

**Regular Meeting #10-05
Fairfield County Commissioners' Office
February 2, 2010**

9:30 a.m. Meeting with Shane Farnsworth

The Board of Commissioners met with County Economic Development Director Shane Farnsworth to discuss various issues. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Jason Dolin, Carl Burnett and Scott Zody.

Mr. Farnsworth presented the Board with an overview of the National Development Council's Certification Program, stating that the Council is bringing the program to Ohio in an effort to provide accreditation to Ohio development specialists. The program is a 4-part course broken out into one-week segments over the course of a year, and is focused on small city/community CDBG funding recipients, and Fairfield County qualifies for the program. Each one week class will be held in Columbus during the months of March, June and October of 2010 and January of 2011.

Mr. Farnsworth added that the classes could be paid for utilizing Enterprise Zone funds, and not have any cost to the General Fund. Total cost of the accreditation is \$5,000, but the Ohio Department of Development is offering a one-time discount of \$2,500 by using Federal stimulus funds to offset the cost.

Commissioner Shupe asked Mr. Farnsworth if he intended to attend all 4 classes, and Mr. Farnsworth stated that attendance is required at all 4 to receive accreditation. Commissioner Kiger asked Mr. Farnsworth to clarify where the funds would come from to cover the cost, and Mr. Farnsworth explained that all the businesses that participate in the Enterprise Zone Program pay fees into the Enterprise Zone Fund, and this is a qualified expense, as the training and accreditation help further the Enterprise Zone Program.

Commissioner Shupe stated that since the program would not cost the General Fund anything and the cost is discounted, it seems to be a reasonable request. Mr. Farnsworth stated that an additional benefit is the classes being offered in Columbus, and since he is living in Pickerington, there will be no travel costs either. Commissioner Kiger asked if the Revolving loan Fund Committee needs to approve the expenditure, and Mr. Farnsworth stated they would not. The Board approved Mr. Farnsworth's request to attend the accreditation program.

The Board discussed the upcoming State of the County event, and Commissioner Kiger stated he would like to work Mr. Farnsworth into his presentation to discuss forward-looking economic development initiatives in the county. Commissioner Shupe stated the Board still needs to finalize an outline, and provided Mr. Farnsworth with a copy of the previous year's presentation to review.

Mr. Farnsworth stated the economy is what it is, and everyone feels there is a need for the Board to portray confidence and an upbeat attitude for 2010. Commissioner Shupe stated the theme of the presentation will be "The Challenges of Providing Quality County Services"

Mr. Zody suggested incorporating some of the recent successes of the Revolving Loan Fund into the presentation, and Commissioner Shupe stated there is usually information relative to the RLF provided for interested businesses at the event as well. Mr. Farnsworth stated there are several programs available through the USDA relative to development (over 50) and many have stimulus funding attached to them. Some examples are tax credits and foreign trade zones. In fact, Westernmans and the Wool Growers are both participating in Foreign Trade Zone initiatives.

Commissioner Myers asked what the Wool Growers do at their facility, and Mr. Farnsworth stated they purchase and sort wool by grade and do some processing, but they are sending their product worldwide.

Commissioner Shupe asked Mr. Farnsworth if he had any questions relative to the job or his office, and Mr. Farnsworth stated that he is enjoying the job thus far, and is learning about a new technology initiative at the Fairfield County Career Center. Commissioner Shupe asked what programs were involved, and Mr. Farnsworth stated it involves 6 different areas where the learning can be applied and the student participating could be used for short-term internships, some could be used by the county for small projects such as updating web sites.

Mr. Farnsworth thanked the Board for approving the Enterprise Zone agreement for Westernmans at their Regular Meeting, and Commissioner Myers asked what the agreement would entail, and Mr. Farnsworth stated it provides a tax abatement for the company in their new line of products for the nuclear energy industry, and should create at least 50 new jobs over the next 4 years.

Commissioner Myers asked if Ms. Kauffman is keeping busy, and Mr. Farnsworth stated she is very busy with several programs including the Revolving Loan Fund. Commissioner Myers asked if Mr. Farnsworth has been able to get out and meet folks in the community, and Mr. Farnsworth stated he has, and has a meeting scheduled with Senator Tim Schaffer next week, along with the Chamber of Commerce and the department of Development Regional representative.

Commissioner Myers asked what will happen with the Elks Club now that it has closed, and Mr. Farnsworth stated there are several issues between the local chapter and the national club that need resolved, and it is unfortunate because the building itself is a nice compliment to downtown Lancaster.

10:00 a.m. Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, February 2, 2010 beginning at 10:00 a.m., with the following Commissioners present: Judith Shupe, Jon Myers and Mike Kiger. Also present were Carl Burnett, Shane Farnsworth, Jason Dolin and Scott Zody.

Announcements

There were no announcements.

Public Comment

There were no public comments.

Approval of minutes of Tuesday, January 26, 2010

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve the minutes for Tuesday, January 26, 2010.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of a new Enterprise Zone Agreement between Westernmans, Inc., Fairfield County and the Village of Bremen

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a new Enterprise Zone Agreement between Westernmans, Inc., Fairfield County and the Village of Bremen, see resolution 10-02.02.a

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Procedure for Emergency Closure of County Offices - Commissioners

On motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a Procedure for Emergency Closure of County Offices – Commissioners, see resolution 10-02.02.b

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Contract Amendment for a Contract between the Fairfield County Commissioners and Wachtel & McAnally for architectural services for a new Public Safety Facility

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to a Contract Amendment for a Contract between the Fairfield County Commissioners and Wachtel & McAnally for architectural services for a new Public Safety Facility, see resolution 10-02.02.c

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Contract for the FY2009 Community Development Block Grant (CDBG) Agreement for Administrative Services – CDC of Ohio

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve a Contract for the FY2009 Community Development Block Grant (CDBG) Agreement for Administrative Services – CDC of Ohio, see resolution 10-02.02.d

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Grant Awards, Older Adult Services Levy

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve Grant Awards for the Older Adult Services Levy, see resolution 10-02.02.e

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Contract between the Fairfield County Commissioners and VPL Architects, Inc. for architectural services for renovations to the first floor at 241 West Main Street, Lancaster, Ohio building

On motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve a Contract between the Fairfield County Commissioners and VPL Architects, Inc., for architectural services for renovations to the first floor at 241 West Main Street, Lancaster, Ohio building, see resolution 10-02.02.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Contract and approval of Notice to Proceed and Notice of Commencement – CDBG FY2008 Fairfield County, City of Lancaster – Olivedale Senior Center ADA Upgrades and Interior Remodeling Project

10-02.02.p Approval of advertising for the FAI-CR41-2.786 Marcy Road NW Improvement Project - Engineer

Roll call vote of the motion resulted as follows:
Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Jon Myers, the Board of Commissioners voted to approve financial resolutions as follows:

- 10-02.02.q Approval of Repayment of an Advance to the General Fund – CSBG Fund 2730
- 10-02.02.r Approval of an Advance from the General Fund to the NSP1 Grant Fund 2748 - Commissioners
- 10-02.02.s Approval of Repayment of an Advance to the General Fund – Housing Improvement Fund 2731
- 10-02.02.t Approval of payment of a voucher without an appropriate carry over purchase order - Sheriff
- 10-02.02.u Approval of payment of a voucher without an appropriate carry over purchase order – Family Adult & Children First Council
- 10-02.02.v Approval of payment of a voucher without an appropriate carry over purchase order – Family Adult & Children First Council
- 10-02.02.w Approval of payment of a voucher without an appropriate carry over purchase order - Commissioners
- 10-02.02.x Approval of payment of a voucher without an appropriate carry over purchase order - Commissioners
- 10-02.02.y Approval of payment of a voucher without an appropriate carry over purchase order - BDD
- 10-02.02.z Approval of payment of a voucher without an appropriate carry over purchase order - BDD
- 10-02.02.aa Approval of payment of vouchers without appropriate carry over purchase orders - Engineer
- 10-02.02.bb Approval of payment of vouchers without appropriate carry over purchase orders – ADAMH
- 10-02.02.cc Approval of payment of vouchers without appropriate carry over purchase orders – Job & Family Services
- 10-02.02.dd Approval of Fund to Fund Transfer - Insurance
- 10-02.02.ee Approval of Account to Account Transfer - Auditor
- 10-02.02.ff Approval to Appropriate from Unappropriated - Maintenance
- 10-02.02.gg Approval to Appropriate from Unappropriated - Engineer
- 10-02.02.hh Approval to Appropriate from Unappropriated – Adult Probation

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Jon Myers and Mike Kiger

Approval of Authorization for payment of bills, February 2, 2010, check date February 5, 2010

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to approve authorization for payment of bills, February 2, 2010, check date February 5, 2010, see resolution 10-02.02.ii

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

Review Session

The Board of Commissioners met to review legal issues, correspondence, and pending and future action items. Commissioners present were Judith Shupe, Jon Myers and Mike Kiger. Also present were Carl Burnett, Aundrea Cordle, Jason Dolin, and Scott Zody.

Executive Session

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 10:15 a.m. for the purpose of discussing potential litigation. Commissioners present were Mike Kiger, Judith Shupe and Jon Myers. Also present were Aundrea Cordle, Jason Dolin and Scott Zody.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

On the motion of Jon Myers and second of Judith Shupe, the Board of Commissioners voted to adjourn from Executive Session at 10:39 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Jon Myers, Judith Shupe and Mike Kiger

No official actions were taken.

Review, cont.

The Commissioners discussed the contract amendment for a contract with Wachtel & McAnally for architectural services for a new county public safety facility. Commissioner Myers asked what a Phase 1 document is for, and Mr. Zody explained that the Phase 1 document is required by the state Bureau of Adult Detention (BAD) for any local correctional facility. The Phase 1 consists of basic facility designs and operational plans, and those must be approved by the BAD prior to continuing the planning and construction process. The operational plan is essentially what the Board has been referring to as a "White Paper".

Commissioner Myers asked who would pay for a facility downtown if it includes a Municipal Court, and Commissioner Kiger stated the city understands that it would have to pay for the construction of the municipal court piece. Commissioner Myers stated the city seems to be intent upon placing some form of county wide issue on the ballot to pay for it, and Commissioner Kiger stated they understand the costs must be shared, and a county wide ballot would likely be needed regardless of the site selected. Commissioner Myers asked if the Public Safety Committee had discussed how to pay for the facility, and Mr. Zody stated they had not, as they understand the Commissioners would have to make those decisions, but the Committee has clearly maintained that the city would have to bear the cost of the court structure.