

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

**Public Hearing – Rehire of Michael Orlando**

The Commissioners met at 9:03 a.m. to hold a public hearing regarding the rehire of Michael Orlando, for the position of Director of Job and Family Services. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Jeff Barron, Carri Brown, Bob Clark, Aundrea Cordle, Jason Dolin, Rachel Elsea, Staci Knisley, Mary Beth Lane, Lisa Notestone, Michael Orlando, Terre Vandervoort, and Tony Vogel.

Commissioner Davis opened the meeting to discuss rehiring Michael Orlando (pursuant to ORC 145.381). Mr. Orlando retired on or around December 28, 2012 and is eligible for rehire on or after March 4, 2013.

Mr. Davis asked if there was anyone from the public who would like to speak in support of Mr. Orlando. Ms. Carri Brown of 201 East Wheeling Street, Lancaster, Ohio 43130, stood up in support of Mr. Orlando. Ms. Brown stated that she thought the rehire was appropriate and favorable for not only those who serve in the county but also all who are served by the county.

Mr. Davis asked if there was anyone from the public who would like to speak in opposition of the rehiring of Mr. Orlando. No comments in opposition were made.

Mr. Davis then asked if Mr. Orlando would like to speak. Mr. Orlando stated that it was an honor to be asked to return to the position of Director of Job and Family Services and a privilege to serve in the department and county again.

Mr. Davis asked Mr. Orlando when he would be able to start as the Director. Mr. Orlando stated that he was available on or after March 4, 2013 but preferred March 11 or March 18, 2013. It was agreed that he would start on March 11, 2013.

Mr. Davis asked if the Commissioners would like to speak to the rehire of Mr. Orlando.

Mr. Levacy stated that he views Mr. Orlando as a major asset to the county, and he was glad to have him return.

Mr. Kiger stated that it was rare to get a director with this experience. He also said that he appreciates Mr. Orlando saving the county money and believes this is a good deal.

Mr. Davis stated that he was appreciative of Mr. Orlando's service and knows how much he is admired by the Job and Family Services employees.

Commissioner Davis announced at 9:09 a.m. that a brief recess would be held followed by the beginning of Review in Commissioner Kiger's Office.

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

**Review Session**

The Commissioners met at 9:10 a.m. to review legal issues and pending or future action items and correspondence. Commissioner Davis called the meeting to order with the following Commissioners present: Steven Davis, Mike Kiger, and Dave Levacy. Also present were Jeff Barron, Carri Brown, Bob Clark, Aundrea Cordle, Jason Dolin, Mayor Tammy Drobina, Rachel Elsea, Dennis Keller, Staci Knisley, Jon Kochis, Mary Beth Lane, Ed Laramée, Holly Mattei, Branden Meyer, David Miller, Lisa Notestone, Tony Vogel and Kathleen Young.

Mr. Davis opened the meeting by welcoming Rachel Elsea as the new Commissioners' Clerk.

- **Correspondence & Documents Received**

- a. Letter from Tammy Drobina, access point for Carroll on 33.

Mayor Drobina addressed the Commissioners regarding the access points in Carroll to 33. There used to be three access points, but ODOT closed two to prepare for the interchange which has been indefinitely delayed. When the access points were closed ODOT had promised that the interchange would be built. A study showed that in 2010 High Street saw 7,000 vehicles a day. The cheapest solution is a right in, right out. ODOT has stated that they are in the works of creating a super street, but the residents of Carroll would like a long term remedy. Mayor Drobina expressed Carroll's desire for the Commission to help with remedies to the traffic issues.

Mr. Davis asked Mayor Drobina if she felt the interchange was a good long term solution.

Mayor Drobina responded that any access point would be beneficial. She believes that the overpass over 33 to Carroll Southern would be best but cost lots of money. The interchange will help but is at least 20 years out.

Mr. Davis stated that he believes a consensus is needed regarding the location of the overpass as history has shown this would help speed things up. He also asked Mayor Drobina if there was a consensus.

Mayor Drobina stated that Carroll's consensus was that another access point was needed.

Mr. Kiger mentioned that he discussed the need for the overpass with Congressman Steve Stivers and Branden Meyer at the Congressman's Open House on February 8, 2013.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Meyer stated that Congressman Stivers met with ODOT in Washington, D.C. a few weeks ago. ODOT mentioned that they are creating a proposal which has not yet been finalized. Mr. Meyer said the Congressman is committed to helping find a funding source.

Mr. Davis stated that he appreciated Congressman Stivers' efforts and discretion regarding this issue. He also asked Mr. Clark for the Economic Development's standpoint on the issue.

Mr. Clark stated that once the Nelsonville bypass is completed in October, there will be three stop lights from West Virginia to I-270, two of those lights being in Fairfield County (Carroll and Pickerington). He supports full interchanges in Carroll and Pickerington and has continued to stress this at appropriate meetings. ODOT has made it clear they wish to make 33 a macro-corridor as it serves all the way from Southern Ohio to I-270. Other communities have made sacrifices for their overpasses (such as Canal Winchester). From an Economic Development standpoint he needs to be able to tell manufactures there is a road that can be used to both import and export goods.

Mr. Davis asked for Ms. Mattei's opinion on the matter.

Ms. Mattei stated that the road needs updates both for economic development and for the communities. She sees that the consensus is there.

Mr. Davis asked Ms. Young if there was an update from the Engineer's Office.

Ms. Young stated that there was not.

Mr. Levacy stated that the commission was aware of the issue, would work toward goals, and will make an effort with the team.

Mayor Drobina stated that now was a good time to move forward since ODOT is in the works of creating the Super Street.

Mr. Davis stated that the Commissioners have quarterly visits with ODOT and that they would reach out to Joe Rutherford to expedite the next meeting in an effort to help provide a satisfactory solution.

Mr. Kiger stated that State Senator Troy Balderson is aware of the situation but was not able to make the meeting.

Mayor Drobina stated that she appreciated everyone coming together to discuss possible solutions and said that she would keep the Commission up to date on any new information she receives.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Davis thanked Mayor Drobina for bringing the matter to the Commission.

Mr. Levacy stated that they would keep her informed as to their conversations with ODOT.

**Thank you note from Big Brothers/Big Sisters**

Mr. Davis then brought the thank you note from Big Brothers Big Sisters to review. Ms. Brown stated that this note was due to how BBBS was able to use the Liberty Center for an event.

- Legal Update

- a. Local Sales Tax timeline

Mr. Davis asked Mr. Dolin to address the issues of converting the temporary sales tax to a permanent sales tax by July 1, 2013.

Mr. Dolin presented the options on the table for converting the temporary sales tax to a permanent sales tax. There is some guess work involved due to the state budget not yet being passed (possible moratorium). He stated it is safest to get this done by July 1 (when the new budget should go into effect). The first option is to enact and repeal the resolution while the second option is to amend the resolution and remove the provision naming the sales tax a temporary one. Mr. Dolin stated that he felt the best option was to amend and remove the provision. This is the same process as enacting a new resolution. Mr. Dolin presented a proposed schedule for this.

- March 5 and March 12: Send notices to media.
- March 26 and April 2: Hold public hearings.
- April 9: Commissioners pass resolution for permanent sales tax.
- April 12: Deliver Commissioners' resolution to Tax Commissioner.
- April 19: Last date (Mr. Dolin's deadline) to submit Commissioners Resolution to Tax Commissioner.
- July 1: First day of calendar quarter after the 65<sup>th</sup> day after the Cert Copy of the resolution is delivered to the Tax Commissioner – Permanent Sales Tax goes into effect.

Mr. Dolin stated that assuming the Commissioners wanted to go ahead with this schedule the next step will be to authorize the newspaper notices.

Mr. Davis stated that since there is no legal opinion on what the proposed language of the possible moratorium was there was no need to wait.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Dolin stated that there was no way of knowing what the legislation would look like.

Mr. Kiger stated that he believed they needed to move forward with this as it has been proposed for the last two years due to LGF cuts.

Mr. Levacy proposed that the Commissioners move forward with the calendar Mr. Dolin presented and stated that the process would have a major impact on the Sheriff's Department ultimately.

Mr. Davis stated that they would proceed as outlined by Mr. Dolin for the permanent sales tax process.

Mr. Kiger asked if one of the public hearings could be held in the evening.

Mr. Davis stated that perhaps the March 26 hearing could be in the morning and the April 2 hearing in the evening. He mentioned that no motion was need as this was just directing Ms. Brown and Ms. Elsea to start the planning process. He also asked that they leave room for the public information to be meaningful and wanted to be sure that the public hearing would not have a preordained result.

Ms. Brown and Ms. Elsea said they would move forward with the schedule Mr. Dolin presented.

Mr. Laramee asked if he should draft a proposal for the hearing.

Mr. Dolin said they could use the resolution from three years ago as guidance or if that cannot be found Mr. Dolin would help.

Ms. Knisley stated that the resolution from three years ago could be located.

Mr. Laramee stated that the possible three year moratorium could affect jail financing.

Mr. Davis stated that the current premise regarding jail funding based on the 2013 casino revenues are still estimates, with little history to extrapolate. This is an item on Ms. Brown's agenda to see if revenues will support financing the department.

Mr. Levacy and Mr. Kiger concurred.

- b. Ms. Brown asked to present an additional legal item regarding Lancaster Public Transit. Ms. Woody proposed adding an additional bus route beginning at 239 West Main Street (Government Services Building). A memo

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

of understanding was given to Mr. Dolin for review. Mr. Keller will review the traffic patterns and areas at the building. This would be a regular route for LPT. Mr. Kiger said this was proposed a year and a half ago. Ms. Cordle said that it used to be a route two and a half years ago.

Ms. Davis stated that the county had a modest responsibility with establishing the stop but no cost provided for ongoing services. He also stated he was favorable to this idea.

Mr. Levacy and Mr. Kiger stated that they agreed.

Ms. Brown stated that she would put it on the agenda for a few weeks out after more people have a chance to look at the proposal and firm up the details.

- Old Business

- a. Procedures for Closing the Building due to Weather.

Mr. Kiger stated that he brought this up to make sure the system and process were up to date.

Ms. Brown stated that Mr. Kochis had provided information regarding the current system.

Mr. Davis asked if the procedures were proper.

Mr. Kochis stated that the system was used in 2011 with Scott Zody. They used the employee contact information in MUNIS but the response was so-so due to some agencies updating the contact information and some agencies not updating the information.

Ms. Cordle stated that 80% of the agencies complied. She was not confident that the current information is up to date or maintained.

Mr. Davis asked if this was an alert system to let employees know of building closure by phone and email.

Mr. Kochis stated that was correct.

Mr. Davis asked that Mr. Kochis walk them through the closing procedure.

Mr. Kochis stated that Ms. Brown and Mr. Miller would make the decision and then notify every one of the closure.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Davis stated that he believed a Level One Snow Emergency the building was open, Level Two was dependent on conditions, and Level Three would close the buildings.

Mr. Kiger stated that in the past all three Commissioners made the decision and suggested that the President make that decision.

Mr. Kochis stated that the Sheriff is usually involved in making that determination as well.

Ms. Brown stated that she would get approval from the President and then notify the appropriate people.

Mr. Kochis stated that since the system charges per use, if the buildings were closing early then the best option would be to just send an email.

Ms. Brown stated that the emails would be sent in any case. Mr. Davis asked to verify the problem and solution.

Ms. Brown stated that there was no problem, just checking procedure and that the solution was that Ms. Brown would be in contact with Mr. Miller, the Sheriff, and President and then notify staff of any closing.

Mr. Davis asked if the system was up to date.

Mr. Cordle said she would reach out to department heads for an updated contact list (via excel) then forward to Mr. Kochis to be uploaded.

Ms. Cordle stated that the self-service portal can also be used.

Mr. Kiger stated that the notification system is not just for snow emergencies but also for other issues (air conditioning, heat, etc).

Mr. Davis stated that the Commission is favorable to this service.

**Recess at 9:56**

Mr. Davis stated that there would be a brief recess until the 10:00 Regular Meeting.

**Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 5, 2013 beginning at 10:04 a.m., with the following Commissioners present: Steven Davis, Mike Kiger and Dave Levacy. Also present were Jason Dolin, Ed Laramée, Carri Brown, Bill Miller, Lisa Notestone, David Miller, Lori Hampshire, Regular Meeting #6-2013- February12, 2013

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

Sherry Smart, Ginger Caito, Linda Kauffman, Donna Fox-Moore, Molly Johnson, Angie Crawford, Leann Glass, Ed Laramée, Jon Slater, Aundrea Cordle, Rachel Elsea, Mary Beth Lane, Kevin Servick, Jeff Barron, Kathleen Young, Branden Meyer, Megan Corbin, Tony Vogel, Jon Kochis, and Staci Knisley.

**Pledge of Allegiance**

Commissioner Davis asked everyone to rise as able, and he led the Pledge of Allegiance.

**Announcements**

Commissioner Davis asked Ms. Elsea if there were any announcements. Ms. Elsea stated that she had no announcements.

**Public Comment**

Commissioner Davis asked if there were anyone from the public who would like to speak or offer comments.

Mr. Kevin Servick, Director of Regional Liaisons for Auditor of State Dave Yost, presented an Award of Distinction to Mr. Slater and his staff for financial reporting excellence, timely filing, and a clean report. He offered his congratulations to the Auditor's office. Mr. Servick stated that the State Auditor's office completes roughly 5,700 audits a year and only issues about 200 awards.

Mr. Slater thanked Mr. Servick for the award and also extended his thanks to Ms. Notestone and the rest of the staff for all of their hard work.

Mr. Davis thanked Mr. Slater and his staff for their hard work. He also conveyed his appreciation and trust in the County Auditor's office.

Mr. Levacy congratulated the County Auditor's office.

Mr. Kiger stated that he appreciates the staff's interaction with the Commissioners.

**Approval of Minutes for the Tuesday, January 29, 2013**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the Minutes for Tuesday, February 5, 2013.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis



**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

**Approval of the Clerk of Courts' Office Resolutions**

On the motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Clerk of Courts' resolutions:

2013-02.12.a A resolution authorizing an account to account transfer [Clerk of Courts-Title]

2013-02.12.b A resolution to appropriate from unappropriated in a major expenditure object category(Clerk of Courts Legal) (2318 Computer Fund) [Clerk of Courts-Legal]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Commissioners' Office Resolutions**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Commissioners' financial resolutions:

2013-02.12.c A resolution to approve the amendment of an expiration date for the appointment of Jay Bahnsen to the Fairfield County ADAMH Board [Commissioners]

2013-02.12.d A resolution entering a Memorandum of Agreement with the Ohio Historic Preservation Office and the Community Action Program (CAP) Commission of the Lancaster-Fairfield County Area for the renovation of the former Fairfield County Children's Home property [Commissioners]

2013-02.12.e A resolution approving the development of the proposed Fairlawn Village housing project in the Village of Baltimore. [Commissioners]

2013-02.12.f A resolution authorizing the approval of agreement for administrative services with CDC of Ohio, Inc., for the FY2012 Community Development Block (CDBG) grant [Commissioners]

2013-02.12.g A resolution to approve the participation agreement with the Village Of Pleasantville for the FY2011 CDBG Formula Funds [Commissioners]

2013-02.12.h A resolution authorizing a fund to fund transfer, FY2012 FAA Grant Fund # 3011 to State Infrastructure Bank (SIB) Fund # 4727 – Fairfield County Airport [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

**Approval of the Emergency Management Agency's Resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board voted to approve a resolution to amend the following Emergency Management Agency's resolutions:

2013-02.12.i A resolution authorizing the purchase of an Emergency Management Response Vehicle. [EMA]

2013-02.12.j A resolution to appropriate from unappropriated in a major expenditure object category EMA Fund 2707 Emergency Management Performance Grant [EMA]

Discussion: Mr. Kochis stated that the purchase of this vehicle would cost \$12,900 which was paid for with grants and the help of Pickerington. The department compared four vehicles and all fire chiefs are in agreement to purchase the vehicle. The vehicle will be for incident command and large events. This would be replacing a retired medic from 1980 and will be stored at the Lawrence Street garage. Mr. Davis thanked Mr. Kochis for making an effort to purchase the vehicle locally.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Engineer's Office resolutions**

On the motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Engineer's' Office resolutions:

2013-02.12.k A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle [Engineer]

2013-02.12.l A resolution to appropriate from unappropriated in a major expenditure object category County Engineer 2024-Motor Vehicle [Engineer]

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Approval of the Fairfield Major Crimes Unit's resolutions**

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the following Fairfield Major Crimes Unit's resolutions:

2013-02.12.m A resolution authorizing a fund to fund transfer for the Fairfield-Hocking Major Crimes Unit. [Prosecutor- Major Crimes Unit]

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

2013-02.12.n A resolution to amend the certificate, update receipt line item & request for appropriations for new OCJS Grant Award for fund 2765. [Prosecutor-Major Crimes Unit]

Discussion: Mr. Davis stated that he recently spoke with a gentleman who expressed his appreciation for the work that the Major Crimes Unit and SCRAP was doing. He said it was encouraging to hear this from a member of the public.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**SHERIFF'S OFFICE**

**A Resolution to the transfer of appropriations from the major expenditure category of fringe benefits to the major categories of supplies and contractual services, fund #2503.**

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to approve the payment of invoices without appropriate carryover purchase orders; see resolution #2013-02.12.o

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**UTILITIES OFFICE**

**A resolution to approve the payment of a voucher without an appropriate carry-over purchase order**

On motion of Dave Levacy and second of Mike Kiger, the Board of Commissioners voted to approve the appropriate from unappropriated in a major expenditure object category Utilities 5046 Water Admin. ; see resolution #2013-02.12.p

Discussion: Mr. Vogel stated that this was a refund to a client who was overcharged.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Dave Levacy, Mike Kiger and Steve Davis

**Approval of the Payment of Bills resolutions**

On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the following Payment of Bills resolutions:

2013-02.12.q A resolution to approve payment of invoices without carryover purchase orders for all departments. [Auditor- Finance]

2013-02.12.r A resolution authorizing the approval of payment of bills for departments

Regular Meeting #6-2013- February12, 2013

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

that need Board of Commissioners' approval [Commissioners]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Ms. Elsea announced that the next regular scheduled meeting for the Board of Commissioners will be Tuesday, February 14, 2013 at 10:00 a.m.

Commissioner Davis announced at 10:16 a.m. that a brief recess will be held followed by the continuance of review in Commissioner Kiger's office.

**Review Session continued at 10:29 a.m.**

The Board of Commissioners met at 10:25 to continue their review session with the following Commissioners present: Steve Davis, Mike Kiger and Dave Levacy. Also present were Carri Brown, Ed Laramée, Lisa Notestone, Mary Beth Lane, Rachel Elsea, Dennis Miller and Staci Knisley.

- Old Business continued.

- b. Security Plan, Special Deputy pilot on Fridays at the Government Service Building (no budget legislation required, motion to proceed appreciated).

Mr. Davis stated that this is a proposal from Ms. Brown for modest security at the Government Services Building (GSB).

On motion of Mike Kiger and second of Dave Levacy, the Board of Commissioners voted to approve the proposal for a Special Deputy pilot at the GSB).

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

Mr. Davis stated that he appreciated Ms. Brown's persistence on this matter.

- c. State of the County Address

Ms. Brown stated that "save the dates" have been sent and said she would mention this at the Elected Officials and Department Heads Roundtable asking for their input regarding department accomplishments. She also asked for content direction.

Mr. Kiger suggested using the layout used last year of history, present, and future and offered to take the history section.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Davis offered to take the present section with input from Ms. Brown.

Mr. Kiger suggested adding slideshows to show the accomplishments.

Ms. Knisley asked if she should contact Interphase video.

Mr. Kiger suggested bringing them in for a meeting next week.

Mr. Davis suggested that Mr. Levacy speak about the future, his initial impressions, and focus. Mr. Levacy agreed to do the future section.

Ms. Knisley asked if there was a theme.

Mr. Davis and Ms. Brown said they would give the theme some thought and mentioned "transition" as a possible idea.

Mr. Davis stated that he is glad they have moved from the budget "retreat" to budget "hearings". He likes looking forward with opportunities of the hearings. He thinks the hearings are significantly helpful.

Mr. Kiger agreed and stated that he thought the hearings were very beneficial to the officials with their understanding.

Mr. Davis stated that a concept is needed for the Budget Hearings and Leadership Conference.

- New Business

- a. Planning a County Auction

Mr. Davis stated that last year's auction was delayed.

Mr. Levacy said he had discussion with Sheriff Phalen and the Sheriff said they are accumulating a lot of items that need to be auctioned off.

Mr. Kiger suggested the [www.govdeals.com](http://www.govdeals.com) auction site.

Mr. Levacy suggested asking what the departments have to get rid of.

Ms. Knisley said that Branden Meyer sent an email in October of November to all departments asking for a list of items to be removed.

Mr. Miller stated that the Sheriff's storage is overflowing with items and equipment to remove.

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Davis suggested having an auction in mid-summer. He asked Ms. Brown and Ms. Elsea to work with Mr. Miller on the system, protocol, date, location, and event organization.

Mr. Kiger suggested that Branden Meyer be brought in to help.

Ms. Knisley said that the Sheriff's vehicles would also be included.

b. Website

Mr. Davis mentioned that changes were made last week to bring the website a bit more up to date and asked Mr. Kiger what his proposal was.

Mr. Kiger stated that he received an email from Lana Messmore with the City of Pickerington. Their website has more content and they received an A or B grade.

Mr. Levacy mentioned that the financials were lacking from the county's site.

Mr. Davis said the county has not attended to the deficiencies of the website in the past.

Mr. Levacy stated that the links are not up to date and that departments are not keeping their sections up to date.

Ms. Brown said that there is incomplete information that can be added. They are working with the Web Chick (Chrissy) to add this. The short term fix is to increase the amount of information and make it more complete. The long term solution is to increase the content and accessibility of information. She is forming a committee to regularly address this.

Mr. Davis stated by the end of 2013 a website maintenance plan should be in place.

Mr. Kiger mentioned that social network usage is included in the grading system.

Ms. Brown said she would add this to the discussion and get adequate guidance.

- Correspondence and Documents Received (continued)

- Letter from Matt Stilwell

**Regular Meeting #06- 2013**  
**Fairfield County Commissioners' Office**  
**February 12, 2013**

Mr. Kiger stated that he received an email from Mr. Stilwell to catalog the Clarence E. Miller building as a historical building. He is preserving old buildings on film.

Mr. Davis stated Mr. Stilwell's interested was sparked by the paranormal activity story. He asked Ms. Knisley to get the request from the paranormal group to Ms. Brown and Ms. Elsea and work towards getting these events scheduled for late May/early June. He suggested having the paranormal group and Mr. Stilwell go through the buildings around the same time.

Mr. Kiger added that he spoke to the VA and they are on track to leave the Colonnade building on time.

Email/Conversation from David Uhl

Ms. Brown stated she talked to Mr. David Uhl who requested to put a podium in the building the week of March 4-10 for the Celebration of Possibilities event at the end of March. The theme is "Picture me as." People can place cards on the podium with what they would like to be/do. These podiums will be placed at multiple sites throughout the county. Cards will then be collected and displayed at the dinner.

Mr. Kiger asked if Mr. Miller had any objections.

Mr. Miller will coordinate with Mr. Uhl regarding the location so that it is the most visible and not in the way of normal foot traffic.

Ms. Elsea will contact Mr. Uhl to let him know it is okay and to coordinate with Mr. Miller.

- Calendar Review/Invitations Received:

- a. Pickerington Chamber Luncheon – Thursday, February 21 at 11:30 a.m.

Mr. Levacy and Mr. Kiger will attend. Mr. Levacy asked to RSVP Ann as well.

Mr. Davis stated he would attend if there was not a conflict with the "Love Thy Neighbor" event the Mayor was holding. He asked Ms. Elsea to check on this and RSVP for him appropriately.

- b. 2013 Lancaster State of the City Address – Wednesday, February 27 at 7:30 a.m.

Mr. Davis, Mr. Levacy, Mr. Kiger, and Ms. Brown will all attend.

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

Ms. Elsea with RSVP for them.

- Carri's List:

- a. Department of Agriculture Application for Local Sponsor Certification.

Ms. Brown received this application from Mr. Jonathan Ferbrache and would be the secondary contact for the certification. The Commissioners had no problems with the application.

- b. Meeting with Corey Schoonover Scheduled for February 14<sup>th</sup> at 10 am.

Ms. Brown will be meeting with him after the Roundtable on February 14<sup>th</sup> and would be discussing the coupon for spaying and neutering.

- c. Website Evaluation

- i. Updates in March

- ii. Long term plan for improvement to be developed.

- d. Review of Additional Priorities and Work

- i. Advice and Analysis Regarding County Budget

- 1. Financial condition/priority of jail financing – time will need to be reserved in March and in subsequent months.

- 2. Carry over purchase order clean-up project. Ms. Brown will connect with Mr. Slater and team by the end of 2013.

- 3. Procurement and Bidding Training. Ms. Brown will work with the Auditor on this as well.

- 4. Procurement Cards. DD and other groups will want to work with auditor by the end of the year. Ms. Brown said DD and JFS have volunteered to serve as pilots. Mr. Slater stated that Lisa and Randy are in the process of researching costs.

- ii. FYI: JFS deadlines and projects are current/Finance Director interviews are to be set.

- iii. March dates to keep in mind.

- 1. March 26 – State of the County Address

- 2. March TBA – leading grant workshop (to be repeated with GFOA). Discussed at leadership conference.

- 3. March 21 – A panel discussion regarding sexual harassment with Fairfield County Bar Association (invited Aunie Cordle to be on the panel).

- iv. April – One on One meetings with Department Heads will begin.



**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

1. Staff training and development in underway and will be ongoing (especially regarding the resolution system).
2. Increasing communication.
3. Development and implementation of policy. Mr. Davis confirmed that he'd be meeting with Ms. Gaphney, Ms. Walls, and Mr. Campbell at 2:00 p.m. on February 19<sup>th</sup>.

v. LGIF Loan for \$500,000 for shared IT document imaging. Ms. Brown stated this is the AIMS project, and the loan application should be done by the end of the year.

vi. September Leadership Conference (TBD). Ms. Brown said to be thinking of dates for this (the budget hearings as well) in the next few weeks.

vii. Social Networking/Social Business Strategy. Ms. Brown will be creating a communication workgroup to look at this.

viii. Use of Interns. Ms. Brown would like to use interns for some of the website changes.

ix. Mid-Year: Explore Contracting Delegation within specified limits, bill list approval, and similar items. Ms. Brown stated this is something that can be delegated to her and she'd like the Commissioners to consider this as the year progresses.

- Open Items from Participants/Roundtable

Mr. Davis asked if there were any additional items to discuss. There were no additional items.

**Motion to enter into a one year extension with the Lancaster City Prosecutor's Office.**

On the motion of Steve Davis and second of Dave Levacy, the Board voted to enter into a one year extension with the Lancaster City Prosecutor's Office.

Roll call vote of the motion as follows:

Voting aye thereon: Steve Davis, Dave Levacy and Mike Kiger

**Executive Session to discuss pending litigation**

On motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss pending litigation at 11:24 a.m.

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Kiger, Commissioner Levacy, Carri Brown, Ed Laramée, Aundrea Cordle, Rachel Elsea and Staci Knisley.

Roll call vote of the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger, and Dave Levacy.

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 12:00 p.m.

Roll call vote of the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Executive Session to discuss personnel**

On motion of Steve Davis and second of Mike Kiger, the Board voted to enter into Executive Session to discuss personnel at 12:01 p.m.

Discussion: Commissioner Davis stated that the following be present: Commissioner Davis, Commissioner Kiger, Commissioner Levacy, Carri Brown, and Aundrea Cordle.

Roll call vote of the motion as follows:

Voting aye thereon: Steve Davis, Mike Kiger and Dave Levacy

On the motion of Mike Kiger and second of Dave Levacy, the Board voted to exit Executive Session at 1:05 p.m.

Roll call vote of the motion as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

**Review session continued at 1:05 p.m.**

- Mr. Kiger's conversation regarding CTC.

Mr. Kiger wanted to make the Commissioners aware of the conversation he had regarding the CTC. Judges will send inmates to the facility if they can afford it, if not, they go to jail.

Mr. Davis stated that if they go to jail they do not get treatment.

Mr. Kiger said the Dr. Vajen does detoxes, but at the most cost effective way.

Mr. Davis said Judge Berens mentioned in the budget hearing that he likes the option of sending inmates to a facility with treatment. There is a line item allowing other facilities other than jail. He also stated Judge Williams is opposed to sending

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

juveniles to facilities that include felons in the population. The judges like the treatment component of CTC.

Mr. Levacy asked how much this has cost so far.

Mr. Kiger said he believes they have paid \$2,000 for two months.

Ms. Knisley reported the last two bills had been roughly \$8,000 total.

Mr. Davis said Judge Berens cannot be worried about the numbers. The judges can't tell future prisoner numbers and judges want the treatment. He also stated there is no residential treatment in Fairfield County.

Mr. Davis made some suggestions regarding this problem:

1. It's important to understand the budgeting between the Commissioners and the Courts. This problem needs to be addressed with a high level of deference with a preordained result.
2. Give Mike's conversation re: CTC some time to mature and address this in a few months with a meeting with Judge Berens or with a line item change.

- Email from Ms. Kays

Mr. Kiger stated that he received an email from Ms. Kays regarding setting up a meeting about a spay/neuter clinic. There were questions relating to economic development revolving loans in the email, as well. Ms. Brown responded to the email. Ms. Brown also suggested issuing a request for proposals to start a clinic once research has been conducted.

Parking

Ms. Brown brought up a parking spot for Ms. Elsea. She will have Mr. Miller find a place.

Mr. Davis stated that there were no more review items to discuss.

**Adjournment**

With no further business, on the motion of Mike Kiger and a second of Dave Levacy the Board of Commissioners voted to adjourn at 1:25 p.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Dave Levacy and Steve Davis

The next regular meeting for the Board of Commissioners is scheduled for Thursday, February 14, 2013 at 10:00 a.m., with review session at 9:00 a.m. on the same day.  
Regular Meeting #6-2013- February 12, 2013

**Regular Meeting #06- 2013  
Fairfield County Commissioners' Office  
February 12, 2013**

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Motion by: \_\_\_\_\_                      Seconded by: \_\_\_\_\_

that the February 12, 2013, minutes were approved by the following vote:

YEAS: \_\_\_\_\_                                      NAYS: None

ABSTENTIONS: None

\*Approved on February 19, 2013

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Steven A. Davis

Dave Levacy

Mike Kiger

Commissioner

Commissioner

Commissioner

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Rachel Elsea, Clerk