

**Regular Meeting #54-2011
Fairfield County Commissioners' Office
December 6, 2011**

Review Session

The Board of Commissioners met at 9:07 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Aunie Cordle, Jason Dolin, Jonathan Ferbrache, Staci Knisley, Ed Laramée, Dave Levacy, and Branden Meyer.

Legal Questions Under Review and Prosecutor's Pending Items

▪ **Transfer of MCU Property in Muskingum County**

Mr. Dolin stated that he is working on this.

▪ **Plowing for Village of Lithopolis Agreement**

Mr. Dolin stated that he spoke with Frank Anderson regarding this and feels that an agreement is not needed.

▪ **Commissioners' Resolution Format**

Mr. Dolin stated that he feels that the new, suggested format looks okay. He stated that he will provide a memo.

Other Pending Items

▪ **Public Safety Committee Report**

No update.

▪ **Appointment to COAAA** (Request deadline to Commissioners' by December 7)

Mr. Meyer stated that 4 individuals have submitted names. He stated that the deadline for applicants to submit their names is December 7.

Commissioner Shupe suggested that the individuals could potentially come in for interviews.

Items that Need New Action/Attention- Requests and Review

▪ **Employee Evaluation Forms**

Ms. Cordle stated that she has created new evaluation forms.

Commissioner Shupe stated that the reviews are usually scheduled in December.

Commissioner Kiger asked whether the Commissioners want to fill out individual forms or one form together.

Commissioner Davis asked whether these meetings will be public or private.

Commissioner Kiger stated that these meetings will be held in Executive Session and be 10-15 minutes per person.

Commissioner Davis stated that he likes the new form.

Commissioner Shupe stated that she likes the form as well. Commissioner Shupe remarked that Mr. Meyer did not receive a review after he completed his probationary period.

Commissioner Davis stated that Mr. Meyer is doing a great job.

Ms. Cordle stated that the reduction in Worker's Comp will be seen in 2013; a significant reduction. She stated that the county base rate is 1.70-1.55. She stated that the loss rate is \$0.52-\$0.54; moving in an opposite rate which is a good thing. She stated that the county could receive back \$150,000-\$160,000 back.

Commissioner Davis asked when this amount will come back.

Ms. Cordle stated that she will find out.

Ms. Knisley stated that this will go into the revenue/receipts.

Commissioner Davis stated that he appreciated the health insurance rate reduction.

Commissioner Shupe recognized the hard work that Jay Shepherd, Julie Noyes and Ms. Cordle have done to help reduce the costs.

▪ Request for Adjustments to 2012 Budget for Economic Development

Ms. Knisley stated that Economic Development has asked for an adjustment to their 2012 budget to allow them to attend more meetings and conferences.

Ms. Knisley stated that they are returning about \$9,000 from their salary line item.

Commissioner Davis stated that would have preferred to have heard this in the budget hearing.

Commissioner Shupe stated that she was not sure whether they understood what should be discussed during the budget hearing.

Items that Need New Action/Attention- Requests and Review (continued)

▪ Meals on Wheels- Misc. Grant Awards

Commissioner Kiger stated that he would like to see a summary sheet of the amounts from previous year.

Invitations

▪ MCJDC Annual Employee Holiday Party and Potluck- Tuesday, December 13 (6:00 p.m.)

Informational

▪ None.

Other Pending Items (continued)

▪ 2012 Budget Discussion

Commissioner Shupe stated that the Sheriff's request of \$9.1 million keeps them status quo.

Ms. Knisley stated that the Sheriff originally proposed \$10.1 million.

Commissioner Shupe asked about the \$100,000 for FAF. She stated that Michael Orlando stated that is he is able to take levy money, he would, but there would be less money for them to investigate. She stated that she would like to see FAF get the \$100,000.

Commissioner Davis stated that he had met with Becky Edwards and Michael Orlando regarding this. He stated that \$1.8 million was the transfer to JFS last year, which was \$200,000 less than last year. He is opposed to ordering the transfer. He stated that Mr. Orlando and Ms. Edwards think that these people are taking care of children.

Commissioner Shupe asked to take a look at \$100,000 cluster money and potentially give it directly to FAF.

Commissioner Davis agreed that kids should be taken care of.

Commissioner Shupe stated that the children will be taken care of, however if the \$100,000 is taken away from JFS there would be less that JFS has to serve this population.

Commissioner Davis stated that he would like to continue this discussion.

Commissioner Kiger stated that this issue was looked at 4-5 years ago.

Ms. Cordle stated that some children are not JFS eligible.

Mr. Laramee stated that the levy language refers to abused children that are not covered under JFS. He stated that this is not exclusive to JFS.

Commissioner Davis stated that he would like to take care of the children.

Commissioner Kiger stated that Ms. Edwards stated that she needs to have a decision by December 15.

Ms. Knisley stated that the budget is \$35,000,000 with the additional money for Economic Development. She stated that the goal is \$35,700,000.

Commissioner Shupe asked Ms. Knisley whether there was anything that Ms. Knisley wanted to point out
Ms. Knisley asked about the Sheriff's office

Commissioner Davis stated that he could be in a position to decide on the budget today. \$37,700,000 anticipated a carryover for budgetary purposes. This is Jeanette Addington's goal, plus a portion of the carryover.

Ms. Knisley stated that the Commissioners usually spend 95% of the budget. She asked about the Sheriff's budget.

Commissioner Shupe stated that keeping the Sheriff's budget at \$9.1 million would be a flat budget, but we know that the prisoner population is expected to grow.

Review Session ended at 10:04 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, December 6, 2011 beginning at 10:07 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Aunie Cordle, Ed Laramée, Dave Levacy, Branden Meyer, Jon Slater, and Judge Steve Williams.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No public comment made.

Approval of Appointment of the Fairfield County Engineer to the Fairfield County Transportation Improvement District Board [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Appointment of the Fairfield County Engineer to the Fairfield County Transportation Improvement District Board [Fairfield County Commissioners], see Resolution 11-12.06.a.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Merging of the Automatic Data Processing Board with the County Records Commission and the County Microfilming Board [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to table the approval of Merging of the Automatic Data Processing Board with the County Records Commission and the County Microfilming Board [Fairfield County Commissioners], see Resolution 11-12.06.b.

Mr. Slater stated that he would appreciate the passage of this. He stated that shared services are important and Fairfield County is on the forefront of moving more into many areas involving shared services.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Grant Agreement with the State of Ohio, Small Cities community Development Block Grant FY2011, Grant #B-F-11-1VA-1 & Approval to Create a New Fund [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Grant Agreement with the State of Ohio, Small Cities community Development Block Grant FY2011, Grant #B-F-11-1VA-1 & Approval to Create a New Fund [Fairfield County Commissioners], see Resolution 11-12.06.c.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Fairfield County Revolving Loan Administrator's Recommendation for Approval of the Revolving Loan Fund Administration Agreement [Fairfield County Economic Development]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Fairfield County Revolving Loan Administrator's Recommendation for Approval of the Revolving Loan Fund Administration Agreement [Fairfield County Economic Development], see Resolution 11-12.06.d.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Reappointment of Board Members to the Fairfield County Revolving Loan Fund Review Committee for Mr. Galen Kelch and Mr. Richard Ricketts [Fairfield County Economic Development]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Reappointment of Board Members to the Fairfield County Revolving Loan Fund Review Committee for Mr. Galen Kelch and Mr. Richard Ricketts [Fairfield County Economic Development]see Resolution 11-12.06.e.

Commissioner Shupe stated that both individuals are reappointments.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorizing the Fairfield County Engineer to Survey Market Street (TR1519) in Bloom Township [Fairfield County Engineer]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of authorizing the Fairfield County Engineer to Survey Market Street (TR1519) in Bloom Township [Fairfield County Engineer], see Resolution 11-12.06.f.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of an Intergovernmental Agreement Covering the Operation of the Ross, Pickaway, Fairfield, Vinton, Hocking Workforce Development Area 20 [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of an Intergovernmental Agreement Covering the Operation of the Ross, Pickaway, Fairfield, Vinton, Hocking Workforce Development Area 20 [Fairfield County Job & Family Services], see Resolution 11-12.06.g.

Commissioner Shupe stated that Vinton and Hocking counties are new additions to Area 20.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Purchase of Service Agreement by and between Fairfield County Job & Family Services (FCJFS) Child Protective Services (CPS) and Shelley Miller [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a purchase of service agreement by and between Fairfield County Job & Family Services (FCJFS) Child Protective Services (CPS) and Shelley Miller [Fairfield County Job & Family Services], see Resolution 11-12.06.h.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Purchase of Service Agreement by and between Fairfield County Job & Family Services (FCJFS) and East Central Ohio Transportation, 261 Jefferson Road, Newark, Ohio 43055 [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Approval of a Purchase of Service Agreement by and between Fairfield County Job & Family Services (FCJFS) and East Central Ohio Transportation, 261 Jefferson Road, Newark, Ohio 43055 [Fairfield County Job & Family Services], see Resolution 11-12.06.i.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Software Maintenance Agreement by and between Fairfield County Job & Family Services (FCJFS) and Maximus, Inc. [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Approval of a Software Maintenance Agreement by and between Fairfield County Job & Family Services (FCJFS) and Maximus, Inc. [Fairfield County Job & Family Services], see Resolution 11-12.06.j.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Purchase of Social Service Contract by and between Fairfield County Job & Family Services (FCJFS) and the Child Advocacy Center of Fairfield County [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a Purchase of Social Service Contract by and between Fairfield County Job & Family Services (FCJFS) and the Child Advocacy Center of Fairfield County [Fairfield County Job & Family Services], see Resolution 11-12.06.k.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Quarterly Reports for the 2011 OCJS Grant Awards for the Major Crimes Unit [Fairfield County Major Crimes Unit]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the Quarterly Reports for the 2011 OCJS

Grant Awards for the Major Crimes Unit [Fairfield County Major Crimes Unit], see Resolution 11-12.06.l.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Oak Creek Subdivision Section 1- Conditional Acceptance [Fairfield County Regional Planning Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Approval of Oak Creek Subdivision Section 1- Conditional Acceptance [Fairfield County Regional Planning Commission], see Resolution 11-12.06.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization of Approval for the President of the Fairfield County Board of Commissioners to Sign the Clean Ohio Agriculture Easement Deeds for the Thomas Farm Property, the Helen M. Young Property and the Joseph L. & Cathy M. Young Property [Fairfield County Soil & Water Conservation District]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization of Approval for the President of the Fairfield County Board of Commissioners to Sign the Clean Ohio Agriculture Easement Deeds for the Thomas Farm Property, the Helen M. Young Property and the Joseph L. & Cathy M. Young Property [Fairfield County Soil & Water Conservation District], see Resolution 11-12.06.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following financial resolutions:

- 11-12.06.o Approval of Advance from the General Fund to the OHTF Fund #2732- Cash Subfund #8008- Fairfield County Commissioners [Fairfield County Commissioners]
- 11-12.06.p Approval of Repayment of an Advance to the General Fund- OHTF- Funds #2732- Sub Fund #8008 [Fairfield County Commissioners]
- 11-12.06.q Approval to Extend the Repayment Date for the Advance of Funds- ODOT- FAA Fund #3034 Subfund #8002 [Fairfield County Commissioners]
- 11-12.06.r Approval of Account to Account Transfer- Fund 2689- Adult Community Based Correction Fund [Fairfield County Adult Probation]
- 11-12.06.s Approval of Advance from the General Fund to the ODOT Aviation- FY2011 Fund #3034- Subfund #8002- Fairfield County Airport/Commissioners [Fairfield County Airport]
- 11-12.06.t Approval of Advance from the General Fund to the FAA- FY2010 Fund #3011- Subfund #8008- Fairfield County Airport/Commissioners [Fairfield County Airport]
- 11-12.06.u Approval of Fund to Fund Transfer (Insurance 7671) to (General 1001) [Fairfield County Auditor]
- 11-12.06.v Approval of Account to Account Transfer- (7671- Benefits) [Fairfield County Auditor]

- 11-12.06.w Approval of Fund to Fund Transfer 2060- Board of Developmental Disabilities Fund to 3698- FCBDD Capital Improvements Fund [Fairfield County BDD]
- 11-12.06.x Approval of Account to Account Transfer- Clerk of Courts Title Department (2326 Title Fund) [Fairfield County Clerk of Courts]
- 11-12.06.y Approval of Account to Account Transfer- Clerk of Courts Title Department (2326 Title Fund) [Fairfield County Clerk of Courts]
- 11-12.06.z Approval of Account to Account Transfer- Clerk of Courts Legal Department (1001 General Fund) [Fairfield County Clerk of Courts]
- 11-12.06.aa Approval of Account to Account Transfer- General Fund [Fairfield County Common Pleas Court]
- 11-12.06.bb Approval of Account to Account Transfer- EMA 2708 FY2010 State Homeland Security Program (Grant) Fund [Fairfield County EMA]
- 11-12.06.cc Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-12.06.dd Approval of Memo Expenditure- 2580 (Engineer- Subdivision) [Fairfield County Engineer]
- 11-12.06.ee Approval of Memo Expenditure- 2580 (Engineer- Subdivision) [Fairfield County Engineer]
- 11-12.06.ff Approval of Account to Account Transfer- #7521- FAF Council [Fairfield County Family, Adult & Children First Council]
- 11-12.06.gg Approval to Appropriate from Unappropriated Money #7521- Family, Adult and Children First Council [Fairfield County Family, Adult & Children First Council]
- 11-12.06.hh Approval of Account to Account Transfer of Appropriations; Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-12.06.ii Approval of Account to Account Transfer of Appropriations; Reduction of Appropriations, Public Assistance Fund- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-12.06.jj Approval of Account to Account Transfer of Appropriations and Appropriate from Unappropriated Funds; Reentry Grant- Fairfield County Job & Family Services [Fairfield County Job & Family Services]
- 11-12.06.kk Approval of Account to Account Transfer- Juvenile Court (#2641- Title IV-E Fund) [Fairfield County Juvenile Court]
- 11-12.06.ll Approval to Appropriate from Unappropriated Money (#2745 Multi System Youth Pooled Fund) [Fairfield County Juvenile Court]
- 11-12.06.mm Approval of Amended Certificate, Update Revenue Receipt Account and Appropriate from Unappropriated for Fund 2765- MCU DLEF Grant [Fairfield County Major Crimes Unit]
- 11-12.06.nn Approval of Fund to Fund Transfer- General Fund FOJ- Prosecutor [Fairfield County Prosecutor]
- 11-12.06.oo Approval of Account to Account Transfer- Sheriff's Office Concealed Carry Fund #2593 [Fairfield County Sheriff]

- 11-12.06.pp Approval of the Furtherance of Justice Transfer for the Sheriff- Fund to Fund Transfer- FOJ Sheriff [Fairfield County Sheriff]
- 11-12.06.qq Approval of Account to Account Transfer- General Fund #23100101 [Fairfield County Sheriff]
- 11-12.06.rr Approval of Account to Account Transfer- 61702600- Soil & Water [Fairfield County Soil & Water Conservation District]
- 11-12.06.ss Approval of Account to Account Transfer for 5044 Utilities Sewer Fund [Fairfield County Utilities]
- 11-12.06.tt Approval of Amended Certificate Fund 5776 [Fairfield County Utilities]

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills, December 6, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, December 6, 2011 [Fairfield County Commissioners], see Resolution 11-12.06.uu.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Request for Payment and Status of Funds Report- FY2010 OHTF Funds- Drawdown for \$8,500 [Fairfield County Utilities]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of request for Payment and Status of Funds Report- FY2010 OHTF Funds- Drawdown for \$8,500 [Fairfield County Utilities], see Resolution 11-12.06.vv.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Account to Account Transfer- Veterans Service Commission (53100100-523000 PERS, 53100100-522000 Medicare) [Fairfield County Veterans Service Commission]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Account to Account Transfer- Veterans Service Commission (53100100-523000 PERS, 53100100-522000 Medicare) [Fairfield County Veterans Service Commission], see Resolution 11-12.06.ww.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:15 a.m.

Review Session (continued)

The Board of Commissioners met at 10:21 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Frank Anderson, Jeff Baird, Dan Barham, Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, and Branden Meyer.

Other Pending Items (continued)

- 2012 Budget Discussion (continued)

Judge Williams stated that he came to pitch for the \$100,000 funding for the cluster. If the money is cut, it will have to be taken from something else. The Judge stated that he and Judge Smith has a meeting on December 5 because JFS does not have enough money for this. He stated that cases send people to Domestic Relations Court, which would not happen if people had money. The cluster has been a good investment because it saved money by reducing out of home placements.

Commissioner Davis stated that JFS received a \$1.8 million allocation in 2011; JFS gave \$100,000 to Family Adult and Children First Council. He stated that the current transfer for JFS is \$2 million. He stated that JFS and FACF will be having a rehearing.

Commissioner Shupe stated that JFS can find the \$100,000 within their budget if the Commissioners ask them, but that would be \$100,000 less to serve this population.

Commissioner Davis stated that he would like Judge Williams to understand that everything the Commissioners stated will get done.

Review Session ended at 10:28 a.m.

Meeting with Frank Anderson

The Commissioners met with Frank Anderson- County Engineer and Jeff Baird- Chief Deputy Engineer. Commissioner Kiger called the meeting to order at 10:30 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Frank Anderson, Jeff Baird, Dan Barham, Jeff Barron, Aunie Cordle, Jason Dolin, Staci Knisley, Dave Levacy, and Branden Meyer.

Mr. Anderson stated that the road was supposed to change names. He stated that the roads should have been placed on non maintained status. He stated that he would like part to be vacated up to the Brown and Ross residences.

Mr. Baird stated that the township and owner wants this road vacated. He stated that the Engineer would prepare the documents for the vacation.

Mr. Anderson stated that he will reword the resolution to present to the township.

Commissioner Kiger asked whether Mrs. Brown sent a letter requesting the vacation.

Mr. Anderson stated yes. He stated that the township wants it.

Mr. Anderson stated that he provided a memo regarding the replacement of the County Engineer, which stated that the Commissioners may replace the position.

Commissioner Davis asked what the exposure of not having an Engineer between the dates of January 1-January 12 would be.

Mr. Anderson stated that there should be someone in case something happens. He stated that one county had an interim Engineer who was not a PE/PS.

Mr. Baird stated that he cannot think of anything that could happen during this 12 day period.

Commissioner Davis asked who signs payroll.

Mr. Anderson stated that he has delegated staff members who he has authorized to sign payroll.

Mr. Laramée stated that there will be no deputies, because the current deputies are deputies to Mr. Anderson.

Mr. Dolin stated that if there is no principal, there are no deputies. He stated that a new Attorney General opinion came out regarding appointments and he will review this.

Commissioner Davis stated that there will not be an Engineer on January 13, there may be no one to sign payroll. He stated that with the retirement, there will be no delegating authority.

Mr. Dolin stated that the Engineer has to have both PE and PS certifications.

Commissioner Kiger asked how many individuals in the county have both certifications.

Mr. Baird stated that there are about a dozen individuals in the county who have both certifications.

Commissioner Davis asked what the complication to picking Mr. Baird would be and whether he would be willing to accept.

Mr. Anderson stated that there would be no requirement that Mr. Baird be hired back once the Interim Engineer position would be over.

Commissioner Davis asked Mr. Anderson to look at the list of PE/PS individuals to see if he found find someone interested in serving in an interim capacity.

Mr. Baird stated that he preferred that another person be found to serve in an interim capacity and preferred not to do it.

Mr. Dolin stated that he will review the new Attorney General's opinion regarding this.

Commissioner Davis stated that the budget is not settled yet. He stated that the guidance is \$240,000.

Mr. Anderson stated that the owners on Crumley Road are unhappy because he will not allow owners to install another driveway on their property. He stated that the resident is building a garage and did not follow the rules.

Mr. Dolin stated that the resident did not apply for a permit to put in a curved driveway and has built most of the garage.

The meeting concluded at 10:54 a.m.

Review Session (continued)

The Board of Commissioners met at 10:59 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Rich Bolen, Patty Bratton, Aunie Cordle, Jason Dolin, Becky Edwards (via telephone) Staci Knisley, Dave Levacy, and Branden Meyer.

• 2012 Budget Discussion (continued)

Commissioner Shupe stated that she is advocating allowing \$100,000 to be a direct allocation to the cluster.

Commissioner Davis stated that there is an extra \$100,000 included.

Mr. Orlando stated that he thought this issue was resolved a few weeks ago. He stated that this money would go towards supporting at risk children.

Commissioner Davis asked whether the budget includes raises.

Mr. Orlando stated that he tried to account for them in the event that the Commissioners decided to give them.

Commissioner Davis asked what percentage Mr. Orlando used.

Mr. Orlando stated that he used a 2% raise.

Commissioner Davis stated that levy funds have been retained. He stated that there is a capacity within that fund for years of growth without having to tap into those dollars.

Mr. Bolen stated that they plan accordingly to the number of children that they think they will end up serving.

Commissioner Davis asked how much the transfer was in 2011.

Mr. Orlando stated that the transfer was \$1.872 million.

Commissioner Davis asked whether the request was for \$2.072 for 2012.

Mr. Orlando stated that he did not ask for an amount, but could have.

Commissioner Davis asked what the carryover was.

Mr. Orlando stated that there is approximately \$1 million dollars in the levy fund carryover.

Commissioner Davis asked whether there was any other carryover.

Mr. Orlando stated yes.

Commissioner Davis inquired about CSEA.

Mr. Orlando stated that they only General Fund budget is January-December. He stated that JFS operates on 3 fiscal years going on at the same time.

Commissioner Davis asked what would happen to the \$100,000 if it is sent over to the cluster.

Mr. Bolen stated that it would be spent on kids in care for placement costs.

Commissioner Davis asked how many children this could help.

Mr. Bolen stated that this could help 35-40 children per day is the range. He stated that this is hard to determine because of the cost and type of placement with each child.

Mr. Orlando stated that the monthly budget for care that shows if they are providing for care.

Commissioner Shupe wanted Mr. Orlando to reiterate that the \$100,000 would be used for care.

Commissioner Kiger stated that the levy for 10 years is supposed to build up \$3-4 million.

Commissioner Shupe asked whether Ed Laramée worked with Child Protective Services to set up each fund.

Mr. Orlando stated no, but the Auditor stated that there are needs to keep money set back.

Commissioner Davis asked what the current monthly budget allocation is.

Mr. Bolen stated that \$1.5 is the annual for 2012 target.

Commissioner Davis asked what the target for 2011 was.

Mr. Bolen stated that \$1.372 was the target.

Commissioner Davis stated that the Commissioners have been told that placement is the highest priority. The money is increasing from \$1.372 million to \$1.5 million.

Mr. Orlando stated that he has tried to keep the costs down.

Ms. Edwards stated that the priority of placement is to reduce the costs in future children having problems.

The meeting concluded at 11:25 a.m.

Review Session (continued)

The Board of Commissioners met at 11:28 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Jason Dolin, Staci Knisley, Ed Laramée, Dave Levacy, Branden Meyer, and Jon Slater.

▪ Auditor's Office

Mr. Slater stated that he needs to purchase a new truck for Weights and Measures. He stated that he has enough money to purchase this year, but not sure that he wants to. He stated that he had 7 employees who left this past year. He stated that he had 60,000 coming back to the General Fund. He stated that this was from the overtime line item.

Ms. Knisley stated that there will not be an overtime line item.

Commissioner Kiger suggested that they purchase a heavy duty truck that can handle heavy loads.

Mr. Slater stated that he will have salary changes because job duties are changing. He stated that the average fiscal staff salary is around \$19.00/hour.

Commissioner Kiger asked whether Mr. Slater is cutting back the perks that his employees receive.

Mr. Slater stated that he has the policy that the county operates as a whole. He tried to address this when he took office.

Commissioner Shupe asked whether new employees are getting the new perks as well.

Mr. Slater stated that he has not discussed this yet.

The meeting concluded at 11:40 a.m.

Review Session (continued)

The Board of Commissioners met at 11:43 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Jason Dolin, Staci Knisley, Ed Laramée, Dave Levacy, and Branden Meyer.

▪ CFLP Agreement

Mr. Dolin stated that he received the contract between the County and CFLP from Mr. Meyer. He stated that the contract he cannot approve the contract because it would be in violation of agreement with Community Action. He stated that the services that Community Action provides will need to be bid out. He stated that it will be very difficult for another company to match these services.

Mr. Laramée asked whether an interim contract/agreement could be written.

Mr. Dolin stated that the best suggestion would be for CFLP to remove the part of the contract, but the Commissioners would be in violation if they sign the agreement because of the \$300,000 stipulation. He stated that he will check the bidding statute regarding this.

Commissioner Davis asked whether an RFP would have to be done.

Mr. Dolin stated yes.

Commissioner Davis asked what can be done and whether this was an unfound problem.

Mr. Dolin stated that he does not ever recall review these agreements in the past and should have been changed prior to the Commissioners passing them in the past.

Mr. Dolin asked how long CFLP will be funded for.

Ms. Bratton stated that they will be funded until the end of the year.

Mr. Dolin stated that the legal issue is the funding is a pass thru money and the contract with CFLP requires a subcontract. He stated that the contract cannot be signed.

Commissioner Davis asked whether the Commissioners can enter into a contract and then bid it out. Mr. Laramie suggested that the interim contract be entered into and then enter into a bid contract.

Commissioner Davis asked whether there are emergency exceptions to this. He suggested issuing an RFP, then enter into a contract, then an emergency provision, then have the money flowing, then have the RFP take over.

Mr. Dolin stated that he will review this issue.

The meeting concluded at 11:58 a.m.

Adjournment

With no more business to discuss, on the motion of Steven Davis and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:58 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, December 13, 2011 at 10:00 a.m.

Motion by: Judith Shupe

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis and Mike Kiger NAYS: None

ABSTENTIONS: None

*Approved on January 9, 2012.

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk