

**Regular Meeting #10-09**  
**Fairfield County Commissioners' Office**  
**February 23, 2010**

**9:00 a.m. Investment Advisory Board Meeting**

The Fairfield County Investment Advisory Board met for a quarterly update to review county investments. Members present were Judith Shupe, Mike Kiger and Jon Slater. Also present were Ed Laramee, Jon Myers, Jason Dolin and Scott Zody.

Mr. Slater provided a report on county investments, stating that overnight rates really hurt interest income in 2009. Total interest earnings were approximately \$200,000, which would have equaled one month's interest earnings in 2007. Mr. Slater stated it may decline even further in 2010 given the economic forecast and no prediction of increased rates by the Federal Reserve until 4<sup>th</sup> quarter 2010 at the earliest.

Commissioner Shupe asked what the estimated investment earnings would be for 2010, and Mr. Slater stated he believes the total earnings should be similar to 2009, but he may revise it down slightly depending on the 1<sup>st</sup> quarter results.

Mr. Zody asked what interest rate the Federal Reserve recently increased, and Mr. Slater stated that is the discount rate, which only affects loans made between financial institutions and normally does not affect the market.

Mr. Slater reported that he recently transferred \$5,000,000 into a 5-year coupon that will yield 3%, which is far better than any interest or CD rates out there. He is looking to use that deposit as an "anchor" to at least generate some positive returns for the county in 2010 and 2011, as he does not believe there will be any significant increase in interest rates for at least that long.

Mr. Slater stated he also has maximized the amount of funds in CD's, as the county policy is to have no more than 50% of the county's investments in CD's, but believes that cap could be increased, as the policy was adopted prior to the advent of CDAR's which are guaranteed by the FDIC. Mr. Slater added that most of the local banks are in the CDAR program and use it to keep a ready supply of cash on hand.

Mr. Slater stated that Productive Portfolios has advised him that the county should obtain 3<sup>rd</sup> party safekeeping agreements. Mr. Slater stated these agreements are just another level of protection for the county funds, and the costs are formulated into the investment yields, so there is no real cost to have the coverage. The costs of the coverage vary from a flat rate of \$20,000 per year to \$25 per purchase of securities or CDs, and protects against the risk of an investment being sold multiple times.

On the motion of Mike Kiger and second of Judith Shupe, the Investment Advisory Board voted to accept the Chairman's report.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Slater

On the motion of Mike Kiger and second of Judith Shupe, the Investment Advisory Board voted to adjourn.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Mike Kiger, Judith Shupe and Jon Slater

**9:30 a.m. Meeting with Sheriff Phalen**

The Board of Commissioners met with Sheriff Dave Phalen to discuss dispatch communications concerns. Commissioners present were Judith Shupe, Jon Myers and

Mike Kiger. Also present were Sergeant Marc Churchill, Staci Knisley, Mary Beth Lane, Ed Laramee and Scott Zody.

Sgt. Churchill stated there is a recent concern that was discovered relative to the software in the Radio Room phones. Currently, the system records all incoming and outgoing calls, and the dispatchers can also "instant replay" calls in case they have a hard time understanding something. They recently discovered that under the VOIP system is not compatible with the current software, and new software will need to be purchased in order for the system to work. The new software will cost \$5,250.

Commissioner Shupe asked if the new telephone vendor had the software or equipment to be compatible, and Sgt. Churchill stated they do not – it is a software problem, and the vendor does not deal in this software. Commissioner Myers asked how soon the new software would need to be installed, and Sgt. Churchill stated he would like to see it installed in conjunction with the new telephones. Commissioner Kiger asked if this problem had been discussed with Mr. Ballou, the county's consultant on the project, and Ms. Knisley stated she was not sure, and Sgt. Churchill stated the issue had been mentioned but was overlooked in the final RFP, which was an unfortunate oversight.

Ms. Knisley stated the purchase should not affect the project. Commissioner Shupe asked how the software costs would be covered, and Ms. Knisley stated there is some funding available in the capital improvements budget or in the software line item. Commissioner Myers asked if there is a warranty or guarantee on the software, and Sgt. Churchill stated there is a service agreement with the software for 24/7 coverage. Ms. Knisley asked if the cost of the service contract was included in the \$5,250 price quote, and Sgt. Churchill stated it was.

Sheriff Phalen reported that he has a sergeant preparing to retire that he will not replace, which should provide some breathing room in his budget for 2010, but he is very concerned with the jail population, which this week reached 250 prisoners, and he can't accept any additional inmates. Commissioner Shupe asked if there had been any progress with respect to establishing a Day Reporting Center, and Sheriff Phalen stated that he is working with Orman Hall at ADAMH on that, and Mr. Hall is conducting some research on recidivism and needs to get with Judge Trimmer. They are looking specifically at the opiate addicts and exploring options to get them into treatment and job training/placement to make them productive citizens once again.

Commissioner Myers asked if the Reporting Center would provide the treatment, and Sheriff Phalen stated it would in conjunction with the Recovery Center, and the overall goal is to reduce the jail population.

### **Executive Session**

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 9:45 a.m. for the purpose of discussing impending litigation. Commissioners present were Jon Myers, Judith Shupe and Mike Kiger. Also present were Jason Dolin, Sheriff Dave Phalen and Scott Zody.

Roll call vote of the motion resulted as follows:

    Voting aye thereon: Jon Myers, Judith Shupe and Scott Zody

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 9:55 a.m.

Roll call vote of the motion resulted as follows:

    Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

No official actions were taken.

**10:00 a.m. Commissioners' Regular Meeting**

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 23, 2010 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe, Jon Myers and Mike Kiger. Also present were Mary Beth Lane, Tony Vogel, Ed Laramée, Aundrea Cordle, Jason Dolin and Scott Zody.

**Announcements**

Mr. Zody announced that an amended schedule would be issued later that day for the Commissioners and the 11:30 appointment on today's schedule had been cancelled.

**Public Comment**

There were no public comments.

**Approval of minutes of Tuesday, February 16, 2010**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, February 16, 2010.

Roll call vote of the motion resulted as follows:

Voiting aye thereon: Jon Myers and Mike Kiger

Abstaining: Judith Shupe

**Approval of a Proclamation of Recognition – March 2010, Developmental Disabilities Month**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted approve a Proclamation of Recognition for March 2010 as Developmental Disabilities Month, see resolution 10-02.23.a

Roll call vote of the motion resulted as follows:

Voiting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**Approval of 2010 OCLS Drug Law Enforcement Fund Grant Award for the Major Crimes Unit**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve the 2010 OCLS Drug Law Enforcement Fund Grant Award for the Major Crimes Unit, see resolution 10-02.23.b

Roll call vote of the motion resulted as follows:

Voiting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval of Annual Agreement between the Fairfield County Auditor and the Auditor of State relative to the review of financial statements and annual audit**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve an Annual Agreement between the Fairfield County Auditor and the Auditor of State relative to the review of financial statements and annual audit , see resolution 10-02.23.c

Roll call vote of the motion resulted as follows:

Voiting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**Approval of a Petition to Vacate a portion of a public road, an alley in the Unincorporated Village of Waterloo, Violet Township – establishment of a viewing and hearing**

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a Petition to Vacate a portion of a public road, an alley in the Unincorporated Village of Waterloo, Violet Township – establishment of a viewing and hearing, see resolution 10-02.23.d

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval of Construction Drawings for the GRE-39 FAL-CR17-4.075 Pleasantville Road NW over a Tributary to Walnut Creek Bridge Replacement Project - Engineer**

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve Construction Drawings for the GRE-39 FAL-CR17-4.075 Pleasantville Road NW over a Tributary to Walnut Creek Bridge Replacement Project – Engineer, see resolution 10-02.23.e

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval to Expand the neighborhood Stabilization Program demolition activity target area for the Fiscal Year 2008 NSP as permitted under the program guidelines issued by the Ohio Department of Development, Office of Housing and Community Partnerships**

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve to Expand the neighborhood Stabilization Program demolition activity target area for the Fiscal Year 2008 NSP as permitted under the program guidelines issued by the Ohio Department of Development, Office of Housing and Community Partnerships, see resolution 10-02.23.f.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval of a signature and authorization to submit the FY2010 Grant Application for the Community Housing Improvement Program (CHIP) to the Ohio Department of Development, Office of Housing and Community Partnerships**

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a signature and authorization to submit the FY2010 Grant Application for the Community Housing Improvement Program (CHIP) to the Ohio Department of Development, Office of Housing and Community Partnerships, see resolution 10-02.23.g.

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Jon Myers and Mike Kiger

**Approval of an order of Suspension for an employee of the Fairfield County Job & Family Services, Community Services**

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve an Order of Suspension for an employee of the Fairfield County Job & Family Services, Community Services, see resolution 10-02.23.h

Roll call vote of the motion resulted as follows:  
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval of an order of Suspension for an employee of the Fairfield County Job & Family Services, Child Support Enforcement**



Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

**Approval of Financial Resolutions**

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve financial resolutions as follows:

- 10-02.23.r Approval of payment of a voucher without an appropriate carry over purchase order – ADAMH
- 10-02.23.s Approval of payment of a voucher without an appropriate carry over purchase order – Coroner
- 10-02.23.t Approval of payment of a voucher without an appropriate carry over purchase order – EMA
- 10-02.23.u Approval of payment of vouchers without appropriate carry over purchase orders – Job & Family Services
- 10-02.23.v Approval of payment of vouchers without appropriate carry over purchase orders – Commissioners
- 10-02.23.w Approval of Memo Expenditure – Job & Family Services
- 10-02.23.x Approval of Account to Account Transfer – EMA Fund #2735 – State Homeland Security Grant
- 10-02.23.y Approval of Account to Account Transfer – Title IV E Fund
- 10-02.23.z Approval of Account to Account Transfer – Adult Probation
- 10-02.23.aa Approval of Account to Account Transfer – ADAMH
- 10-02.23.bb Approval of Account to Account Transfer – FACFC
- 10-02.23.cc Approval of Account to Account Transfer – General
- 10-02.23.dd Approval to appropriate from unappropriated – FCBDD
- 10-02.23.ee Approval to appropriate from unappropriated – FCBDD
- 10-02.23. ff Approval to appropriate from unappropriated – FCBDD
- 10-02.23.gg Approval to appropriate from unappropriated & fund to fund transfer – Unclaimed Fund to General Fund
- 10-02.23.hh Approval to appropriate from unappropriated – IV-E Fund
- 10-02.23.ii Approval to appropriate from unappropriated – Reclaim Fund
- 10-02.23.jj Approval to appropriate from unappropriated – MSY Fund – Juvenile Court

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

**Approval of Authorization for Payment of bills, February 23, 2010, check date February 26, 2010**