

**Regular Meeting #13-2012  
Fairfield County Commissioners' Office  
March 20, 2012**

**Review Session**

The Board of Commissioners met at 9:03 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Randy Carter, Jason Dolin, Aunie Cordle, Staci Knisley, Mary Beth Lane, Dave Levacy, Branden Meyer and Tony Vogel.

**Legal Questions Under Review and Prosecutor's Pending Items**

**• Board of Developmental Disabilities (BDD)**

Mr. Dolin stated that the acquisition and purchase of a building for use by BDD does not have to be put out for a bid.

**Pending Items**

**• Public Safety Facility**

No update.

**• 2012 State of the County**

Commissioner Shupe stated that Community Action will be providing the centerpieces for the luncheon. She suggested that the tables collaborate on who will take home the centerpiece.

**Items that Need New Action/Attention- Requests and Review**

**• 2012 COPS Grant**

Ms. Knisley stated that there will be an \$80,000 match. She stated that the Sheriff's office had not previously mentioned that there would be a match.

Commissioner Davis stated that he had spoken with the Sheriff regarding this. He stated that he conveyed that the Commissioners look favorably on this grant, especially since they were turned down last year.

Ms. Knisley stated that the match funds can be used first. She stated that the shortage in 2012 will be less than in the previous year.

Commissioner Shupe suggested that the grant application move forward.

Commissioner Kiger agreed.

**Invitations**

**• Child Abuse Prevention Month:**

>Kick Off Event- Tuesday, April 3 (7:45 a.m.-9:00 a.m.)

>Wear Blue to Work Day- Wednesday, April 11

>12<sup>th</sup> Annual Candlelight Walk- Thursday, April 26 (6:30 p.m.-8:00 p.m.)

**• Fairfield County 4-H Recognition Program- Monday, April 16, 2012 (7:00 p.m.) Location: Shalom United Methodist Church, 4925 Plum Road, Carroll.**

Commissioner Shupe stated that she will be attending.

**• Tour de Cause: Kick Off Party and Dinner- Friday, July 13, 2012 (5:30 p.m.) Location: OU-Lancaster.**

Commissioners Davis and Kiger stated that they will be attending.

Commissioner Shupe stated that she will check her schedule as to her availability to attend.

**Informational**

**• Letter received from Board of Elections- Susie Bloom, re: Hiring of outside legal counsel**

Commissioner Davis stated that he had spoken with Board of Elections member Kyle Farmer who stated that the provisional ballot count is scheduled for next Wednesday at 3:30 p.m.

▪ Letter received from Fairfield Soil and Water Conservation District, re: 2011 Successes Document and Ohio Federation of Conservation Districts Newsletter.

Review Session ended at 9:16 a.m.

### **Meeting with Tony Vogel (during Review Session)**

The Commissioners met with Tony Vogel to discuss building maintenance and facilities. Commissioner Davis called the meeting to order at 9:16 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, Branden Meyer, Jon Slater, and Tony Vogel.

Mr. Vogel stated that Quinn Contracting worked on the downspouts and Quality Masonry will be working on the DACO Wall.

Commissioner Shupe stated that she spoke with the roof repair person from Quinn who had stated that the Courthouse roof has holes in it.

Mr. Vogel stated that he would like to have the roof repair on the list for next year. He stated that there is a metal roof layer under the top layer and would like to have the metal removed and the roof replaced. He stated that the security doors for the Courthouse will cost \$10,000 and the roof for the Sheriff's Detective Building will cost \$48,000.

Commissioner Davis stated that he would like the energy audit to show which projects will "give us the biggest bang for the buck." He stated that if there is a significant return on investment then going forward would probably be the best thing to do.

Mr. Vogel stated that some companies involved with energy audits will give a rebate back. He stated that the kitchen equipment at the jail needs to be updated. He stated that too much money is being spent on repairs and that new items should be purchased.

Ms. Knisley stated that more money would need to be put into the Sheriff's budget.

Commissioner Shupe asked whether more money needs to be appropriated into Capital Improvements.

Mr. Vogel stated "not yet."

Commissioner Davis expressed his thanks to Mr. Vogel for working on these projects.

The meeting ended at 9:27 a.m.

### **Executive Session**

On the motion of Steve Davis and second of Mike Kiger, the Board of Commissioners voted to enter into Executive Session at 9:46 a.m. for the purpose of discussing a real estate sale. Commissioners present were Judith Shupe, Steve Davis and Mike Kiger. Also present were Jason Dolin, Staci Knisley, Branden Meyer, and Jon Slater.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:54 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger.

No formal actions were taken.

The Commissioners went into recess at 9:55 a.m.

### **Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, March 20, 2012 beginning at 10:02 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Jeff Barron, Jason Dolin, Elisa Dowdy, Alyson Gibson, Dave Levacy, Branden Meyer, Jerry Perrigo, Dennis Schwallie, Judge Laura Smith, and Jeremiah Upp.

### **Pledge of Allegiance**

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

### **Announcements**

No announcements made.

### **Public Comment**

There was no public comment.

### **Approval of Minutes from the Regular Meeting for Tuesday, March 6, 2012 and the Work Session for Friday, March 9, 2012.**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Minutes from the Regular Meeting for Tuesday, March 6, 2012 and the Work Session for Friday, March 9, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

### **Approval of Establishment of a Viewing and Hearing- Petition to Vacate a Part of a Public Road, an Alley in the Second Addition to Lakeview Beach Subdivision [Fairfield County Commissioners]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Establishment of a Viewing and Hearing- Petition to Vacate a Part of a Public Road, an Alley in the Second Addition to Lakeview Beach Subdivision [Fairfield County Commissioners], see Resolution 2012-03.20.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

### **Approval of Vacating a Part of Public Road, an Alley and Hamilton Street in the Second Addition of Taylor's Sandy Beach Subdivision in Walnut Township [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval to Approval of Vacating a Part of Public Road, an Alley and Hamilton Street in the Second Addition of Taylor's Sandy Beach Subdivision in Walnut Township [Fairfield County Commissioners], see Resolution 2012-03.20.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

## **Approval of Commissioners' Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Commissioners' Resolutions:

- 2012-03.20.c            Approval of authorizing the issuance of not to exceed \$3,500,000 of bonds for the purpose of the cost of refunding some or all of the county's various purpose bonds, series 2004 dated as of August 15, 2004, and matters related to such bonds [Fairfield County Commissioners]
- 2012-03.20.d            Approval of authorizing the issuance of not to exceed \$8,000,000 of bonds for the purpose of the cost of refunding some or all of the county's various purpose bonds, series 2005 dated as of April 1, 2005, and matters related to such bonds [Fairfield County Commissioners]
- 2012-03.20.e            Approval of consolidating two bond issues of the County of Fairfield, Ohio into a consolidated bond issue, and establishing the terms of such consolidated bond issue [Fairfield County Commissioners]

Mr. Schwallie stated that the resolutions set the stage for the refunding of the 2004, 2005 series bonds and combine them into a single action item. He stated that this process is like refinancing a home.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

## **Approval to purchase a vehicle from Zanesville Aviation- Fairfield County Airport [Fairfield County Commissioners/Airport]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval to purchase a vehicle from Zanesville Aviation- Fairfield County Airport [Fairfield County Commissioners/Airport], see Resolution 2012-03.20.f.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

## **Approval of signature and authorization to submit the FY2012 Grant Application for the Community Housing Improvement Program (CHIP) to the Ohio Department of Development, Office of Community Development [Fairfield County Community Action]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of signature and authorization to submit the FY2012 Grant Application for the Community Housing Improvement Program (CHIP) to the Ohio Department of Development, Office of Community Development [Fairfield County Community Action], see Resolution 2012-03.20.g.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

## **Approval of authorization for Fairfield County Sheriff's Office to apply for 2012 COPS Grant (Community Oriented Policing Services) [Fairfield County Sheriff]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of authorization for Fairfield County Sheriff's Office to apply for 2012 COPS Grant (Community Oriented Policing Services) [Fairfield County Sheriff]see Resolution 2012-03.20.h.

Jerry Perrigo stated that the grant was written by Sgt. Alex Lape, Elisa Dowdy entered the information

Commissioner Shupe asked when the grant will be awarded.

Chief Perrigo stated that they should be notified in the fall.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

**Approval of resolution of support for the Fairfield County Supervised Visitation Project and a grant proposal for the U.S. Department of Justice Safe Havens Grant Opportunity [Fairfield County Domestic Relations Court]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of resolution of support for the Fairfield County Supervised Visitation Project and a grant proposal for the U.S. Department of Justice Safe Havens Grant Opportunity [Fairfield County Domestic Relations Court], see Resolution 2012-03.20.i.

Judge Smith stated that the Department of Justice reviewed the grant application and indicated that they prefer the Commissioners' support come in resolution format instead of letter format.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

**Approval of Engineer's Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Engineer's Resolutions:

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|--------------|---|
| 2012-03.20.j | Approval of hiring Lockwood, Lanier, Mathias & Noland, Inc. for the General Engineering Services for Liberty Township's Saylor Road TR229 Improvement Project [Fairfield County Engineer] |
| 2012-03.20.k | Approval of contract with M.P. Dory Co. for the FAI-GR2012 2012 Guardrail Repair/Improvement Project [Fairfield County Engineer]  |
| 2012-03.20.l | Approval of Notice of Commencement for the FAI-GR2012 2012 Guardrail Repair/Improvement Project [Fairfield County Engineer]   |
| 2012-03.20.m | Approval of advertising for the purchase of truck equipment (one ten-foot dump body, hoist, and hydraulic system) [Fairfield County Engineer]   |

Per recommendation by Jason Dolin, County Engineer Jeremiah Upp came to the meeting to put the following information on the record: Mr. Upp stated *"I was an employee of Lockwood Lanier Mathias and Noland through January 16, 2012; I was not a partner and neither I nor any member of my family have any interest in Lockwood Lanier Mathias and Noland; I am not receiving nor have I received any compensation from Lockwood Lanier Mathias and Noland since being paid through my last date of employment at Lockwood Lanier Mathias and Noland on January 16, 2012; and I did not work on this contract while employed by Lockwood Lanier Mathias and Noland."*

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

**Approval of change order for the Oak Creek Section 1 acceptance work [Fairfield County Regional Planning Commission]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of change order for the Oak Creek Section 1 acceptance work [Fairfield County Regional Planning Commission], see Resolution 2012-03.13.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

### **Approval of Financial Resolutions**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

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| 2012-03.20.o  | Approval of advance from the General Fund to the HOME Fund #2731- Cash Subfund #8007- Fairfield County Commissioners- FY2010 [Fairfield County Commissioners]  |
| 2012-03.20.p  | Approval of payment of an invoice without an appropriate carry over purchase order for the Commissioners' Office [Fairfield County Commissioners]  |
| 2012-03.20.q  | Approval of an account to account transfer- major expenditure object categories- Airport- Fund #1001- Transfers to Capital Outlay [Fairfield County Commissioners]   |
| 2012-03.20.r  | Approval of an account to account transfer- major expenditure object categories- Airport- Fund #1001- Capital Outlay to Materials and Supplies & Repairs [Fairfield County Commissioners/Airport]                              |
| 2012-03.20.s  | Approval of Cash Advance for FY11/12 Adult Community Based Correction Fund [Fairfield County Adult Probation]  |
| 2012-03.20.t  | Approval of account to account transfer of appropriations- 10100100 General [Fairfield County Auditor]   |
| 2012-03.20.u  | Approval of repayment of an advance to the General Fund- Fund- 7129 Walnut Township- Fairfield County Auditor [Fairfield County Auditor]   |
| 2012-03.20.v  | Approval to appropriate from unappropriated money (10202200 Real Estate) [Fairfield County Auditor]  |
| 2012-03.20.w  | Approval to appropriate from unappropriated money Clerk of Courts- Computer Fund 11231800 [Fairfield County Clerk of Courts]   |
| 2012-03.20.x  | Approval to appropriate from unappropriated funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]  |
| 2012-03.20.y  | Approval of account to account transfer of appropriations- major object expenditure category (2024- Motor Vehicle) [Fairfield County Engineer]   |
| 2012-03.20.z  | Approval of account to account transfer of appropriations; PA Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]  |
| 2012-03.20.aa | Approval of account to account transfer of appropriations; CSEA Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]  |
| 2012-03.20.bb | Approval to appropriate from unappropriated funds (Fund 2481 Juvenile Recovery- Juvenile Court) [Fairfield County Juvenile Court]  |
| 2012-03.20.cc | Approval of advance from the General Fund to Fund 2885 Victim/Witness Assistance Division of the Fairfield County Prosecuting Attorney, State Victims Assistance Act Grant Fund (SVAA) 2011/2012 [Fairfield County Prosecutor] |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

### **Approval of Authorization for Payment of Bills, March 20, 2012 [Fairfield County Commissioners]**

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, March 20, 2012 [Fairfield County Commissioners], see Resolution 2012-03.20.dd.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

### **Approval of Payment of Invoices without an Appropriate Carryover Purchase Order for the ADAMH Board [Fairfield County ADAMH Board]**

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Payment of Invoices without an Appropriate Carryover Purchase Order for the ADAMH Board [Fairfield County ADAMH Board], see Resolution 2012-03.20.ee.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

Commissioner Davis expressed his thanks to Judge Smith, Jeremiah Upp the Sheriff's office staff and Donna Fox-Moore for attending the morning's meeting.

The Regular Meeting ended at 10:14 a.m.

### **Meeting with David Conley**

The Commissioners met with David Conley and Michael Burns to prepare for the afternoon's bond rating presentation. Commissioner Davis called the meeting to order at 11:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Michael Burns, Matthew Butler (via telephone) David Conley, Jason Dolin, Shane Farnsworth, Brian Kuhn, Ed Laramée, Branden Meyer, David Miller, Lisa Notestone, and Jon Slater.

Mr. Conley suggested that the Commissioners keep the presentation positive and keep an upbeat tone throughout. He suggested that the Commissioners be supportive of each other and demonstrate a team effort. He stated that the Commissioners have been good managers and need to demonstrate that. He stated that management is not a weakness, but management is something that has to be proven. He stated that Moody's Analyst will be Matthew Butler. He stated that most of the Moody's Analysts are well educated with Ivy League educations. He stated that Mr. Butler will take the county's presentation; the data provided to Moody's and Moody's internal data and then represent it to a committee. The committee will ask him questions. He stated that Moody's will hopefully reply back by Monday. He stated that they will send the draft rating decision and will have two hours to review it and send it back. He stated that they will make any edits and then publish the formal document. He stated that Fairfield County is the best Aa2 in the state.

The Commissioners did a final walk through of their presentation.

The meeting concluded at 1:54 p.m.

### **Bond Rating Presentation to Moody's**

The Commissioners gave a presentation to Matthew Butler from Moody's to try to gain an upgrade in the county's bond rating. Commissioner Davis called the meeting to order at 2:00 p.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Michael Burns, Matthew Butler (via telephone)

David Conley, Jason Dolin, Shane Farnsworth, Brian Kuhn, Ed Laramee, Branden Meyer and Jon Slater.

The Commissioners gave their presentation to Moody's [see attached PowerPoint presentation].

The meeting concluded at 4:08 p.m.

**Adjournment**

With no more business to discuss, on the motion of Mike Kiger and a second of Steve Davis, the Board of Commissioners voted to adjourn at 4:09 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, March 27, 2012 at 10:00 a.m.

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Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe

NAYS: None

ABSTENTIONS: None

\*Approved on April 3, 2012.

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Steven A. Davis  
Commissioner

Mike Kiger  
Commissioner

Judith K. Shupe  
Commissioner

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Branden C. Meyer, Clerk