

**Regular Meeting #52-2011
Fairfield County Commissioners' Office
November 22, 2011**

Executive Session

On the motion of Steven Davis and second of Judith Shupe, the Board of Commissioners voted to enter into Executive Session at 9:03 a.m. for the purpose of discussing real estate. Commissioners present were Judith Shupe, Steve Davis, and Mike Kiger. Also present were Jason Dolin, Branden Meyer and Tony Vogel.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted to adjourn from Executive Session at 9:18 a.m.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steve Davis, and Mike Kiger.

No formal actions were taken.

Meeting with Jeff Baird

The Commissioners met with Jeff Baird, Chief Deputy Engineer to discuss a road vacation of Market Street in Bloom Township from 2002. Commissioner Kiger called the meeting to order at 9:21 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Baird, Jeff Barron, Jason Dolin, Dave Levacy, and Branden Meyer.

Mr. Dolin stated that this situation is "a mess."

Mr. Baird stated that the road was put into the county's mileage; it was not dedicated. He stated that someone died 100 years ago, the lots were split, no one bought the road.

Commissioner Kiger asked whether the township is getting paid mileage for this part of road.

Mr. Baird stated that roads have been found on the mileage list that should not be listed.

Commissioner Davis asked who put the orange blockades up.

Mr. Baird stated that the village may have put them up.

Commissioner Shupe asked how long this section of road is.

Mr. Baird stated .13 miles in length.

Mr. Dolin stated that this section of road runs in front of the elementary school, the right of way cannot be determined. He suggested that the Engineer's office be to address the concerns of the village.

Mr. Baird stated that the Engineer's office has been looking for deeds to some pieces of this property, which will take time.

Mr. Dolin stated that sometimes "bad records" are found and need to be corrected.

Commissioner Kiger asked whether this is a county or township problem.

Mr. Dolin stated that the information needs to be found first. He stated that a resolution will need to be approved by the Commissioners to allow Mr. Baird to proceed with the survey.

The meeting concluded at 9:41 a.m.

Review Session

The Board of Commissioners met at 9:44 a.m. to review legal issues, pending and future action items and correspondence. Commissioners present were Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Staci Knisley, Dave Levacy, and Branden Meyer.

Legal Questions Under Review and Prosecutor's Pending Items

▪ Transfer of MCU Property in Muskingum County

Mr. Dolin stated that he will work on this.

Other Pending Items

▪ Public Safety Committee Report

There was no update.

▪ 2012 Budget Discussion

Ms. Knisley stated that Ms. Cordle will be coming in at 11:00 a.m. She stated that she has calculated numbers on insurance.

Commissioner Davis suggested that the Commissioners meet with the Engineer on November 29 and with the Sheriff the following week.

Items that Need New Action/Attention- Requests and Review

▪ Health Department Relocation

Commissioner Kiger stated that he is working with Mr. Vogel on potential buildings for relocation.

Invitations

▪ No invitations received.

Informational

▪ None.

Review Session ended at 9:48 a.m.

Commissioners' Regular Meeting

A regular meeting of the Fairfield County Board of Commissioners was held on Tuesday, November 22, 2011 beginning at 10:01 a.m., with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Randy Groff, Ed Laramée, Dave Levacy, Holly Mattei, and Branden Meyer.

Pledge of Allegiance

Commissioner Kiger asked everyone to rise and led the Pledge of Allegiance.

Announcements

No announcements made.

Public Comment

No public comment made.

Approval of Minutes from the Regular Meeting for Tuesday, November 1, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of minutes from the Regular Meeting for Tuesday, November 1, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Minutes from the Regular Meeting for Friday, November 4, 2011

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of minutes from the Regular Meeting for Friday, November 4, 2011.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Appointment of Caryl Caito to the Fairfield County ADAMH Board [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the Appointment of Caryl Caito to the Fairfield County ADAMH Board [Fairfield County Commissioners], see Resolution 11-11.15.a.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Disbursal of Funds in the Fairfield County Community Development Block Grant Revolving Loan Fund Program (CDBG-RLF) [Fairfield County Economic Development]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Disbursal of Funds in the Fairfield County Community Development Block Grant Revolving Loan Fund Program (CDBG-RLF) [Fairfield County Economic Development], see Resolution 11-11.15.b.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Fairfield County Revolving Loan Fund Loan Request to Approve a Release and Satisfaction of Mortgage [Fairfield County Economic Development]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a Fairfield County Revolving Loan Fund Loan Request to Approve a Release and Satisfaction of Mortgage [Fairfield County Economic Development], see Resolution 11-11.15.c.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following financial resolutions:

- 11-11.22.d Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Lancaster Public Transit [Fairfield County Job & Family Services]
- 11-11.22.e Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Creative Coach Company (aka The Fun Bus) [Fairfield County Job & Family Services]
- 11-11.22.f Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Fairfield Center for Disabilities and Cerebral Palsy, Inc. [Fairfield County Job & Family Services]
- 11-11.22.g Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Renita Tawney [Fairfield County Job & Family Services]
- 11-11.22.h Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Winton Transportation, LLC d.b.a. Universal Transportation Systems, 5284 Winton Road, Fairfield, Ohio 45014 [Fairfield County Job & Family Services]
- 11-11.22.i Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services (FCJFS) and Dublin Express Transport Solutions, LTD, DBA WheelsToGo, 4900 Dublin Road, Columbus, Ohio 43220 [Fairfield County Job & Family Services]
- 11-11.22.j Approval of a Purchase of a Purchase of Service Contract by and between Fairfield County Job & Family Services, Adult Protective Services (APS) Division and Jeffrey Feyko, Attorney at Law [Fairfield County Job & Family Services]
- 11-11.22.k Approval of a IV-D Contract between the Fairfield County Job & Family Services, Child Support Enforcement Agency and Mary Ann Boone, Hearing Officer [Fairfield County Job & Family Services]
- 11-11.22.l Approval of a IV-D Contract between the Fairfield County Job & Family Services, Child Support Enforcement Agency and Brian Morabito, Provider [Fairfield County Job & Family Services]
- 11-11.22.m Approval of a IV-D Contract between the Fairfield County Job & Family Services, Child Support Enforcement Agency and Jeffrey Feyko, Provider [Fairfield County Job & Family Services]

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of the Quarterly Report for the Fiscal Year 2008 Neighborhood Stabilization Program (NSP) Completed November 2011 [Fairfield County Job & Family Services]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the Quarterly Report for the Fiscal Year 2008 Neighborhood Stabilization Program (NSP) Completed November 2011 [Fairfield County Job & Family Services], see Resolution 11-11.22.n.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Contract between the Fairfield County Commissioners and Clagget & Sons, Inc. for Renovations to the Fairfield County Board of Developmental Disabilities Administrative Offices [Fairfield County Board of Developmental Disabilities]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a contract between the Fairfield County Commissioners and Clagget & Sons, Inc. for renovations to the Fairfield County Board of Developmental Disabilities Administrative Offices [Fairfield County Board of Developmental Disabilities], see Resolution 11-11.22.o.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Financial Resolutions

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of the following financial resolutions:

- 11-11.22.o Approval of Account to Account Transfer- Fairfield County Commissioners/Electronic Monitoring [Fairfield County Commissioners]
- 11-11.22.p Approval of Account to Account Transfer- Fairfield County Commissioners/Human Resources [Fairfield County Commissioners]
- 11-11.22.q Approval to Appropriate from Unappropriated Money- Fairfield County Maintenance- General Fund #1001 [Fairfield County Commissioners]
- 11-11.22.r Approval to Appropriate from Unappropriated Money- Fairfield County Commissioners- General Fund #1001[Fairfield County Commissioners]
- 11-11.22.s Approval to Appropriate from Unappropriated- Fairfield County Commissioners- Fund #4663 [Fairfield County Commissioners]
- 11-11.22.t Approval of Advance from the General Fund to the OHTF Fund #2732- Cash Subfund #8008- Fairfield County Commissioners- FY2010 [Fairfield County Commissioners]
- 11-11.22.u Approval to Amend the Certificate, Update Receipts and Appropriate from Unappropriated- NSP1 #2748 Fairfield County Commissioners [Fairfield County Commissioners]
- 11-11.22.v Approval to Payment of a Voucher without an Appropriate Carry Over Purchase Order for the Fairfield County Commissioners [Fairfield County Commissioners]
- 11-11.22.w Approval of Account to Account Transfer- Fund 2689- Adult Community Based Correction Fund [Fairfield County Adult Probation]
- 11-11.22.x Approval of Request for an Advance from the General Fund for the FY11/12 Adult Community Based Correction Fund [Fairfield County Adult Probation]
- 11-11.22.y Approval to Appropriate from Unappropriated 7671- Health Insurance [Fairfield County Auditor]
- 11-11.22.z Approval of Account to Account Transfer 2060- FCBDD [Fairfield County BDD]
- 11-11.22.aa Approval of Account to Account Transfer 2060- FCBDD [Fairfield County BDD]
- 11-11.22.bb Approval of Account to Account Transfer (2002/12200200 Dog & Kennel) [Fairfield County Dog Shelter]

- 11-11.22.cc Approval to Amend Certificate and Appropriate from Unappropriated Funds- Fund 2625, Special Projects Fund Domestic Relations Court [Fairfield County Domestic Relations Court]
- 11-11.22.dd Approval of Repayment of an Advance to the General Fund of the Fairfield County Commissioners by the EMA Fund #2735 SHSP09 (State Homeland Security Grant) [Fairfield County EMA]
- 11-11.22.ee Approval of Account to Account Transfer, the County Engineer Motor Vehicle Fund 2024 [Fairfield County Engineer]
- 11-11.22.ff Approval to Appropriate from Unappropriated Funds, Subdivision Fund 2580, the County Engineer [Fairfield County Engineer]
- 11-11.22.gg Approval to Appropriate from Unappropriated Funds, Motor Vehicle Fund 2024, the County Engineer [Fairfield County Engineer]
- 11-11.22.hh Approval of Memo Expenditure- 2580 (Engineer- Subdivision) [Fairfield County Engineer]
- 11-11.22.ii Approval of Account to Account Transfer- Juvenile Court (1001- General Fund) [Fairfield County Juvenile Court]
- 11-11.22.jj Approval of Account to Account Transfer- Fund 2764 2011 JAG Grant [Fairfield County Major Crimes Unit]
- 11-11.22.kk Approval of Account to Account Transfer Sheriff's Office (General Fund 23100101) [Fairfield County Sheriff]
- 11-11.22.ll Approval of Account to Account Transfer Sheriff's Office (General Fund 23100101) [Fairfield County Sheriff]
- 11-11.22.mm Approval of Account to Account Transfer Sheriff's Office (General Fund 23100101) [Fairfield County Sheriff]
- 11-11.22.nn Approval of Account to Account Transfer Police Revolving 23250300 [Fairfield County Sheriff]
- 11-11.22.oo Approval of Amended Certificate & Request for Appropriations for Additional Unanticipated Receipts Fund #23244200- Commissary [Fairfield County Sheriff]
- 11-11.22.pp Approval of Repayment of an Advance to the General Fund- EDW Byrne Memorial Justice- Fund #2709- Fairfield County Sheriff [Fairfield County Sheriff]

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Debt Service, Paid by Wire Dated December 1, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Debt Service, Paid by Wire Dated December 1, 2011 [Fairfield County Commissioners], see Resolution 11-22.15.qq.

Roll call vote of the motion resulted as follows:
 Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Debt Service, Paid by Wire Dated December 1, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Debt Service, Paid by Wire Dated December 1, 2011 [Fairfield County Commissioners], see Resolution 11-11.22.qq.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Authorization for Payment of Bills, November 22, 2011 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Authorization for Payment of Bills, November 22, 2011 [Fairfield County Commissioners], see Resolution 11-11.22.rr.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Request for Payment and Status of Funds Report FY2010 CDBG Formula Program- Drawdown in the amount of \$3,080 [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a Approval of Request for Payment and Status of Funds Report FY2010 CDBG Formula Program- Drawdown in the amount of \$3,080 [Fairfield County Commissioners], see Resolution 11-11.22.ss.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of a Contract between the Fairfield County Commissioners and Claypool Electric, Inc. for Renovations to the Fairfield County Board of Developmental Disabilities Administrative Offices [Fairfield County Board of Developmental Disabilities]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of a contract between the Fairfield County Commissioners and Claypool Electric, Inc. for renovations to the Fairfield County Board of Developmental Disabilities Administrative Offices [Fairfield County Board of Developmental Disabilities], see Resolution 11-11.22.tt.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Conditional Acceptance- Relocated Election House Road [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of Conditional Acceptance- Relocated Election House Road [Fairfield County Commissioners], see Resolution 11-11.22.uu.

Roll call vote of the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

Approval of Contract Award for Reese Peters House Re-build Stone Wall [Fairfield County Commissioners]

On the motion of Judith Shupe and second of Steven Davis, the Board of Commissioners voted on the approval of contract award for Reese Peters House Re-build Stone Wall [Fairfield County Commissioners], see Resolution 11-11.22.vv.

Roll call vote of the motion resulted as follows:
Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The Regular Meeting ended at 10:12 a.m.

Meeting with Holly Mattei

The Commissioners met with Holly Mattei, Executive Director of the Regional Planning Commission. Commissioner Kiger called the meeting to order at 10:12 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Randy Groff, Dave Levacy, and Branden Meyer.

Ms. Mattei stated that she received copy machine pricing information from Gordon Flesch. She stated that the state contract price (\$10,600) was lower than the price that Gordon Flesch quoted her (\$11,700). She stated that they then came back with a lower price than the State Term price at \$9,700.

Commissioner Kiger expressed thanks for working hard to find a good price.

The Commissioners gave Ms. Mattei permission to order the new copy machine.

Commissioner Davis asked whether there was any dispute left with the contractor on Election House Road.

Ms. Mattei stated that the road striping may no last because it was put down during the rain. She stated that the maintenance agreement will take care of repairing it.

The meeting concluded at 10:19 a.m.

Meeting with Mike Miller

The Commissioners met with Mike Miller, Fairfield County Dog Warden to discuss a request for a pick up truck for the Dog Shelter. Commissioner Kiger called the meeting to order at 10:24 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Dan Barham, Jeff Barron, Jason Dolin, Randy Groff, Ed Laramée, Dave Levacy, Branden Meyer, and Nina West.

Mr. Miller stated that he needs to purchase a new truck for the Dog Shelter. He stated that the truck is getting past the point of putting more money into repairing it.

Commissioner Shupe stated that the State Term price looks good.

Mr. Miller agreed.

Commissioner Shupe inquired whether there was any money left in their salary line item.

Ms. West stated that they are using that money for their temporary employee.

Mr. Miller stated that his office needs to be able to be responsive when they are called. He stated that Delaware County was sued last week because of an incident that occurred due to a delay in responding to a call.

Commissioner Kiger asked whether Mr. Miller has had any issues.

Mr. Miller stated that his office is short staffed, but they respond as quickly as they can.

Commissioner Davis asked whether his office can function within his revenue.

Mr. Miller stated yes.

The Commissioners agreed that Mr. Miller could purchase the truck.

Commissioner Shupe asked whether the City of Pickerington has withdrawn their funding.

Mr. Miller stated yes.

Commissioner Davis asked whether they have followed up with the Mayor.

Ms. West stated that they send a request letter yearly asking for financial support.

Mr. Miller stated that their temporary employee is doing a great job for them.

The meeting concluded at 10:37 a.m.

Meeting with Randy Carter

The Commissioners met with Randy Carter from Data Processing. Commissioner Kiger called the meeting to order at 10:46 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Jeff Barron, Jason Dolin, Randy Groff, Ed Laramée, Dave Levacy, Branden Meyer, and David Miller.

Mr. Carter stated that the Data Board met yesterday. He stated that the Microfische Board, Data Board and Records Retention Board are merging into one board. He stated that the new board will add the following members: Engineer, Prosecutor, one Common Pleas Judge and the Coroner.

Commissioner Davis inquired about the effective date of this board.

Mr. Carter stated that this new board will be in effect at the beginning of the year.

Mr. Carter stated that the new board discussed computer purchases. He stated that they will have a bank of computers "on the shelf" ready to be installed in emergency situations. If the computers are not needed in emergency replacement, then they will be put into production to replace a computer that needs replaced.

Commissioner Shupe asked how often computers are replaced.

Mr. Carter stated that they typically replace 25-40 computers per year.

Mr. Miller stated that he spoke with Lisa Notestone regarding this. He stated that if someone needs a machine the department would pay for the machine that is from the bank of computers and it would be immediately ready for use already set up.

Mr. Miller suggested putting the money into the Data Processing budget.

The Commissioners agreed.

The meeting concluded at 10:53 a.m.

Meeting with Aunie Cordle

The Commissioners met with Aunie Cordle, Human Resources Director to discuss the insurance rates for county employees. Commissioner Kiger called the meeting to order at 11:06 a.m. with the following Commissioners present: Judith Shupe, Steven Davis and Mike Kiger. Also present were Aunie Cordle, Staci Knisley, Branden Meyer, and David Miller.

Ms. Cordle stated that the departments were directed to budget 8% for insurance. She stated that the new rate for Fairfield County will be 1.7%; originally were thinking 10%, then budgeted 8%. She stated that the rate is based on the claims history as a part of the cooperative. Franklin County is in Tier 3. She stated that Fairfield County was in Tier 2 and has been moved up to Tier 1. She stated that Fairfield County received 3.5% reduction because of moving from Tier 2 up to Tier 1. She stated that the county can fall out of Tier 1 if the county has bad claims. A county can only move up or down one Tier per year.

Commissioner Shupe inquired what bottom line number should be used to build into the budget.

Ms. Cordle stated that the budgeted 8% number can be reduced to 1.7%. She stated that the amount is owed in April to Franklin County, paid one month in advance in March. She stated that two months of 2012 will be paid at the old rate and the remainder of the year will be paid at the new rate.

She stated that Franklin County is paying 5.4%, Pickaway County is paying 5.5%; the trend is looking towards 9.2% when looking across the board.

Commissioner Davis asked what the total impact will be.

Mr. Miller stated \$2.6 million will be the impact.

Ms. Cordle stated that there will be no benefit plan changes.

The meeting concluded at 11:18 a.m.

Adjournment

With no more business to discuss, on the motion of Steven Davis and a second of Judith Shupe, the Board of Commissioners voted to adjourn at 11:18 a.m.

Roll call vote on the motion resulted as follows:

Voting aye thereon: Judith Shupe, Steven Davis and Mike Kiger

The next regular meeting of the Board of Commissioners is scheduled for Tuesday, November 29, 2011 at 10:00 a.m.

Motion by: Judith Shupe

Seconded by: Steven Davis

that the minutes were approved by the following vote:

YEAS: Judith Shupe, Steven Davis and Mike Kiger NAYS: None

ABSTENTIONS: None

*Approved on December 20, 2011.

Mike Kiger
Commissioner

Judith K. Shupe
Commissioner

Steven A. Davis
Commissioner

Branden C. Meyer, Clerk