

**Regular Meeting #09-18
Fairfield County Commissioners' Office
May 5, 2009**

1:30 p.m. Meeting with Aundrea Cordle

The Board of Commissioners met with County Human Resources Director Aundrea Cordle to discuss insurance on county owned buildings and facilities. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Chip Clark, Jason Dolin and Scott Zody.

Ms. Cordle stated that the purpose of the meeting was to allow Mr. Clark to review some additional insurance option for the Board, and she would turn the presentation over to him.

Mr. Clark stated that the county recently renewed its insurance agreement with CORSA through the County Commissioners Association of Ohio (CCAO) and the costs of the program have been fairly constant over the past 5 years, even though the value of the insured properties has increased from \$95 million to \$127 million. Mr. Clark cautioned that this could change due to the extensive damage and claims that resulted from the 2008 wind storm and the 2009 ice and wind storms, but he feels good about current costs and the ability to hold the line on those costs.

Mr. Clark stated there is one option for the Board to consider in its coverage, which would be to increase the amount of excess liability from the current \$5 million to \$9 million, which would bring the county's total coverage to \$10 million. The cost to add the additional \$4 million is approximately \$9,000 per year, which Mr. Clark believes is very reasonable. This would cover claims where a county employee is responsible for causing damage to the property of others, such as a traffic accident involving a county vehicle.

Commissioner Shupe stated that the current coverage is \$6 million, and asked Mr. Clark if he is recommending the Board increase the coverage to 10 million, and Mr. Clark stated that based on the cost of the increased coverage, he would recommend the Board do that. Mr. Dolin asked if the coverage would include environmental liability, such as the proposed firing range for the Sheriff and possible lead contamination, and Commissioner Kiger stated he would like to know if that would also cover the old tar container at the Fairgrounds. Mr. Dolin stated that may be two different issues – cleanup costs as opposed to contamination resulting in "injury" to others. Mr. Clark stated that he was not sure if those situations would be covered or not, and would research those examples.

Commissioner Myers asked if the estimated cost for 2009 included the additional \$9,000 for the increased coverage, and Mr. Clark stated that it does not. Commissioner Myers asked if the county breaks out the costs of the coverage and charges non-General Fund agencies for their share of the costs? Ms. Cordle stated that she believes some agencies do pay, but is not sure with respect to the Engineer's Office.

The Board asked Fiscal Clerk Staci Knisley to join the meeting, and Commissioner Myers asked which non-GRF agencies pay their share of insurance costs, and Ms. Knisley stated that Mental Retardation and Fairfield Affordable Housing pay, but the Engineer does not, and she believes the County Utilities share is factored into their payments for Maximus indirect costs.

Commissioner Myers asked how much the county is paying out on claims, and Mr. Clark stated that he was not sure, because payouts do not always occur the same year a claim is filed. Ms. Knisley stated that most non-GRF agencies pay their deductible, and she has already transferred the 2009 premium payment to CORSA. Mr. Clark stated the county could always send additional payment later if they elect to take the increased coverage.

Commissioner Myers asked about the Fairgrounds with respect to the old grandstand, and if those buildings would also be covered under the county's insurance umbrella, since the Board by law must pay the Ag Society's premium. Mr. Clark stated the fairgrounds were covered under this piece as well. Commissioner Myers asked if that included the new 4-h building, and Mr. Clark stated that it did, adding that coverage for the fairgrounds amounts to about \$4,500 per year.

Ms. Cordle stated that the Engineer's Office could be charged for their coverage, but due to recent litigation on that issue relative to gas tax, there is a very specific process that must be followed.

Commissioner Myers stated that the county's claims experience appears to be good, and Mr. Clark stated that it has been very good until last year with the wind storm and this year's ice storm, but even with those increased claims, the county rate experience is still only about 40% compared to a 65% "break-even" point, so our risk is still considered very good.

Ms. Cordle made a request that the Board consider changing the process of reviewing health benefits with new hires from voluntary to mandatory, as it is becoming apparent that many employees do not understand all of their benefits, and a mandatory review might be helpful. Commissioner Myers asked if this would be done individually with each new hire, or in small groups, possibly on a monthly basis, and Ms. Cordle stated she would like to do that on an individual basis, depending upon how many new employees are being hired at any given time, but is not set on a delivery system at this point.

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, May 5, 2009 beginning at 2:00 p.m., with the following Commissioners present: Jon Myers, Mike Kiger and Judith Shupe. Also present were Michelle George, Jason Dolin and Scott Zody.

Announcements

There were no announcements.

Public Comment

There were no public comments.

Approval of minutes of Tuesday April 28, 2009

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve the minutes for Tuesday, April 28, 2009.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger and Jon Myers.
Abstaining: Judith Shupe

Approval of Acceptance of one (1) vehicle – Fairfield County Sheriff/Canal Winchester

On motion of Jon Myers and second of Mike Kiger the Board of Commissioners voted to approve the Acceptance of one (1) vehicle – Fairfield County Sheriff/Canal Winchester, see resolution 09-05.05.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Development Agreement for Fairfield Union High School and Middle School – Regional Planning

On motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve a Development Agreement for Fairfield Union High School and Middle School – Regional Planning, see resolution 09-05.05.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of Prosecutor’s Office

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners voted to approve resolutions for the County Prosecutor as follows:

- 09-05.05.c Approval of and Creation of a New Grant Fund for the Victim/Witness Assistance Division of the Fairfield County Prosecutor’s Office – State Victims Assistance Act (SVAA) Grant 2010/2011
- 09-05.05.d Approval of and Creation of a New Grant Fund for the Victim/Witness Assistance Division of the Fairfield County Prosecutor’s Office – State Victims Assistance Act (SVAA) Grant 2009/2010
- 09-05.05.e Approval of and Creation of a New Grant Fund for the Victim/Witness Assistance Division of the Fairfield County Prosecutor’s Office – Victims of Crime Act (VOCA) Grant 2010/2011
- 09-05.05.f Approval of and Creation of a New Grant Fund for the Victim/Witness Assistance Division of the Fairfield County Prosecutor’s Office – Victims of Crime Act (VOCA) Grant 2009/2010

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Engineer’s Resolutions

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve resolutions for the County Engineer as follows:

- 09-05.05.g Approval of Contract Bid Award for the 2009 Resurfacing Project - Engineer
- 09-05.05.h Approval of Construction Drawings for the WAL-37, FAI-TR473-0.39 South Bank Road NE Bridge Replacement Project - Engineer
- 09-05.05.i Approval of re-advertising for the Fairfield County 2009 Pavement Marking Project - Engineer
- 09-05.05.j Approval of Contract Agreement for Engineering Services with Lockwood, Lanier, Mathias & Noland, Inc. - Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of Extension of Lease Agreement between the Fairfield County Board of Commissioners and the Ohio Department of Public Safety, Bureau of Motor Vehicles and the State Highway Patrol – Title/License One Stop, 980 Liberty Drive

On motion of Jon Myers and second of Mike Kiger, the Board of Commissioners

voted to approve an Extension of Lease Agreement between the Fairfield County Board of Commissioners and the Ohio Department of Public Safety, Bureau of Motor Vehicles and the State Highway Patrol – Title/License One Stop, 980 Liberty Drive, see resolution 09-05.05.k

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Extension of Lease Agreement between with the State of Ohio Department of Rehabilitation & Correction – Fairfield County Hall of Justice

On the motion of Mike Kiger and second of Jon Myers, the Board of Commissioners voted to approve an Extension of Lease Agreement between with the State of Ohio Department of Rehabilitation & Correction – Fairfield County Hall of Justice, see resolution 09-05.05.l

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Approval of Financial Resolutions

On motion of Jon Myers and the second of Mike Kiger, the Board of Commissioners voted to approve financial resolutions as follows:

- 09-05.05.m Approval of Reduction in Appropriations in the General Fund #1001 – General Fund workers' compensation
- 09-05.05.n Approval to Amend Certificate & Appropriate from Unappropriated, and estimate receipts – Commissioners CDBG Formula FY2007 - Fund 2713
- 09-05.05.o Approval to Amend Certificate & X-Mode – Fund 3557 – One Stop Shop/Clerk of Courts
- 09-05.05.p Approval of Payment of a voucher without an appropriate carry-over purchase order – Job & Family Services
- 09-05.05.q Approval of Payment of a voucher without an appropriate carry-over purchase order – Job & Family Services
- 09-05.05.r Approval of Memo Expenditure – 2580 – Engineer Subdivision Inspection Fund
- 09-05.05.s Approval of Fund to Fund Transfer - Insurance
- 09-05.05.t Approval of Fund to Fund Transfer - Engineer
- 09-05.05.u Approval of Account to Account Transfer - Airport
- 09-05.05.v Approval of Account to Account Transfer – Family, Adult & Children First Council
- 09-05.05.w Approval of Account to Account Transfer – Commissioners/Maintenance
- 09-05.05.x Approval to Appropriate from Unappropriated – Juvenile Court
- 09-05.05.y Approval to Appropriate from Unappropriated – Engineer
- 09-05.05.z Approval to Appropriate from Unappropriated – Engineer
- 09-05.05.aa Approval to Appropriate from Unappropriated – Family, Adult & Children First Council

09-05.05.bb Approval to Appropriate from Unappropriated – Sheriff’s Office

09-05.05.cc Approval to Appropriate from Unappropriated – Prosecutor

09-05.05.dd Approval to Appropriate from Unappropriated – Sheriff’s Office

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Approval of Payment of Bills

On motion of Mike Kiger and the second of Jon Myers, the Board of Commissioners voted to approve the authorization for payment of bills May 5, 2009, check date May 8, 2009, see resolution 09-05.05.ee

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Jon Myers and Judith Shupe

Review Session

The Board of Commissioners met to review legal issues, correspondence, and pending and future action items. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Mr. Dolin stated that he had met with Chief Deputy Perrigo to discuss the proposed shooting range at the Pine Grove Landfill. Mr. Dolin stated that he wants the Sheriff’s Office to further research the issue of liability for environmental contamination.

Regarding the renewal of the jail medical services contract, Mr. Dolin stated that he has been working with Jail Administrator Phil Johnson on adjusting the language. Mr. Dolin stated that he believes that the county is obligated to have at least three sick calls per week, and believes a meeting with Dr. Vajen and possibly even Dr. Varney may be warranted.

Commissioner Myers stated that he had spoken with Dr. Vajen recently and he is feeling a little overloaded. Mr. Dolin stated that it may make sense to contract out some of the drug and alcohol detoxification work, which seems to be increasing, and Commissioner Myers stated that Dr. Vajen is very cost conscious, and he doubts the county would save and funding if that were contracted out. Commissioner Myers suggested the Board meet with Dr. Vajen soon to discuss.

Mr. Dolin reported that he and Paul Morehart have come to an agreement on Busey Road, and a viewing and hearing needs to be held and the new portion of Busey must be established and the old portion of Busey must be renamed.

Commissioner Kiger reported that he had raised the issue of Meals on Wheels (MOW) at his most recent Family, Adult & Children First Council meeting, and is expecting to receive some feedback soon. Mr. Zody stated that a letter has already come in from the Canal Winchester Human Services Office.

Commissioner Myers suggested the Board schedule a meeting with Utilities Director Tony Vogel to get an update on his agency finances, particularly with respect to outstanding debt.

2:30 p.m. Meeting with Regional Planning

The Board of Commissioners met at 2:30 p.m. with Regional Planning Director Holly Mattei and James Mako to discuss Community Development Block Grant applications. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin and Scott Zody.

Commissioner Myers asked if Mr. Mako had received clear direction with respect to the \$50,000 that had been previously allocated to the Village of Tarlton that now could not be used, and Mr. Mako stated that the state has instructed him that the decision is entirely local with respect to reallocating the funds, but the funds must be spent by the end of the calendar year. Commissioner Myers stated the funds could be used to renovate the Courthouse first floor bathroom, and asked what the Thurston project entailed. Mr. Mako stated that Thurston needs a new water storage tank, and they have not received any CDBG funds in quite some time.

Commissioner Shupe noted that Thurston is asking for \$95,000, which is nearly half of the entire CDBG allocation. Commissioner Myers stated that adding the unspent \$50,000 to the mix would allow more projects to be funded.

Ms. Mattei stated that she had some concerns about split funding a project between funding years, and Mr. Mako stated that it is allowable. Mr. Mako stated that the Thurston and Bremen projects are probably the ones of greatest need, and it has been several years since each village has received any funding. Commissioner Myers stated that if they tried to fund those two projects plus the Pleasantville request, there would not be sufficient funds to do much else.

Ms. Mattei suggested funding the Thurston, Pleasantville, Courthouse and Walnut Township projects, but that would leave Bremen out.

Commissioner Shupe asked if all three projects could be slightly reduced in order to fund more projects, and Commissioner Kiger stated that has been done in the past, and the Board could always provide less than what is requested. Ms. Mattei stated that Pleasantville needs at least \$50,000 in order to open the village pool. Commissioner Myers stated if they provide Pleasantville \$50,000, and fund Thurston, the Courthouse, and Bremen, they should have enough. Mr. Mako suggested providing Pleasantville the \$50,000 from the Tarlton project, since their need is immediate, and they can have the funds spent by the end of the year.

The Board directed Ms. Mattei to plan the allocations accordingly, and Mr. Mako stated he would prepare the necessary materials for the two public hearings that must be held – one for the reallocation of the \$50,000, and the other for the remainder of the funds. The Board directed Mr. Zody and Mr. Mako to set the time and date of the hearings for May 26th, at 1:30 and 1:45 p.m.

Adjournment

With no further business to come before the Board, on the motion of Jon Myers and the second of Mike Kiger, the Board of Commissioners voted to adjourn at 3:15 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Jon Myers, Mike Kiger and Judith Shupe

Mike Kiger
Commissioner

Jon D. Myers
Commissioner

Judith K. Shupe
Commissioner

Scott Zody, Clerk/Manager

**THE NEXT REGULAR MEETING OF THE COMMISSIONERS' IS SCHEDULED FOR
TUESDAY MAY 12, 2009 AT 10:00 A.M.**