**

Pursuant to Resolution 2012-05.08.k [*Approval of setting a Commissioners' viewing date of June 12, 2012 at 9:00 a.m. and a final hearing date of June 12, 2012 at 11:15 a.m.*] the hearing for this project was held by the Fairfield County Board of Commissioners on Tuesday, June 12, 2011 at 11:15 a.m. Commissioner Davis opened the hearing at 11:16 a.m. with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Jeff Baird, Reed Bailey, Bill Engleman, Autumn Gibo, Ed Laramée, Dave Levacy, James Mako, Gregg Marx, Eric McCrady, Branden Meyer, Jon Slater, and Jeremiah Upp.

Mr. Meyer read Resolution 2012-05.08.k.

Commissioner Davis stated that the Commissioners held the viewing earlier in the morning at 9:00 a.m. He stated that one resident attended the morning viewing.

Mr. Upp stated that this location is situated adjacent to the property located at 7655 Pickerington Road in Canal Winchester. He stated that there are steep slope and guardrail needs to be changed. He stated that the homeowner almost rolled this tractor over while mowing. He stated that the culvert will be extended to get rid of the guardrail. He stated that the property owners are donating the right-of-way so the county does not have to purchase it.

Commissioner Davis asked for any comments regarding this.

No additional comments were made.

Commissioner Davis closed the hearing at 11:19 a.m.

### **Review Session (continued)**

The Board of Commissioners met at 11:21 a.m. to continue reviewing legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Bill Engleman, Autumn Gibo, Staci Knisley, Ed Laramée, Dave Levacy, Gregg Marx, and Branden Meyer.

#### **▪ Request from Board of Elections to purchase a "Ballot on Demand System" (continued)**

Mr. Meyer stated that he had spoken with Susie Bloom. He stated that Ms. Bloom would like to have the machine in place and operational by the end of August. She stated that she is waiting for Dayton Legal Blank to come do a demonstration of the equipment prior to purchasing the equipment. She stated that only one other company has this equipment, but would prefer to purchase from Dayton Legal Blank. She stated that the equipment will cost between \$14,000 and \$17,000. She had also mentioned the poll worker recognition event with Secretary of State Jon Husted is scheduled for Tuesday, July 17 at 1:30 p.m.

#### **▪ MAPSYS Update**

Commissioner Davis asked for an update on the MAPSYS system.

Mr. Meyer stated that Data Processing had to order a Microsoft software license. As soon as that is received, MAPSYS will come install the system on the county's server. He stated that Commissioners' staff and the Finance Office will test the system for about a week, then MAPSYS will come do training with the various county departments, who will test on the system for a few weeks at which point the system will go live.

#### **▪ Military Time Buyout for Maintenance Employee**

Mr. Meyer stated that Tony Vogel had provided figures regarding the county buying military time for an employee of the Maintenance Department. He stated that 2.0 year option and a 3.631 year options were given.

Commissioner Davis asked Mr. Meyer to prepare a resolution for approval during next week's meeting.

▪ **Landscaping and Flower Beds around the Courthouse (continued)**

Commissioner Kiger stated that he went outside to look at the wall during the Recess. He stated that it does not look like any danger of falling; the leaning section is only about 6 inches off the ground.

Commissioner Davis also stated that the wall appears to be fine and appears to be in no danger of falling. He stated that he appreciated the concern that was shared during the morning's discussion.

Commissioner Shupe stated that Steve Gillespie, in his role as grounds supervisor needs to be told to water the plants so they do not die.

Review Session ended at 11:29 a.m.

**Adjournment**

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:29 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis.

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, June 19, 2012 at 10:00 a.m.

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Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Mike Kiger, Judith Shupe, and Steven Davis

NAYS: None

ABSTENTIONS: None

\*Approved on June 12, 2012.

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Steven A. Davis  
Commissioner

Mike Kiger  
Commissioner

Judith K. Shupe  
Commissioner

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Branden C. Meyer, Clerk