

**Regular Meeting #19-2012
Fairfield County Commissioners' Office
May 1 2012**

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 1, 2012 beginning at 1:32 p.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Reed Bailey, Jeff Barron, Aunie Cordle, Jason Dolin, Ed Laramée, Dave Levacy, and Branden Meyer.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

There was no public comment.

Approval of Minutes from the Regular Meeting for Tuesday, April 17, 2012

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, April 17, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of Minutes from the Regular Meeting for Tuesday, April 24, 2012

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, April 24, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of the renewal of a lease agreement between the Fairfield County Board of Commissioners and the United States Department of Agriculture, Farm Services Agency, 831 College Avenue, Suites A, B & C [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the renewal of a lease agreement between the Fairfield County Board of Commissioners and the United Department of Agriculture, Farm Services Agency, 831 College Avenue, Suites A, B & C [Fairfield County Commissioners], see Resolution 2012-05.01.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of vacating an alley in the Second Addition to Lakeview Beach Subdivision in Walnut Township [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of vacating an alley in the Second Addition to Lakeview Beach

Subdivision in Walnut Township [Fairfield County Commissioners], see Resolution 2012-05.01.b.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Judith Shupe
Abstaining: Steven Davis

Approval of Grant Awards, Older Adult Services Levy [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Grant Awards, Older Adult Services Levy [Fairfield County Commissioners], see Resolution 2012-05.01.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Delinquent Sewer Rentals [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Delinquent Sewer Rentals [Fairfield County Commissioners], see Resolution 2012-05.01.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Subordination of Mortgage of Debra L. Gobel to Fairfield National Bank division of the Park National Bank- FY2002 CHIP Program [Fairfield County Community Action]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Contract and approval of Subordination of Mortgage of Debra L. Gobel to Fairfield National Bank division of the Park National Bank- FY2002 CHIP Program [Fairfield County Community Action], see Resolution 2012-05.01.e.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of LPA Federal Project Agreement with ODOT for the Bridge and Culvert Load Rating Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of LPA Federal Project Agreement with ODOT for the Bridge and Culvert Load Rating Project [Fairfield County Engineer], see Resolution 2012-05.01.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of the designation of the County Family Services Planning Committee [Fairfield County Family, Adult & Children First Council]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the designation of the County Family Services Planning Committee [Fairfield County Family, Adult & Children First Council], see Resolution 2012-05.01.g.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of grant from Statewide Consortium of County Law Library Resource Boards to the Fairfield County Law Library Resources Board [Fairfield County Law Library]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of grant from Statewide Consortium of County Law Library Resource Boards to the Fairfield County Law Library Resources Board [Fairfield County Law Library], see Resolution 2012-05.01.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

Approval of Financial Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Financial Resolutions:

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| 2012-05.01.i | Approval to ratify previously approved financial resolutions for various departments [Fairfield County Engineer] |
| 2012-05.01.j | Approval of payment of invoices without an appropriate carryover purchase order for the ADAMH Board [Fairfield County ADAMH Board] |
| 2012-05.01.k | Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2774 Hazard Mitigation Grant Program [Fairfield County EMA] |
| 2012-05.01.l | Approval of repayment of an advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2724 FY2009 CCP (Citizen Corps Grant) [Fairfield County EMA] |
| 2012-05.01.m | Approval to appropriate from unappropriated money in the Prosecuting Attorney's Victim Assistance Grant Year 2011/2012 Fund 2784 [Fairfield County Prosecutor] |
| 2012-05.01.n | Approval to appropriate from unappropriated money in the Prosecuting Attorney's Victim Assistance Grant Year 2012/2011 Fund 2744 [Fairfield County Prosecutor] |
| 2012-05.01.o | Approval of account to account transfer of appropriations- Major Object Expenditure Category (General Fund) [Fairfield County Sheriff] |
| 2012-05.01.p | Approval of fund to fund transfer- General Fund- Second Half Allocation- Fairfield Soil & Water Fund #7026 [Fairfield County Soil & Water Conservation District] |
| 2012-05.01.q | Approval to appropriate from unappropriated funds for 5406 Utilities Water Fund [Fairfield County Utilities] |
| 2012-05.01.r | Approval of request for payment and status of funds report- FY 2010 HOME funds- DRAWDOWN for \$19,600 [Fairfield County Commissioners] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Authorization for Payment of Bills, May 1, 2012 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, May 1, 2012 [Fairfield County Commissioners], see Resolution 2012-05.01.s.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

Regular Meeting #19-2012- May 1, 2012

Approval of authorization for payment of invoice to Pitney Bowes- Fairfield County Commissioners [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of authorization for payment of invoice to Pitney Bowes- Fairfield County Commissioners [Fairfield County Commissioners], see Resolution 2012-05.01.t.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

The Regular Meeting ended at 1:38 p.m.

Review Session

The Board of Commissioners met at 1:42 p.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Jon Kochis, Dave Levacy, James Mako, Holly Mattei, Branden Meyer and Tony Vogel.

Legal Questions Under Review and Prosecutor's Pending Items

▪ Health Department Lease

Mr. Dolin stated that he sent the last draft for review last week. He stated that "it would be prudent for the Commissioners to have a memorandum of understanding with the health department" in the event that the Commissioners no longer have to financially provide housing for the Health Department so that the agreement with Colonnade will be assigned to the Health Department.

▪ Review/Update the Public Records Policy

Mr. Dolin stated that he received a request from Mr. Meyer on Monday to review and update the current policy.

Pending Items

▪ Public Safety Facility

Ms. Knisley stated that the year to date expenses with SCI are around \$200,000 and last year this time the expenses were over \$500,000.

Items that Need New Action/Attention- Requests and Review

▪ Request for Grant Support Letter, re: Continuation Funding for Victim Assistance 2012-2013 GY

Commissioner Davis asked whether this was the same request as last year.

Mr. Meyer stated yes.

Ms. Knisley stated that the Commissioners give both a match and an allocation for this grant.

Commissioner Shupe stated that the letter looks fine.

Commissioner Kiger and Commissioner Davis agreed.

▪ ArtWalk 2012

Mr. Meyer stated that he would like to see the Courthouse be a site on this year's ArtWalk. He stated that the application is due on May 4.

Commissioner Davis inquired what is needed from the Commissioners.

Mr. Meyer stated simply an approval to move forward.

Commissioner Davis told Mr. Meyer to "proceed accordingly."

Commissioner Kiger and Commissioner Shupe agreed.

▪ **Memo received from Susie Bloom, re: Request for Prosecutor to pay BOE's legal bill**

Commissioner Davis stated that the money is really the same no matter where it is paid from. He stated that this is a matter of process now. He asked Mr. Meyer to contact the Board of Elections to have them send the bill through the Prosecutor's office first. He also stated that Mr. Dolin had expressed concerns about how the Board obtained counsel and the method that will be used to pay the invoice.

▪ **Miscellaneous Items to discuss with Tony Vogel**

Mr. Vogel stated that a citizen has requested to put tile across county property to access his property. Mr. Vogel told the man that he would ask the Commissioners.

Commissioner Shupe asked whether the total cost would be \$4,900.

Mr. Vogel stated yes.

Commissioner Davis stated that this is not enough to pay for the tile. He stated that a future Board of Commissioners could tear out the tile, sell the land or build on the land and the owner would lose his investment.

Mr. Vogel stated that the man did ask for an easement.

Commissioner Davis stated that he would be amenable to an easement.

Mr. Vogel stated that this only helps the man's property.

Commissioner Davis suggested that Mr. Vogel contact the man to suggest that the Commissioners would give an easement at no charge, but not pay to have the tile work done.

Commissioner Kiger and Commissioner Shupe agreed.

Mr. Vogel stated that his MAXIMUS bill is \$126,000 and would like assistance with this. He stated that he is not getting \$126,000 worth of investment. He asked whether the Commissioners would pay for the furniture for the new utilities building.

Commissioner Shupe left the meeting for a personal appointment at 2:07 p.m.

Commissioner Davis asked whether Mr. Vogel just wanted to see whether the Commissioners were open to the idea.

Mr. Vogel stated yes.

Commissioner Davis asked Mr. Vogel to provide more detail.

Mr. Vogel asked whether any of the refunded bonds were utility bonds.

Commissioner Davis stated that about 8 of the 10 were utility bonds.

Ms. Knisley stated that she had previously sent the information to Pam Shaloo in the Utilities Department.

Mr. Vogel stated that a safety walk-thru of 407 Main Street, the Parks' Office was completed. He asked whether the repairs will be county repairs, Parks' repairs or combined expense.

Commissioner Davis asked whether there is a lease.

Mr. Vogel stated no, that the building is owned by the Commissioners.

Commissioner Davis asked whether there should be a lease.

Mr. Dolin stated potentially yes.

Mr. Vogel stated that paving needs to be done in front of the garage. He stated that he will get an estimate at the Liberty Center also because it would save to do multiple projects at once.

Mr. Vogel stated that the jail is in need of new kitchen equipment, a tilt skillet, which would cost around \$16,000-\$20,000. He wondered whether the schools would have one that they don't need.

Commissioner Davis stated that the schools will most likely not be built until 2014.

Mr. Vogel stated that maintenance has kept the double oven working, but the tilt skillet really needs to be replaced. He stated that maintenance is constantly putting time into repairing it, so it isn't affecting the Sheriff's budget because maintenance will keep repairing it until a new one is purchased. He said that a lot of effort and time is being poured into parts and repairs and at some point a new one will need to be purchased.

▪ **Pickerington Utilities Building**

Mr. Vogel stated that he will not need the building once the new Utilities Building is built.

Mr. Dolin asked the size of the building.

Mr. Vogel stated that he believes the size is 85 feet by 65 feet.

▪ **Letter received from Fairfield Board of DD, re: Request for approval to build a rubberized ball field**

Commissioner Kiger stated that he attended a meeting 8 months ago when the idea was discussed. BDD would like to put this ball field near Forest Rose School. He asked Mr. Dolin whether a resolution would be needed.

Mr. Dolin asked the time frame.

Commissioner Kiger stated that BDD would like to know as soon as possible.

Commissioner Davis wanted to disclose that he is a member of the Board of the Challenger League, Little League International.

Invitations

▪ **New Horizons Mental Health Month and 40th Anniversary- Wednesday, May 9 [4:30-6:30 p.m., Program- 5:30 p.m.-6:30 p.m.]. Location: The Lodge, Lancaster.**

Commissioner Shupe will be attending.

Commissioner Davis stated that he will not be able to attend due to a prior engagement.

▪ **37th Central Ohio Senior Citizens Hall of Fame Ceremony (COAAA)- Wednesday, May 16 [Program- 1:00 p.m.-6:30 p.m.]. Location: Martin Janis Center, Columbus.**

Commissioner Davis will be attending the program and presentation.

Informational

▪ Letter received from Carol Philipps, re: CFLP Solid Waste District Grant funds used to pay for equipment

▪ Letter received from Richland County Commissioners, re: Bovis Lend Lease serves as construction manager for their county jail.

Miscellaneous Discussion

▪ Guest Column in Lancaster Eagle Gazette

Commissioner Davis stated that he will be writing a guest column for the Lancaster Eagle Gazette.

Review Session ended at 2:22 a.m.

Meeting with Holly Mattei and James Mako

The Commissioners met with Holly Mattei and James Mako from the Fairfield County Regional Planning Commission to discuss the Community Development Block Grant (CDBG) Projects. Commissioner Davis called the meeting to order at 10:17 a.m. with the following Commissioners present: Steven Davis and Mike Kiger. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Jon Kochis, Ed Laramée, Dave Levacy, and Branden Meyer.

Ms. Mattei stated that she attended a meeting with the Village of Pleasantville and they stated that they may not open their community pool. She stated that the CDBG agreement states that they must maintain the pool for 10 years.

Commissioner Davis states that the pool is three years old. He asked whether in 2009 they promised to keep the pool open for 10 years.

Ms. Mattei stated yes. She stated that the agreement was signed in 2009. Commissioner Davis suggested that Ms. Mattei have a discussion with Pleasantville and will wait to see what happens.

Mr. Mako stated that the 2012 CDBG money is a total of \$219,000, which there will be about \$176,000-\$177,000 to spend on projects. He stated that CDBG formula funds can be used to match.

Commissioner Davis stated that he is not opposed to the Bremen project. He would like to know about what Pleasantville plans to do about their situation.

Commissioner Kiger asked about a timeline.

Ms. Mattei stated that the public hearing will be held around the first part of June.

The meeting concluded at 2:36 p.m.

Review Session (continued)

The Board of Commissioners met at 2:36 p.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis and Mike Kiger. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Jon Kochis, Ed Laramée, Dave Levacy, and Branden Meyer.

Miscellaneous Discussion

• 2010 EMPG School Planning Grant Application

Mr. Kochis stated that he would like to apply for a grant to do emergency planning in the thirteen school districts within the county. He stated that the deadline is May 9. He said that the county can either bring a contractor or do the training internally. He stated that none of his staff want to do the extra work. He stated that Ms. Cordle stated that if Mr. Kochis does this, his salary would have to be temporarily be increased and then would be take down to his normal pay level. The increase would not be paid for by the county, but a federal grant.

Ms. Cordle stated that a concern is that he is salaried employee, but the Federal Government will pay the increase.

Commissioner Davis asked the timeframe.

Mr. Kochis stated that the deadline is Wednesday, May 9.

Commissioner Davis asked Mr. Dolin whether there are any legal or HR concerns.

Mr. Dolin stated no since Mr. Kochis is a classified employee.

Commissioner Davis asked when this work would begin.

Mr. Kochis stated that the award will be May 16.

Commissioner Davis asked Mr. Kochis to make sure that he is making the right decision for himself and his family since this will be about 20 additional hours a week.

• Personnel Policy Manual

Mr. Meyer asked whether the elected officials need to sign the acknowledgement form.

Mr. Dolin stated that there are things in the manual that are important for them to know, so he suggested that they do.

Ms. Cordle stated that the manual would be good for the elected officials to read. She stated that all county employees must sign the acknowledgement form and the forms must be kept on file.

Review Session ended at 2:53 p.m.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 2:55 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, May 8, 2012 at 1:30 p.m.

Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe

NAYS: None

ABSTENTIONS: None

*Approved on May 8, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Branden C. Meyer, Clerk