

**Regular Meeting #22-2012
Fairfield County Commissioners' Office
May 22, 2012**

Meeting with Kellie Ailes and Donna Fox-Moore

The Commissioners met with Kellie Ailes and Donna Fox-Moore from Community Action to discuss the Moving Ohio Forward Grant Program. Commissioner Davis called the meeting to order at 9:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Shane Farnsworth, Brian Kuhn, Mary Beth Lane, Branden Meyer, and Deward Watts.

Ms. Fox-Moore stated that the Ohio Attorney General's Office settled a lawsuit with five of the largest mortgage servicers over foreclosure abuses, fraud and deceptive mortgage practices. The settlement resulted in \$330 million of which Ohioans will receive benefits including: loan modification relief, principle reduction and interest rate refinancing programs. \$75 million will be allocated among all 88 counties for demolition of blighted properties, residential only. \$844,803 will be allocated for Fairfield County, which is based on the amount of foreclosures filed in each county between 2008-2011.

Commissioner Shupe asked what is involved with the application.

Ms. Fox-Moore stated that a small group should be formed. She stated that she has been working with Holly Mattei on compiling current census data.

Ms. Ailes stated that the Housing Advisory Committee would be very helpful with this. She stated that one helpful item is that the NSP program will be ending, there will be a slight overlap and the staff can be used to transition to this new program.

Ms. Fox-Moore stated that this will be an interesting, challenging program. She stated that involvement of Regional Planning Commission will be critical.

Commissioner Shupe asked whether the grant funds would be used to pay for all demolition.

Ms. Fox-Moore stated that all demolition could be paid for depending on the project. She stated that the county would put a lien on the property; the money comes back to the county, like a revolving loan fund, the lien is not forgiven.

Commissioner Kiger asked if a match is needed, where the dollars would come from.

Ms. Fox-Moore stated that the program lays out where the money can come from.

Commissioner Shupe asked where the money will be able to be spent.

Ms. Fox-Moore stated that Lancaster or elsewhere in the county.

Commissioner Shupe asked where the money go if it is not used.

Ms. Fox-Moore stated that the money will be allocated somewhere else.

Ms. Ailes stated that up to \$500,000 no additional match is needed.

Commissioner Davis asked what beyond a resolution is needed.

Ms. Fox-Moore stated that the program is similar to the NSP program so a planning committee needs to be put together to agree on strategy.

Commissioner Davis suggested that Ms. Moore and Mr. Meyer work on compiling a list of potential committee members for the Commissioners to look at during next week's meeting. He suggested that Ms. Ailes and Ms. Fox-Moore meet with the Commissioners next week to decide on the members of the committee.

The meeting concluded at 9:18 a.m.

Review Session

The Board of Commissioners met at 9:18 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Randy Carter, Aunie Cordle, Jason Dolin, Shane Farnsworth, Staci Knisley, Brian Kuhn, Mary Beth Lane, Holly Mattei, Branden Meyer, John Pekar, Jon Slater, and Deward Watts.

Legal Questions Under Review and Prosecutor's Pending Items

▪ Review/Update the Public Records Policy

Mr. Dolin stated that he is in the process of reviewing this.

▪ Update on HB 14

Mr. Dolin stated that he provided a memo to the Commissioners a few weeks ago, an attorney client privileged communication.

Pending Items

▪ Public Safety Facility

No update was given.

Items that Need New Action/Attention- Requests and Review

▪ Personnel Policy Manual Changes

Ms. Cordle stated that the IRS has removed the requirement of a stipend as a taxable benefit. She stated that she is looking into the possibility of giving stipends to employees in lieu of providing a county cell phone. She stated that the Auditor's Office and other departments would like a policy regarding this. She asked whether the Commissioners wanted to state a dollar amount in their policy.

Commissioner Davis asked what the dollar amount would be.

Ms. Cordle stated that each department would follow the Commissioners' policy.

Commissioner Shupe asked why the Auditor's office wants this.

Ms. Cordle stated that this would allow more flexibility and employees would not have to carry two phones.

Commissioner Shupe asked when the reimbursements would occur.

Ms. Cordle stated that there would be one allowance.

Commissioner Davis asked whether any other department is asking for this.

Ms. Cordle stated that maintenance uses their personal cell phones a lot.

Commissioner Shupe suggested a survey asking what departments would want to do this.

Ms. Cordle stated that she would mention this during the Roundtable on Thursday.

Commissioner Shupe asked to find out what each department's policies are.

Commissioner Davis asked Ms. Cordle to obtain more information.

Mr. Vogel stated that Don Sherman has a Blackberry with email at a cost of \$60/month and the other employees who have basic cell phones cost \$28/month.

Ms. Cordle stated that she would obtain additional information for the Commissioners.

Commissioner Davis stated that moving forward he would like to have confidence that the new approach is either expense neutral or cheaper.

- Phone Equipment at Pickerington Utilities Building

Mr. Carter stated that the equipment at the Pickerington Utilities building needs to remain at that location to serve the 614 area code exchange.

Commissioner Davis asked why the utilities building needs \$30,000 of phone equipment.

Mr. Carter stated that equipment is needed for voice and data.

Commissioner Davis asked why the \$30,000 is a General Fund expense.

Mr. Carter stated that the Utilities Department paid for the first round of equipment at the Pickerington Utilities building.

Mr. Vogel stated that the 614 area code exchange goes through the switch at the Pickerington Utilities building and then the calls are routed.

Commissioner Davis stated that leaving the equipment at the Pickerington Utilities building will be a problem if the building is sold.

Ms. Vogel stated that the building cannot be sold.

Ms. Knisley stated that additional funds will need to be appropriated for this expense.

Ms. Knisley stated that the Clerk of Courts wants to upgrade to the new phone system.

Commissioner Shupe asked whether the Clerk of Courts will be paying for this.

- Sign at Government Services Center

Mr. Meyer stated that he found correspondence and meeting minutes referring to the building as "Government Service Center." He stated that the name should be consistent.

Commissioner Shupe stated that a nice, professional looking sign that matches the other building signs should be installed instead of the metal sign that is currently there.

- Hall of Justice Main Doors

Commissioner Davis asked why new doors were being installed.

Mr. Vogel stated that he had discussed this with the Commissioners a few weeks ago with a list of other items to be addressed.

Commissioner Kiger stated that the closers were setting the x-ray machines off and the old wooden doors were peeling and cracking. He also shared an email received from Deputy Jeff Marvin expressing his concerns with the new front doors. The email had stated that the windows are much smaller in size than the old doors. He stated that the deputy sitting at the front desk cannot see who is coming up to the doors.

Mr. Vogel stated that video monitors would allow the deputies to see who is coming in so having small windows should not be a problem.

Commissioner Shupe stated that doors do not match the other doors and appear to be inconsistent with the style of the building. She asked that in the future she would prefer for Mr. Vogel bring options to the Commissioners on things such as this.

Invitations

- BDD Graduation Ceremony, Tuesday, June 5 (10:00 a.m.). Location: Forest Rose School.

Commissioner Shupe suggested that the voting meeting be moved later to allow the Commissioners to attend this ceremony.

Commissioner Davis suggested moving the voting session to 10:45 a.m.

Commissioner Kiger agreed.

Informational

- Letter received from Ohio Department of Youth Services, re: Approval of FY2012 Subsidy Grant Program Amendment

Review Session ended at 9:59 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 15, 2012 beginning at 10:02 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Shane Farnsworth, Brian Kuhn, Mary Beth Lane, Holly Mattei, Branden Meyer, and Deward Watts.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

There was no public comment.

Approval of the Minutes from the Regular Meeting for Tuesday, May 8, 2012.

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, May 8, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of the Minutes from the Regular Meeting for Tuesday, May 15, 2012.

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, May 15, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, Steven Davis

Approval of a memorandum of understanding ("MOU") between the Fairfield County Board of Commissioners and the Fairfield County Board of Health [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a memorandum of understanding ("MOU") between the Fairfield County Board of Commissioners and the Fairfield County Board of Health [Fairfield County Commissioners], see Resolution 2012-05.22.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe and Mike Kiger

Abstaining: Steven Davis

**Approval of contract bid award for the FAI-CR33A-0.00 Sign Upgrade Project
[Fairfield County Engineer]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of contract bid award for the FAI-CR33A-0.00 Sign Upgrade Project [Fairfield County Engineer], see Resolution 2012-05.22.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of amendments to the Special Purpose Flood Damage Prevention
Regulations for Fairfield County [Fairfield County Regional Planning
Commission]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of amendments to the Special Purpose Flood Damage Prevention Regulations for Fairfield County [Fairfield County Regional Planning Commission]see Resolution 2012-05.22.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

**Approval of consent for T-Mobile Central LLC to upgrade leased premises
[Fairfield County Utilities]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of consent for T-Mobile Central LLC to upgrade leased premises [Fairfield County Utilities], see Resolution 2012-05.22.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

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|--------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2012-05.22.e | Approval of Payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board] |
| 2012-05.22.f | Approval of account to account transfer fund 13268900 Adult Community Based Correction Fund [Fairfield County Adult Probation] |
| 2012-05.22.g | Approval to appropriate from unappropriated money fund 13236500 Probation Services Fund [Fairfield County Adult Probation] |
| 2012-05.22.h | Approval of account to account transfer of appropriations- Major Object Expenditure Category (2326-Certificate of Title) [Fairfield County Clerk of Courts] |
| 2012-05.22.i | Approval to appropriate from unappropriated #2091 EMA/LEPC Planning Fund Fund [Fairfield County EMA] |
| 2012-05.22.j | Approval of increase in estimated receipts and to amend the certificate, also approval to appropriate from unappropriated 2723- SHSP08 Fund [Fairfield County EMA] |
| 2012-05.22.k | Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer] |
| 2012-05.22.l | Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer] |

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

Approval of Authorization for Payment of Bills, May 22, 2012 [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, May 22, 2012 [Fairfield County Commissioners], see Resolution 2012-05.22.m.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Subordination of Mortgage for the FY2010 CHIP Program [Fairfield County Community Action]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Subordination of Mortgage for the FY2010 CHIP Program [Fairfield County Community Action], see Resolution 2012-05.22.n.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

Approval of a resolution to approve the 2012 ODNR-DRLP Community Development Grant Application [Fairfield County Community Action]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a resolution to approve the 2012 ODNR-DRLP Community Development Grant Application [Fairfield County Community Action], see Resolution 2012-05.22.o.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

Approval of authorization for contract approval [Fairfield County Major Crimes Unit]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Approval of authorization for contract approval [Fairfield County Major Crimes Unit], see Resolution 2012-05.22.p.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

The Regular Meeting ended at 10:10 a.m.

Review Session (continued)

The Board of Commissioners continued their Review Session at 10:12 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Cindy Hillberry, Brian Kuhn, Mary Beth Lane, Holly Mattei, Branden Meyer, John Pekar, Beth Seifert, Jon Slater, Jeremiah Upp, and Deward Watts.

Miscellaneous Discussion

• Personnel Policy Manual Changes (continued)

Commissioner Davis asked what the Engineer's Policy is regarding cell phone usage.

Mr. Upp stated that his employees are asked not to use their personal phones during work hours unless it is necessary. He stated that he would like to see a policy from the Commissioners.

Commissioner Kiger also agreed.

▪ **Fairfield County BDD Board Resignation received from Fred Destadio**

Mr. Meyer stated that this appointment must be an individual who has an immediate family member eligible for school age services.

Mr. Pekar stated that this would be anyone under age 22 in this category.

Commissioner Shupe asked whether he had anyone in mind to fill this position.

Mr. Pekar stated yes.

Commissioner Kiger asked whether this vacancy has been posted.

Mr. Pekar stated no.

Commissioner Shupe asked whether Mr. Barron would print this in the newspaper.

Mr. Barron asked Mr. Pekar to send him information regarding this.

▪ **Changes to State Route 33**

Ms. Lane asked the Commissioners about changes to route 33 that were discussed with ODOT at the meeting on May 15.

Commissioner Davis stated that good information was shared.

Commissioner Shupe stated that there are concerns that 33 must remain accessible.

Review Session ended at 10:21 a.m.

Executive Session #1*

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 10:21 a.m. for the purpose of discussing the purchase of real estate. Commissioners present were Steven Davis, Mike Kiger and Judith Shupe. Also present were Jason Dolin, Cindy Hillberry, Staci Knisley, Brian Kuhn, Branden Meyer, John Pekar, Beth Seifert, and Jon Slater.

*This meeting was non-public pursuant to R.C. 121.22 (G)(2).

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

At 10:52 a.m. Mr. Kuhn brought Stan Bahorek and Dave LeVeck into the meeting to discuss potential funding options.

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:04 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis

No formal actions were taken.

Executive Session #2*

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 11:15 a.m. for the purpose of discussing pending or imminent litigation. Commissioners present were Steven Davis, Mike Kiger

and Judith Shupe. Also present were Aunie Cordle, Jason Dolin, Holly Mattei, Branden Meyer, and Jeremiah Upp.

*This meeting was non-public pursuant to R.C. 121.22 (G)(3).

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis.

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to adjourn from Executive Session at 11:50 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger, and Steven Davis,

No formal actions were taken.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:56 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, May 29, 2012 at 10:00 a.m.

Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Mike Kiger, Judith Shupe and Steven Davis

NAYS: None

ABSTENTIONS: None

*Approved on June 5, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Branden C. Meyer, Clerk