

**Regular Meeting #10-2012
Fairfield County Commissioners' Office
February 28, 2012**

Pre-Audit Conference with State Auditor

At 9:00 a.m., the Commissioners met with staff from the Ohio Auditor of State's office. The Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Brian Bibler, Randy Carter, Cassandra Deahl, Jason Dolin, George Elliot, Staci Knisley, Brian Kuhn, Ed Laramée, Branden Meyer, David Miller, Lisa Notestone, and Jon Slater.

This was a non-public meeting pursuant to ORC 121.22(D)(2).

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 9:01 a.m. for the purpose of discussing the county audit with the State Auditor.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Judith Shupe

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:13 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Judith Shupe

No formal actions were taken.

Review Session

The Board of Commissioners met at 9:14 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Steven Davis, Mike Kiger, and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, Branden Meyer, David Miller, Lisa Notestone, Jon Slater, and Tony Vogel.

Legal Questions Under Review and Prosecutor's Pending Items

▪ **Sales Tax Extension**

No update.

▪ **Lease for Humane Society**

Mr. Dolin stated that the revisions are still pending with Stephen Brown.

▪ **Clerk's Electronic Signature on Commissioners' Resolutions**

Mr. Dolin provided a memo explaining that an electronic signature can be used. He stated that there should be a password to enter prior to electronically signing the resolutions.

Pending Items

▪ **Public Safety Facility**

No update.

▪ **2012 State of the County- Scheduled for March 27**

Commissioner Davis stated that the Commissioners had a great meeting with Carrie Woody last week. He suggested that the Commissioners have a Transportation Summit. He stated that Ms. Woody goes to each entity separately to ask for money. He suggested that if all groups come together and send a representative to one meeting it would be very helpful. He suggested that this take place in the summer. He suggested that the Commissioners decide prior to and demonstrate to others that "we" the Commissioners are leading. He also suggested a possible name change since Lancaster Public Transit serves the entire county.

Commissioner Shupe stated this is a good idea.

Commissioner Kiger agreed. He suggested July or August.

Commissioner Davis stated July.

Commissioner Shupe suggested earlier, possibly June.

Commissioner Davis stated that if the Commissioners make the invitation, the turnout will likely be increased.

Commissioner Davis stated that he would like to see the list of participants. He stated that there is an effort of collaboration that would be good for Commissioner Shupe's part of the State of the County.

Commissioner Shupe agreed.

Commissioner Kiger suggested that the Moody's presentation be used for the State of the County.

Commissioner Shupe suggested that the Elected Officials photo be taken on March 13 at 8:45 a.m.

Items that Need New Action/Attention- Requests and Review

▪ Request from Art Brate, re: Request for benches and trash containers

Commissioner Shupe asked Mr. Vogel how many are in the inventory.

Mr. Vogel stated that he believes that there are 6 trashcans and 8 picnic tables.

Commissioner Kiger stated that they may need to think about having bike racks installed.

▪ Misc. Maintenance Items- Commissioners' Hearing Room ceiling/wall repair

Mr. Vogel stated that the person he had been dealing with has not returned his phone calls. He stated that this project will be combined with the roofing project for the Sheriff's Administrative Office.

Commissioner Shupe asked the time frame for this.

Mr. Vogel stated hopefully in the spring.

Mr. Vogel stated that the Prosecutor just stated that an RFP needs to be sent out for the Health Department building. He stated that he will draft one to send out as soon as possible.

The Commissioners agreed.

Invitations

▪ 2012 Public Records Law Training, Monday, March 5, 2012 (10:00 a.m.- 1:15 p.m.). Location: Liberty Center.

Commissioner Davis stated that Terre Vandervoort will be conducting this training that elected officials are required to attend once during their term. Commissioners Davis and Kiger stated that they are attending.

▪ 4th Annual Ag Days, Saturday, April 14 (9:00 a.m.- 5:00 p.m.) & Sunday, April 15 (9:00 a.m.- 4:00 p.m.).

Location: Hocking County Fairgrounds.

Commissioner Shupe stated that the Commissioners have not attended this in the past.

Commissioner Davis stated that he may attend, but will check his schedule.

▪ ODOT Ohio Mobility Summit, Tuesday, March 27 (10:00 a.m.- 3:00 p.m.). Location: ODOT Auditorium, 1980 W. Broad Street, Columbus.

Commissioner Shupe stated that this is scheduled for the same time as the State of the County.

Informational

▪ Letter received from Columbia Gas, re: Survey Notification- Columbia's Line

▪ Letter received from Pro Act, Inc., re: Prescription Drug Discount Program

Ms. Cordle stated that this program is for the public not county employees. She stated that the county's current program is better than this one.

Miscellaneous Items

• Sheriff's Vehicle Request

Commissioner Davis stated that he will not support the submitted resolution until the Sheriff's Office comes back to say that they already checked Fairfield County dealers prior to going out of county.

Review Session ended at 9:35 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 21, 2012 beginning at 10:06 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Judith Shupe. Also present were Jeff Barron, Aunie Cordle, Jason Dolin, Linda Kauffman, Dave Levacy, and Branden Meyer.

Pledge of Allegiance

Commissioner Davis asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

There was no public comment.

Removal from the Table the Approval of Minutes from the Regular Meeting for Thursday, February 14, 2012

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to remove from the table the approval of minutes from the Regular Meeting for Thursday, February 14, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of Minutes from the Regular Meeting for Tuesday, February 14, 2012

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to table the approval of minutes from the Regular Meeting for Tuesday, February 14, 2012.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger, and Judith Shupe

Approval of a Partnership Agreement to conduct an information technology related feasibility study dependent on the award of a Local Government Innovation Council Grant [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a Partnership Agreement to conduct an information technology related feasibility study dependent on the award of a Local Government Innovation Council Grant [Fairfield County Commissioners], see Resolution 2012-02.28.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Approval of a Board of Commissioners Allocation to the Lancaster Public Transit [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of a Board of Commissioners Allocation to the Lancaster Public Transit [Fairfield County Commissioners], see Resolution 2012-02.28.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Approval of a Board of Commissioners Allocation to the Lancaster Festival, 2012 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a Board of Commissioners Allocation to the Lancaster Festival, 2012 [Fairfield County Commissioners], see Resolution 2012-02.28.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Approval of Delinquent Sewer Rentals [Fairfield County Commissioners]

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of Delinquent Sewer Rentals [Fairfield County Commissioners], see Resolution 2012-02.28.d.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Approval of a Contract Bid Award for the 2012 Spraying for Weed Control Project [Fairfield County Engineer]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of a Contract Bid Award for the 2012 Spraying for Weed Control Project [Fairfield County Engineer], see Resolution 2012-02.28.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

Approval of Job and Family Services Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Job and Family Services Resolutions:

2012-02.28.f Approval of Acceptance of a private donation of a vehicle- Fairfield County JFS/Protective Services- Fairfield County Board of Commissioners [Fairfield County Job and Family Services]

2012-02.28.g Approval of a Contract by and between Fairfield County Job and Family Services (FCJFS) and Daily Services, Inc. d.b.a. i-Force [Fairfield County Job and Family Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Sheriff's Office Resolutions

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to table the approval of the following Sheriff's Office Resolutions:

2012-02.28.h Approval of Agreement with Charlie's Dodge for the purchase of 3 (three) Dodge Durangos [Fairfield County Sheriff]

2012-02.28.i Approval of Agreement with Charlie's Dodge for the purchase of 4 (four) Dodge Chargers [Fairfield County Sheriff]

Commissioner Davis stated that he would like to find out whether Fairfield County dealers were contacted prior to going outside the county.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of the following Financial Resolutions:

2012-02.28.j Approval of Account to Account Transfer- Major Expenditure Object Categories- Commissioners/Airport – Fund #1001- Transfers to Contractual Services [Fairfield Commissioners]

2012-02.28.k Approval of Account to Account Transfer- Major Expenditure Object Categories- Commissioners/SCI annex Sheriff- Fund #1001- Transfers to Capital Outlay [Fairfield Commissioners]

2012-02.28.l Approval to Ratify Previously Approved Account to Account Transfer in a Major Expense Category- Fairfield County Commissioners/SCI Annex [Fairfield County Commissioners]

2012-02.28.m Approval to Ratify Previous Authorization for Payment of Invoice, outside the normal budgetary process [Fairfield County Commissioners]

2012-02.28.n Approval of Payment of Invoices Without an Appropriate Carry Over Purchase Order for the ADAMH Board [Fairfield County ADAMH Board]

2012-02.28.o Approval of Account to Account Transfer- Auditor REA [Fairfield County Auditor]

2012-02.28.p Approval of Payment of a Voucher without an Appropriate Carry Over Purchase Order for the Fairfield County Board of DD[Fairfield County Board of Developmental Disabilities]

2012-02.28.q Approval to Appropriate from Unappropriated in a Major Expenditure Object Category- Common Pleas Court #2422- Special Projects Fund [Fairfield County Common Pleas Court]

2012-02.28.r Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-02.28.s Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-02.28.t Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]

2012-02.28.u Approval of Fund to Fund Transfer Motor Vehicle Fund, 2024 to Note Retirement for the West Campus Engineer's Facility, Fund 4523, the County Commissioners [Fairfield County Engineer]

2012-02.28.v Approval to Appropriate from Unappropriated Money (#7521- FAF Council, DEPT 6000) [Fairfield County Family, Adult and Children First Council]

- 2012-02.28.w Approval to Create a New Fund for the Fairfield County Transportation Improvement District [Fairfield County Regional Planning Commission]
- 2012-02.28.x Approval to Appropriate from Unappropriated Money Commissary #2442 [Fairfield County Sheriff]
- 2012-02.28.y Approval of Payment of a Voucher without an Appropriate Carry Over Purchase Order for the Treasurer [Fairfield County Treasurer]

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

Approval of Authorization for Payment of Bills, February 28, 2012 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, February 28, 2012 [Fairfield County Commissioners], see Resolution 2012-02.28.z.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Judith Shupe, Mike Kiger and Steven Davis.

Approval of Account to Account Transfer of Appropriations- Major Object Expenditure Category 25100100 Coroner [Fairfield County Coroner]

On the motion of Judith Shupe and second of Mike Kiger, the Board of Commissioners voted on the approval of Account to Account Transfer of Appropriations- Major Object Expenditure Category 25100100 Coroner [Fairfield County Coroner], see Resolution 2012-02.28.aa.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Steven Davis, Mike Kiger and Judith Shupe

The Regular Meeting ended at 9:46 a.m.

Meeting with David Conley

The Commissioners met with David Conley and Michael Burns to discuss the bond rating upgrade. Commissioner Davis called the meeting to order at 10:00 a.m. with the following Commissioners present: Steven Davis, Mike Kiger, and Judith Shupe. Also present were Michael Burns, David Conley, Aunie Cordle, Jason Dolin, Shane Farnsworth, Brian Kuhn, Ed Laramée, Dave Levacy, Branden Meyer, David Miller, Lisa Notestone, and Jon Slater.

Mr. Conley stated that he will discuss what to say and when to say it. He stated that the analysts need to understand what's going on and they put the sales pitch to the committee to present Fairfield County to them. He stated that the Commissioners will explain why the county should receive the upgrade and make sure the analysts like them.

Commissioner Kiger asked how long the presentation will be.

Mr. Conley stated 2 hours. He stated that there will be long periods of pause because the analysts take a lot of notes.

Commissioner Kiger asked whether they are given handouts.

Mr. Conley stated yes. He stated that there is a 2 hour window to explain everything. The Commissioners must show that the future for growth is great and the quality of life is good. He stated that Part 1 will discuss the history, what makes Fairfield County better, who Fairfield County is and the current state of the county. Part 2 will include the

demographics, technical information such as background, including population, wealth/income information. Part 3 will focus on the economy of the county, how the county is expanding. He suggested that Commissioner Shupe discuss this section. Mr. Conley stated that he will do the summary and closing of the presentation.

The meeting concluded at 2:02 p.m.

Approval of Sheriff's Office Resolutions

Commissioner Davis stated that he received a memo from that the Sheriff's Office has checked with in county dealers first. He stated that the Commissioners have done their due diligence.

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted to remove from the table the approval of the following Sheriff's Office Resolutions:

2012-02.28.h Approval of Agreement with Charlie's Dodge for the purchase of 3 (three) Dodge Durangos [Fairfield County Sheriff]

2012-02.28.i Approval of Agreement with Charlie's Dodge for the purchase of 4 (four) Dodge Chargers [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

On the motion of Mike Kiger and second of Judith Shupe, the Board of Commissioners voted on the approval of the following Sheriff's Office Resolutions:

2012-02.28.h Approval of Agreement with Charlie's Dodge for the purchase of 3 (three) Dodge Durangos [Fairfield County Sheriff]

2012-02.28.i Approval of Agreement with Charlie's Dodge for the purchase of 4 (four) Dodge Chargers [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Steven Davis

The meeting concluded at 2:02 p.m.

Adjournment

With no more business to discuss, on the motion of Mike Kiger and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 2:03 p.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe, and Steven Davis

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, March 6, 2012 at 10:00 a.m.

Motion by: Mike Kiger

Seconded by: Judith Shupe

that the minutes were approved by the following vote:

YEAS: Steven Davis, Mike Kiger, and Judith Shupe

NAYS: None

ABSTENTIONS: None

*Approved on March 6, 2012.

Steven A. Davis
Commissioner

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Branden C. Meyer, Clerk