

**Regular Meeting #09- 2013  
Fairfield County Commissioners' Office  
February 26, 2013**

**Executive Session to discuss pending litigation.**

On the motion of Dave Levacy and second of Mike Kiger, the Board voted to enter into Executive Session to discuss pending litigation at 8:35 a.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Kiger, Commissioner Levacy, Carri Brown, Ed Laramée, Aundrea Cordle, Rachel Elsea, Pete Wade (Ice Miller), and Jeremy Grayem (Ice Miller).

Roll call vote of the motion as follows:

Voting aye thereon: Dave Levacy, Mike Kiger, and Steve Davis

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 9:00 a.m.

**Meeting with Merv Bartholow, Buckeye Lake for Tomorrow**

The Commissioners met at 9:01 a.m. to discuss Buckeye Lake for Tomorrow with Merv Bartholow. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Staci Knisley, Carri Brown, Jason Dolin, Holly Mattei, Jeff Barron, David Miller, Aunie Cordle, Dennis Keller, Tony Vogel, Chief Jerry Perrigo, Lt. Marc Churchill, and Rachel Elsea.

Mr. Davis welcomed Mr. Bartholow and asked how the Commission could be of help.

Mr. Bartholow said the group has been working for 5 years to create a Nutrient Reduction Plant with the EPA (see handout). Mr. Bartholow brought a resolution of support for the President to sign.

Ms. Brown stated that the board had passed a motion last week authorizing Mr. Davis to sign the resolution.

Mr. Davis then read the resolution out loud.

**Approval to sign the Buckeye Lake for Tomorrow resolution**

On the motion of Mike Kiger and second by Steve Davis, the Board of Commissioners voted to allow President Davis to sign the resolution of support Mr. Bartholow brought to the meeting.

Mr. Levacy asked to abstain from the vote as he is a member of the Buckeye Lake for Tomorrow board.

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Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger and Steve Davis.

Mr. Davis asked what a Nutrient Reduction Project means.

Mr. Bartholow stated that Buckeye Lake has high levels of phosphorous and nitrogen levels. While these nutrients are great for crops, they are bad for the lake and increase algae levels. They are trying to reduce the levels of nutrients coming into the lake and at the same time remove nutrients already in the water. An example of this is Grant Lake St. Marys.

Mr. Davis asked if any wastewater plants in Licking County were involved.

Mr. Bartholow stated that only Thornville and Millersport's plants were involved.

Mr. Davis thanked Mr. Bartholow for coming.

**Review Session**

The Commissioners met at 9:15 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Staci Knisley, Carri Brown, Jason Dolin, Holly Mattei, Jeff Barron, David Miller, Aunie Cordle, Dennis Keller, Jeff Baird, Tony Vogel, Chief Jerry Perrigo, Lt. Marc Churchill, Bob Clark and Rachel Elsea.

- **Legal Update**

- a. Historical Parks Property Transfer

Mr. Dolin said there are a few issues with this request. There are two parcels around Rockmill (see attachment). Parcel 1 is county owned and poses no problems to transfer. Parcels 2 and 3 pose problems as they encompass a county owned road and also have a bridge maintained by the county on the property. Parcels 2 and 3 cannot be transferred. It is not clear what the Historical Parks Department would like to do with the property.

Mr. Davis asked if parcels 1 and 3 are contiguous. He expects that the NW side of Rockmill is probably the acreage they are really concerned about. He said he will talk to the parks and also asked if parcel 3 could be split contiguous to the parks.

Mr. Dolin said that if it was split they would need to leave enough space for maintenance.

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Mr. Baird stated that it probably used to be one parcel but was split for bridge maintenance.

Mr. Davis asked what the Commission would need to do if they wanted to deed over Parcel 1.

Mr. Dolin said they would just need to deed it over under 1545. No bid process is needed (per ORC 307.10b).

Mr. Davis asked Mr. Keller and Mr. Vogel if they had reviewed this request.

Mr. Kiger asked if Parcel 1 currently touches any historical parks.

Mr. Baird said that properties are not contiguous and that the property they own is across the road.

Mr. Kiger asked why the Historical Parks would want the land.

Mr. Baird stated he believed they eventually wanted to make a park east of Rockmill and possibly vacate their current space.

Mr. Davis stated that according to Mr. Vogel the Historical Parks was also interested in some other land and asked that Ms. Elsea reach out to Mr. Fey to come in and discuss their interests.

Mr. Kiger asked for a list of other parcels Historical Parks owns.

**b. Utilities – Baltimore Water & Sewer Line**

Mr. Dolin stated that he spoke to Mr. Feyko and an attorney from Brickler and Eckler. He also looked into the statutes and referenced ORC 6103.02 (see attached). Baltimore is in the process of laying a 12-inch water line. The current line is 8 inches and not powerful enough. The issue is that a commercial development will need to tap in (if there is no tap in, there isn't an issue). If a line runs under property in the county's jurisdiction but is not tapped into it is not a problem, just used as a right of way. The question here is the "tap off" when people outside of the municipality tap in. Baltimore has not received permission from the county to tap off of the line. Mr. Dolin suggested that Mr. Feyko come in to meet with the Commissioners to discuss this. He also suggested the Commissioners note that it would be good for the county.

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Mr. Davis stated that they should have sought permission before starting the project.

Mr. Dolin confirmed that was correct.

Mr. Davis asked if they could deny the line and leave them with a line that goes nowhere.

Mr. Dolin stated that it would still serve Thurston.

Mr. Davis asked if they would decommission the 8-inch line.

Mr. Dolin stated that he understood the line was not powerful enough.

Mr. Keller added that they are also extending the sewer line.

Mr. Davis agreed that they needed to have a discussion with Mr. Feyko. If they had approached the Commission before regarding servicing the commercial area they would have said it would be 15+ years before the county could service that area.

Mr. Vogel said Baltimore is the ideal individual to serve the area.

Mr. Levacy stated that there would be opposition from Thurston and Walnut Township.

Mr. Dolin said if they do grant usage to put limitations on the usage incase the county does want to send infrastructure in the future. He suggested a meeting with Mr. Feyko next week.

Mr. Davis stated that he is most interested in hearing from the proponents of the project and wanted to confirm that that is Baltimore.

Mr. Dolin and Mr. Vogel said that was correct.

Mr. Davis said this would generate some additional attendance and asked Rachel to invite Baltimore to discuss becoming retroactively compliant with ORC 603.

Mr. Dolin said that others would need to be brought in to future meetings at some point.

Mr. Davis said he wants a clean shot of the proposal.

Mr. Dolin said he had no additional legal items to discuss.

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**OSU Extension Educator Update**

The Commission met with Mike Hogan, Director; Shannon Carter, Extension Educator; and Hannah Kohler Epley, Extension Educator with the Fairfield County OSU Extension for their Educator Update.

Mr. Davis welcomed Mr. Hogan, Ms. Carter, and Ms. Epley and asked what they had to share.

Mr. Hogan stated that they were there to share their current initiatives and projects.

Ms. Epley talked about the 4-H recruitment. They are currently going to local schools and will have a 4-H Day at the Fair Grounds on March 2, 2013 from 1:00 p.m. – 4:00 p.m.

Ms. Carter stated that the Family Consumer Sciences are working with United Way for tax preparation help, Family Adult and Children First Council, and Fit Together to offer healthy work environments. They are also working on a series called "Real Money, Real World" with the local junior high schools in Lancaster. This is a social studies project that will take place in May.

Mr. Levacy stated that OSU Extension may want to collaborate with Mr. Clark.

Mr. Hogan stated that they are creating a local foods guide for grocery store so that they can buy directly from farmers. When buying regularly the farmer will see a profit of \$0.16 per dollar while when the buyers go to local farmers, the local farmers will see a profit of \$0.90. They are also continuing to work with the Farm to School program that matches local farmers with schools. This is a benefit to both sides as the schools are receiving foods that are more nutritious for their students.

Mr. Hogan also handed out the statewide reports and 2012 recap (see attached).

Mr. Kiger asked if this information was on their website.

Mr. Hogan confirmed that it was.

Mr. Levacy asked if they had considered expanding the farmers market to the fair grounds.

Mr. Hogan stated that he was relatively new to the job and was not sure if that had been discussed. He does believe they are happy with their current location at JFS.

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Mr. Kiger stated that they currently have two locations.

Mr. Hogan said that they are back to just one location at JFS. It has great parking and electricity hook ups, which is a benefits as the vendors are trying to accept EBT cards in the near future.

Ms. Brown asked Ms. Carter if they are taking referrals for the money management program.

Ms. Carter stated that they were.

Ms. Brown invited Ms. Carter to a focus group on Thursday at 10 am at Victory Hill, as there would be good referral there.

Mr. Davis asked about the number of Educators the local office had.

Mr. Hogan stated that they currently have 2.3 with Ms. Carter being a part time employee. He thanked the Commission for their time.

Mr. Davis stated that he enjoyed Ms. Brown and Mr. Levacy's suggestions. He also mentioned that in hiring the Economic Development Director they took into account the importance of agricultural impacts and that Mr. Clark is aware of the significance of the agricultural community. He asked that Mr. Hogan share the local food fliers with Mr. Clark.

Mr. Hogan said that they are already working with Mr. Clark and look forward to continuing that relationship.

Mr. Davis thanked Mr. Hogan, Ms. Carter, and Ms. Epley for coming.

**Review Session (continued)**

- Old Business

- a. Hickory Lakes

Mr. Davis said that he was able to review the Hickory Lakes information and had a few thoughts. The first being that it is hard to develop mature thoughts with the limited information the Commission has. The second being that when a meeting is scheduled for Dave Fey that a meeting be scheduled back to back with Hickory Lakes and Ms. Helen Mayle (when they are invited back to discuss their data). This way Dave will hear of the Hickory Lakes discussion. They are on the cusp of marketing that it is for sale and want a

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final decision before moving forward. He thinks the parks should hear that. He also asked Ms. Elsea to arrange the meetings.

- New Business

- a. Lend Lease Concept for new jail facility.

Mr. Kiger stated that they met last September with Lend Lease. The concept is for Lend Lease to build the facility and lease it back to the county. He just received the numbers they requested during that meeting from Mr. Rutledge.

Mr. Davis asked if they gave information for a proposal.

Mr. Kiger said that was correct.

Mr. Davis suggested asking for the proposal to review before meeting with Mr. Rutledge.

Mr. Kiger said he could get that information.

Mr. Davis said he was interested in the concept but wanted to see the proposal first. He stated that they still need a jail facility and all options should be considered.

Mr. Davis asked the Sheriff's representatives if they were ok with that.

Lt. Churchill said that was fine with them. They are very interested in a new facility.

Mr. Davis said the additional information would be very informative and thanked Mr. Kiger for getting it.

- Old Business (continued)

- b. State of the County Address

Mr. Davis asked if the details were still the same (March 26<sup>th</sup>, 11:30 a.m. at the Liberty Center with Bremen COC hosting).

Ms. Brown confirmed that that was correct. She said that an idea for a theme has been created. Sticking with the Past/Present/Future format they were suggesting "Fairfield County: Your Government @ Work". The reasons being the "@" being modern and moving forward and the "your" as it is the people's government. They will show all facets of government.

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Mr. Davis said that he liked the concept and that a few years ago the idea that the Commissioners office was a place where "ideas come to fly" was proposed. He thinks this theme will continue that concept.

Mr. Kiger and Mr. Levacy were also ok with this theme.

Mr. Kiger said he would need to meet with Mr. Competti again.

Ms. Brown said that all departments will have until the end of the month to send any pictures they want included in the slides.

Mr. Davis confirmed the order would be Mr. Kiger, Mr. Davis/Ms. Brown, and Mr. Levacy.

Mr. Kiger said he would limit his time to 5-6 minutes to allow Mr. Davis and Ms. Brown more time. The Chamber should start at 12.

Mr. Davis asked about the status of the booths.

Ms. Brown stated that the Recovery Center, Economic Development, Prevention Works, SCRAP, and MCU were all invited.

Mr. Davis suggested the Violet Township Tourism be allowed a spot and asked Ms. Brown to contact Mr. Bill Yapple.

Ms. Brown said that still allows for a little room left for others to be added.

Mr. Kiger suggested that the new public safety facility be included in the Future section.

Mr. Davis said he imagined that would be a part of each presentation. He asked Lt. Churchill about the current inmate numbers.

Lt. Churchill stated that the annex had 80 and holding steady and the Wheeling Street Facility has 264 inmates.

Mr. Davis asked if it was the Spring of 2012 that crossed the 300 threshold.

Lt. Churchill said it was August 2012 when they had 321 inmates.

Mr. Davis asked at what point they transfer to an out of county facility.



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Lt. Churchill said they like to keep the numbers at 270. If the numbers do go above that they will look at outside facilities.

Mr. Davis asked when the last time was that they had to transfer to an outside facility.

Lt. Churchill said it was last August.

Ms. Knisley confirmed that was correct.

Chief Perrigo added that the Sheriff did first seek permission from Mr. Kiger and Mr. Davis before transferring.

Mr. Davis confirmed that and said while it was not legally necessary, they did appreciate it.

**Recess at 9:58**

Mr. Davis stated that there would be a brief recess until the 10:00 Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 19, 2013 beginning at 10:08 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Carri Brown, David Miller, Jeremiah Upp, Chief Perrigo, James Nicola, Ritta Seitz, Ed Laramée, Mary Beth Lane, Bob Clark, Rachel Elsea, Jeff Barron, Aunie Cordle, and Staci Knisley.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that she had no announcements.

**Public Comment**

Commissioner Davis asked if anyone from the public who would like to speak or offer comments. No public comments were made.

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**Approval of Minutes for the Tuesday, February 19, 2013**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Tuesday, February 19, 2013 .

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Approval of the Adult Probation Resolutions**

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the resolution to appropriate from unappropriated in Fund 2689 Adult Community Based Correction – Fund 13268900 – Common Pleas Probation; see resolution 2013-02.26.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Auditor's Office Resolutions**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the resolution authorizing a fund to fund transfer INSURANCE 7671 TO GENERAL 1001; see resolution 2013-02.26.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Approval of the Fairfield County Board of DD Resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board voted to approve a resolution to amend the following Board of DD resolutions:

2013-02.26.c            A resolution to amend the certificate, update receipt line item & request for appropriations for additional unanticipated receipts for fund (2060).

2013-02.26.d            A resolution authorizing an account to account transfer.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Commissioners' Resolution**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners

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voted to approve the resolution to establish dates for public hearings to amend the existing permissive sales and use taxes so as to make them permanent; see resolution 2013-02.26.e.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Commissioners' Office resolutions:

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| 2013-02.26.f | A resolution authorizing an additional allocation of \$675 for 2013 for the Fairfield Area Humane Society.   |
| 2013-02.26.g | A resolution to approve the participation agreement with the Village of Sugar Grove for the FY2011 CDBG Formula Funds – Fairfield County Commissioners'. |
| 2013-02.26.h | A resolution to approved to rescind Resolution # 2013-02.19.a., approval to appropriate from unappropriated for Fund #2722 – EMA Subfund #8028.          |
| 2013-02.26.i | A resolution to approve to rescind Resolution # 2013-02.19.c., approval of an advance from the General Fund to Fund #2722, Citizen Corps Fund – EMA.     |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Economic Development Resolutions**

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the resolution of the Fairfield County Revolving Loan Fund Loan Review Committee for a proposal to fund Smoke Stack Hobby Shop as an (RFL-EDA) Project; see resolution 2013-02.26.j.

Discussion: Mr. Clark stated that this was a \$26,000 loan to transfer ownership of the Smoke Stack Hobby Shop. They will employ 1 part time employee and 4 part time employees. The Smoke Stack Hobby Shop is a model train store that attracts out of town business. Mr. Kiger asked if the location would remain the same. Mr. Clark said that it would. Mr. Levacy said that the previous owner had decided to retire.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Approval of the Emergency Management Agency's Resolutions**

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On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Emergency Management Agency resolutions:

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| 2013-02.26.k | A resolution to amend the certificate, update receipt line item & request for appropriations for additional receipts for EMA fund 2091 (subfund 8046) Public Utilities Commission of Ohio – Hazardous Materials Training Grant. |
| 2013-02.26.l | A resolution to amend the certificate, update receipt line item & request for appropriations for additional receipts for EMA fund 2091 (subfund 8047) Hazardous Materials Emergency Preparedness Grant.                         |
| 2013-02.26.m | A resolution to amend the certificate, update receipt line item & request for appropriations for additional receipts for EMA fund 2738 (subfund (8048) NAACHO – Medical Reserve Corps Grant.                                    |
| 2013-02.26.n | A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2091 (subfund 8047) Hazardous Materials Emergency Preparedness Grant.   |
| 2013-02.26.o | A resolution authorizing the approval of an advance from the general fund to EMA – Fund 2738 (subfund 8048) NAACHO – Medical Reserve Corps Grant.   |
| 2013-02.26.p | A resolution to appropriate from unappropriated in a major expenditure category EMA Fund 2722 (subfund 8028) Citizen Corps Program FY2010 CERT for Vets.  |
| 2013-02.26.q | A resolution authorizing the approval of an advance from the general fund to EMA – 2091 (subfund 8046) Public Utilities Commission of Ohio – Hazardous Materials Training Grant.  |
| 2013-02.26.r | A resolution authorizing the approval of an advance from the general fund to EMA – 2722 (subfund 8028) Citizens Corps FY2010 Supplemental CERT Training for Vets.   |

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Engineer's Office Resolutions**

On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's Office resolutions:

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- 2013-02.26.s      A resolution to close Old Logan Road between Pump Station Road and Berne Street.
- 2013-02.26.t      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle.
- 2013-02.26.u      A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle.
- 2013-02.26.v      A resolution to set a Commissioner's viewing date of April 2, 2013 at 9:00 a.m. and a final hearing date of April 2, 2013 at 11:00 a.m. to determine the necessity for establishing, altering, and widening of Landis Road, Madison Township, Fairfield County.
- 2013-02.26.w      A resolution to approve advertising for the CLE-08, FAI-CR71-0.515 Julian Road over a Tributary to Clear Creek Bridge Replacement Project.
- 2013-02.26.x      A resolution to approve the Contract Bid Award for the Sale of Scrap Metal & Aluminum awarded to I.H. Schlezingner, Inc.
- 2013-02.26.y      A resolution to approve the Construction Drawings for the FAI-8.196 Sign Update Project.

Discussion: Mr. Davis asked Mr. Upp to explain the closing of Old Logan Road. Mr. Upp stated that this was for a memorial for a B-12 Bomber that crashed. The closing of the road allows for additional parking. Mr. Davis asked for the date and time. Mr. Upp stated it was on March 2, 2013 from 1:00 p.m. to 4:00 p.m. Mr. Davis asked Ms. Elsea to check on the date, time and location of the event for he and Mr. Levacy as they were planning on attending. He also asked that she add this event to the calendar.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Approval of the JFS Resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following JFS resolutions:

- 2013-02.26.z      A resolution to approve a memo receipt and expenditure for Fairfield County Job & Family Services, Fund 2072 reimbursing Fund 2018.

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2013-02.19.aa      A resolution to approve a reduction in appropriations, fund #2018, Job and Family Services.

2013-02.26.bb      A resolution to approve appropriations from unappropriated funds, fund #2018, Job and Family Services.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Fairfield-Hocking Major Crimes Unit's Resolutions**

On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Fairfield-Hocking Major Crimes Unit's resolutions:

2013-02.26.cc      A resolution to authorize a Cannon all-in-one Copier/Printer/Fax/Scanner purchase with Gordon Flesch Company Inc for the Major Crimes Unit.

2013-02.26.dd      A resolution authorizing accepting the 2013 JAG Grant Award for the Fairfield-Hocking Major Crimes Unit.

2013-02.26.ee      A resolution to authorize a vehicle lease/purchase with Form Credit for the Major Crimes Unit.

Discussion: Mr. Kiger asked why some of the resolutions were from the Prosecutor's Office. Ms. Knisley stated they were the appropriate authority to do so. Mr. Dolin agreed.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

**Approval of the Sheriff's Office Resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the resolution authorizing the purchase of two 2013 Ford Explorers from Statewide, 1108 West Main Street, in Van Wert, Ohio. [\$49,450.00]; see resolution 2013-02.26.ff.

Discussion: Mr. Davis stated that he appreciated the memo explaining the bid and purchase process.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Soil and Water Conservations District's Resolutions**

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On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following resolution to amend the certificate, update receipt line items & request for appropriations for additional unanticipated receipts for fund 61779300 – Fairfield Soil and Water Conservation District Buckeye Lake Nutrient Reduction Project; see resolution 2013-02.26.gg.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Dave Levacy, and Steve Davis.

**Approval of the Payment of Bills Resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

- 2013-.02.26.hh      A resolution to approve the payment of a vouchers without appropriate carry-over purchase orders for all Departments that are approved by the Commissioners.
- 2013-02.26.ii      A resolution authorizing the approval of payment of invoices for departments that need Board of Commissioner' approval.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, March 5, 2013 at 10:00 a.m.

Mr. Davis asked if all the Commissioners were RSVP'd for the Bremen Chamber of Commerce lunch that afternoon. Ms. Elsea stated that they were.

Commissioner Davis announced at 10:16 a.m. that a brief recess will be held followed by the continuance of review in Commissioner Kiger's office.

**Review Session continued at 10:30 a.m.**

The Board of Commissioners met at 10:30 a.m. to continue their review session with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Jason Dolin, David Miller, Jeff Barron, Rachel Elsea, Mary Beth Lane, Lisa Notestone, Dennis Keller, Ed Laramée, Aunie Cordle and Staci Knisley.

**Meeting with Meals on Wheels/OAA regarding Renewal of Senior Service Levy**

The Commission met with Ritta Seitz, Assistant Director; Peg Clifford, President; and Terry Bora, past President to discuss the renewal of the Senior Service Levy.

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Ms. Clifford stated that they would like to place the renewal on the ballot in November.

Mr. Davis stated that the Commission had been given the proposal language and 2014 levy budget and asked Ms. Elsea to reflect receipt of those in her minutes. He asked Ms. Clifford if there was any additional information.

Ms. Clifford stated that the renewal was the only issue.

Ms. Seitz stated that the ballot language was the same as the previous two ballots and they were allowing time for a few elections in case the levy did not pass right away.

Mr. Kiger asked if they also had a contract.

Ms. Seitz stated that they did have a contract.

Mr. Kiger asked for a copy to review.

Mr. Davis asked if the contract would marry with the ballot issue.

Mr. Kiger stated that it does and was signed last year.

Mr. Davis asked what was next in the process and if BOC needed to authorize the placement on the ballot.

Ms. Clifford confirmed that was correct.

Mr. Levacy asked why the total revenue of \$1.873 million was the same as the total expenditures.

Ms. Seitz stated that was projected and done so that everything fits.

Mr. Levacy asked where the \$905,000 carry over for 2015 was coming from.

Ms. Seitz stated the carryover for 2012 was \$1.3 million and 2015 was a projection.

Mr. Levacy stated that seemed pretty healthy.

Ms. Brown asked to go over the grants process.

Ms. Seitz stated there was a increase of \$10,000 for 2014. Allows for the application of grants for Senior Groups and Olivedale. The charges are statutory fees and anyone can apply for grants, which are ultimately approved by the Commission.

Mr. Levacy state that it was a great program.

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Mr. Davis mentioned 211 missing the grant deadline last fall (deadline was September 1<sup>st</sup>). He stated the Commission had talked with them and it would not happen again. They have sought assistance from the Commission. He asked if there was any objection or concern from MOW/OAA and wanted to make sure this would not be a demerit in the upcoming grant process.

Ms. Clifford stated it would not be a demerit. Last year they went to a one-time grant round instead of the usual two rounds. The executive committee will review all applications and consider 211's just like all of the others.

Mr. Davis stated that the executive committee would pass recommendations to the Commission.

Ms. Clifford stated that the executive committee makes recommendations to the full board, which then sends the recommendations to the Commission.

Mr. Davis stated that the Commission has met with 211 and taken the situation under advisement and do not want this error to affect future grant efforts.

Ms. Seitz stated that they were denied last year because they did not submit their grant request within the guidelines.

Mr. Levacy asked if all of the grant moneys were used.

Mr. Bora stated that they always are.

Mr. Davis stated that 211 took full responsibility for missing the deadline. He thanked MOW/OAA for meeting with them.

**Review Continued**

- Correspondence & Documents Received
  - a. Thank you from Lancaster Festival
  - b. Probate Court Fees Earned
  - c. Letter from Lancaster – Fairfield Community Action re: Fairlawn Village
    - Mr. Kiger stated this was just an FYI and the blueprints are in the folder.
  - d. Monthly Inventory and Portfolio Reports, Treasurer's Office
  - e. 211 Request for Allocation

Mr. Davis stated that the request was reasonably accurate and that he gave them several options in their meeting. The first being the Commission could

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provide support as a result of their error which 211 takes full responsibility of the error. They are concerned support from the Commission would be unfavorable to MOW. Mr. Davis said they would take MOW word that it would not be a demerit and that he was favorable to helping them out.

Mr. Levacy stated he thought they should help as well.

Mr. Laramée stated that the levy funds are the Commission's to use. Grants are received and recommended by MOW and approved by the Commission but the Commission does not have to stick to that process. Legally it is funded by the Commission.

Mr. Davis said the Commission has the right and power to demand the funds, but given the context a mistake was made and acknowledged, and a modest sum of money was being requested, he does not want to test any relationships over that amount of money. If it were a larger amount it would be different.

Mr. Laramée said the money in the fund is not budgeted.

Mr. Davis asked for legislation as the next meeting to facilitate a donation to 211 for \$5,000.

Ms. Knisley said she will have to appropriate money.

Mr. Davis stated that he understood and this would be a one-time thing. If they are denied by MOW for 2014 they Commission can address that with MOW.

- Calendar Review/Invitations Received

- a. Canal Winchester Chamber of Commerce Dinner – Friday, March 15, 2013 at 7:15 p.m.

- Mr. Levacy and Mrs. Levacy will attend. Mr. Davis cannot. Mr. Kiger will check and let Ms. Elsea know.

- b. WFCO Awards Banquet – Tuesday, May 21, 2013 at 7:00 p.m.

- Mr. Levacy will attend.

- Carri's List

- a. Leadership Conference.

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Scheduled for October 17<sup>th</sup> - Location is to be determined.

Ms. Elsea is checking with DD to see if their new Pickerington center would work.

Mr. Davis suggested they check with Hickory Lakes.

Mr. Kiger suggested the Bremen Historical Society.

Mr. Levacy mentioned the Pickerington Senior Center.

b. Minutes are up to date on the website (along with the Google Calendar).

c. Ms. Brown met with Mr. Schoonover regarding the voucher idea. She will share this with Mike Miller before bringing it to the Commission.

Mr. Kiger said the Dog Warden Association meeting he and Mr. Levacy attended was very informative. Ms. Brown has the Wood County policy manual. Three counties use the Sheriff's Deputies and then contract with the Area Humane Society.

Mr. Levacy agreed that the meeting was very informative.

d. Sales Tax Hearings scheduled.

Ms. Brown mentioned that the March 29<sup>th</sup> hearing is at 10:00 am and many offices will be closing for Good Friday but this should not be a problem since the hearing is at 10:00 a.m.

Mr. Davis stated that many spring break schedules with schools start on the 29<sup>th</sup> resulting in many families having travel plans. He asked Ms. Cordle if there would be a problem with closing the offices at noon on March 29<sup>th</sup>.

Ms. Cordle stated this was enough notice and there wouldn't be any problems.

Ms. Brown reported that many elected officials had already planned on closing and have communicated they would be closing their offices at noon, which had been done historically in many offices.

**Approval of the Closing of the Building at noon on Friday, March 29, 2013**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to approve closing the offices at noon on Friday, March 29, 2013.

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Roll call vote of the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger.

Mr. Davis asked Ms. Cordle to inform everyone appropriately.

e. Sheriff's Property Room.

This will be added to the "Issues Bin".

There is a civilian employee who runs the property room.

Mr. Davis stated that Sheriff Phalen mentioned Mr. Slater was working on external lease numbers to see if it would be in the county's best interest to have a single storage facility.

Ms. Knisley stated she had not received many responses back other than the Clerk of Courts regarding who currently pays for outside storage.

Mr. Laramée stated that the space vacated by the Clerk of Courts may be a good short-term solution.

Mr. Levacy asked about MCU's needs.

Ms. Knisley stated that they do not have a current need or expenditure for outside storage.

Mr. Davis recapped that they are still waiting on responses and that this was an Auditor's Office project.

Ms. Knisley said it was handed over to her.

f. Meeting at 11:30 on Tuesday, February 26 with Mr. Vogel, Mr. Slater, and Ms. Knisley regarding electronic payment of utility bills.

Mr. Davis stated that he received a call from Carol Phillips from the Solid Waste district regarding the Legislative Update in Zanesville on Friday. She'd like to go if anyone else does. Mr. Davis said that no one else is going and asked that Carol be made aware of that.

**Meeting with DACO**

At 11:15 the Commissioners met with the Decorative Arts Center of Ohio – Julie Parke, Jim Aranda, and Kim Sheldon (incoming President).

Mr. Davis welcomed the group and asked how they could help.

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Mr. Aranda stated that the county is their landlord and that both groups are stewards of the building and museum. They meet annually to discuss any potential issues.

Mr. Davis asked why it is helpful to DACO for the county to participate in ownership.

Ms. Parke stated that they are grateful for the retaining wall replacement and recognizing it is a financial investment. She said the county covers operation costs (ac/heat, electric, lawn care) and this is a huge help. Last year they had a \$30,000 deficit. They are able to keep their services to the community free with the partnership with the county. Taking on these expenses would be crushing to DACO. Ms. Parke has worked in other organizations that have this set up. She finds that it is beneficial to both parties.

Mr. Davis asked if the Historical Parks have reached out to DACO to collaborate.

Ms. Parke stated that they work with them in the local Museum Arts Collaboration (MAC) (Historical Parks anchors this group) but they have not reached out specifically like Mr. Davis is referring to.

Mr. Davis stated it may be beneficial to work with them.

Ms. Parke stated that they have an ongoing relationship with MAC to promote tourism.

Mr. Davis let Ms. Parke know that they Commission was filing their response to the Violet Township litigation that day.

Mr. Levacy asked how DACO was operating after the deficit and if they were operating on a carryover.

Ms. Parke stated that they are operating on a reserve and should not have a deficit this year. They are not refilling staff that have left (have not been fired) and are making strategic decisions to end in the black this year.

Mr. Aranda added that the Development Director left in November and at this point will not be replaced.

Ms. Parke mentioned that they used to have the annual DACO update at DACO and now have meeting space.

Ms. Brown asked about the meeting spaces.

Ms. Parke said the Wendel Center has been renovated with improvements (this is a studio space) for lectures and meetings.

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Ms. Brown said they would look at the space for future meetings.

Mr. Davis asked what the square footage was.

Ms. Parke said it would seat 75, but not for lunch.

Ms. Brown asked Ms. Elsea to work with Ms. Parke to get details on the space to send out to the county to let everyone know it is available for meetings.

Mr. Aranda said the mission of DACO was to be a leader in the arts and they are happy to welcome people in.

Ms. Parke said they are doing research on preservation initiatives and that the Saylor House would need work in upcoming years. They will make a list of priorities and also look for grants to apply for to help with the construction costs.

**Recess at 11:35**

Mr. Davis stated that there would be a recess until 1:15.

**Executive Session to discuss pending litigation.**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into Executive Session to discuss pending litigation at 1:20 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Kiger, Commissioner Levacy, Carri Brown, Aundrea Cordle, and Rachel Elsea.

Roll call vote of the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy, and Mike Kiger

On the motion of Steve Davis and second of Dave Levacy, the Board voted to exit Executive Session at 2:04 p.m.

**Executive Session to discuss personnel.**

On the motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss personnel at 2:05 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Kiger, Commissioner Levacy, Carri Brown, Aundrea Cordle, Tony Vogel, Christina Foster, Staci Knisley, Jon Kochis, Theresa Haynes, and Rachel Elsea.

Roll call vote of the motion as follows:

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Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy

On the motion of Steve Davis and second of Mike Kiger, the Board voted to exit Executive Session at 3:20 p.m.

**Review Continued**

Ms. Cordle asked if she should notify the offices that the buildings would close at noon on Friday, March 29, 2013 and suggested that if this is going to be yearly that they let Ms. Elsea know to put on yearly calendar.

Mr. Davis stated that Ms. Cordle can let other offices know what the Commission is doing as the other offices may treat it differently.

Mr. Kiger said he did not call the Sheriff regarding the Old Towne Tavern.

Mr. Davis said there was no need to call.

**Adjournment**

With no further business, on the motion of Dave Levacy and a second of Mike Kiger the Board of Commissioners voted to adjourn 3:40 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Tuesday, March 5, 2013 at 10:00 a.m., with review session at 9:00 a.m. on the same day.

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Motion by:                      Seconded by:

that the February 26, 2013, minutes were approved by the following vote:

YEAS:                              NAYS: None

ABSTENTIONS: None

\*Approved on March 5, 2013

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Steven A. Davis

Dave Levacy

Mike Kiger

Commissioner

Commissioner

Commissioner

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Rachel Elsea, Clerk